

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, October 15, 2018

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, October 15, 2018 @ 7:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda as posted
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, September 17, 2018
 - B. Discussion and Possible Action Transfer of Appropriation – Town Fund
 - C. Discussion and Possible Action Transfer of Appropriation – Assessor Software
 - D. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - E. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action 2019/2020 Town Fund Levy
9. New Business
 - A. Discussion and possible action 2019/2020 Road District Fund Levy
 - B. Discussion and possible action Public Comment Policy
 - C. Discussion Public Act 100-0983
 - D. Discussion and Public Action Assessor Web Site
10. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
Posted October 11, 2018

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, September 17, 2018

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, September 17, 2018 at the Township Offices.

1. **Call to Order -7:30 p.m.**
2. **Roll Call – Board Present:** Trustee: Cooper, Welch and Ziller; Supervisor Ruth; Assessor Zielinski, Road Commissioner Tom Poznanski, Attorney Gottemoller, and Clerk Watson. Trustee Cratty was absent. These minutes were not recorded.
3. **Pledge of Allegiance** was said.
4. **Approval of Agenda**
A motion was made by Trustee Cooper, 2nd by Supervisor Ruth, to approve the Agenda as prepared. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. A motion was made by Supervisor Ruth, 2nd by Trustee Welch to approve the August 20, 2018 meeting minutes with the following corrections:
#5. B Corrected to spell “TOIRMA” properly; and
#12. D. was corrected to read “Will continue to search for a way to pay Township expenses incurred on Assessor Zielinski’s personal credit card.”
Roll call vote taken: Supervisor Ruth-Yes; Trustee Welch-Yes; Trustee Cratty-Yes; Trustee Ziller-Abstain. Motion carried.
 - B. A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve the audit and payment of unpaid bills/warrant check detail for the Town Fund. Roll call vote taken, all ayes noted, motion carried.
 - C. A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the audit and payment of unpaid bills/warrant check detail for Road District. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment – None**
7. **Board Members Response to Public Comment - None**
8. **Discussion and potential action of items as discussed during Executive Session – None**
9. **Old Business – Discussion and possible action Assessor’s Fire Wall**
A discussion ensued regarding the need for the fire wall, the number of quotes sent out (6) versus response (2), the difference in labor quoted (30 hours vs. 8), and the explanation by Assessor Zielinski. Entre quoted 30 hours labor. If more than 30 hours are needed, there will not be a charge for the extra labor. If less than 30 hours of labor are used, the excess can be

used up for updates. A motion was made by Supervisor Ruth, 2nd by Trustee Ziller, to approve Entre Computer Solutions to provide a fire wall for the Assessor's office in the amount of Five Thousand Seven Hundred Ten Dollars and 00/100 (\$5710.00) for equipment and installation (Entre quote ENTQ2914-03). A roll call vote was taken: Supervisor Ruth-Yes; Trustee Ziller-Yes; Trustee Cooper-No, Trustee Welch-Yes. Motion carried.

10. New Business –

- A. Discussion and Possible Action Town Fund Levy:** Supervisor Ruth wanted to introduce the Levy to the Board. He is considering a 10% reduction in the levy, but will present to the Board next month.
- B. Discussion and Possible Action Assessor Office Lighting:** Supervisor Ruth received 2 quotes regarding new lighting for the Assessor's office noting that the incentive program is still available. Trustee Ziller made a motion, 2nd by Trustee Cooper to approve Verde Energy to provide replacement of ballast and bulbs in Assessor's Office for a cost of Six Hundred Thirty Nine Dollars and Thirty Two Cents (\$639.32). Roll call vote taken, all ayes noted, motion carried.
- C. Discussion and Possible Action regarding Battery Backup Surge Protection for Township Phones and Internet.** A motion was made by Trustee Welch, 2nd by Trustee Ziller, to have Leading IT provide Battery Backup Surge Protection for phones and internet of Grafton Township/Road District/ Assessor's office. Roll call vote taken, motion carried.

11. Committee and Officer Reports

SUPERVISOR REPORT - None

TRUSTEE/FACILITY UPDATE - None

ROAD DISTRICT – Road Commission reported that he replaced a sink hole and drain in Township's parking lot. During a routine drive around, Commissioner Poznanski noticed a sink hole in Andover Acres and replaced a culvert.

ASSESSOR – Thanked the Board for fire wall.

CLERK- NONE

12. ADJOURNMENT

Being no further business, a motion was made by Trustee Ziller, 2nd by Trustee Welch to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:01 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Alarm Detection Systems				
09/09/2018		PO 3186	1512 · MAINTENANC...	196.20
Total Alarm Detection Systems				196.20
Cardmember Service				
09/06/2018	15376	PO 3176	959 · COMMUNITY S...	224.95
Total Cardmember Service				224.95
CARDUNAL OFFICE SUPPLY				
09/07/2018	605465-0	PO 3181	1651 · OFFICE SUP...	13.73
Total CARDUNAL OFFICE SUPPLY				13.73
COM ED				
10/02/2018		PO 3208	1571 · UTILITIES	206.28
10/02/2018		PO 3209	5571 · UTILITIES	68.76
Total COM ED				275.04
Gottmoller & Associates				
08/30/2018	2104	PO 3199	1533 · LEGAL SERVI...	56.00
09/28/2018	2128	PO 3204	1533 · LEGAL SERVI...	42.00
09/28/2018	2118	PO3205	1533 · LEGAL SERVI...	140.00
Total Gottmoller & Associates				238.00
Hugo I Roldan				
10/09/2018		PO 20406	1760 · TRAVEL EXP...	67.72
Total Hugo I Roldan				67.72
Illinois Assessors Association				
10/09/2018		PO 20440	1759 · DUES	50.00
Total Illinois Assessors Association				50.00
In Sync Systems, Inc.				
10/05/2018	18131	po 3207	1512 · MAINTENANC...	190.00
Total In Sync Systems, Inc.				190.00
Kirchner Fire Extinguisher, Inc.				
09/24/2018	46730	po 3202	1512 · MAINTENANC...	189.50
Total Kirchner Fire Extinguisher, Inc.				189.50
Leading IT				
09/18/2018	24615	po 3187	1512 · MAINTENANC...	430.00
10/01/2018	242544wb	PO 3200	1512 · MAINTENANC...	400.00
Total Leading IT				830.00
McHenry County Division of Transportation				
10/01/2018	7-35	PO 3201	972 · McRIDE	600.00
Total McHenry County Division of Transportation				600.00
MDC Environmental Services, Inc.				
10/01/2018	18657533	PO 3206	1511 · MAINTENANC...	50.78
Total MDC Environmental Services, Inc.				50.78
Ready Refresh by Nestle				
10/09/2018		PO 20441	1751 · MAINTENANC...	97.58
Total Ready Refresh by Nestle				97.58
Ruperto Herrera				
09/30/2018	12	PO 3203	1512 · MAINTENANC...	400.00

8:11 AM

10/11/18

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Total Ruperto Herrera				400.00
Starkey Laboratories, Inc.				
09/07/2018	81053415	PO 3177	970 · MISCELLANEO...	87.99
Total Starkey Laboratories, Inc.				87.99
Verde Energy Efficiency Experts				
09/28/2018	10132	PO 3211	1831 · CAPITAL IMP...	319.66
Total Verde Energy Efficiency Experts				319.66
TOTAL				3,831.15

11:53 AM

10/03/18

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
September 19 through October 5, 2018

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
09/25/2018	24080	BLUECROSS BLUESHIELD OF ILLI...	PO 3195, 20438	-5,226.76
09/25/2018	24081	Braden Business Systems, Inc.	PO 3198	-42.53
09/25/2018	24082	ComCast I	PO 3191	-90.79
09/25/2018	24083	Humana Dental Ins.Co.	PO 20437, 3196	-535.41
09/25/2018	24084	Leaf	PO 3185	-99.00
09/25/2018	24085	NICOR GAS	PO 3189	-22.48
09/25/2018	24086	Village of Huntley (Water)	PO 3194	-23.76
09/25/2018	24087	ComCast I	PO 20439	-121.05
Total 101 · CHECKING -American Community				-6,161.78

10/10/18

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	885,555.31	897,435.00	98.7%
1010 · REPLACEMENT TAXES	14,421.32	20,000.00	72.1%
1020 · INTEREST INCOME	8,632.34	7,296.00	118.3%
1040 · IGA ROAD COM SALARY	0.00	15,625.00	0.0%
1055 · MISCELLANEOUS INCOME	7,033.19	500.00	1,406.6%
Total CORPORATE FUND REVENUE	915,642.16	940,856.00	97.3%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	17,771.69	18,000.00	98.7%
2020 · INTEREST INCOME	0.00	0.67	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	17,771.69	18,000.67	98.7%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	32,567.27	33,000.00	98.7%
5020 · INTEREST INCOME	283.31	129.82	218.2%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND REVENUE	32,850.58	33,129.82	99.2%
Total Income	966,264.43	991,986.49	97.4%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	914.79	2,000.00	45.7%
5534 · ACCOUNTING SERVICES	3,000.00	3,000.00	100.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	472.47	1,000.00	47.2%
5554 · PRINTING	74.14	1,000.00	7.4%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	514.86	1,000.00	51.5%
Total CONTRACTUAL SERVICES	4,976.26	9,750.00	51.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
Total OPERATING EXPENSES	0.00	1,500.00	0.0%
PERSONNEL			
5421 · SALARIES	1,278.00	20,000.00	6.4%
5451 · HEALTH INSURANCE	92.65	7,500.00	1.2%
Total PERSONNEL	1,370.65	27,500.00	5.0%
Total ADMINISTRATION	6,346.91	38,750.00	16.4%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,500.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,500.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,500.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	25,085.52	0.0%
Total COMMODITIES	0.00	32,585.52	0.0%

10/10/18

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	1,000.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	4,000.00	66.3%
5887 · SHELTER	1,800.00	20,000.00	9.0%
5888 · UTILITY PAYMENTS	5,741.80	5,000.00	114.8%
Total CONTRACTUAL SERVICES	10,191.80	30,000.00	34.0%
Total HOME RELIEF	10,191.80	62,585.52	16.3%
Total GENERAL ASSISTANCE FUND	16,538.71	101,335.52	16.3%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	500,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	500,000.00	0.0%
Total CAPITAL OUTLAY	0.00	1,000,000.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	352.27	5,009.51	7.0%
1652 · OPERATING SUPPLIES	19.99	3,000.00	0.7%
Total COMMODITIES	372.26	8,009.51	4.6%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	2,823.42	150,000.00	1.9%
1512 · MAINTENANCE SERVICE - EQUIPMENT	17,346.43	75,000.00	23.1%
1531 · ACCOUNTING SERVICES	4,033.92	20,000.00	20.2%
1533 · LEGAL SERVICE	1,206.33	165,000.00	0.7%
1551 · POSTAGE	53.89	2,000.00	2.7%
1552 · TELEPHONE	1,604.95	3,000.00	53.5%
1553 · PUBLISHING	316.82	2,000.00	15.8%
1554 · PRINTING	256.48	3,000.00	8.5%
1561 · DUES	1,219.45	3,000.00	40.6%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	12.94	5,000.00	0.3%
1571 · UTILITIES	1,566.64	5,000.00	31.3%
1572 · FUEL	18.00	2,000.00	0.9%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	30,459.27	497,000.00	6.1%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	201.75	50,000.00	0.4%
1911 · CONTINGENCIES	0.00	50,000.00	0.0%
Total OTHER EXPENDITURES	201.75	100,000.00	0.2%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	32,634.00	60,000.00	54.4%
1421 · ELECTED OFFICIALS SALARIES	81,115.60	165,000.00	49.2%
1451 · HEALTH INSURANCE	24,922.72	40,000.00	62.3%
Total PERSONNEL	138,672.32	265,000.00	52.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	11,709.00	25,000.00	46.8%
901 · PAYROLL TAXES	796.60	4,000.00	19.9%
902 · HEALTH INSURANCE	92.65	7,500.00	1.2%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	25.48	4,000.00	0.6%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	108.36	10,000.00	1.1%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	11.97	1,000.00	1.2%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	87.99	10,000.00	0.9%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	3,600.00	15,000.00	24.0%
Total SENIOR SERVICES	16,432.05	85,000.00	19.3%
Total ADMINISTRATION	186,137.65	1,955,009.51	9.5%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	1,750.00	0.0%
Total CAPITAL OUTLAY	0.00	1,750.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	374.29	2,700.00	13.9%
Total COMMODITIES	374.29	2,700.00	13.9%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	691.57	4,200.00	16.5%
1752 · TELEPHONE	1,470.86	6,300.00	23.3%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	13,267.58	13,300.00	99.8%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	0.00	1,000.00	0.0%
1760 · TRAVEL EXPENSE	673.41	1,200.00	56.1%
1761 · TRAINING	2,390.00	2,800.00	85.4%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	18,493.42	30,450.00	60.7%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	111,176.07	222,000.00	50.1%
1241 · IMRF	9,411.61	23,000.00	40.9%
1242 · FICA/MEDICARE/TAXES	7,140.22	20,500.00	34.8%
1243 · HEALTH INSURANCE	25,792.91	62,000.00	41.6%
Total PERSONNEL	153,520.81	327,500.00	46.9%
Total ASSESSOR	172,388.52	364,400.00	47.3%
Total TOWN FUND EXPENDITURES	358,526.17	2,319,409.51	15.5%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	5,399.12	28,000.00	19.3%
Total TOWN IMRF FUND EXPENDITURES	5,399.12	28,000.00	19.3%

10/10/18

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	<u>Apr '18 - Mar 19</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	<u>14,078.00</u>	<u>20,000.00</u>	<u>70.4%</u>
Total CONTRACTED SERVICES	<u>14,078.00</u>	<u>20,000.00</u>	<u>70.4%</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	<u>52.04</u>	<u>5,000.00</u>	<u>1.0%</u>
Total PERSONNEL	<u>52.04</u>	<u>5,000.00</u>	<u>1.0%</u>
Total TOWN INSURANCE FUND EXPENDITURE	<u>14,130.04</u>	<u>25,000.00</u>	<u>56.5%</u>
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	<u>8,014.18</u>	<u>20,000.00</u>	<u>40.1%</u>
3762 · MEDICARE CONTRIBUTION	<u>1,684.93</u>	<u>5,000.00</u>	<u>33.7%</u>
Total TOWN SOCIAL SECURITY EXPENDITURE	<u>9,699.11</u>	<u>25,000.00</u>	<u>38.8%</u>
Total Expense	<u>404,293.15</u>	<u>2,498,745.03</u>	<u>16.2%</u>
Net Ordinary Income	<u>561,971.28</u>	<u>-1,506,758.54</u>	<u>-37.3%</u>
Net Income	<u>561,971.28</u>	<u>-1,506,758.54</u>	<u>-37.3%</u>

12:03 PM

10/02/18

GRAFTON TOWNSHIP
Reconciliation Summary

101 · CHECKING -American Community, Period Ending 09/30/2018

	Sep 30, 18
Beginning Balance	1,722,671.99
Cleared Transactions	
Checks and Payments - 29 items	-47,389.34
Deposits and Credits - 23 items	334,910.93
Total Cleared Transactions	287,521.59
Cleared Balance	2,010,193.58
Uncleared Transactions	
Checks and Payments - 13 items	-8,321.42
Total Uncleared Transactions	-8,321.42
Register Balance as of 09/30/2018	2,001,872.16
Ending Balance	2,001,872.16

11:36 AM

10/02/18

GRAFTON TOWNSHIP
Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 09/30/2018

	Sep 30, 18
Beginning Balance	76,665.95
Cleared Transactions	
Checks and Payments - 7 items	-1,644.34
Deposits and Credits - 3 items	12,073.20
Total Cleared Transactions	10,428.86
Cleared Balance	87,094.81
Uncleared Transactions	
Checks and Payments - 6 items	-1,285.36
Total Uncleared Transactions	-1,285.36
Register Balance as of 09/30/2018	85,809.45
Ending Balance	85,809.45

ROAD DISTRICT

FUND

FINANCIALS

9:00 AM

10/10/18

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
Bakley Construction Corp.				
10/03/2018	23179	PO 12225	9614 · MAINTENANCE SUPPLIES - RO...	146.16
Total Bakley Construction Corp.				146.16
BOTTS WELDING & TRUCK SERVICE				
09/20/2018	637874	PO 12216	6313 · MAINTENANCE SERVICE - VEHI...	21.50
10/03/2018	637496	PO 12222	6313 · MAINTENANCE SERVICE - VEHI...	1,599.12
10/03/2018	638490	PO 12224	6313 · MAINTENANCE SERVICE - VEHI...	43.00
Total BOTTS WELDING & TRUCK SERVICE				1,663.62
BUCK BROS., INC.				
10/02/2018	193864	PO 12220	6112 · MAINTENANCE SUPPLY - EQUI...	133.98
Total BUCK BROS., INC.				133.98
Cardmember Service				
09/12/2018	farm fleet	PO 12207	6111 · MAINTENANCE SUPPLY - BUILD...	11.98
09/12/2018	farm fleet	PO 12208	6122 · OPERATING SUPPLIES	8.78
Total Cardmember Service				20.76
Clarke Environmental Mosquito Management,				
09/19/2018	001004258	PO 12214	9929 · MISCELLANEOUS	700.00
Total Clarke Environmental Mosquito Management,				700.00
COM ED				
10/02/2018		PO 12226	6371 · UTILITIES	96.35
Total COM ED				96.35
COM ED STREET LIGHTS				
09/21/2018		PO 12218	9519 · Street Lights	304.21
Total COM ED STREET LIGHTS				304.21
DSD Technologies, Inc.				
09/21/2018	00004348	PO 12215	6313 · MAINTENANCE SERVICE - VEHI...	349.86
Total DSD Technologies, Inc.				349.86
Getz Fire Equipment				
09/10/2018	112-002155	PO 12210	6311 · MAINTENANCE SERVICE - BUIL...	61.60
Total Getz Fire Equipment				61.60
Grafton Township Town Fund				
09/24/2018	2018-25%Comm. ...	PO 12217	9952 · Intergovernmental Agreement	15,625.00
Total Grafton Township Town Fund				15,625.00
Hickgas, LLC (Woodstock)				
10/03/2018	049866	PO 12221	6112 · MAINTENANCE SUPPLY - EQUI...	40.47
Total Hickgas, LLC (Woodstock)				40.47
HR Green, Inc.				
09/06/2018	121055	PO 12219	9532 · ENGINEERING SERVICE	4,000.00
Total HR Green, Inc.				4,000.00
Hydraulic Services & Repair				
09/17/2018	331883	PO 12212	6312 · MAINTENANCE SERVICE - EQUI...	463.75
09/17/2018	331887	PO 12213	6112 · MAINTENANCE SUPPLY - EQUI...	44.49
Total Hydraulic Services & Repair				508.24
MDC Environmental Services Inc.				
10/01/2018	18657533	PO 12223	6373 · GARBAGE DISPOSAL	152.33

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10/10/18

Grafton Township RB
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Total MDC Environmental Services Inc.				152.33
Rush Truck Centers of Illinois, Inc.				
09/18/2018	3012060407	PO 12211	6113 · MAINTENANCE SUPPLY - VEHIC...	38.90
Total Rush Truck Centers of Illinois, Inc.				38.90
Welch Bros., Inc.				
09/11/2018	3023461	PO 12209	9614 · MAINTENANCE SUPPLIES - RO...	208.82
Total Welch Bros., Inc.				208.82
ZIEGLER'S ACE HARDWARE				
09/07/2018	75984/b	PO 12205	6122 · OPERATING SUPPLIES	5.99
09/07/2018	75984/b	PO 12206	6123 · SMALL TOOLS	29.99
Total ZIEGLER'S ACE HARDWARE				35.98
TOTAL				24,086.28

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10/03/18
Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
September 19 through October 5, 2018

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
09/25/2018	5729	BLUECROSS BLUESHIELD OF ILL...	PO 12201	-2,807.55
09/25/2018	5730	Humana Dental	PO 12202	-236.79
09/25/2018	5731	NICOR GAS	PO 12203	-32.22
09/25/2018	5732	Verizon Wireless	PO 12200	-116.48
09/25/2018	5733	Comcast	PO 12204	-121.04
Total 103 · R&B General Amer. Comm.				-3,314.08
TOTAL				-3,314.08

ROAD & BRIDGE WARRANT LIST - SEPTEMBER 2018

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6122	ACE	12205	Battery - Welding helmet	\$ 5.99	10/31/2018
6123	ACE	12206	4' Level	\$ 29.99	10/31/2018
9614	BAKLEY CONSTRUCTION CORP	12225	Gravel - 13.92 tons - Rowland Rd	\$ 146.16	11/2/2018
6313	BOTT'S WELDING & TRUCK SERVICE INC.	122016	Safety Test - #2	\$ 21.50	10/20/2018
6313	BOTT'S WELDING & TRUCK SERVICE INC.	12222	New Rear Springs & Safety Test-#3	\$ 1,599.12	11/2/2018
6313	BOTT'S WELDING & TRUCK SERVICE INC.	12224	Safety Test - #1 & #4	\$ 43.00	11/2/2018
6112	BUCK BROS., INC.	12220	Hub Assembly - Mower	\$ 133.98	11/1/2018
6111	CARDMEMBER SERVICE / VISA (F&F)	12207	Softener salt	\$ 11.98	11/3/2018
6122	CARDMEMBER SERVICE / VISA (F&F)	12208	Paper cups, dish soap	\$ 8.78	11/3/2018
9929	CLARKE ENVIRONMENTAL MOSQUITO	12214	Mosquito spraying	\$ 700.00	10/19/2018
6371	COM ED	12226		\$ 96.35	11/19/2018
9519	COM ED - STREET LIGHTS	12218		\$ 304.21	11/26/2018
6313	DSD TECHNOLOGIES, INC.	12215	Repair shifter lever - White Ford	\$ 349.86	10/21/2018
6311	GETZ FIRE EQUIPMENT	12210	Annual Service - Fire Ext.	\$ 61.60	10/10/2018
9952	GRAFTON TOWNSHIP TOWN FUND	11217	2018-2019 - 25% Comm Salary	\$ 15,625.00	11/1/2018
9532	HR GREEN, INC.	12219	Const. Engineering-Linden Ln.	\$ 4,000.00	10/15/2018
6312	HYDRAULIC SERVICES & REPAIRS INC	12212	Repair cylinder for thumb - Mini Ex	\$ 463.75	10/17/2018
6112	HYDRAULIC SERVICES & REPAIRS INC	12213	Hyd coupler - 12" Planer	\$ 44.49	10/17/2018
6373	MDC ENVIRONMENTAL SERVICES INC	12223	Garbage service	\$ 152.33	10/20/2018
6113	RUSH TRUCK CENTERS OF IL, INC.	12211	High Pressure Oil Hose - #2	\$ 38.90	10/10/2018
9614	WELCH BROS., INC.	12209	24" Flared End - Rowland Rd Culvert	\$ 208.82	10/11/2018
6112	WOODSTOCK HICKSGAS, LLC	12221	Propane - Forklift & Shop	\$ 40.47	11/2/2018
				\$ 24,086.28	
<u>BILLS PAID BEFORE MEETING</u>					
9451	BLUECROSS BLUESHIELD OF IL	12201	Health insurance - October	\$ 2,807.55	10/1/2018
6552	COMCAST	12204	Phone & Internet	\$ 121.04	10/14/2018
9451	HUMANA DENTAL INSURANCE	12202	Health insurance - October	\$ 236.79	10/1/2018
6371	NICOR GAS	12203		\$ 32.22	11/2/2018
6552	VERIZON WIRELESS	12200	Cell phone service	\$ 116.48	9/30/2018
				\$ 3,314.08	
				Total \$ 27,400.36	

Road Commissioner:

10/10/18
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	547,804.09	555,153.00	98.7%
9020 · INTEREST INCOME	3,920.14	1,500.00	261.3%
9040 · Intergovernmental Agreement	0.00	500.00	0.0%
9050 · MISCELLANEOUS INCOME	250.00	500.00	50.0%
9060 · Permits & Bonds	1,212.00	2,000.00	60.6%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	553,186.23	559,658.00	98.8%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	133,213.91	261,289.00	51.0%
6002 · MUNICIPAL SHARE	0.00	-126,289.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	24,524.53	40,000.00	61.3%
6020 · INTEREST INCOME	3,466.06	1,000.00	346.6%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	206.44	10.00	2,064.4%
6060 · COURT FINES & PERMITS	577.68	800.00	72.2%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	161,988.62	176,825.00	91.6%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	17,771.80	18,011.00	98.7%
8020 · INTEREST INCOME	120.61	30.00	402.0%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	17,892.41	18,046.00	99.1%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	19,737.16	20,002.00	98.7%
7020 · INTEREST INCOME	180.93	45.00	402.1%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	19,918.09	22,947.00	86.8%
Total Income	752,985.35	777,476.00	96.8%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	5,528.34	65,000.00	8.5%
9652 · OPERATING SUPPLIES	35.31	8,000.00	0.4%
9655 · AUTO FUEL & OIL	3,578.11	45,000.00	8.0%
9656 · SALT, CALCIUM, ICE CONTROL	4,791.58	158,000.00	3.0%
Total COMMODITIES	13,933.34	276,000.00	5.0%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	27,626.00	440,000.00	6.3%
9518 · ROAD STRIPPING	0.00	28,000.00	0.0%
9519 · Street Lights	1,844.12	5,000.00	36.9%
9520 · ROAD SIGNS & MATERIALS	1,448.53	30,000.00	4.8%
9532 · ENGINEERING SERVICE	5,360.00	40,000.00	13.4%
9594 · RENTALS	0.00	10,000.00	0.0%
Total CONTRACT SERVICES	36,278.65	553,000.00	6.6%

10/10/18
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2018 through March 2019

	<u>Apr '18 - Mar 19</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	1,700.00	14,000.00	12.1%
9952 · Intergovernmental Agreement	0.00	15,625.00	0.0%
Total OTHER EXPENDITURES	1,700.00	29,625.00	5.7%
PERSONNEL			
9421 · SALARIES	67,410.94	185,000.00	36.4%
9451 · Health / Life Insurance	18,348.36	65,000.00	28.2%
9461 · Social Security Contribution	4,990.19	16,000.00	31.2%
9462 · Medicare Contribution	1,167.06	6,000.00	19.5%
9472 · Uniforms	0.00	2,000.00	0.0%
9475 · Payroll Expense	619.50	1,400.00	44.3%
Total PERSONNEL	92,536.05	275,400.00	33.6%
Total PERMANENT HARD ROAD EXPENDITURE	144,448.04	1,134,025.00	12.7%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	7,034.52	48,000.00	14.7%
Total PERSONNEL	7,034.52	48,000.00	14.7%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	7,034.52	48,000.00	14.7%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	62,000.00	32.7%
Total CONTRACT SERVICE	20,258.00	62,000.00	32.7%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	3.10	10,000.00	0.0%
Total PERSONNEL	3.10	10,000.00	0.0%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,261.10	72,000.00	28.1%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	108.97	1,000.00	10.9%
Total COMMODITIES	108.97	1,000.00	10.9%

10/10/18
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
CONTRACTED SERVICES			
6512 • MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 • ACCOUNTING SERVICE	3,033.33	14,000.00	21.7%
6533 • LEGAL SERVICE	186.00	30,000.00	0.6%
6551 • POSTAGE	0.00	500.00	0.0%
6552 • TELEPHONE	1,495.51	5,000.00	29.9%
6553 • PUBLISHING	148.92	1,500.00	9.9%
6554 • PRINTING	0.00	200.00	0.0%
6561 • DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 • TRAVEL & MEETING EXPENSE	0.00	6,000.00	0.0%
6563 • EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	4,863.76	59,600.00	8.2%
OTHER EXPENDITURES			
6914 • MUNICIPAL REPLACEMENT	0.00	8,900.00	0.0%
6929 • MISCELLANEOUS	273.94	8,000.00	3.4%
Total OTHER EXPENDITURES	273.94	16,900.00	1.6%
PERSONNEL			
6421 • SALARIES	13,076.00	30,000.00	43.6%
Total PERSONNEL	13,076.00	30,000.00	43.6%
Total ADMINISTRATION	18,322.67	112,500.00	16.3%
MAINTENANCE			
CAPITAL OUTLAY			
6820 • CAPITAL ASSET OUTLAY	3,001.00	100,000.00	3.0%
6833 • OTHER IMPROVEMENTS	0.00	185,000.00	0.0%
Total CAPITAL OUTLAY	3,001.00	285,000.00	1.1%
COMMODITIES			
6111 • MAINTENANCE SUPPLY - BUILDING	827.70	15,000.00	5.5%
6112 • MAINTENANCE SUPPLY - EQUIPM...	1,597.99	15,000.00	10.7%
6113 • MAINTENANCE SUPPLY - VEHICL...	946.30	15,000.00	6.3%
6114 • MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 • MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 • MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 • OPERATING SUPPLIES	426.33	4,000.00	10.7%
6123 • SMALL TOOLS	97.74	6,000.00	1.6%
Total COMMODITIES	3,896.06	60,200.00	6.5%
CONTRACT SERVICES			
6311 • MAINTENANCE SERVICE - BUILDI...	0.00	15,000.00	0.0%
6312 • MAINTENANCE SERVICE - EQUIP...	35.77	30,000.00	0.1%
6313 • MAINTENANCE SERVICE - VEHIC...	118.00	30,000.00	0.4%
6314 • MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 • MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 • MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 • ENGINEERING SERVICE	0.00	19,000.00	0.0%
6371 • UTILITIES	1,066.46	9,000.00	11.8%
6373 • GARBAGE DISPOSAL	910.22	6,000.00	15.2%
6394 • RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	2,130.45	144,600.00	1.5%

10/10/18
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2018 through March 2019

	<u>Apr '18 - Mar 19</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>9,027.51</u>	<u>505,300.00</u>	<u>1.8%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	27,350.18	617,800.00	4.4%
6391 · R&B - CONTINGENCIES	0.00	30,000.00	0.0%
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>56,000.00</u>	<u>0.0%</u>
Total Expense	<u>199,093.84</u>	<u>1,957,825.00</u>	<u>10.2%</u>
Net Ordinary Income	<u>553,891.51</u>	<u>-1,180,349.00</u>	<u>-46.9%</u>
Net Income	<u><u>553,891.51</u></u>	<u><u>-1,180,349.00</u></u>	<u><u>-46.9%</u></u>

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10/02/18

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 09/30/2018

	Sep 30, 18
Beginning Balance	1,496,480.13
Cleared Transactions	
Checks and Payments - 18 items	-17,315.71
Deposits and Credits - 13 items	266,474.30
Total Cleared Transactions	249,158.59
Cleared Balance	1,745,638.72
Uncleared Transactions	
Checks and Payments - 4 items	-3,281.86
Total Uncleared Transactions	-3,281.86
Register Balance as of 09/30/2018	1,742,356.86
Ending Balance	1,742,356.86

SUPERVISOR'S REPORT

System Activity Report

[9/1/2018 - 9/30/2018] Report Date: 10/3/2018

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	3	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	3	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	4	\$2,086.01
In-Process :	0	
Denials :	0	
	<hr/>	
	4	\$2,086.01

Additional Activity

Intake :	1	
	<hr/>	
	1	
Grand Totals:	8	\$2,086.01