

NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS
MONDAY, MAY 15, 2017 IMMEDIATELY FOLLOWING THE BUDGET HEARINGS
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, May 15, 2017, immediately following the budget hearings for the purpose of considering the following agenda:

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda as posted**
- 5. Regular Business**
 - A. Approval of Minutes of April 17, 2017 Township Regular Meeting
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund.
 - C. Review Road and Bridge Warrant check detail.
- 6. Swearing in/Oath of Office for New Elected Officials**
- 7. Public Comment/Board Members Response to Public comment**
- 8. Executive Session**

Motion to convene an Executive Session to discuss pending legal actions pursuant to 5ILCS 120/2(c)(11).
- 9. Discussion and potential action of items as discussed during Executive Session**
- 10. Old Business**
- 11. New Business**
 - A. Discussion and possible action regarding the recurring vendors warrant list
 - B. Discussion and possible action regarding the IMRF annual resolution
 - C. Discussion and possible action regarding township attorney
 - D. Discussion and possible action regarding 2017 schedule of regular meetings
 - E. Discussion and potential action to retain Candie Prince as Deputy Clerk
 - F. Discussion and possible action regarding Cloud backup storage for Assessor's office
 - G. Discussion and possible action to appoint Township F.O.I.A Officer
 - H. Discussion & possible action regarding website up-dates/repairs
- 12. Committee and Officer Reports**

Supervisor
Trustee
Facilities Update Committee
Assessor
Road District
Clerk
- 13. Adjournment**

Dated and posted by Township Clerk Kathryn Hurley
This 11 Day of May, 2017

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING
MONDAY, APRIL 17, 2017 7:30 P.M.
GRAFTON TOWNSHIP OFFICES 10109 VINE STREET, HUNTLEY, IL 60142

1. Supervisor Ruth called the meeting to order at 7:31 P.M.

2. Roll Call

Present: Trustees Holtorf, Wagner, Ziller and Zirk; Supervisor Ruth; Road Commissioner Poznanski; Assessor Zielinski; Clerk Hurley
Absent: None.

3 Pledge of Allegiance was said.

4. Approval of Agenda as posted

Trustee Zirk proposed to strike #5 and Trustee Wagner proposed to strike 8 & 9.
Motion by Trustee Zirk, second by Trustee Wagner to approve the agenda as amended.
Ayes: Trustees Zirk, Wagner, Holtorf, Ziller; Supervisor Ruth
Nays: None. Motion Carries.

6. Regular Business

A. Approval of Minutes of March 20, 2017 Township Regular Meeting
Motion by Trustee Ziller, second by Trustee Zirk to approve the meeting minutes.
Ayes: Trustees Ziller, Zirk, Wagner, Holtorf; Supervisor Ruth
Nays: None. Motion Carries.

B. Audit and payment of unpaid bills/Warrant check detail for Town Fund. **(Exhibit I)**
Trustee Ziller asked about Matuszewich, Kelly and McKeever legal fees bill for \$750.
Assessor Zielinski said he hired them because he doesn't feel he is getting sufficient legal support from the township attorney and that he needs a different attorney because he has a conflict with the board. The Trustees asked him "What is the conflict?" and he did not respond. Supervisor Ruth asked Assessor Zielinski about the \$979.97 on Cardmember Services. He said it is for a database RAID replacement. Trustee Holtorf said that the contract with ACT would make a replacement RAID unneeded. Assessor Zielinski disagreed. There was a lot of discussion about connecting the Assessor's office to the ACT server vs the system the Assessor is using. The Trustees decided to discuss in a meeting with the Assessor later in the month.

Motion by Trustee Holtorf, second by Trustee Ziller to not pay PO 20629 for \$750 in legal bills and also to not pay PO 20627 for \$979.97 for the RAID database, but to pay all other bills as presented.

Ayes: Trustees Holtorf, Ziller, Wagner, Zirk; Supervisor Ruth
Nays: None. Motion Carries.

C. Review Road and Bridge Warrant check detail. **(Exhibit II)**

Trustee Ziller asked about PO 11667 to Midland Standard Engineering for \$3,705.
Road Commissioner Poznanski explained that it was for the road project on Foster Rd.
Trustee Ziller also asked Road Commissioner Poznanski if he had taken delivery of 200 tons of salt. R.C. Poznanski said that they did, which fulfilled 80% of the contract. He said that the Villages of Huntley and Lake In The Hills took as much of the salt as they could.

Motion by Trustee Wagner, second by Trustee Holtorf to approve the warrant list.

Ayes: Trustees Wagner, Holtorf, Ziller, Zirk; Supervisor Ruth
Nays: None. Motion Carries.

7. Public Comment/Board Members Response to Public Comment (Exhibit III)

None.

10. Old Business

A. Review and discussion of FY 2017/18 drafted Township budget.

Supervisor Ruth said that he made some slight changes to the revenue based on updated information from the County. He also added a new format, updated the numbers with the actual 2016-17 expenditures and made the changes discussed in the previous meeting. Assessor Zielinski distributed a letter in which he requests modifications to the FY2017-18 budget. **(Exhibit IV)** Supervisor Ruth was told by Assessor Zielinski that the additional training was a requirement. Trustee Ziller said after a conversation with McHenry County Assessor Bob Ross he did not believe the training is needed. The Trustees decided to do more research.

B. Review and discussion of FY 2017/18 drafted Road District budget.

Trustee Ziller remarked that the Road Commissioner had revised the budget to move money out of line item 6820 (Capital Outlay) as he asked, but that it was not nearly the amount he asked him to move. There was a lot of discussion about the amount of money in line item 6820. Trustee Ziller said he looked at old records and that Capital Outlay used to be much, much lower until Freund's term. They negotiated to lower line item 6820 to \$100,000. Several Trustees said they believe the Road District can lower the tax levy in the future since there is always surplus.

C. Office Policy review and possible action.

Trustee Wagner spoke with TOIRMA and learned that they are opposed to having pets in the township offices because they don't like the liability and have occasionally had claims related to pets in offices. Trustee Wagner said that after those discussions and a discussion with Attorney Gottemoller, he is submitting a Service Animal Policy which prohibits other pets and subjects owners in violation of the policy to discipline and complete liability.

Motion by Trustee Ziller, second by Trustee Zirk to adopt the Grafton Township Service Animal Policy.

Ayes: Trustees Ziller, Zirk, Holtorf, Wagner; Supervisor Ruth

Nays: None. Motion Carries.

11. New Business

A. Assessor's Request for a Township Transfer of Appropriation of FY 2016-17 Funds

Supervisor Ruth said that Assessor Zielinski would like to revise his FY2016-17 budget to make his line items 100%. Supervisor Ruth checked into it and learned that since the year is over, it is too late.

B. Discussion and possible action to approve Road Commission assistance with the Post Office Food Drive on May 13th.

Road Commissioner Poznanski said that he will allow the use of the truck, but cautions that if his schedule doesn't permit him to help that day, he would need to get a driver. Supervisor Ruth volunteered.

Motion by Supervisor Ruth, second by Trustee Wagner to allow the Road Commissioner to provide assistance for the Post Office Food Drive on May 13th.

Ayes: Supervisor Ruth, Trustees Wagner, Holtorf, Ziller, Zirk

Nays: None. Motion Carries.

C. Selection of a date for the Clerk's Disposal of Records

Clerk Hurley said that it is preferable to set a date that is certain, so suggested that the date be set with the new board.

12. Committee and Officer Reports

Supervisor

Supervisor Ruth informed the board that the Assistant State's Attorney is having a meeting to discuss the Open Meetings Act. He then presented Betty Zirk with a plaque and flowers in honor of her 24 years of service to Grafton Township. There was a standing ovation and Betty's family entered the meeting. Everyone was invited to the American Legion to have cake in honor of Betty.

Trustee

Facilities Update Committee

Assessor

Road District

Clerk

13. Adjournment

Motion by Trustee Ziller, second by Trustee Holtorf to adjourn the meeting.

All Ayes. No Nays. Meeting adjourned at 8:34 p.m.

Submitted,
Township Clerk Kathryn Hurley

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

TOWN FUND FINANCIALS

10:06 AM
05/02/17
Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
April 19 through May 2, 2017

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
04/24/2017	23625	BLUECROSS BLUESHIELD ...	PO 2659, 2660, 20633	-8,127.97
04/24/2017	23626	ComCast I	PO 2666, 2667	-150.19
04/24/2017	23627	Humana Dental Ins. Co.	PO 2656, 2657,20632	-847.89
04/24/2017	23628	Interact Business Products, ...	PO 2649	-35.78
04/24/2017	23629	Leaf	PO 2651	-97.68
04/24/2017	23630	U.S. Bank Equipment Finance	PO 20634	-20.92
04/24/2017	23631	ComCast I	PO 20635	-279.70
Total 101 · CHECKING -American Community				-9,560.13

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
ACT Network Solutions				
05/03/2017	22784	PO 2676	1512 · MAINTENANC...	201.84
05/03/2017	22784	PO 2677	5512 · MAINTENANC...	70.91
Total ACT Network Solutions				272.75
Cardmember Service				
04/07/2017	97-50442	PO 2653	1905 · MISCELLANE...	88.63
04/10/2017		PO 20627	1751 · MAINTENANC...	979.97
04/13/2017		PO 20636	1760 · TRAVEL EXP...	8.49
Total Cardmember Service				1,077.09
CARDUNAL OFFICE SUPPLY				
04/26/2017		PO 2630	1651 · OFFICE SUP...	67.18
Total CARDUNAL OFFICE SUPPLY				67.18
CoStar Realty Information, Inc.				
05/04/2017	104754746	PO 20639	1756 · SOFTWARE	1,062.54
Total CoStar Realty Information, Inc.				1,062.54
Harland Clarke (check order)				
04/25/2017	09h1173...	PO 2669	5651 · OFFICE SUP...	144.57
04/25/2017	09h1075...	PO 2668	1652 · OPERATING ...	192.55
Total Harland Clarke (check order)				337.12
Huntley Floral				
04/06/2017	000877	PO 2678	1905 · MISCELLANE...	58.80
Total Huntley Floral				58.80
Joe Bero Plumbing, Inc.				
04/12/2017	13671	PO 2654	1511 · MAINTENANC...	2,691.70
Total Joe Bero Plumbing, Inc.				2,691.70
Kathryn M. Hurley				
05/04/2017		PO 2673	1451 · HEALTH INS...	284.22
Total Kathryn M. Hurley				284.22
Matuszewich,Kelly & McKeever, LLP				
03/09/2017		PO 20629	1753 · LEGAL FEES	750.00
Total Matuszewich,Kelly & McKeever, LLP				750.00
McHenry Co. Assessor's Association				
05/08/2017	17-18 As...	PO 20640	1759 · DUES	40.00
Total McHenry Co. Assessor's Association				40.00
McHenry County Division of Transportation				
05/01/2017	7-18	PO 2672	970 · MISCELLANEO...	500.00
Total McHenry County Division of Transportation				500.00
MDC Environmental Services				
05/01/2017	17226519	PO 2675	1511 · MAINTENANC...	44.77
Total MDC Environmental Services				44.77
Metal Masters Buildings				
04/17/2017		PO 2664	1511 · MAINTENANC...	950.00
Total Metal Masters Buildings				950.00
NICOR GAS				
05/04/2017		PO 2681	1571 · UTILITIES	29.04
05/04/2017		PO 2682	5571 · UTILITIES	10.19

8:44 AM

05/10/17

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Total NICOR GAS				39.23
Orkin				
05/01/2017		PO 2670	1511 · MAINTENANC...	60.00
Total Orkin				60.00
PetroChoice LLC				
04/12/2017	10101094	PO 2674	930 · FUEL	38.04
04/12/2017	10101094	PO 20637	1760 · TRAVEL EXP...	26.75
Total PetroChoice LLC				64.79
Ready Refresh by Nestle				
04/06/2017	07d0123...	PO 20638	1751 · MAINTENANC...	18.96
Total Ready Refresh by Nestle				18.96
Shaw Suburban Media				
04/13/2017		PO 2663	1553 · PUBLISHING	64.40
Total Shaw Suburban Media				64.40
TOIRMA				
04/13/2017	2017-2018	po 2648	2593 · RISK MANAG...	14,365.00
Total TOIRMA				14,365.00
TOM PECK FORD OF HUNTLEY INC				
04/19/2017		PO 2680	1512 · MAINTENANC...	29.18
Total TOM PECK FORD OF HUNTLEY INC				29.18
U.S. Bank Equipment Finance				
05/08/2017	330082843	PO 20641	1751 · MAINTENANC...	104.57
Total U.S. Bank Equipment Finance				104.57
TOTAL				22,882.30

Grafton Township Assessor's Office Warrant List: May , 2017

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$979.97	Cardmember Services	20627	Database RAID replacement
1751	\$18.96	Ready Refresh	20638	Potable water
1751	\$104.57	U.S. Bank Equipment Finance	20641	Copier lease
1753	\$750.00	Matuszewich & Kelly, LLP	20629	Legal fees
1756	\$1,062.54	CoStar	20639	Commercial database quarterly payment
1759	\$40.00	McHenry County Assessor's Association	20640	
1760	\$8.49	Cardmember Services	20636	Knutson CE lodging balance
1760	\$26.75	PetroChoice	20637	Gasoline
Subtotal	\$2,991.28			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$20.92	U.S. Bank Equipment Finance	20634	Copier lease
1752	\$279.70	Comcast	20635	Telephone & internet
1243	\$360.60	Humana	20632	Healthcare insurance
1243	\$3,384.10	BlueCross/BlueShield	20633	Healthcare insurance
Subtotal	\$4,045.32			
Total	\$7,036.60			

**American Community Bank
Town Fund
Bank Accounts**

Town Fund General Checking	961
TF Money Market	191
TF Reserved Money Market	183
General Assistance Checking	754
GA Money Market	987

10:44 AM

05/02/17

961

GRAFTON TOWNSHIP
Reconciliation Summary
101 - CHECKING -American Community, Period Ending 04/30/2017

	Apr 30, 17
Beginning Balance	67,375.72
Cleared Transactions	
Checks and Payments - 38 items	-67,615.34
Deposits and Credits - 19 items	106,890.18
Total Cleared Transactions	39,274.84
Cleared Balance	106,650.56
Uncleared Transactions	
Checks and Payments - 15 items	-4,246.40
Total Uncleared Transactions	-4,246.40
Register Balance as of 04/30/2017	102,404.16
New Transactions	
Checks and Payments - 1 item	-5,674.80
Total New Transactions	-5,674.80
Ending Balance	96,729.36

11:43 AM

05/02/17

191
GRAFTON TOWNSHIP
Reconciliation Summary
103 · TOWN FUND MONEY MARKET, Period Ending 04/30/2017

	Apr 30, 17
Beginning Balance	10,119.60
Cleared Transactions	
Deposits and Credits - 1 item	1.50
Total Cleared Transactions	1.50
Cleared Balance	10,121.10
Register Balance as of 04/30/2017	10,121.10
Ending Balance	10,121.10

11:41 AM

05/02/17

183
GRAFTON TOWNSHIP
Reconciliation Summary
104 · TF RESERVED MONEY MARKET, Period Ending 04/30/2017

	Apr 30, 17
Beginning Balance	754,934.36
Cleared Transactions	
Checks and Payments - 1 item	-100,000.00
Deposits and Credits - 1 item	299.32
Total Cleared Transactions	-99,700.68
Cleared Balance	655,233.68
Register Balance as of 04/30/2017	655,233.68
Ending Balance	655,233.68

11:47 AM

05/02/17

754

GRAFTON TOWNSHIP Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 04/30/2017

	Apr 30, 17
Beginning Balance	6,265.49
Cleared Transactions	
Checks and Payments - 9 items	-2,369.04
Total Cleared Transactions	-2,369.04
Cleared Balance	3,896.45
Uncleared Transactions	
Checks and Payments - 4 items	-2,827.23
Total Uncleared Transactions	-2,827.23
Register Balance as of 04/30/2017	1,069.22
Ending Balance	1,069.22

9:26 AM

05/02/17

987

GRAFTON TOWNSHIP Reconciliation Summary

150 · Gen Assistance MMF- Amer Com, Period Ending 04/30/2017

	Apr 30, 17
Beginning Balance	84,199.14
Cleared Transactions	
Deposits and Credits - 1 item	12.46
Total Cleared Transactions	12.46
Cleared Balance	84,211.60
Register Balance as of 04/30/2017	84,211.60
Ending Balance	84,211.60

ROAD DISTRICT FUND FINANCIALS

10:43 AM
05/08/17
Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
April 19 through May 8, 2017

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm. (new)				
04/24/2017	5374	BLUECROSS BLUESHIELD OF ILL...	PO 11693	-2,424.15
04/24/2017	5375	COM ED	PO 11691	-212.59
04/24/2017	5376	Comcast	po 11695	-160.54
04/24/2017	5377	Humana Dental	PO 11694	-270.45
04/24/2017	5378	Verizon Wireless	PO 11692	-113.78
Total 103 · R&B General Amer. Comm. (new)				-3,181.51
TOTAL				-3,181.51

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
ALGONQUIN TOWNSHIP ROAD DISTRICT				
04/20/2017	042017	PO 11709	6111 · MAINTENANCE SUPPLY - BUILD...	24.00
04/20/2017	042017	PO 11710	6112 · MAINTENANCE SUPPLY - EQUI...	48.00
Total ALGONQUIN TOWNSHIP ROAD DISTRICT				72.00
BOTTS WELDING & TRUCK SERVICE				
04/21/2017	615930	PO 11708	6313 · MAINTENANCE SERVICE - VEHI...	43.00
Total BOTTS WELDING & TRUCK SERVICE				43.00
Cardmember Service				
04/11/2017		PO 11697	6111 · MAINTENANCE SUPPLY - BUILD...	20.37
04/11/2017		PO 11698	6113 · MAINTENANCE SUPPLY - VEHIC...	15.78
04/11/2017		PO 11699	6122 · OPERATING SUPPLIES	14.28
04/19/2017		PO 11705	9614 · MAINTENANCE SUPPLIES - RO...	5.98
05/01/2017		PO 11713	9614 · MAINTENANCE SUPPLIES - RO...	74.99
Total Cardmember Service				131.40
COM ED STREET LIGHTS				
04/25/2017		PO 11711	9519 · Street Lights	285.39
Total COM ED STREET LIGHTS				285.39
Cork's Plumbing & Heating Inc.				
05/04/2017	27100	PO 11715	6111 · MAINTENANCE SUPPLY - BUILD...	50.00
Total Cork's Plumbing & Heating Inc.				50.00
HALL SIGNS, INCORPORATED				
04/24/2017	318055	PO 11712	9520 · ROAD SIGNS & MATERIALS	250.65
Total HALL SIGNS, INCORPORATED				250.65
HINCKLEY SPRINGS WATER CO				
04/23/2017	10164181042317	PO 11707	6122 · OPERATING SUPPLIES	23.18
Total HINCKLEY SPRINGS WATER CO				23.18
Marengo Twp. Highway Dept.				
04/12/2017	Salt Grate	PO 11700	6820 · CAPITAL ASSET OUTLAY	1,100.00
Total Marengo Twp. Highway Dept.				1,100.00
MDC ENVIRONMENTAL SERVICES (MARENGO)				
05/01/2017	17226519	PO 11717	6373 · GARBAGE DISPOSAL	134.32
Total MDC ENVIRONMENTAL SERVICES (MARENGO)				134.32
NICOR GAS				
05/04/2017		PO 11716	6371 · UTILITIES	14.39
Total NICOR GAS				14.39
O'Reilly Automotive, Inc				
04/13/2017	3416 - 448416	PO 11702	6122 · OPERATING SUPPLIES	27.98
Total O'Reilly Automotive, Inc				27.98
PetroChoice LLC				
04/12/2017	10101094	PO 11701	9655 · AUTO FUEL & OIL	1,203.63
Total PetroChoice LLC				1,203.63
Rush Truck Centers of Illinois, Inc.				
04/21/2017	3006170559	PO 11706	6113 · MAINTENANCE SUPPLY - VEHIC...	291.22
Total Rush Truck Centers of Illinois, Inc.				291.22
TOIRMA				
04/13/2017	2017-2018 Insura...	PO 11704	7593 · RISK MANAGEMENT CONTRIBU...	20,672.00

10:03 AM

05/08/17

Grafton Township RB
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Total TOIRMA				20,672.00
WOODSTOCK HICKSGAS, LLC				
04/07/2017	036775	PO 11696	6112 · MAINTENANCE SUPPLY - EQUI...	27.95
Total WOODSTOCK HICKSGAS, LLC				27.95
ZIEGLER'S ACE HARDWARE				
04/13/2017	70147/B	PO 11703	6113 · MAINTENANCE SUPPLY - VEHIC...	16.92
05/02/2017	70337/B	PO 11714	6113 · MAINTENANCE SUPPLY - VEHIC...	4.99
Total ZIEGLER'S ACE HARDWARE				21.91
TOTAL				24,349.02

ROAD & BRIDGE WARRANT LIST - APRIL 2017

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6113	ACE HARDWARE	11703	Bolts, nuts, washers - #5	\$ 16.92	5/31/2017
6113	ACE HARDWARE	11714	Coupler for grease line - #4	\$ 4.99	5/31/2017
6111	ALGONQUIN TOWNSHIP ROAD DIST	11709	2 - No Parking signs	\$ 24.00	5/15/2017
6112	ALGONQUIN TOWNSHIP ROAD DIST	11710	6 - Road Dist Logo Decals	\$ 48.00	5/15/2017
6313	BOTT'S WELDING & TRUCK SERVICE INC	11708	Safety Test - #1 & 3	\$ 43.00	5/21/2017
6111	CARDMEMBER SERVICE / VISA (MENARDS)	11697	Softener salt	\$ 20.37	6/3/2017
6113	CARDMEMBER SERVICE / VISA (MENARDS)	11698	Wipers - White Ford	\$ 15.78	6/3/2017
6122	CARDMEMBER SERVICE / VISA (MENARDS)	11699	WD40, Recip. Saw Blades	\$ 14.28	6/3/2017
9614	CARDMEMBER SERVICE / VISA (MENARDS)	11705	Drainage fabric	\$ 5.98	6/3/2017
9614	CARDMEMBER SERVICE / VISA (F&F)	11713	Grass seed 50 lbs.	\$ 74.99	6/3/2017
9519	COM ED - STREET LIGHTS	11711		\$ 285.39	6/26/2017
6111	CORK'S PLUMBING AND HEATING, INC.	11715	10ft - 7" Smoke pipe & fittings-Furnace	\$ 50.00	6/3/2017
9520	HALL SIGNS INC.	11712	50 Street name sign blanks	\$ 250.65	5/24/2017
6122	HINCKLEY SPRINGS	11707	Water	\$ 23.18	5/15/2017
6820	MARENGO TOWNSHIP HIGHWAY DEPT.	11700	Galvanized salt grate - #5	\$ 1,100.00	5/15/2017
6373	MDC ENVIRONMENTAL SERVICES	11717	Garbage service	\$ 134.32	5/20/2017
6371	NICOR GAS	11716		\$ 14.39	6/20/2017
6122	O'REILLY AUTOMOTIVE INC	11702	Nitrile gloves - 2 Boxes	\$ 27.98	5/13/2017
9655	PETROCHOICE LLC	11701	Fuel	\$ 1,203.63	5/2/2017
6113	RUSH TRUCK CENTERS OF IL	11706	2 Tie Rod Ends & Steering link - #1	\$ 291.22	5/10/2017
7593	TOIRMA	11704	2017-2018 Insurance	\$ 20,672.00	6/1/2017
6112	WOODSTOCK HICKSGAS	11696	Propane - Forklift	\$ 27.95	5/15/2017
				\$ 24,349.02	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	11693	Health insurance - May	\$ 2,424.15	5/1/2017
6552	COMCAST	11695	Phone & Internet	\$ 160.54	5/20/2017
6371	COM ED	11691		\$ 212.59	5/26/2017
9451	HUMANA DENTAL INSURANCE	11694	Health insurance - May	\$ 270.45	5/1/2017
6552	VERIZON WIRELESS	11692	Cell phone service	\$ 113.78	5/3/2017
				\$ 3,181.51	

Total **\$ 27,530.53**

Road Commissioner:



American Community Bank
Road District
Bank Accounts

RB General Checking	159
Money Market	001

3:35 PM

05/02/17

Grafton Township RB
Reconciliation Summary
 103 · R&B General Amer. Comm. (new), Period Ending 04/30/2017

159

	Apr 30, 17	
Beginning Balance		221,610.15
Cleared Transactions		
Checks and Payments - 24 items	-40,699.52	
Deposits and Credits - 9 items	11,851.63	
Total Cleared Transactions	-28,847.89	
Cleared Balance		192,762.26
Uncleared Transactions		
Checks and Payments - 4 items	-794.77	
Deposits and Credits - 3 items	0.00	
Total Uncleared Transactions	-794.77	
Register Balance as of 04/30/2017		191,967.49
New Transactions		
Checks and Payments - 1 item	-1,469.10	
Deposits and Credits - 1 item	525.00	
Total New Transactions	-944.10	
Ending Balance		191,023.39

3:46 PM

05/02/17

Grafton Township RB
Reconciliation Summary
 501 · R & B Money Market - Amer Com, Period Ending 04/30/2017

001

	Apr 30, 17	
Beginning Balance		547,788.32
Cleared Transactions		
Deposits and Credits - 1 item	228.12	
Total Cleared Transactions	228.12	
Cleared Balance		548,016.44
Register Balance as of 04/30/2017		548,016.44
Ending Balance		548,016.44

NEW BUSINESS

Warrant List of Recurring Vendors for 2017-2021 Board Approval:

Blue Cross Blue Shield – Health Insurance

Comcast – Phone & Internet

Com Ed – Electric Service

Harland Clarke – Check Purchase

Humana – Vision, Dental, and Life Insurance

Interact – Copies made, Supervisor's office

LEAF – Copier Lease, Supervisor's office

MCD Services – Garbage Disposal

Nicor Gas – Gas Service

Stan's – Assessor's Quarterly Copier Maintenance Agreement

U.S. Bank – Copier Lease, Assessor's Office

Verizon – Cell Phone Service

Village of Huntley – Water & Sewer Service

Adopted May 15, 2017

**Eric Ruth
Supervisor**



A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND

IMRF Form 6.64 (Rev. 03/17) (Income tax information can be found on the reverse side of this resolution)

PLEASE ENTER Employer IMRF I.D. Number
4312

RESOLUTION

Number _____

WHEREAS, the _____ Grafton Township

EMPLOYER NAME

is a participant in the Illinois Municipal Retirement Fund; and

WHEREAS, elected officials may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 1,000 hours or more per year; and
600 OR 1,000

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund;*

NOW THEREFORE BE IT RESOLVED that the Grafton Township Board of Trustees
BOARD, COUNCIL, ETC.
finds the following elected positions qualify for membership in IMRF.

TITLE OF ELECTED POSITION	DATE POSITION BECAME QUALIFIED
Assessor	01/01/1990
Road/ Highway Commissioner	05/11/1995
Supervisor	05/16/2005

CERTIFICATION

I, Kathleen Watson, the Clerk
NAME CLERK OR SECRETARY OF THE BOARD
of the Grafton Township of the County of McHenry,
EMPLOYER NAME COUNTY
State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its Grafton Township Board of Trustees at a meeting duly
BOARD, COUNCIL, ETC.
convened and held on the 15 of May 20 17.
DAY MONTH YEAR

SIGNATURE CLERK OR SECRETARY OF THE BOARD

* Any person who knowingly makes any false statement or falsifies or permits to be falsified any record of the Illinois Municipal Retirement Fund in an attempt to defraud IMRF is guilty of a Class 3 felony (40 ILCS 5/1-135).

IMRF

2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337
Employer Only Phone: 1-800-728-7971
www.imrf.org

JOSEPH GOTTEMOLLER Partner
MADSEN, SUGDEN & GOTTEMOLLER
1 N. VIRGINIA STREET, CRYSTAL LAKE, IL 60014
Phone 815 459 5152

In General

I am a Partner with the firm of Madsen Sugden & Gottemoller in Crystal Lake, Illinois. My practice focuses on municipal government, real estate, development and litigation. The firm currently has two partners and two associate attorneys. The firm practices on a wide variety of law covering almost everything from A to Z including advocating clients rights in court to zoning matters before municipal boards. I am currently a member of the McHenry County Board where I serve as the Chairman of the Transportation Committee. I started practicing law as an assistant States Attorney in Livingston County in 1982. That work gave me the opportunity to undertake 18 jury trials in 19 months. Most of the work involved handling Pontiac Prison and Dwight Women's reformatory cases. I have been a member of the McHenry County Bar Association since moving here in 1984. I have served on numerous boards and committees over the years including: The McHenry County Conservation District Trustee 2002 – 2007, The McHenry County Conservation Design Ordinance Ad Hoc Committee 2007 – 2009, The McHenry County Gravel Task Force 1992, The McHenry County Zoning Ordinance Review Committee mid-1990s

Areas of Practice:

General Civil Litigation, Municipal and Local Government, Zoning & Development, Planning and Land Use

Bar Admissions:

Illinois, 1982
U.S. District Court Northern District of Illinois, 1982

Education:

American University, Washington College of Law 1982 J.D.
University of Illinois, Champaign, Illinois 1979 B.A.

References:

Any member of the McHenry County Board
McHenry County Conservation District, Elizabeth Kessler
Client references upon request

Honors and Awards:

AV Rated by Martindale Hubble, 2006-Present
Athena Award, McHenry County Defenders, 2007 for Land First Task Force

Professional Associations and Memberships:

McHenry County Board member 2012 to present
Chairman 2014-2016
Illinois State Bar Association, 1982-Present
American Bar Association, 1982-Present
McHenry County Land First Task Force, 2006-2008
McHenry County Gravel Task Force, 1990-1991

2017 SCHEDULE OF REGULAR MEETINGS

GRAFTON TOWNSHIP BOARD

WHEREAS, the Township Board, by Resolution, hereby sets the schedule of the Regular Meetings.

Now, therefore, be it resolved by the Township Board of Grafton Township McHenry County, Illinois, as follows:

Section 1: The Township Board of Grafton Township shall hold Regular Township Board Meetings at 7:30 pm on the 3rd Monday of each month for the duration of the current Board of Trustees term in office pursuant to the following schedule for 2017:

June 19

July 17

August 21

September 18

October 16

November 20

December 18

SECTION 2: All Regular Meetings of the Township Board will be conducted at the Grafton Township Office, 10109 Vine Street, Huntley, Illinois 60142

SUPERVISOR'S REPORT

System Activity Report

[4/1/2017 - 4/30/2017] Report Date: 5/1/2017

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	1	
Sanctions :	0	
Terminations :	1	
	<hr/>	
	2	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	1	\$650.00
In-Process :	0	
Denials :	0	
	<hr/>	
	1	\$650.00
Grand Totals:	3	\$650.00

[illegible]

GRAFTON TOWNSHIP											
BUS SERVICE FOR THE YEAR		2017									
DATE	Rides	Riders			N/C Rides	Township Revenue	M	N	SH	SO	O
April 3, 2017	3	1			0	\$7.00	3				
April 4, 2017											
April 5, 2017											
April 6, 2017	2	1			0	\$6.00	2	0	0	0	0
April 7, 2017											
April 10, 2017	2	1			0	\$6.00	2	0	0	0	0
April 11, 2017											
April 12, 2017											
April 13, 2017											
April 14, 2017											
April 17, 2017											
April 18, 2017	2	1			0	\$4.00	2	0	0	0	0
April 19, 2017											
April 20, 2017	2	1				\$6.00	2				
April 21, 2017											
April 24, 2017											
April 25, 2017											
April 26, 2017											
April 27, 2017											
April 28, 2017											
April Total	11	5			0	\$29.00	11	0	0	0	0