

## NOTICE AND AGENDA

### GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, JULY 17, 2017*

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, July 17, 2017 @ 7:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda as posted
5. Regular Business
  - A. Approval of Minutes, Township Regular Board Meeting, June 19, 2017
  - D. Audit and payment of unpaid bills/Warrant check detail for Town Fund
  - E. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Executive Session if necessary
9. Discussion and potential action of items as discussed during Executive Session
10. Old Business
  - A. Discussion and possible action regarding Cloud backup storage for Assessor's office
11. New Business
  - A. Discussion & possible action regarding Updated Grafton Township Policy & Procedures
  - B. Discussion & possible action regarding 2016/2017 Township Audit
12. Committee and Officer Reports
  - Supervisor
  - Trustee
  - Facilities Update Committee
  - Assessor
  - Road District
  - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson  
July 14, 2017

# **DRAFT MINUTES**

## GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois-  
Held Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

**MONDAY, JUNE 19, 2017**

The Regular Township Board Meeting of the Grafton Township Board was held on Monday, June 19, 2017 at the Township Offices.

1. **Call to Order** – 7:30 pm. Clerk Watson will be recording these meeting minutes. Recording device did not record properly. Only small part of Supervisor's Report was recorded.
2. **Roll Call** – Board Present: Trustee: Cratty, Cooper, Welch, and Ziller; Supervisor Ruth; Road Commissioner Poznasky; Clerk Watson. Assessor Zielinski absent. Deputy Assessor Marty Kinczel was present to represent the Assessor's office.
3. **Pledge of Allegiance** was said.
4. **Approval of Agenda** as corrected.  
"5. A. Approval of Minutes Town Fund Budget Hearing date was changed from April to May 15, 2017". Motion made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cratty to approve the Agenda as corrected. Roll call vote taken, all ayes recorded, motion carried.
5. **Regular Business**
  - A. A motion was made by Trustee Ziller, 2<sup>nd</sup> by Supervisor Ruth to approve the Town Fund Budget Hearing Meeting Minutes, dated May 15, 2017. Roll call vote taken, all ayes noted, motion carried.
  - B. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cooper to approve the Road District Budget Hearing Meeting Minutes dated May 15, 2017. Roll call vote taken, all ayes noted, motion carried.
  - C. A motion was made by Trustee Cratty, 2<sup>nd</sup> by Trustee Cooper to Approve the Minutes of the Township Regular Board Meeting as corrected:
    1. Road Commissioner corrected the addition of the NW Herald charge from \$123.60 to \$59.20.
    2. Supervisor Ruth noted additions/corrections to #12 A. Added "Township Clerk will post the training that is being held on the website and in Township Office." #C. "Board Members" was changed to "Elected Officials have 90 days" ... to take the Opens Meetings Act training.
    3. Roll call vote taken, all ayes noted, motion carried.
  - D. Audit and payment of unpaid bills/Warrant check detail for Town Fund discussion/motion: The discussion was regarding PO 20646, travel expense. A motion was made by Trustee Ziller, 2<sup>nd</sup> by Supervisor Ruth. Attorney Gottomoller commented.



After further consideration of Attorney Gottemoller advised to pay all unpaid bills/warrant check list for the Town Fund as presented. Roll call vote taken, Trustee Cratty, Yes; Trustee Cooper, Yes; Trustee Welch, yes; Trustee Ziller, No; Supervisor Ruth, yes. Motion carried.

E. Audit and payment of unpaid bills/warrant check detail for Road District discussion/motion:

1. There was considerable discussion regarding PO 11735 and PO 11737 as presented by the Road Commissioner. A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cooper to hold the aforementioned PO's until a warranty could be produced. A roll call vote taken; Trustee Ziller, Yes; Trustee Cooper, Yes; Trustee Cratty, Yes; Trustee Welch, No; Supervisor Ruth, No. Motion carries.
2. Trustee Welch asked for an explanation of PO #11738
3. Trustee Cratty made a motion, 2<sup>nd</sup> by Trustee Cooper to amend the aforementioned motion to table the vote of the unpaid bills/warrant check detail for the Road District until later in the meeting. Roll call vote taken, all ayes noted, motion carried.

6. **Public Comment - None**

7. **Board Members Response to Public comment - None**

8. **Executive Session.** Pursuant to state statute 5 ILCS 120 / 2 (c)(11) Opens Meeting Act, Supervisor Ruth made a motion for the Grafton Township Board to close the Regular Board Meeting and hold an Executive Session. Roll call vote taken, all ayes noted, motion carries. The Regular Board Meeting of Grafton Township was closed @ 8:03 p.m.

9. **Discussion and potential action of items as discussed during Executive Session.** None. A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Ruth to re-open the regular Board Meeting of Grafton Township. Roll call vote taken, all ayes notes, motion carries. Regular Board Meeting of Grafton Township reconvened at 8:31 p.m.

10. **Old Business**

A. Discussion and possible action regarding Cloud backup storage for Assessor's office

- i. Entre Computer Solution Presentation
- ii. ACT Network Solutions Presentation
- iii. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to nominate himself to further discuss the merits of both presentations with Trustee Welch and to bring back their findings to the Board. Roll call vote taken, all ayes noted, Motion carries.

B. i. Continuation of discussion of unpaid bills/warrant check detail for Road District and possible action. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Welsh to re-open the discussion regarding the unpaid bills/warrant check for the Road District. Roll call vote taken, all ayes noted, motion carried.



ii. After additional information was provided by the Road Commissioner Poznasky, a motion was made to approve the unpaid bills/ warrant check detail as presented with the additional information provided. Roll call vote taken, all ayes noted, motion carried.

**11. New Business**

- A. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to approve the Prevailing Wage Ordinance for Township, Ordinance No. 20170619-1. Roll call vote taken, Supervisor Ruth, Yes; Trustee Cratty, Yes; Trustee Cooper, Yes; Trustee Welch, Yes; Trustee Ziller, No. Motion carried.
- B. A motion was made by Trustee Cooper, 2<sup>nd</sup> by Trustee Cratty to approve the Prevailing Wage Ordinance for Road District, Ordinance No. 20170619-2. Roll call vote taken, Trustee Cooper, Yes; Trustee Cratty, Yes; Trustee Welch, Yes; Trustee Ziller, No; Supervisor Ruth, Yes. Motion carried.
- C. There a was discussion and explanation of state statute regarding the appointment of Trustee Fence Viewers . No action was taken.

**12. COMMITTEE AND OFFICER REPORTS**

SUPERVISOR:

- A Reminder to all elected officials that the Open Meetings training, and procurement of certificate is needed 90 days after election to the Town Clerk.
- B. A handout was given to Trustees regarding what/how/when an executive session can take place.
- C. A reminder that Township Officials of Illinois will be sponsoring an Elected Officials Training. All are invited to attend. Please inform Trudy if you can attend.
- D. Informed Board that TORMIA insurance includes cyber security in our policy.
- E. He is working on Grafton Township Policy handbook, and hopes to distribute at the next meeting for Board review.
- G. Lakewood is getting rid of TIF district.
- H. Brought Board up to speed on status of House Bill 607.

TRUSTEE REPORT - Trustee Ziller discussed Chemical Applicator License holders.

FACILITIES UPDATE COMMITTEE REPORT - NONE

ASSESSORS REPORT, given by Deputy Assessor Kinczel

- A. 2017 Assessment will publish May 26<sup>th</sup>.
- B. County audit will publish mid-July.
- C. They are catching up on permits and new construction
- D. Back Door patio blocks issue: Rain is washing away. Discussion on locating railings and reinstall them to correct this problem.

ROAD DISTRICT REPORT - NONE

CLERK REPORT - NONE

13. A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to adjourn the Township Board meeting. Voice voted taken, all ayes noted, no nays noted, motion carried. Meeting adjourned @ 9:30 p.m

Submitted,  
Grafton Township Clerk Kathleen M. Watson

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

# **TOWN FUND FINANCIALS**



# GRAFTON TOWNSHIP

## Unpaid Bills Detail

### All Transactions

Date	Num	Memo	Split	Amount
<b>ACT Network Solutions</b>				
06/28/2017	23036	PO 2738	1512 · MAINTENANC...	75.75
07/05/2017	23068	PO 2744	1512 · MAINTENANC...	201.83
07/05/2017	23068	PO 2745	5512 · MAINTENANC...	70.92
Total ACT Network Solutions				348.50
<b>Alan D Zielinski</b>				
07/12/2017		PO 20663	1760 · TRAVEL EXP...	308.50
Total Alan D Zielinski				308.50
<b>Cardmember Service</b>				
07/09/2017		PO 20664	1751 · MAINTENANC...	382.46
07/11/2017		PO 2755	1563 · TRAINING	225.00
07/11/2017		PO 2754	1512 · MAINTENANC...	150.62
Total Cardmember Service				758.08
<b>CARDUNAL OFFICE SUPPLY</b>				
06/26/2017		PO 20666	1851 · OFFICE SUP...	132.69
06/27/2017		PO 2707	1651 · OFFICE SUP...	98.16
06/27/2017		PO 2724	1565 · CLERK	59.63
Total CARDUNAL OFFICE SUPPLY				290.48
<b>COM ED</b>				
07/07/2017		PO 2752	1571 · UTILITIES	197.85
07/07/2017		PO 2752	5571 · UTILITIES	69.52
Total COM ED				267.37
<b>II Township of GA Caseworkers of TOI</b>				
07/05/2017	GA training	PO 2739	5556 · TRAINING	40.00
Total II Township of GA Caseworkers of TOI				40.00
<b>Madsen, Sugden &amp; Gottemoller</b>				
07/03/2017		PO 2746	1533 · LEGAL SERVI...	1,190.00
Total Madsen, Sugden & Gottemoller				1,190.00
<b>McHenry County Division of Transportation</b>				
07/03/2017	7-20	PO 2740	970 · MISCELLANEO...	500.00
Total McHenry County Division of Transportation				500.00
<b>MDC Environmental Services</b>				
07/01/2017	17624876	PO 2747	1511 · MAINTENANC...	44.50
Total MDC Environmental Services				44.50
<b>NICOR GAS</b>				
07/06/2017		PO 2750	1571 · UTILITIES	19.19
07/06/2017		PO 2751	5571 · UTILITIES	6.74
Total NICOR GAS				25.93
<b>Orkin</b>				
06/23/2017	159304372	PO 2743	1511 · MAINTENANC...	60.00
Total Orkin				60.00
<b>PetroChoice</b>				
06/09/2017	10168859	PO 2748	930 · FUEL	77.18
06/09/2017	10168859	PO 20668	1760 · TRAVEL EXP...	99.06
Total PetroChoice				176.24
<b>Ready Refresh by Nestle</b>				
06/26/2017	07f01231...	PO 20667	1751 · MAINTENANC...	30.38
07/06/2017	7g01229...	PO 2749	1651 · OFFICE SUP...	10.74

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
**All Transactions**

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<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Total Ready Refresh by Nestle				41.12
<b>Township Officials of Illinois</b>				
07/05/2017	17/18 dues	PO 2741	1561 · DUES	1,195.55
Total Township Officials of Illinois				1,195.55
<b>ZIEGLER'S ACE HARDWARE</b>				
06/30/2017	71030	PO 2742	1511 · MAINTENANC...	21.99
Total ZIEGLER'S ACE HARDWARE				21.99
<b>TOTAL</b>				<b>5,268.26</b>

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9:53 AM

06/30/17

Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
**June 21 - 30, 2017**

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
<b>101 · CHECKING -American Community</b>				
06/23/2017	23691	Cardmember Service	PO 20646	-406.77
06/27/2017	23692	ComCast I	PO 20662	-279.71
06/27/2017	23693	BLUECROSS BLUE...	PO 2727,2728, 20660	-9,443.78
06/27/2017	23694	ComCast I	PO 2735, 2736	-150.19
06/27/2017	23695	Humana Dental Ins. ...	PO 2731, 2732, 20661	-864.55
06/27/2017	23696	Interact Business Pro...	PO 2726	-35.75
06/27/2017	23697	Leaf	PO 2733	-97.68
Total 101 · CHECKING -American Community				-11,278.43



Grafton Township Assessor's Office Warrant List: July , 2017

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$382.46	Cardmember Services	20664	Camera memory & assessor workstation hard drive
1751	\$30.38	Ready Refresh	20667	Potable water
1760	\$309.40	Alan Zielinski	20663	Mandatory CE mileage and meals
1760	\$99.06	Petro Choice	20665	Gasoline
1851	\$132.69	Cardunal Office Supply	20666	Misc. office supplies
<b>Subtotal</b>	<b>\$953.99</b>			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1752	\$279.71	Comcast	20662	Telephone & internet
1243	\$370.60	Humana	20661	Healthcare insurance
1243	\$3,384.10	BlueCross/BlueShield	20660	Healthcare insurance
<b>Subtotal</b>	<b>\$4,034.41</b>			
<b>Total</b>	<b>\$4,988.40</b>			

07/12/17

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2017 through March 2018**

	Apr '17 - Mar 18	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>CORPORATE FUND REVENUE</b>			
1000 · PROPERTY TAXES	512,164.03	997,161.00	51.4%
1010 · REPLACEMENT TAXES	15,590.89	15,000.00	103.9%
1020 · INTEREST INCOME	2,166.21	0.00	100.0%
1040 · IGA ROAD COM SALARY	0.00	15,625.00	0.0%
1050 · TRANSPORTATION INCOME	93.00	0.00	100.0%
1055 · MISCELLANEOUS INCOME	90.00	50.00	180.0%
<b>Total CORPORATE FUND REVENUE</b>	<b>530,104.13</b>	<b>1,027,836.00</b>	<b>51.6%</b>
<b>CORPORATE INSURANCE FUND REV</b>			
2000 · PROPERTY TAXES	9,250.27	18,010.00	51.4%
2020 · INTEREST INCOME	0.00	0.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
<b>Total CORPORATE INSURANCE FUND REV</b>	<b>9,250.27</b>	<b>18,010.00</b>	<b>51.4%</b>
<b>GENERAL ASSISTANCE FUND REVENUE</b>			
5000 · PROPERTY TAXES	16,955.44	33,011.00	51.4%
5020 · INTEREST INCOME	40.27	150.00	26.8%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
<b>Total GENERAL ASSISTANCE FUND REVENUE</b>	<b>16,995.71</b>	<b>33,161.00</b>	<b>51.3%</b>
<b>Total Income</b>	<b>556,350.11</b>	<b>1,079,007.00</b>	<b>51.6%</b>
<b>Expense</b>			
<b>GENERAL ASSISTANCE FUND</b>			
<b>ADMINISTRATION</b>			
<b>CONTRACTUAL SERVICES</b>			
5512 · MAINTENANCE SERVICE - EQUIPMENT	315.71	2,000.00	15.8%
5534 · ACCOUNTING SERVICES	0.00	3,000.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	90.00	0.0%
5552 · TELEPHONE	158.30	1,000.00	15.8%
5556 · TRAINING	50.00	600.00	8.3%
5571 · UTILITIES	217.32	2,000.00	10.9%
<b>Total CONTRACTUAL SERVICES</b>	<b>741.33</b>	<b>9,690.00</b>	<b>7.7%</b>
<b>OPERATING EXPENSES</b>			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	144.57	500.00	28.9%
<b>Total OPERATING EXPENSES</b>	<b>144.57</b>	<b>1,000.00</b>	<b>14.5%</b>
<b>PERSONNEL</b>			
5421 · SALARIES	5,040.00	15,000.00	33.6%
5451 · HEALTH INSURANCE	2,904.57	4,000.00	72.6%
<b>Total PERSONNEL</b>	<b>7,944.57</b>	<b>19,000.00</b>	<b>41.8%</b>
<b>Total ADMINISTRATION</b>	<b>8,830.47</b>	<b>29,690.00</b>	<b>29.7%</b>
<b>HOME RELIEF</b>			
<b>COMMODITIES</b>			
5781 · FOOD	0.00	0.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	500.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	500.00	0.0%
5785 · DRUGS	0.00	250.00	0.0%
5786 · FUEL	0.00	250.00	0.0%
5790 · Catastrophic Deduction	0.00	51,848.60	0.0%
<b>Total COMMODITIES</b>	<b>0.00</b>	<b>54,348.60</b>	<b>0.0%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2017 through March 2018**

	Apr '17 - Mar 18	Budget	% of Budget
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	0.00	500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	4,000.00	66.3%
5887 · SHELTER	2,915.00	19,000.00	15.3%
5888 · UTILITY PAYMENTS	387.23	16,000.00	2.4%
<b>Total CONTRACTUAL SERVICES</b>	<b>5,952.23</b>	<b>39,500.00</b>	<b>15.1%</b>
<b>Total HOME RELIEF</b>	<b>5,952.23</b>	<b>93,848.60</b>	<b>6.3%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>14,782.70</b>	<b>123,538.60</b>	<b>12.0%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1831 · DEFERRED EQUIP. PURCHASE RESE...	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT PURCHASE	0.00	176,993.50	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>426,993.50</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	184.35	3,000.00	6.1%
1652 · OPERATING SUPPLIES	327.54	3,000.00	10.9%
<b>Total COMMODITIES</b>	<b>511.89</b>	<b>6,000.00</b>	<b>8.5%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	3,895.73	150,000.00	2.6%
1512 · MAINTENANCE SERVICE - EQUIPMENT	1,121.01	35,000.00	3.2%
1531 · ACCOUNTING SERVICES	512.00	18,000.00	2.8%
1533 · LEGAL SERVICE	210.00	50,000.00	0.4%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	225.29	2,000.00	11.3%
1553 · PUBLISHING	212.00	2,000.00	10.6%
1554 · PRINTING	109.25	2,000.00	5.5%
1561 · DUES	60.00	2,000.00	3.0%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	117.50	1,500.00	7.8%
1565 · CLERK	54.23	3,500.00	1.5%
1571 · UTILITIES	640.69	5,000.00	12.8%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	20,000.00	0.0%
1574 · ANNUAL MEETING	0.00	500.00	0.0%
1575 · ROOM RENTAL	0.00	1,000.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>7,157.70</b>	<b>298,500.00</b>	<b>2.4%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	147.43	31,000.00	0.5%
1911 · CONTINGENCIES	0.00	25,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>147.43</b>	<b>56,000.00</b>	<b>0.3%</b>
<b>PERSONNEL</b>			
1420 · OFFICE STAFF HOURLY	9,555.00	55,500.00	17.2%
1421 · ELECTED OFFICIALS SALARIES	51,843.50	186,000.00	27.9%
1451 · HEALTH INSURANCE	9,202.99	50,000.00	18.4%
<b>Total PERSONNEL</b>	<b>70,601.49</b>	<b>291,500.00</b>	<b>24.2%</b>



**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2017 through March 2018**

	<u>Apr '17 - Mar 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>SENIOR SERVICES</b>			
900 · SALARIES	8,168.13	25,000.00	32.7%
901 · PAYROLL TAXES	539.16	3,600.00	15.0%
902 · HEALTH INSURANCE	2,835.43	7,459.00	38.0%
903 · IMRF	713.90	2,500.00	28.6%
930 · FUEL	40.04	5,000.00	0.8%
950 · OFFICE SUPPLIES	0.00	500.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	6,000.00	0.0%
960 · TELEPHONE	225.27	2,000.00	11.3%
967 · PRINTING	25.81	500.00	5.2%
968 · POSTAGE	0.00	500.00	0.0%
970 · MISCELLANEOUS	1,500.00	16,500.00	9.1%
<b>Total SENIOR SERVICES</b>	<b>14,047.74</b>	<b>69,559.00</b>	<b>20.2%</b>
<b>Total ADMINISTRATION</b>	<b>92,466.25</b>	<b>1,148,552.50</b>	<b>8.1%</b>
<b>ASSESSOR</b>			
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	656.64	2,100.00	31.3%
<b>Total COMMODITIES</b>	<b>656.64</b>	<b>2,100.00</b>	<b>31.3%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	1,459.20	4,200.00	34.7%
1752 · TELEPHONE	839.11	4,500.00	18.6%
1753 · LEGAL FEES	0.00	0.00	0.0%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	9,962.54	13,400.00	74.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	40.00	750.00	5.3%
1760 · TRAVEL EXPENSE	442.01	1,000.00	44.2%
1761 · TRAINING	1,685.00	2,000.00	84.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>14,427.86</b>	<b>27,500.00</b>	<b>52.5%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	15.99	1,000.00	1.6%
1940 · UNIFORMS	0.00	500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>15.99</b>	<b>1,500.00</b>	<b>1.1%</b>
<b>PERSONNEL</b>			
1240 · SALARIES	57,887.20	215,000.00	26.9%
1241 · IMRF	5,059.32	18,791.00	26.9%
1242 · FICA/MEDICARE/TAXES	3,422.75	16,447.50	20.8%
1243 · HEALTH INSURANCE	11,244.10	47,000.00	23.9%
<b>Total PERSONNEL</b>	<b>77,613.37</b>	<b>297,238.50</b>	<b>26.1%</b>
<b>Total ASSESSOR</b>	<b>92,713.86</b>	<b>328,338.50</b>	<b>28.2%</b>
<b>Total TOWN FUND EXPENDITURES</b>	<b>185,180.11</b>	<b>1,476,891.00</b>	<b>12.5%</b>
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	4,511.83	28,000.00	16.1%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<b>4,511.83</b>	<b>28,000.00</b>	<b>16.1%</b>
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,365.00	15,000.00	95.8%
<b>Total CONTRACTED SERVICES</b>	<b>14,365.00</b>	<b>15,000.00</b>	<b>95.8%</b>

07/12/17

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2017 through March 2018**

	<u>Apr '17 - Mar 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	33.96	4,576.00	0.7%
<b>Total PERSONNEL</b>	<u>33.96</u>	<u>4,576.00</u>	<u>0.7%</u>
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	14,398.96	19,576.00	73.6%
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	4,650.98	18,958.00	24.5%
3762 · MEDICARE CONTRIBUTION	1,087.75	4,400.00	24.7%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	<u>5,738.73</u>	<u>23,358.00</u>	<u>24.6%</u>
<b>Total Expense</b>	<u>224,612.33</u>	<u>1,671,363.60</u>	<u>13.4%</u>
<b>Net Ordinary Income</b>	<u>331,737.78</u>	<u>-592,356.60</u>	<u>-56.0%</u>
<b>Net Income</b>	<u><u>331,737.78</u></u>	<u><u>-592,356.60</u></u>	<u><u>-56.0%</u></u>

**American Community Bank**  
**Town Fund**  
**Bank Accounts**

<b>Town Fund General Checking</b>	<b>961</b>
<b>TF Money Market</b>	<b>191</b>
<b>TF Reserved Money Market</b>	<b>183</b>
<b>General Assistance Checking</b>	<b>754</b>
<b>GA Money Market</b>	<b>987</b>



11:00 AM

07/05/17

961

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**101 - CHECKING -American Community, Period Ending 06/30/2017**

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	Jun 30, 17
Beginning Balance	92,833.98
Cleared Transactions	
Checks and Payments - 30 items	-46,471.54
Deposits and Credits - 33 items	458,367.65
Total Cleared Transactions	411,896.11
Cleared Balance	504,730.09
Uncleared Transactions	
Checks and Payments - 11 items	-12,952.68
Total Uncleared Transactions	-12,952.68
Register Balance as of 06/30/2017	491,777.41
New Transactions	
Checks and Payments - 3 items	-23,591.98
Total New Transactions	-23,591.98
Ending Balance	468,185.43

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07/05/17

191

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**103 · TOWN FUND MONEY MARKET, Period Ending 06/30/2017**

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	<u>Jun 30, 17</u>
Beginning Balance	10,122.93
Cleared Transactions	
Deposits and Credits - 1 item	<u>1.66</u>
Total Cleared Transactions	<u>1.66</u>
Cleared Balance	<u><u>10,124.59</u></u>
Register Balance as of 06/30/2017	10,124.59
Ending Balance	10,124.59

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07/05/17

183

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**104 · TF RESERVED MONEY MARKET, Period Ending 06/30/2017**

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	<u>Jun 30, 17</u>
Beginning Balance	655,559.50
Cleared Transactions	
Deposits and Credits - 1 item	<u>296.35</u>
Total Cleared Transactions	<u>296.35</u>
Cleared Balance	<u><u>655,855.85</u></u>
Register Balance as of 06/30/2017	655,855.85
Ending Balance	655,855.85

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754

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

**151 - General Assistance - Amer Com, Period Ending 06/30/2017**

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	Jun 30, 17
Beginning Balance	11,269.29
Cleared Transactions	
Checks and Payments - 9 items	-4,209.92
Total Cleared Transactions	-4,209.92
Cleared Balance	7,059.37
Uncleared Transactions	
Checks and Payments - 4 items	-229.74
Total Uncleared Transactions	-229.74
Register Balance as of 06/30/2017	6,829.63
Ending Balance	6,829.63



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07/05/17

987      **GRAFTON TOWNSHIP**  
**Reconciliation Summary**  
**150 · Gen Assistance MMF- Amer Com, Period Ending 06/30/2017**

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	<u>Jun 30, 17</u>
Beginning Balance	76,104.09
Cleared Transactions	
Deposits and Credits - 3 items	<u>14,918.50</u>
Total Cleared Transactions	<u>14,918.50</u>
Cleared Balance	<u><u>91,022.59</u></u>
Register Balance as of 06/30/2017	91,022.59
Ending Balance	91,022.59

# **ROAD DISTRICT FUND FINANCIALS**

## Grafton Township RB

## Unpaid Bills Detail

## All Transactions

Date	Num	Memo	Split	Amount
<b>BAKLEY CONSTRUCTION CORP</b>				
06/12/2017	22647	PO 11751	9614 · MAINTENANCE SUPPLIES - RO...	2,064.67
07/06/2017	22696	PO 11765	9614 · MAINTENANCE SUPPLIES - RO...	808.62
Total BAKLEY CONSTRUCTION CORP				2,873.29
<b>BOTTS WELDING &amp; TRUCK SERVICE</b>				
07/05/2017	619249	PO 11764	6112 · MAINTENANCE SUPPLY - EQUI...	167.66
Total BOTTS WELDING & TRUCK SERVICE				167.66
<b>Cardmember Service</b>				
06/09/2017		PO 11744	6113 · MAINTENANCE SUPPLY - VEHIC...	8.50
06/12/2017		PO 11745	6111 · MAINTENANCE SUPPLY - BUILD...	7.91
06/12/2017		PO 11746	6113 · MAINTENANCE SUPPLY - VEHIC...	7.99
06/13/2017		PO 11749	6113 · MAINTENANCE SUPPLY - VEHIC...	14.98
06/27/2017	2017 Education M...	PO 11756	6562 · TRAVEL & MEETING EXPENSE	75.00
06/29/2017		PO 11759	6112 · MAINTENANCE SUPPLY - EQUI...	59.99
06/29/2017		PO 11760	6122 · OPERATING SUPPLIES	11.69
06/29/2017		PO 11762	9652 · OPERATING SUPPLIES	15.99
07/06/2017		PO 11767	6122 · OPERATING SUPPLIES	28.15
Total Cardmember Service				230.20
<b>COM ED STREET LIGHTS</b>				
06/23/2017		PO11757	9519 · Street Lights	290.80
Total COM ED STREET LIGHTS				290.80
<b>HINCKLEY SPRINGS WATER CO</b>				
06/18/2017	10164181061817	PO 11752	6122 · OPERATING SUPPLIES	43.16
Total HINCKLEY SPRINGS WATER CO				43.16
<b>In Sync Systems, Inc.</b>				
06/20/2017	16953	PO 11753	6512 · MAINTENANCE EQUIPMENT	180.00
Total In Sync Systems, Inc.				180.00
<b>Matuszewich &amp; Kelly, LLP</b>				
06/15/2017	9000	PO 11754	6533 · LEGAL SERVICE	472.75
Total Matuszewich & Kelly, LLP				472.75
<b>McHenry Excavating, Inc.</b>				
07/10/2017	57 bond refund	PO 11769	9929 · MISCELLANEOUS	500.00
Total McHenry Excavating, Inc.				500.00
<b>MDC ENVIRONMENTAL SERVICES (MARENGO)</b>				
07/01/2017	17624876	PO 11768	6373 · GARBAGE DISPOSAL	133.51
Total MDC ENVIRONMENTAL SERVICES (MARENGO)				133.51
<b>NICOR GAS</b>				
07/06/2017		PO 11766	6371 · UTILITIES	27.43
Total NICOR GAS				27.43
<b>PetroChoice LLC</b>				
06/09/2017	10168859	PO 11747	9655 · AUTO FUEL & OIL	462.59
06/09/2017	10168862	PO 11748	9655 · AUTO FUEL & OIL	402.65
Total PetroChoice LLC				865.24
<b>Ralph Helm Inc.</b>				
06/28/2017	86482	PO 11758	6112 · MAINTENANCE SUPPLY - EQUI...	38.40
07/11/2017	86812	PO 11770	6112 · MAINTENANCE SUPPLY - EQUI...	44.98
Total Ralph Helm Inc.				83.38
<b>Rush Truck Centers of Illinois, Inc.</b>				

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07/11/17

**Grafton Township RB**  
**Unpaid Bills Detail**  
**All Transactions**

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
06/14/2014	3006753685	PO 11750	6113 · MAINTENANCE SUPPLY - VEHIC...	64.30
Total Rush Truck Centers of Illinois, Inc.				64.30
<b>TOWNSHIP HWY COMM OF IL</b>				
06/26/2014	2017 Summer Se...	PO 11755	6562 · TRAVEL & MEETING EXPENSE	95.00
Total TOWNSHIP HWY COMM OF IL				95.00
<b>WOODSTOCK HICKSGAS, LLC</b>				
06/29/2017	038615	PO 11761	6112 · MAINTENANCE SUPPLY - EQUI...	21.03
Total WOODSTOCK HICKSGAS, LLC				21.03
<b>ZIEGLER'S ACE HARDWARE</b>				
06/30/2017	71025/B	PO 11763	6113 · MAINTENANCE SUPPLY - VEHIC...	2.79
Total ZIEGLER'S ACE HARDWARE				2.79
<b>TOTAL</b>				<b>6,050.54</b>

11:19 AM  
07/05/17  
Cash Basis

**Grafton Township RB**  
**WARRANT DETAIL REPORT**  
June 21 - 30, 2017

Date	Num	Name	Memo	Paid Amount
<b>103 · R&amp;B General Amer. Comm. (new)</b>				
06/26/2017	5412	BLUECROSS BLUESHIELD OF ILL...	PO 11741	-2,424.15
06/26/2017	5413	COM ED	PO 11739	-102.90
06/26/2017	5414	Comcast	PO 11743	-160.65
06/26/2017	5415	Humana Dental	PO 11742	-277.95
06/26/2017	5416	Verizon Wireless	PO 11740	-113.78
Total 103 · R&B General Amer. Comm. (new)				-3,079.43
<b>TOTAL</b>				<b>-3,079.43</b>



**ROAD & BRIDGE WARRANT LIST - MAY 2017**

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6113	ACE HARDWARE	11763	15 amp fuses	\$ 2.79	7/31/2017
9614	BAKLEY CONSTRUCTION CORP	11751	Shoulder gravel - 201.43 tons	\$ 2,064.67	7/12/2017
9614	BAKLEY CONSTRUCTION CORP	11765	Shoulder gravel -78.89 tons/\$10.25/ton	\$ 808.62	8/5/2017
6112	BOTT'S WELDING & TRUCK SERVICE INC	11764	Hyd hose - Alamo Arm Mower	\$ 167.66	8/4/2017
6113	CARDMEMBER SERVICE / VISA (PAYPAL)	11744	Relay for dash - #5	\$ 8.50	8/3/2017
6111	CARDMEMBER SERVICE / VISA (F&F)	11745	Storm door closer	\$ 7.91	8/3/2017
6113	CARDMEMBER SERVICE / VISA (F&F)	11746	Hyd hose - #2	\$ 7.99	8/3/2017
6113	CARDMEMBER SERVICE / VISA (F&F)	11749	Hyd hose, clevis hook - #2	\$ 14.98	8/3/2017
6562	CARDMEMBER SERVICE / VISA (TOI)	11756	2017 Education Training	\$ 75.00	8/3/2017
6112	CARDMEMBER SERVICE / VISA (F&F)	11759	PTO Yoke & tube - Sweeper	\$ 59.99	8/3/2017
6122	CARDMEMBER SERVICE / VISA (F&F)	11760	Earplugs	\$ 11.69	8/3/2017
9652	CARDMEMBER SERVICE / VISA (F&F)	11762	Pulley snatch block	\$ 15.99	8/3/2017
6122	CARDMEMBER SERVICE / VISA (F&F)	11767	3 Scrapers & Bug spray	\$ 28.15	8/3/2017
9519	COM ED - STREET LIGHTS	11757		\$ 290.80	8/25/2017
6122	HINCKLEY SPRINGS	11752	Water	\$ 43.16	7/10/2017
6512	IN SYNC SYSTEMS, INC.	11753	Fix phone system	\$ 180.00	7/20/2017
6533	MATUSZEWICH & KELLY, LLP	11754	Legal service	\$ 472.75	7/15/2017
9929	McHENRY EXCAVATING, INC.	11769	#57 Bond Refund	\$ 500.00	7/21/2017
6373	MDC ENVIRONMENTAL SERVICES	11768	Garbage service	\$ 133.51	7/20/2017
6371	NICOR GAS	11766		\$ 27.43	8/22/2017
9655	PETROCHOICE LLC	11747	Fuel	\$ 462.59	6/29/2017
9655	PETROCHOICE LLC	11748	Fuel	\$ 402.65	6/29/2017
6112	RALPH HELM INC.	11758	2 Chains - #5, 3 Bar nuts - #2	\$ 38.40	7/8/2017
6112	RALPH HELM INC.	11770	Tension nut & screw-#2, Cutting head	\$ 44.98	7/21/2017
6113	RUSH TRUCK CENTERS OF IL, INC.	11750	Muffler bracket - #2	\$ 64.30	7/10/2017
6562	TOWNSHIP HIGHWAY COMM. OF IL	11755	2017 Summer Seminar	\$ 95.00	7/21/2017
6112	WOODSTOCK HICKSGAS, LLC	11761	Propane - Forklift	\$ 21.03	7/17/2017
				<b>\$ 6,050.54</b>	

**BILLS PAID BEFORE MEETING**

9451	BLUECROSS BLUESHIELD OF IL	11741	Health insurance - July	\$ 2,424.15	7/1/2017
6552	COMCAST	11743	Phone & Internet	\$ 160.65	7/20/2017
6371	COM ED	11739		\$ 102.90	7/27/2017
9451	HUMANA DENTAL INSURANCE	11742	Health insurance - July	\$ 277.95	7/1/2017
6552	VERIZON WIRELESS	11740	Cell phone service	\$ 113.78	7/3/2017
				<b>\$ 3,079.43</b>	

Total \$ **9,129.97**

Road Commissioner:



## Actual vs Budget Year to Date

April 2017 through March 2018

07/12/17

Cash Basis

	Apr '17 - Mar 18	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	283,323.24	551,597.00	51.4%
9020 · INTEREST INCOME	486.51	1,000.00	48.7%
9040 · Intergovernmental Agreement	1,500.00	500.00	300.0%
9050 · MISCELLANEOUS INCOME	525.00	1,050.00	50.0%
9060 · Permits & Bonds	2,525.00	2,000.00	126.3%
9080 · GRANT INCOME	0.00	5.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>288,359.75</b>	<b>556,152.00</b>	<b>51.8%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	69,327.82	261,289.00	26.5%
6002 · MUNICIPAL SHARE	0.00	-126,315.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	26,513.47	40,000.00	66.3%
6020 · INTEREST INCOME	1,471.12	450.00	326.9%
6030 · RENTAL INCOME	0.00	10.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	10.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	20.00	0.0%
6060 · COURT FINES & PERMITS	293.02	800.00	36.6%
6080 · GRANT INCOME	0.00	5.00	0.0%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>97,605.43</b>	<b>176,269.00</b>	<b>55.4%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	9,293.85	18,094.00	51.4%
8020 · INTEREST INCOME	14.96	30.00	49.9%
8050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>9,308.81</b>	<b>18,134.00</b>	<b>51.3%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	12,059.74	23,478.00	51.4%
7020 · INTEREST INCOME	22.48	45.00	50.0%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>12,082.22</b>	<b>26,423.00</b>	<b>45.7%</b>
<b>Total Income</b>	<b>407,356.21</b>	<b>776,978.00</b>	<b>52.4%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	1,353.46	65,000.00	2.1%
9652 · OPERATING SUPPLIES	35.94	8,000.00	0.4%
9655 · AUTO FUEL & OIL	1,212.12	45,000.00	2.7%
9656 · SALT, CALCIUM, ICE CONTROL	13,772.33	158,000.00	8.7%
<b>Total COMMODITIES</b>	<b>16,373.85</b>	<b>276,000.00</b>	<b>5.9%</b>
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	0.00	410,000.00	0.0%
9518 · ROAD STRIPPING	0.00	28,000.00	0.0%
9519 · Street Lights	860.14	5,000.00	17.2%
9520 · ROAD SIGNS & MATERIALS	256.64	30,000.00	0.9%
9532 · ENGINEERING SERVICE	3,705.00	40,000.00	9.3%
9594 · RENTALS	0.00	10,000.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>4,821.78</b>	<b>523,000.00</b>	<b>0.9%</b>

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2017 through March 2018

	<u>Apr '17 - Mar 18</u>	<u>Budget</u>	<u>% of Budget</u>
<b>OTHER EXPENDITURES</b>			
9929 · MISCELLANEOUS	250.00	3,000.00	8.3%
9952 · Intergovernmental Agreement	0.00	15,625.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>250.00</b>	<b>18,625.00</b>	<b>1.3%</b>
<b>PERSONNEL</b>			
9421 · SALARIES	32,517.17	182,000.00	17.9%
9451 · Health / Life Insurance	8,091.30	55,000.00	14.7%
9461 · Social Security Contribution	2,421.42	16,000.00	15.1%
9462 · Medicare Contribution	566.30	6,000.00	9.4%
9472 · Uniforms	0.00	2,000.00	0.0%
9475 · Payroll Expense	344.25	1,400.00	24.6%
<b>Total PERSONNEL</b>	<b>43,940.44</b>	<b>262,400.00</b>	<b>16.7%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>65,386.07</b>	<b>1,080,025.00</b>	<b>6.1%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 · RETIREMENT CONTRIBUTION	3,413.40	46,000.00	7.4%
<b>Total PERSONNEL</b>	<b>3,413.40</b>	<b>46,000.00</b>	<b>7.4%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>3,413.40</b>	<b>46,000.00</b>	<b>7.4%</b>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 · RISK MANAGEMENT CONTRIBUTION	20,672.00	60,000.00	34.5%
<b>Total CONTRACT SERVICE</b>	<b>20,672.00</b>	<b>60,000.00</b>	<b>34.5%</b>
<b>PERSONNEL</b>			
7453 · UNEMPLOYMENT INSURANCE	15.34	10,000.00	0.2%
<b>Total PERSONNEL</b>	<b>15.34</b>	<b>10,000.00</b>	<b>0.2%</b>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<b>20,687.34</b>	<b>70,000.00</b>	<b>29.6%</b>
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
6651 · OFFICE SUPPLIES	35.79	800.00	4.5%
<b>Total COMMODITIES</b>	<b>35.79</b>	<b>800.00</b>	<b>4.5%</b>



## Actual vs Budget Year to Date

April 2017 through March 2018

07/12/17

Cash Basis

	Apr '17 - Mar 18	Budget	% of Budget
<b>CONTRACTED SERVICES</b>			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	14,000.00	0.0%
6533 · LEGAL SERVICE	232.50	30,000.00	0.8%
6551 · POSTAGE	0.00	400.00	0.0%
6552 · TELEPHONE	823.07	5,000.00	16.5%
6553 · PUBLISHING	59.20	1,500.00	3.9%
6554 · PRINTING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	300.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	6,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
<b>Total CONTRACTED SERVICES</b>	<b>1,114.77</b>	<b>59,400.00</b>	<b>1.9%</b>
<b>OTHER EXPENDITURES</b>			
6914 · MUNICIPAL REPLACEMENT	0.00	8,500.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>16,500.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
6421 · SALARIES	6,538.00	27,000.00	24.2%
<b>Total PERSONNEL</b>	<b>6,538.00</b>	<b>27,000.00</b>	<b>24.2%</b>
<b>Total ADMINISTRATION</b>	<b>7,688.56</b>	<b>108,700.00</b>	<b>7.1%</b>
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	1,100.00	100,000.00	1.1%
6833 · OTHER IMPROVEMENTS	0.00	160,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>1,100.00</b>	<b>260,000.00</b>	<b>0.4%</b>
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	98.86	12,000.00	0.8%
6112 · MAINTENANCE SUPPLY - EQUIPM...	218.08	14,000.00	1.6%
6113 · MAINTENANCE SUPPLY - VEHICL...	2,853.59	14,000.00	20.4%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	252.63	4,000.00	6.3%
6123 · SMALL TOOLS	153.40	6,000.00	2.6%
<b>Total COMMODITIES</b>	<b>3,576.56</b>	<b>55,200.00</b>	<b>6.5%</b>
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	10,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	15,000.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	11,728.40	15,000.00	78.2%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	15,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	10,000.00	0.0%
6371 · UTILITIES	532.90	9,000.00	5.9%
6373 · GARBAGE DISPOSAL	402.08	6,000.00	6.7%
6394 · RENTALS	0.00	500.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>12,663.38</b>	<b>80,700.00</b>	<b>15.7%</b>

07/12/17  
Cash Basis

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2017 through March 2018

	<u>Apr '17 - Mar 18</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>17,339.94</u>	<u>411,400.00</u>	<u>4.2%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	25,028.50	520,100.00	4.8%
6391 · R&B - CONTINGENCIES	0.00	23,000.00	0.0%
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>53,000.00</u>	<u>0.0%</u>
Total Expense	<u>114,515.31</u>	<u>1,792,125.00</u>	<u>6.4%</u>
Net Ordinary Income	<u>292,840.90</u>	<u>-1,015,147.00</u>	<u>-28.8%</u>
Net Income	<u><b>292,840.90</b></u>	<u><b>-1,015,147.00</b></u>	<u><b>-28.8%</b></u>



**American Community Bank  
Road District  
Bank Accounts**

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**RB General Checking 159**

**Money Market 001**

11:22 AM

07/05/17

159

**Grafton Township RB  
Reconciliation Summary**

**103 - R&B General Amer. Comm. (new), Period Ending 06/30/2017**

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	Jun 30, 17
Beginning Balance	205,511.51
Cleared Transactions	
Checks and Payments - 21 items	-28,429.70
Deposits and Credits - 15 items	330,948.50
Total Cleared Transactions	302,518.80
Cleared Balance	508,030.31
Uncleared Transactions	
Checks and Payments - 4 items	-2,976.53
Total Uncleared Transactions	-2,976.53
Register Balance as of 06/30/2017	505,053.78
New Transactions	
Checks and Payments - 2 items	-7,339.20
Total New Transactions	-7,339.20
Ending Balance	497,714.58

11:30 AM

07/05/17

001 **Grafton Township RB**  
**Reconciliation Summary**  
501 - R & B Money Market - Amer Com, Period Ending 06/30/2017

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	Jun 30, 17
Beginning Balance	548,288.95
Cleared Transactions	
Deposits and Credits - 1 item	247.86
Total Cleared Transactions	247.86
Cleared Balance	<u>548,536.81</u>
Register Balance as of 06/30/2017	548,536.81
Ending Balance	548,536.81

# **SUPERVISOR'S REPORT**

# System Activity Report

[6/1/2017 - 6/30/2017] Report Date: 7/3/2017

## General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	1	
Denials :	3	
Sanctions :	0	
Terminations :	1	
	<hr/> 5	\$0.00

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/> 0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/> 0	

## Emergency Assistance

Grants :	2	\$746.00
In-Process :	1	
Denials :	1	
	<hr/> 4	\$746.00
Grand Totals:	9	\$746.00



[illegible]

