

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, April 16, 2018

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, April 16, 2018 @ 7:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda as posted
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, March 19, 2018
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
9. Discussion and potential action of items as discussed during Executive Session
10. Old Business
 - A. Review and discussion of 2018/2019 Town Budget
 - B. Review and discussion of 2018/ 2019 Road District Budget
11. New Business
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
April 12, 2018

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, March 19, 2018

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, March 19, 2018, at the Township Offices.

1. **Call to Order** -7:33 p.m. Clerk Watson will be recording the meeting minutes.
2. **Roll Call** – Board Present: Trustee: Cooper, Cratty, Welch and Ziller; Supervisor Ruth; Road Commissioner Poznanski; Assessor Zielinski, Attorney Gottemoller, Clerk Watson.
3. **Pledge of Allegiance** was said.
4. **Approval of Agenda**
A motion was made by Supervisor Ruth, 2nd by Trustee Cratty, to amend the Agenda to include “New Business B. Discussion and possible action of 2018/2019 Road District Budget”. Roll call vote taken, all ayes recorded, motion carried.
5. **Regular Business**
 - A. A motion was made by Trustee Ziller, 2nd by Trustee Welch to approve the February 16, 2018 Meeting Minutes as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve the unpaid bills/Warrant check detail for the Town Fund. Roll call vote taken, all ayes noted, motion carried.
 - C. A motion was made by Supervisor Ruth, 2nd by Trustee Welch to approve the unpaid bills/Warrant check detail for the Road District. Roll call vote taken, Supervisor Ruth-yes; Trustee Cratty-yes, Trustee Cooper-yes, Trustee Welch-yes; Trustee Ziller-abstain. Motion carried.
6. **Public Comment:** Resident John Mueller addressed the Board. His comments included asking Assessor Zielinski to release the database that he originally requested in a FOIA with all the requested information, including neighborhood pin numbers. He asked for the resignation of Assessor Zielinski. A copy of his presentation is ready and available for inspection at the Grafton Township offices. They will not be included in these meeting minutes. The original documents given to the Clerk will be made part of the permanent Grafton Township Meeting Minutes dated March 19, 2018.

7. Response to Public Comment

Assessor responded that he has released the entire data base to the resident and that he is waiting for the PAC to make an official determination before he provides the requested information. He has not released the neighborhood codes for the "safety of all residents". Trustee discussion ensued and voiced their concern, asking the Assessor to give the resident the requested information. Supervisor Ruth asked Assessor Zielinski to release the requested information. Attorney Gottemoller noted that it would take less than an hour of Assessor's time to produce the requested documents. Supervisor Ruth thanked Mr. Mueller for his time and for coming to the Board meeting.

8. Executive Session

A motion was made by Supervisor Ruth, 2nd by Trustee Ziller to close the Grafton Township Regular Board meeting to hold an Executive Session pursuant to 5ILCS 120/2(c) 11 Litigation and 5ILCS 120 (c) 1 Employment. Roll call vote taken, all ayes noted, Regular Board meeting closed @ 8:09 p.m.

The Regular Board Meeting was reconvened at 8:34 p.m.

9. Discussion and potential action of items as discussed during Executive Session - NONE

10. Old Business

- A. 2018/2019 Township Budget - Discussions ensued regarding the proposed Town Budget for the Assessor's Legal Fees, Software, Training, Travel and Salaries. Resident Bob Kelly spoke during the discussion regarding the need for the Assessor to have his own legal fee line item in his budget.
- B. A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve Mr. George Roach as the Township Auditor for the fiscal year April 1, 2018 - March 31, 2019. Roll call vote taken, all ayes noted, motion carried.
- C. A motion was made by Trustee Ziller, 2nd by Supervisor Ruth, to approve the Annual Town Meeting Agenda as corrected.

11. New Business

- A. A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to hold the Road District and Town Board Budget Hearing on May 21, 2018 @ 7:00 p.m. at the Township Offices. Roll call vote taken, all ayes noted, motion carried.
- B. Road Commissioner Poznanski presented his initial Road District Budget for discussion and review.

12. Committee and Officers Reports

A. SUPERVISOR REPORT

- i. Annual Meeting 4/10/18 @ Huntley Park District Theater, 7:00 p.m.
- ii. Reminder: Statement of Economic Interest for all elected officials is due before May 1, 2018.

B. TRUSTEES-None

C. FACILITY UPDATE COMMITTEE

- i. Supervisor Ruth will be getting a proposal to rewire the office.
- ii. Supervisor Ruth noted that there may be damage to the Road District Barn trusses due to an Road District truck bed that was lifted improperly that will be checked out. He further noted that although damage may have been minimal, the accident was not reported to the Supervisor or the Board by Road Commissioner Poznanski. The protocol is that all accidents are to be reported to the Supervisor/ Board of Directors.

D. ASSESSOR'S REPORT - None

E. ROAD DISTRICT REPORT

- i. Grafton Food Pantry has asked the Road District to borrow a truck for the upcoming Post Office food drive.
- ii. Door jam repair will be looked into.

F. CLERK REPORT - None

13. ADJOURNMENT

Being no further business, a motion was made by Supervisor Ruth, 2nd by Trustee Welch to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. Meeting adjourned @ 9:36 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk

TOWN FUND FINANCIALS

11:21 AM

04/10/18

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
ACT Network Solutions				
04/02/2018	24164	PO 3034	1512 · MAINTENANCE SERVIC...	208.31
04/02/2018	24164	PO 3033	5512 · MAINTENANCE SERVIC...	69.44
Total ACT Network Solutions				277.75
Cardmember Service				
04/06/2018	Go Daddy	PO 3037	1652 · OPERATING SUPPLIES	19.99
Total Cardmember Service				19.99
CARDUNAL OFFICE SUPPLY				
04/06/2018		PO 3008	1651 · OFFICE SUPPLIES	66.93
Total CARDUNAL OFFICE SUPPLY				66.93
Cirone Computer Consulting, Inc.				
04/02/2018	5484	PO 20738	1756 · SOFTWARE	8,900.00
Total Cirone Computer Consulting, Inc.				8,900.00
COM ED				
04/06/2018		PO 3036	1571 · UTILITIES	152.85
04/06/2018		PO 3035	5571 · UTILITIES	50.95
Total COM ED				203.80
Entre Computer Solution				
04/06/2018	00113096	PO 3027	1512 · MAINTENANCE SERVIC...	135.00
Total Entre Computer Solution				135.00
Kirchner Fire Extinguisher, Inc.				
04/06/2018	43819	PO 3028	1512 · MAINTENANCE SERVIC...	105.50
Total Kirchner Fire Extinguisher, Inc.				105.50
Madsen, Sugden & Gottemoller				
04/06/2018		PO 3030	1533 · LEGAL SERVICE	420.00
Total Madsen, Sugden & Gottemoller				420.00
McHenry County Division of Transportation				
04/06/2018	7-29	PO 3029	972 · McRIDE	600.00
Total McHenry County Division of Transportation				600.00
MDC Environmental Services, Inc.				
04/06/2018	18295075	PO 3031	1511 · MAINTENANCE SERVIC...	50.07
Total MDC Environmental Services, Inc.				50.07
NICOR GAS				
04/09/2018		PO 3040	1571 · UTILITIES	122.25
04/09/2018		PO 3039	5571 · UTILITIES	40.75
Total NICOR GAS				163.00
Ready Refresh by Nestle				
04/02/2018	08c0123...	PO 20739	1751 · MAINTENANCE SERVICE	79.82
Total Ready Refresh by Nestle				79.82
Shaw Suburban Media				
04/06/2018		PO 3032	1553 · PUBLISHING	165.58
Total Shaw Suburban Media				165.58
TOTAL				11,187.44

10:21 AM

04/04/18

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
April 1 - 5, 2018

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
04/03/2018	23928	BLUECROSS BLU...	PO 3019,20735	-7,957.44
04/03/2018	23929	Braden Business S...	PO 3017,3018	-46.05
04/03/2018	23930	ComCast I	PO 3026	-177.43
04/03/2018	23931	Humana Dental Ins....	PO 3021,3023,20736	-747.90
04/03/2018	23932	Leaf	PO 3016	-97.68
04/03/2018	23933	Village of Huntley (...)	PO 3020	-22.08
04/03/2018	23934	ComCast I	PO 20737	-301.68
Total 101 · CHECKING -American Community				-9,350.26

Grafton Township Assessor's Office Warrant List: April, 2018

Pending Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1751	\$72.43	Ready Refresh	20739	Drinking water
1756	\$8,900.00	Cirone Computer Consulting, Inc.	20738	Annual PAMIS software license renewal
Subtotal	\$8,972.43			

Prior Board approval

<u>Account</u>	<u>Amount</u>	<u>Vendor</u>	<u>P.O. #</u>	<u>For</u>
1752	\$301.68	Comcast	20737	phone & Internet
1243	\$370.60	Humana	20736	Healthcare insurance
1243	\$3,865.73	BlueCross/BlueShield	20735	Healthcare insurance
Subtotal	\$4,538.01			

Total **\$13,510.44**

04/10/18

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	0.00	0.00	0.0%
1010 · REPLACEMENT TAXES	4,983.40	0.00	100.0%
1020 · INTEREST INCOME	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	0.00	0.00	0.0%
1050 · TRANSPORTATION INCOME	0.00	0.00	0.0%
1055 · MISCELLANEOUS INCOME	607.95	0.00	100.0%
Total CORPORATE FUND REVENUE	5,591.35	0.00	100.0%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
2020 · INTEREST INCOME	0.00	0.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	0.00	0.00	0.0%
5020 · INTEREST INCOME	0.00	0.00	0.0%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND REVENUE	0.00	0.00	0.0%
Total Income	5,591.35	0.00	100.0%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	34.32	0.00	100.0%
5534 · ACCOUNTING SERVICES	0.00	0.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	0.00	0.0%
5551 · POSTAGE	0.00	0.00	0.0%
5552 · TELEPHONE	59.14	0.00	100.0%
5554 · PRINTING	0.00	0.00	0.0%
5556 · TRAINING	0.00	0.00	0.0%
5571 · UTILITIES	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	93.46	0.00	100.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	0.00	0.0%
5651 · OFFICE SUPPLIES	0.00	0.00	0.0%
Total OPERATING EXPENSES	0.00	0.00	0.0%
PERSONNEL			
5421 · SALARIES	1,278.00	0.00	100.0%
5451 · HEALTH INSURANCE	92.65	0.00	100.0%
Total PERSONNEL	1,370.65	0.00	100.0%
Total ADMINISTRATION	1,464.11	0.00	100.0%
HOME RELIEF			
COMMODITIES			
5782 · PERSONAL INCIDENTALS	0.00	0.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	0.00	0.0%
5784 · FLAT GRANT	0.00	0.00	0.0%
5785 · DRUGS	0.00	0.00	0.0%
5786 · FUEL	0.00	0.00	0.0%
5790 · Catastastrophic Deduction	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	0.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	0.00	0.00	0.0%
5887 · SHELTER	500.00	0.00	100.0%
5888 · UTILITY PAYMENTS	345.00	0.00	100.0%
Total CONTRACTUAL SERVICES	845.00	0.00	100.0%
Total HOME RELIEF	845.00	0.00	100.0%
Total GENERAL ASSISTANCE FUND	2,309.11	0.00	100.0%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	0.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	0.00	0.00	0.0%
1652 · OPERATING SUPPLIES	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	0.00	0.00	0.0%
1512 · MAINTENANCE SERVICE - EQUIPMENT	97.68	0.00	100.0%
1531 · ACCOUNTING SERVICES	99.75	0.00	100.0%
1533 · LEGAL SERVICE	0.00	0.00	0.0%
1551 · POSTAGE	0.00	0.00	0.0%
1552 · TELEPHONE	177.43	0.00	100.0%
1553 · PUBLISHING	0.00	0.00	0.0%
1554 · PRINTING	34.08	0.00	100.0%
1561 · DUES	0.00	0.00	0.0%
1562 · TRAVEL EXPENSES	0.00	0.00	0.0%
1563 · TRAINING	0.00	0.00	0.0%
1565 · CLERK	0.00	0.00	0.0%
1571 · UTILITIES	22.08	0.00	100.0%
1572 · FUEL	0.00	0.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	0.00	0.0%
1574 · ANNUAL MEETING	0.00	0.00	0.0%
1575 · ROOM RENTAL	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	431.02	0.00	100.0%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	0.00	0.0%
1911 · CONTINGENCIES	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	2,160.00	0.00	100.0%
1421 · ELECTED OFFICIALS SALARIES	5,615.40	0.00	100.0%
1451 · HEALTH INSURANCE	3,497.58	0.00	100.0%
Total PERSONNEL	11,272.98	0.00	100.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	0.00	0.0%
901 · PAYROLL TAXES	0.00	0.00	0.0%
902 · HEALTH INSURANCE	92.65	0.00	100.0%
903 · IMRF	0.00	0.00	0.0%
930 · FUEL	0.00	0.00	0.0%
950 · OFFICE SUPPLIES	0.00	0.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	0.00	0.0%
960 · TELEPHONE	0.00	0.00	0.0%
967 · PRINTING	11.97	0.00	100.0%
968 · POSTAGE	0.00	0.00	0.0%
970 · MISCELLANEOUS	0.00	0.00	0.0%
971 · UTILITIES	0.00	0.00	0.0%
972 · McRIDE	0.00	0.00	0.0%
Total SENIOR SERVICES	104.62	0.00	100.0%
Total ADMINISTRATION	11,808.62	0.00	100.0%
ASSESSOR			
COMMODITIES			
1851 · OFFICE SUPPLIES	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	0.00	0.00	0.0%
1752 · TELEPHONE	301.68	0.00	100.0%
1753 · LEGAL FEES	0.00	0.00	0.0%
1755 · POSTAGE	0.00	0.00	0.0%
1756 · SOFTWARE	0.00	0.00	0.0%
1757 · PUBLISHING	0.00	0.00	0.0%
1758 · PRINTING	0.00	0.00	0.0%
1759 · DUES	0.00	0.00	0.0%
1760 · TRAVEL EXPENSE	0.00	0.00	0.0%
1761 · TRAINING	0.00	0.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	301.68	0.00	100.0%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	0.00	0.0%
1940 · UNIFORMS	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
1240 · SALARIES	8,269.60	0.00	100.0%
1241 · IMRF	722.76	0.00	100.0%
1242 · FICA/MEDICARE/TAXES	0.00	0.00	0.0%
1243 · HEALTH INSURANCE	4,236.33	0.00	100.0%
Total PERSONNEL	13,228.69	0.00	100.0%
Total ASSESSOR	13,530.37	0.00	100.0%
Total TOWN FUND EXPENDITURES	25,338.99	0.00	100.0%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	401.33	0.00	100.0%
Total TOWN IMRF FUND EXPENDITURES	401.33	0.00	100.0%
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	0.00	0.00	0.0%
Total CONTRACTED SERVICES	0.00	0.00	0.0%

04/10/18

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2018 through March 2019

	<u>Apr '18 - Mar 19</u>	<u>Budget</u>	<u>% of Budget</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	14.58	0.00	100.0%
Total PERSONNEL	<u>14.58</u>	<u>0.00</u>	<u>100.0%</u>
Total TOWN INSURANCE FUND EXPENDITURE	14.58	0.00	100.0%
TOWN SOCIAL SECURTY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	1,019.54	0.00	100.0%
3762 · MEDICARE CONTRIBUTION	238.44	0.00	100.0%
Total TOWN SOCIAL SECURTY EXPENDITURE	<u>1,257.98</u>	<u>0.00</u>	<u>100.0%</u>
Total Expense	<u>29,321.99</u>	<u>0.00</u>	<u>100.0%</u>
Net Ordinary Income	<u>-23,730.64</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u><u>-23,730.64</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

American Community Bank
Town Fund
Bank Accounts

Town Fund General Checking	961
TF Reserve Money Market	183
General Assistance Checking	754
GA Money Market	987

1:09 PM

04/02/18

GRAFTON TOWNSHIP
Reconciliation Summary
101 · CHECKING -American Community, Period Ending 03/31/2018

	Mar 31, 18
Beginning Balance	72,181.81
Cleared Transactions	
Checks and Payments - 29 items	-53,703.41
Deposits and Credits - 29 items	106,580.74
Total Cleared Transactions	52,877.33
Cleared Balance	125,059.14
Uncleared Transactions	
Checks and Payments - 6 items	-2,791.59
Total Uncleared Transactions	-2,791.59
Register Balance as of 03/31/2018	122,267.55
New Transactions	
Checks and Payments - 1 item	-8,098.42
Total New Transactions	-8,098.42
Ending Balance	114,169.13

1:11 PM

04/02/18

GRAFTON TOWNSHIP
Reconciliation Summary
104 · TF RESERVED MONEY MARKET, Period Ending 03/31/2018

	Mar 31, 18
Beginning Balance	1,171,347.22
Cleared Transactions	
Checks and Payments - 1 item	-100,000.00
Deposits and Credits - 1 item	701.52
Total Cleared Transactions	-99,298.48
Cleared Balance	1,072,048.74
Register Balance as of 03/31/2018	1,072,048.74
Ending Balance	1,072,048.74

1:13 PM

04/02/18

GRAFTON TOWNSHIP Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 03/31/2018

	Mar 31, 18
Beginning Balance	6,743.38
Cleared Transactions	
Checks and Payments - 9 items	-1,622.86
Deposits and Credits - 2 items	10,000.00
Total Cleared Transactions	8,377.14
Cleared Balance	15,120.52
Uncleared Transactions	
Checks and Payments - 1 item	-375.00
Total Uncleared Transactions	-375.00
Register Balance as of 03/31/2018	14,745.52
Ending Balance	14,745.52

1:15 PM

04/02/18

GRAFTON TOWNSHIP Reconciliation Summary

150 · Gen Assistance MMF- Amer Com, Period Ending 03/31/2018

	Mar 31, 18
Beginning Balance	63,442.89
Cleared Transactions	
Checks and Payments - 1 item	-10,000.00
Deposits and Credits - 1 item	17.29
Total Cleared Transactions	-9,982.71
Cleared Balance	53,460.18
Register Balance as of 03/31/2018	53,460.18
Ending Balance	53,460.18

ROAD DISTRICT FUND FINANCIALS

11:00 AM

04/10/18

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
BOTTS WELDING & TRUCK SERVICE				
03/21/2018	630045	PO 12057	6312 · MAINTENANCE SERVICE - EQUIPMENT	10.77
03/27/2018	630301	PO 12067	6313 · MAINTENANCE SERVICE - VEHICLES	43.00
Total BOTTS WELDING & TRUCK SERVICE				53.77
Cardmember Service				
03/14/2018	F&F	PO 12052	6112 · MAINTENANCE SUPPLY - EQUIPMENT	8.98
03/16/2018	jb tool	PO 12053	6122 · OPERATING SUPPLIES	10.41
03/22/2018	F&F	PO 12058	6111 · MAINTENANCE SUPPLY - BUILDING	10.29
03/29/2018	F& F	po 12064	6122 · OPERATING SUPPLIES	8.98
03/29/2018	f&f	PO 12065	6123 · SMALL TOOLS	4.76
Total Cardmember Service				43.42
COM ED				
04/04/2018		PO 12069	6371 · UTILITIES	248.56
Total COM ED				248.56
COM ED STREET LIGHTS				
03/26/2018		PO 12062	9519 · Street Lights	307.95
Total COM ED STREET LIGHTS				307.95
HINCKLEY SPRINGS WATER CO				
03/25/2018	10164181 032518	PO 12060	6122 · OPERATING SUPPLIES	14.00
Total HINCKLEY SPRINGS WATER CO				14.00
MDC Environmental Services Inc.				
04/01/2018	18295075	PO 12066	6373 · GARBAGE DISPOSAL	150.21
Total MDC Environmental Services Inc.				150.21
NICOR GAS				
04/04/2018		PO 12068	6371 · UTILITIES	44.90
Total NICOR GAS				44.90
O'Reilly Automotive, Inc				
03/15/2018	3416-489584	PO 12055	6112 · MAINTENANCE SUPPLY - EQUIPMENT	163.99
03/27/2018	3416-490851	PO 12061	6113 · MAINTENANCE SUPPLY - VEHICLES	12.65
Total O'Reilly Automotive, Inc				176.64
Ultra Strobe Communications Inc.				
03/19/2018	073785	PO 12054	6312 · MAINTENANCE SERVICE - EQUIPMENT	25.00
Total Ultra Strobe Communications Inc.				25.00
WOODSTOCK HICKSGAS, LLC				
03/21/2018	044840	PO 12056	6112 · MAINTENANCE SUPPLY - EQUIPMENT	21.03
Total WOODSTOCK HICKSGAS, LLC				21.03
ZIEGLER'S ACE HARDWARE				
03/23/2018	74033/b	PO 12059	6122 · OPERATING SUPPLIES	6.99
03/29/2018	74096/b	PO 12063	9614 · MAINTENANCE SUPPLIES - ROADS	13.18
Total ZIEGLER'S ACE HARDWARE				20.17
TOTAL				1,105.65

8:45 AM

04/04/18

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
March 21 through April 5, 2018

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
03/28/2018	5613	BLUECROSS BLUESHIELD OF ILL...	PO 12049	-2,807.55
03/28/2018	5614	Comcast	PO 12051	-171.30
03/28/2018	5615	Humana Dental	PO 12050	-277.95
03/28/2018	5616	Verizon Wireless	PO 12048	-117.06
Total 103 · R&B General Amer. Comm.				-3,373.86
TOTAL				-3,373.86

ROAD & BRIDGE WARRANT LIST - MARCH 2018

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6122	ACE HARDWARE / ZIEGLER'S	12059	Epoxy	\$ 6.99	4/30/2018
9614	ACE HARDWARE / ZIEGLER'S	12063	Concrete Mix - Coyne Station Culvert	\$ 13.18	4/30/2018
6312	BOTT'S WELDING & TRUCK SERVICE, INC.	12057	Fitting on Pressure washer hose	\$ 10.77	4/20/2018
6313	BOTT'S WELDING & TRUCK SERVICE, INC.	12067	Safety Test - #2 & #4	\$ 43.00	4/26/2018
6112	CARDMEMBER SERVICE / VISA (F&F)	12052	2 Cans Spray Paint-5220 Tractor	\$ 8.98	5/3/2018
6122	CARDMEMBER SERVICE / VISA (F&F)	12053	3/8" Male Plug - Air Wrench	\$ 10.41	5/3/2018
6111	CARDMEMBER SERVICE / VISA (F&F)	12058	Cam Lever Coupler-Super Mix Tanks	\$ 10.29	5/3/2018
6122	CARDMEMBER SERVICE / VISA (F&F)	12064	Oil Dry - 2 Bags	\$ 8.98	5/3/2018
6123	CARDMEMBER SERVICE / VISA (F&F)	12065	Hacksaw Blades	\$ 4.76	5/3/2018
6371	COM ED	12069		\$ 248.56	5/21/2018
9519	COM ED - STREET LIGHTS	12062		\$ 307.95	5/29/2018
6122	HINCKLEY SPRINGS	12060	Water	\$ 14.00	4/16/2018
6373	MDC ENVIRONMENTAL SERVICES INC	12066	Garbage service	\$ 150.21	4/19/2018
6371	NICOR GAS	12068		\$ 44.90	5/22/2018
6112	O'REILLY AUTOMOTIVE, INC.	12055	Maint Kit & Fuel Filter-Oil Heater	\$ 163.99	4/14/2018
6113	O'REILLY AUTOMOTIVE, INC.	12061	Sway Bar Bushings - White Ford	\$ 12.65	4/26/2018
6312	ULTRA STROBE COMMUNICATIONS INC.	12054	Look at Radios in #2 & #5	\$ 25.00	4/18/2018
6112	WOODSTOCK HICKSGAS, LLC	12056	Propane - Forlift	\$ 21.03	4/20/2018
				\$ 1,105.65	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	12049	Health insurance - April	\$ 2,807.55	4/1/2018
6552	COMCAST	12051	Phone & Internet	\$ 171.30	4/19/2018
9451	HUMANA DENTAL INSURANCE	12050	Health insurance - April	\$ 277.95	4/1/2018
6552	VERIZON WIRELESS	12048	Cell phone service	\$ 117.06	3/31/2018
				\$ 3,373.86	
			Total	\$ 4,479.51	

Road Commissioner:


Actual vs Budget Year to Date

April 2018 through March 2019

04/10/18

Cash Basis

	Apr '18 - Mar 19	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	0.00	0.00	0.0%
9020 · INTEREST INCOME	0.00	0.00	0.0%
9040 · Intergovernmental Agreement	0.00	0.00	0.0%
9050 · MISCELLANEOUS INCOME	250.00	0.00	100.0%
9060 · Permits & Bonds	0.00	0.00	0.0%
9080 · GRANT INCOME	0.00	0.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	250.00	0.00	100.0%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	0.00	0.00	0.0%
6002 · MUNICIPAL SHARE	0.00	0.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	8,474.65	0.00	100.0%
6020 · INTEREST INCOME	0.00	0.00	0.0%
6030 · RENTAL INCOME	0.00	0.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	0.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
6060 · COURT FINES & PERMITS	0.00	0.00	0.0%
6080 · GRANT INCOME	0.00	0.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	8,474.65	0.00	100.0%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	0.00	0.00	0.0%
8020 · INTEREST INCOME	0.00	0.00	0.0%
8050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	0.00	0.00	0.0%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	0.00	0.00	0.0%
7020 · INTEREST INCOME	0.00	0.00	0.0%
7050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	0.00	0.00	0.0%
Total Income	8,724.65	0.00	100.0%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	0.00	0.00	0.0%
9652 · OPERATING SUPPLIES	0.00	0.00	0.0%
9655 · AUTO FUEL & OIL	0.00	0.00	0.0%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	0.00	0.0%
9518 · ROAD STRIPPING	0.00	0.00	0.0%
9519 · Street Lights	0.00	0.00	0.0%
9520 · ROAD SIGNS & MATERIALS	0.00	0.00	0.0%
9532 · ENGINEERING SERVICE	0.00	0.00	0.0%
9594 · RENTALS	0.00	0.00	0.0%
Total CONTRACT SERVICES	0.00	0.00	0.0%

Actual vs Budget Year to Date

April 2018 through March 2019

04/10/18

Cash Basis

	<u>Apr '18 - Mar 19</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	0.00	0.0%
9952 · Intergovernmental Agreement	0.00	0.00	0.0%
Total OTHER EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
PERSONNEL			
9421 · SALARIES	4,916.33	0.00	100.0%
9451 · Health / Life Insurance	0.00	0.00	0.0%
9461 · Social Security Contribution	362.72	0.00	100.0%
9462 · Medicare Contribution	84.83	0.00	100.0%
9472 · Uniforms	0.00	0.00	0.0%
9475 · Payroll Expense	78.75	0.00	100.0%
Total PERSONNEL	<u>5,442.63</u>	<u>0.00</u>	<u>100.0%</u>
Total PERMANENT HARD ROAD EXPENDITURE	<u>5,442.63</u>	<u>0.00</u>	<u>100.0%</u>
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	511.32	0.00	100.0%
Total PERSONNEL	<u>511.32</u>	<u>0.00</u>	<u>100.0%</u>
Total ROAD & BRIDGE-IMRF-EXPENDITURE	<u>511.32</u>	<u>0.00</u>	<u>100.0%</u>
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	0.00	0.00	0.0%
Total CONTRACT SERVICE	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	3.10	0.00	100.0%
Total PERSONNEL	<u>3.10</u>	<u>0.00</u>	<u>100.0%</u>
Total ROAD & BRIDGE-INS-EXPENDITURE	<u>3.10</u>	<u>0.00</u>	<u>100.0%</u>
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
COMMODITIES			
6651 · OFFICE SUPPLIES	0.00	0.00	0.0%
Total COMMODITIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>

Actual vs Budget Year to Date

April 2018 through March 2019

04/10/18

Cash Basis

	Apr '18 - Mar 19	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	0.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	0.00	0.0%
6533 · LEGAL SERVICE	0.00	0.00	0.0%
6551 · POSTAGE	0.00	0.00	0.0%
6552 · TELEPHONE	0.00	0.00	0.0%
6553 · PUBLISHING	0.00	0.00	0.0%
6554 · PRINTING	0.00	0.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	0.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	0.00	0.0%
6563 · EDUCATION & TRAINING	0.00	0.00	0.0%
Total CONTRACTED SERVICES	0.00	0.00	0.0%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	0.00	0.0%
6929 · MISCELLANEOUS	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
6421 · SALARIES	934.00	0.00	100.0%
Total PERSONNEL	934.00	0.00	100.0%
Total ADMINISTRATION	934.00	0.00	100.0%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	0.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	0.00	0.00	0.0%
6112 · MAINTENANCE SUPPLY - EQUIPM...	0.00	0.00	0.0%
6113 · MAINTENANCE SUPPLY - VEHICL...	0.00	0.00	0.0%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	0.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	0.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	0.00	0.0%
6122 · OPERATING SUPPLIES	0.00	0.00	0.0%
6123 · SMALL TOOLS	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	0.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	0.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	0.00	0.00	0.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	0.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	0.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	0.00	0.0%
6332 · ENGINEERING SERVICE	0.00	0.00	0.0%
6371 · UTILITIES	0.00	0.00	0.0%
6373 · GARBAGE DISPOSAL	0.00	0.00	0.0%
6394 · RENTALS	0.00	0.00	0.0%
Total CONTRACT SERVICES	0.00	0.00	0.0%

Actual vs Budget Year to Date

April 2018 through March 2019

04/10/18

Cash Basis

	<u>Apr '18 - Mar 19</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	934.00	0.00	100.0%
6391 · R&B - CONTINGENCIES	0.00	0.00	0.0%
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Expense	<u>6,891.05</u>	<u>0.00</u>	<u>100.0%</u>
Net Ordinary Income	<u>1,833.60</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u><u>1,833.60</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

**American Community Bank
Road District
Bank Accounts**

RB General Checking	159
Money Market	001

1:20 PM

04/02/18

Grafton Township RB
Reconciliation Summary
 103 · R&B General Amer. Comm., Period Ending 03/31/2018

	Mar 31, 18
Beginning Balance	160,451.53
Cleared Transactions	
Checks and Payments - 23 items	-33,180.89
Deposits and Credits - 11 items	10,188.61
Total Cleared Transactions	-22,992.28
Cleared Balance	137,459.25
Uncleared Transactions	
Checks and Payments - 8 items	-5,244.18
Total Uncleared Transactions	-5,244.18
Register Balance as of 03/31/2018	132,215.07
New Transactions	
Checks and Payments - 1 item	-3,259.63
Total New Transactions	-3,259.63
Ending Balance	128,955.44

1:27 PM

04/02/18

Grafton Township RB
Reconciliation Summary
 501 · R & B Money Market - Amer Com, Period Ending 03/31/2018

	Mar 31, 18
Beginning Balance	801,388.75
Cleared Transactions	
Deposits and Credits - 1 item	494.01
Total Cleared Transactions	494.01
Cleared Balance	801,882.76
Register Balance as of 03/31/2018	801,882.76
Ending Balance	801,882.76

OLD BUSINESS

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No.

An ordinance appropriating for all town purposes for Grafton Township, McHenry County, Illinois, for the fiscal year beginning April 1, 2017 and ending March 31, 2018.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Town Fund, be and the same are hereby appropriated for the town purposes of Grafton Township, McHenry County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2018 and ending March 31, 2019.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

General Assistance

Insurance Fund

POSTED 3/31/18

GRAFTON TOWNSHIP
TOWN FUND
PROPOSED BUDGET

	2017-2018 PROJECTED	2017-2018 BUDGET	2018-2019 PROPOSED
BEGINNING BALANCE	1,076,615.65	1,076,615.65	1,426,757.90
REVENUES			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	991,339.26	997,161.00	897,435.00
1010 · REPLACEMENT TAXES	19,643.19	15,000.00	20,000.00
1020 · INTEREST INCOME	8,060.00	0.00	0.00 7296
1040 · IGA ROAD COM SALARY	15,625.00	15,625.00	15,625.00
1050 · TRANSPORTATION INCOME	297.00	0.00	0.00
1055 · MISCELLANEOUS INCOME	250.52	50.00	500.00
TOTAL CORPORATE FUND REVENUE	1,035,214.97	1,027,836.00	933,560.00
CORPORATE INSURANCE FUND REVENUE			
2000 · PROPERTY TAXES	17,904.74	18,010.00	18,000.00
2020 · INTEREST INCOME	0.67	0.00	0.00 0.67
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.00
TOTAL CORPORATE INSURANCE FUND REVENUE	17,905.41	18,010.00	18,000.00
TOTAL TOWN FUND REVENUE	1,053,120.38	1,045,846.00	951,560.00
TOTAL FUNDS AVAILABLE	2,129,736.03	2,122,461.65	2,378,317.90
EXPENDITURES			
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	250,000.00	500,000.00
1835 · CAPITAL EQUIPMENT RESERVE	0.00	176,993.50	500,000.00
TOTAL CAPITAL OUTLAY	0.00	426,993.50	1,000,000.00
COMMODITIES			
1651 · OFFICE SUPPLIES	900.00	3,000.00	4,280.90
1652 · OPERATING SUPPLIES	900.00	3,000.00	3,000.00
TOTAL COMMODITIES	1,800.00	6,000.00	7,280.90
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	6,500.00	150,000.00	150,000.00
1512 · MAINTENANCE SERVICE - EQUIPMENT	6,000.00	35,000.00	50,000.00
1531 · ACCOUNTING SERVICES	4,394.75	18,000.00	20,000.00
1533 · LEGAL SERVICE	5,000.00	50,000.00	150,000.00

GRAFTON TOWNSHIP TOWN FUND PROPOSED BUDGET

	2017-2018 PROJECTED	2017-2018 BUDGET	2018-2019 PROPOSED
1551 - POSTAGE	150.00	2,000.00	2,000.00
1552 - TELEPHONE	900.00	2,000.00	3,000.00
1553 - PUBLISHING	500.00	2,000.00	2,000.00
1554 - PRINTING	500.00	2,000.00	3,000.00
1561 - DUES	1,430.55	2,000.00	3,000.00
1562 - TRAVEL EXPENSES	0.00	2,000.00	2,000.00
1563 - TRAINING	441.50	1,500.00	5,000.00
1565 - CLERK	500.00	3,500.00	5,000.00
1571 - UTILITIES	2,500.00	5,000.00	5,000.00
1572 - FUEL	0.00	2,000.00	2,000.00
1573 - OTHER PROFESSIONAL SERVICES	0.00	20,000.00	50,000.00
1574 - ANNUAL MEETING	500.00	500.00	2,500.00
1575 - ROOM RENTAL	500.00	1,000.00	2,500.00
TOTAL CONTRACTUAL SERVICES	29,816.80	298,500.00	457,000.00
OTHER EXPENDITURES			
1905 - MISCELLANEOUS EXPENSE	300.00	31,000.00	50,000.00
1911 - CONTINGENCIES	0.00	25,000.00	50,000.00
TOTAL OTHER EXPENDITURES	300.00	56,000.00	100,000.00
PERSONNEL			
1420 - OFFICE STAFF HOURLY	34,330.00	55,500.00	60,000.00
1421 - ELECTED OFFICIALS SALARIES	182,500.00	186,000.00	165,000.00
1451 - HEALTH INSURANCE	40,000.00	50,000.00	40,000.00
TOTAL PERSONNEL	256,830.00	291,500.00	265,000.00
SENIOR SERVICES			
900 - SALARIES	25,000.00	25,000.00	25,000.00
901 - PAYROLL TAXES	2,300.00	3,600.00	4,000.00
902 - HEALTH INSURANCE	7,459.00	7,459.00	7,500.00
903 - IMRF	2,500.00	2,500.00	2,500.00
930 - FUEL	200.00	5,000.00	4,000.00
950 - OFFICE SUPPLIES	0.00	500.00	1,000.00
959 - COMMUNITY SERVICE/SENIOR	200.00	6,000.00	10,000.00
960 - TELEPHONE	900.00	2,000.00	2,000.00
967 - PRINTING	100.00	500.00	1,000.00
968 - POSTAGE	0.00	500.00	1,000.00
970 - MISCELLANEOUS	6,500.00	16,500.00	10,000.00
971 - UTILITIES	0.00	0.00	2,000.00
972 - MCRIDE	0.00	0.00	15,000.00
TOTAL SENIOR SERVICES	45,159.00	69,559.00	85,000.00
TOTAL ADMINISTRATION	333,905.80	1,148,552.50	1,914,280.90

GRAFTON TOWNSHIP
TOWN FUND
PROPOSED BUDGET

SUPERVISOR'S
RECOMMENDATION
BOARD
REVISIONS

ASSESSOR

COMMODITIES

1851 • OFFICE SUPPLIES	1,800.00	2,100.00	2,700.00	✓
1854 • EQUIPMENT	0.00	0.00	44,680.00	1750
TOTAL COMMODITIES	1,800.00	2,100.00	14,380.00	

CONTRACTUAL SERVICES

1751 • MAINTENANCE SERVICE	4,200.00	4,200.00	4,200.00	✓
1752 • TELEPHONE	3,400.00	4,500.00	6,300.00	✓
1753 • LEGAL FEES	0.00	0.00	6,000.00	0
1755 • POSTAGE	0.00	250.00	250.00	✓
1756 • SOFTWARE	12,087.62	13,400.00	26,010.00	15116-15330
1757 • PUBLISHING	0.00	600.00	600.00	✓
1758 • PRINTING	0.00	500.00	500.00	✓
1759 • DUES	40.00	750.00	750.00	✓
1760 • TRAVEL EXPENSE	1,000.00	1,000.00	2,400.00	1200
1761 • TRAINING	2,000.00	2,000.00	4,325.00	4000
1762 • PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	300.00	✓
TOTAL CONTRACTUAL SERVICES	22,727.62	27,500.00	51,635.00	

OTHER EXPENDITURES

1939 • MISCELLANEOUS	15.99	1,000.00	1,500.00	✓
1940 • UNIFORMS	0.00	500.00	500.00	✓
TOTAL OTHER EXPENDITURES	15.99	1,500.00	2,000.00	

PERSONNEL

1240 • SALARIES	215,010.00	215,000.00	232,948.00	222,000
1241 • IMRF	18,791.00	18,791.00	20,357.00	✓
1242 • FICA/MEDICARE/TAXES	14,310.00	16,447.50	18,185.00	✓
1243 • HEALTH INSURANCE	47,450.00	47,000.00	46,562.00	56,000
TOTAL PERSONNEL	295,561.00	297,238.50	318,022.00	

TOTAL ASSESSOR 320,104.61 328,338.50 386,037.00

TOTAL TOWN FUND EXPENDITURES 654,010.41 1,476,891.00 2,300,317.90

GRAFTON TOWNSHIP TOWN FUND PROPOSED BUDGET

	2017-2018 PROJECTED	2017-2018 BUDGET	2018-2019 PROPOSED
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	15,627.72	28,000.00	28,000.00
TOTAL TOWN IMRF FUND EXPENDITURES	15,627.72	28,000.00	28,000.00
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,365.00	15,000.00	20,000.00
TOTAL CONTRACTED SERVICES	14,365.00	15,000.00	20,000.00
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	475.00	4,576.00	5,000.00
TOTAL PERSONNEL	475.00	4,576.00	5,000.00
TOTAL TOWN INSURANCE FUND EXPENDITURE	14,840.00	19,576.00	25,000.00
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	15,000.00	18,958.00	20,000.00
3762 · MEDICARE CONTRIBUTION	3,500.00	4,400.00	5,000.00
TOTAL TOWN SOCIAL SECURITY EXPENDITURE	18,500.00	23,358.00	25,000.00
TOTAL TOWN FUND EXPENDITURES	702,978.13	1,547,825.00	2,378,317.90
ENDING BALANCE	1,426,757.90	574,636.65	0.00

GRAFTON TOWNSHIP GENERAL ASSISTANCE PROPOSED BUDGET

	2017-2018 PROJECTED	2017-2018 BUDGET	2018-2019 PROPOSED
BEGINNING BALANCE	90,377.60	90,377.60	80,690.32
REVENUES			
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	32,818.72	33,011.00	33,000.00
5020 · INTEREST INCOME	164.00	150.00	129.82
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.00
TOTAL GENERAL ASSISTANCE FUND REVENUE	32,982.72	33,161.00	33,129.82
TOTAL FUNDS AVAILABLE	123,360.32	123,538.60	113,820.14
EXPENDITURES			
GENERAL ASSISTANCE FUND			
<u>ADMINISTRATION</u>			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	2,000.00	2,000.00	2,000.00
5534 · ACCOUNTING SERVICES	3,000.00	3,000.00	3,000.00
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	1,000.00
5551 · POSTAGE	0.00	90.00	250.00
5552 · TELEPHONE	700.00	1,000.00	1,000.00
5554 · PRINTING	0.00	0.00	1,000.00
5556 · TRAINING	90.00	600.00	1,000.00
5571 · UTILITIES	900.00	2,000.00	1,500.00
TOTAL CONTRACTUAL SERVICES	6,690.00	9,690.00	10,750.00
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	250.00	500.00	500.00
5651 · OFFICE SUPPLIES	400.00	500.00	1,000.00
TOTAL OPERATING EXPENSES	650.00	1,000.00	1,500.00
PERSONNEL			
5421 · SALARIES	14,280.00	15,000.00	25,000.00
5451 · HEALTH INSURANCE	4,000.00	4,000.00	7,500.00
TOTAL PERSONNEL	18,280.00	19,000.00	32,500.00
TOTAL ADMINISTRATION	25,620.00	29,690.00	44,750.00

**GRAFTON TOWNSHIP
GENERAL ASSISTANCE
PROPOSED BUDGET**

	2017-2018 PROJECTED	2017-2018 BUDGET	2018-2019 PROPOSED
<u>HOME RELIEF</u>			
COMMODITIES			
5781 • FOOD	0.00	0.00	1,500.00
5782 • PERSONAL INCIDENTALS	250.00	500.00	1,500.00
5783 • HOUSEHOLD INCIDENTALS	150.00	1,000.00	1,500.00
5784 • FLAT GRANT	0.00	500.00	1,500.00
5785 • DRUGS	0.00	250.00	1,500.00
5786 • FUEL	0.00	250.00	1,500.00
5790 • CATASTROPHIC DEDUCTION	0.00	51,848.60	25,070.14
TOTAL COMMODITIES	400.00	54,348.60	34,070.14
CONTRACTUAL SERVICES			
5805 • TRANSPORTATION ASSISTANCE	500.00	500.00	1,000.00
5885 • OTHER MEDICAL SERVICE INSURANCE	2,650.00	4,000.00	4,000.00
5887 • SHELTER	11,000.00	19,000.00	20,000.00
5888 • UTILITY PAYMENTS	2,500.00	16,000.00	10,000.00
TOTAL CONTRACTUAL SERVICES	16,650.00	39,500.00	35,000.00
TOTAL HOME RELIEF	17,050.00	93,848.60	69,070.14
TOTAL GENERAL ASSISTANCE FUND EXPENDITURES	42,670.00	123,538.60	113,820.14
ENDING BALANCE	80,690.32	0.00	0.00

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2018 and ending March 31, 2019 by fund shall be as follows:

1	General Town Fund	2,354,017.90
12	Insurance Fund	25,000.00
15	General Assistance Fund	113,820.14
TOTAL APPROPRIATIONS:		2,492,838.04

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million Four Hundred Ninety Two Thousand Eight Hundred Thirty Eight Dollars and 04/100.

(\$2,492,838.04) for the fiscal year beginning April 1, 2018 and ending March 31, 2019.

BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

ORDINANCE No. _____

An ordinance appropriating for all road purposes for Grafton Township
Road District, McHenry County, Illinois, for the fiscal year beginning
April 1, 2018 and ending March 31, 2019.

BE IT ORDAINED by the Board of Trustees of Grafton Township,
McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized
by law, and as may be needed or deemed necessary to defray all expenses and liabilities of
Grafton Township Road District, be and the same are hereby appropriated for
road purposes of Grafton Township Road District, McHenry
County, Illinois, as hereafter specified for the fiscal year beginning April 1, 2018
and ending March 31, 2019.

SECTION 2: That the following budget containing an estimate of revenues and expenditures
is hereby adopted for the following funds,

General Road Fund

Insurance Fund

Illinois Municipal Retirement Fund

Permanent Road Fund

		<u>2017-2018</u> <u>Projected</u>	<u>2017-2018</u> <u>Budget</u>	<u>2018-2019</u> <u>Proposed</u>
6	<u>GENERAL ROAD FUND</u>			
	BEGINNING BALANCE	367,512.17	367,512	471,764
	<u>REVENUES</u>			
6000	Property Tax Total	134,226.19	261,289	261,289
6002	Municipal Share	0.00	(126,315)	(126,289)
6010	Replacement Tax	42,174.59	40,000	40,000
6020	Interest Income	3,742.87	450	1,000
6030	Rental Income	0.00	10	5
6040	Intergovernmental Agreement	0.00	10	5
6050	Miscellaneous Income	165.00	20	10
6060	Court Fines & Permits	656.04	800	800
6080	Grant Income	0.00	5	5
	TOTAL REVENUES:	180,964.69	176,269	176,825
	TOTAL FUNDS AVAILABLE:	548,476.86	543,781	648,589
	<u>EXPENDITURES</u>			
	Administration	41,907.67	108,700	112,500
	Maintenance	34,804.94	411,400	505,300
	TOTAL EXPENDITURES:	76,712.61	520,100	617,800
6391	Contingencies	0.00	23,000	30,000
	TOTAL APPROPRIATIONS:	76,712.61	543,100	647,800
	ENDING BALANCE	471,764.25	681	789

		<u>2017-2018</u> <u>Projected</u>	<u>2017-2018</u> <u>Budget</u>	<u>2018-2019</u> <u>Proposed</u>
<u>ADMINISTRATION</u>				
<u>CAPITAL OUTLAY</u>				
6831	Equipment	79.99	5,000	5,000
		-----	-----	-----
		79.99	5,000	5,000
<u>COMMODITIES</u>				
6651	Office Supplies	447.29	800	1,000
		-----	-----	-----
		447.29	800	1,000
<u>CONTRACTUAL SERVICES</u>				
6512	Maintenance Equipment	329.99	1,000	1,000
6531	Accounting Service	3,000.00	14,000	14,000
6533	Legal Service	1,092.75	30,000	30,000
6551	Postage	147.00	400	500
6552	Telephone	3,342.44	5,000	5,000
6553	Publishing	59.20	1,500	1,500
6554	Printing	0.00	200	200
6561	Dues & Subscriptions	235.00	300	400
6562	Travel & Meeting Expense	485.10	6,000	6,000
6563	Education & Training	0.00	1,000	1,000
		-----	-----	-----
		8,691.48	59,400	59,600
<u>OTHER EXPENDITURES</u>				
6914	Municipal Replacement Tax	8,404.91	8,500	8,900
6929	Miscellaneous Expense	0.00	8,000	8,000
		-----	-----	-----
		8,404.91	16,500	16,900
<u>PERSONNEL</u>				
6421	Salaries	24,284.00	27,000	30,000
		-----	-----	-----
		24,284.00	27,000	30,000
TOTAL ADMINISTRATION:		41,907.67	108,700	112,500

		2017-2018 Projected	2017-2018 Budget	2018-2019 Proposed
<u>MAINTENANCE</u>				
<u>CAPITAL OUTLAY</u>				
6820	Capital Asset Outlay	1,100.00	100,000	125,000
6833	Other Improvements	0.00	160,000	160,000
		-----	-----	-----
		1,100.00	260,000	285,000
<u>COMMODITIES</u>				
6111	Maintenance Supplies-Building	561.84	12,000	15,000
6112	Maintenance Supplies-Equipment	4,825.33	14,000	15,000
6113	Maintenance Supplies-Vehicle	7,031.10	14,000	15,000
6114	Maintenance Supplies-Road	0.00	100	100
6116	Maintenance Supplies-Snow Removal	0.00	100	100
6118	Maintenance Supplies-Bridge	0.00	5,000	5,000
6122	Operating Supplies	1,081.36	4,000	4,000
6123	Small Tools	942.94	6,000	6,000
		-----	-----	-----
		14,442.57	55,200	60,200
<u>CONTRACTUAL SERVICES</u>				
6311	Maintenance Service-Building	322.90	10,000	15,000
6312	Maintenance Service-Equipment	0.00	15,000	30,000
6313	Maintenance Service-Vehicle	14,895.66	15,000	30,000
6314	Maintenance Service-Road	0.00	100	10,000
6316	Maintenance Service-Snow Removal	0.00	100	100
6318	Maintenance Service-Bridge	0.00	15,000	25,000
6332	Engineering Service	0.00	10,000	19,000
6371	Utilities	2,367.32	9,000	9,000
6373	Garbage Disposal	1,676.49	6,000	6,000
6394	Rentals	0.00	500	500
		-----	-----	-----
		19,262.37	80,700	144,600
<u>OTHER EXPENDITURES</u>				
6919	Miscellaneous Expense	0.00	5,000	5,000
		-----	-----	-----
		0.00	5,000	5,000
<u>PERSONNEL</u>				
6221	Salaries	0.00	10,500	10,500
		-----	-----	-----
		0.00	10,500	10,500
TOTAL MAINTENANCE:		34,804.94	411,400	505,300

		<u>2017-2018</u> <u>Projected</u>	<u>2017-2018</u> <u>Budget</u>	<u>2018-2019</u> <u>Proposed</u>
22	<u>INSURANCE FUND</u>			
	BEGINNING BALANCE	44,288.65	44,289	49,939
	<u>REVENUES</u>			
7000	Property Tax	23,348.78	23,478	20,002
7020	Interest Income	123.61	45	45
7050	Miscellaneous Income	3,066.00	2,900	2,900
	TOTAL REVENUES:	26,538.39	26,423	22,947
	TOTAL FUNDS AVAILABLE:	70,827.04	70,712	72,886
	<u>EXPENDITURES</u>			
	<u>PERSONNEL</u>			
7453	Unemployment Insurance	216.36	10,000	10,000
	<u>CONTRACTUAL SERVICES</u>			
7593	Risk Management Contribution	20,672.00	60,000	62,000
	TOTAL EXPEND/APPROPRIATION:	20,888.36	70,000	72,000
	ENDING BALANCE	49,938.68	712	886

		<u>2017-2018</u> <u>Projected</u>	<u>2017-2018</u> <u>Budget</u>	<u>2018-2019</u> <u>Proposed</u>
23	<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>			
	BEGINNING BALANCE	26,275.71	28,556	30,929
	<u>REVENUES</u>			
8000	Property Tax	17,993.81	18,094	18,011
8020	Interest Income	82.45	30	30
8050	Miscellaneous Income	0.00	10	5
	TOTAL REVENUES:	18,076.26	18,134	18,046
	TOTAL FUNDS AVAILABLE:	44,351.97	46,690	48,975
	<u>EXPENDITURES</u>			
	<u>PERSONNEL</u>			
8463	Retirement Contribution	13,423.43	46,000	48,000
	TOTAL EXPEND/APPROPRIATION:	13,423.43	46,000	48,000
	ENDING BALANCE	30,928.54	690	975

		2017-2018 Projected	2017-2018 Budget	2018-2019 Proposed
25	<u>PERMANENT ROAD FUND</u>			
	BEGINNING BALANCE	577,264.80	577,264	630,713
	<u>REVENUES</u>			
9000	Property Tax	548,541.16	551,597	555,153
9020	Interest Income	2,678.92	1,000	1,500
9040	Intergovernmental Income	2,400.00	500	500
9050	Miscellaneous Income	986.88	1,050	500
9060	Permits & Bonds	8,724.00	2,000	2,000
9080	Grant Income	0.00	5	5
	TOTAL REVENUES:	563,330.96	556,152	559,658
	TOTAL FUNDS AVAILABLE:	1,140,595.76	1,133,416	1,190,371
	<u>EXPENDITURES</u>			
	<u>COMMODITIES</u>			
9614	Maintenance Supplies-Road	9,995.07	65,000	65,000
9652	Operating Supplies	195.26	8,000	8,000
9655	Auto Fuel & Oil	13,000.95	45,000	45,000
9656	Salt, Calcium, Ice Control	29,091.43	158,000	158,000
		52,282.71	276,000	276,000
	<u>CONTRACTUAL SERVICES</u>			
9514	Maintenance Service-Road	230,505.57	410,000	440,000
9518	Road Striping	22,227.95	28,000	28,000
9519	Street Lights	3,535.62	5,000	5,000
9520	Road Signs & Materials	378.29	30,000	30,000
9532	Engineering Service	3,705.00	40,000	40,000
9594	Rentals	0.00	10,000	10,000
		260,352.43	523,000	553,000
	<u>OTHER EXPENDITURES</u>			
9929	Miscellaneous Expense	4,466.31	4,500	14,000
9952	Intergovernmental Agreement	15,625.00	15,625	15,625
		20,091.31	20,125	29,625
	<u>PERSONNEL</u>			
9421	Salaries	129,302.84	182,000	185,000
9451	Health / Life Insurance	34,327.20	55,000	65,000
9461	Social Security Contribution	9,522.38	16,000	16,000
9462	Medicare Contribution	2,227.01	6,000	6,000
9472	Uniforms	693.88	2,000	2,000
9575	Payroll Expenses	1,083.00	1,400	1,400
		177,156.31	262,400	275,400
	TOTAL EXPENDITURES:	509,882.76	1,081,525	1,134,025
9917	Contingencies	0.00	51,500	56,000
	TOTAL APPROPRIATIONS:	509,882.76	1,133,025	1,190,025
	ENDING BALANCE	630,713.00	391	346

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2018 and ending March 31, 2019 by fund shall be as follows:

6	General Road Fund	647,800
22	Insurance Fund	72,000
23	Illinois Municipal Retirement Fund	48,000
25	Permanent Road Fund	1,190,025
TOTAL APPROPRIATIONS:		1,957,825

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of one million nine hundred fifty seven thousand eight hundred twenty five Dollars (\$1,957,825) for the fiscal year beginning April 1, 2018 and ending March 31, 2019.

April 5, 2018

Road District Budget Changes to Tentative 2018-2019 Budget

<u>Fund</u>	<u>Original Estimated Amt</u>	<u>3/23/2018 New Estimated Amt</u>	<u>4/5/2018 New Proposed Amt</u>
General Road Fund - Beginning Balance	\$471,745	\$471,746	\$471,764
Insurance Fund - Beginning Balance	\$49,871	\$49,937	\$49,939
IMRF Fund - Beginning Balance	\$33,207	\$33,207	\$30,929
Permanent Road Fund - Beginning Fund	\$627,642	\$629,142	\$630,713
Total	<u>\$1,182,465</u>	<u>\$1,184,032</u>	<u>\$1,183,345</u>

6000 - Property Tax	<u>Original Estimated Amt</u>	<u>New Proposed Amt</u>
6002 - Municipal Share	\$261,284	\$261,289
7000 - Property Tax	-\$126,315	-\$126,289
8000 - Property Tax	\$20,000	\$20,002
9000 - Property Tax	\$18,000	\$18,011
	<u>\$555,144</u>	<u>\$555,153</u>
	<u>\$728,113</u>	<u>\$728,166</u>

<u>Appropriations</u>	<u>Tentative Amt</u>	<u>New Proposed Amt</u>
8463 - Retirement Contribution	\$50,000	\$48,000
9929 - Miscellaneous Expense	\$10,000	\$14,000

Beginning Balances

General Road Fund	\$ 471,764	
Insurance Fund	\$ 49,939	
IMRF Fund	\$ 30,929	
Permanent Road Fund	<u>\$ 630,713</u>	
		\$ 1,183,345

Estimated New Revenues

General Road Fund	\$ 176,825	
Insurance Fund	\$ 22,947	
IMRF Fund	\$ 18,046	
Permanent Road Fund	<u>\$ 559,658</u>	
		\$ 777,476

Total Funds Available \$ 1,960,821

Total Appropriations

General Road Fund	\$ 647,800	
Insurance Fund	\$ 72,000	
IMRF Fund	\$ 48,000	
Permanent Road Fund	<u>\$ 1,190,025</u>	
		\$ 1,957,825

Total Ending Balance \$ 2,996

General Road Fund

Beginning Balance	\$ 471,764
Estimated New Revenues	<u>\$ 176,825</u>
Total Funds Available	\$ 648,589
Total Appropriations	<u>\$ 647,800</u>
Total Ending Balance	\$ 789

Insurance Fund

Beginning Balance	\$ 49,939
Estimated New Revenues	<u>\$ 22,947</u>
Total Funds Available	\$ 72,886
Total Appropriations	<u>\$ 72,000</u>
Total Ending Balance	\$ 886

IMRF Fund

Beginning Balance	\$ 30,929
Estimated New Revenues	<u>\$ 18,046</u>
Total Funds Available	\$ 48,975
Total Appropriations	<u>\$ 48,000</u>
Total Ending Balance	\$ 975

Permanent Road Fund

Beginning Balance	\$ 630,713
Estimated New Revenues	<u>\$ 559,658</u>
Total Funds Available	\$ 1,190,371
Total Appropriations	<u>\$ 1,190,025</u>
Total Ending Balance	\$ 346

Total Ending Balance \$ 2,996

SUPERVISOR'S REPORT

System Activity Report

[3/1/2018 - 3/31/2018] Report Date: 4/4/2018

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	1	
Denials :	2	
Sanctions :	0	
Terminations :	0	
	<u>3</u>	<u>\$0.00</u>

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<u>0</u>	<u>\$0.00</u>

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<u>0</u>	

Emergency Assistance

Grants :	3	\$1,055.00
In-Process :	0	
Denials :	0	
	<u>3</u>	<u>\$1,055.00</u>
Grand Totals:	6	\$1,055.00