

**NOTICE AND AGENDA  
ANNUAL TOWN MEETING**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING**

Graton Township, McHenry County, Illinois

*TUESDAY, APRIL 10, 2018*

NOTICE IS HEREBY GIVEN to the legal voters, residents of Grafton Township the County of McHenry and State of Illinois, that the Annual Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will take place on **Tuesday, April 10, 2018**, being the second Tuesday of said month, at the hour of **7:00 PM at: The Theater of the Huntley Park District REC Center Facility, 12015 Mill Street, Huntley IL**, for the transaction of the miscellaneous business of the said Township; and after a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially to consider and decide the following

1. Call to Order
2. Pledge of Allegiance
3. Explanation of Procedures
4. Selection/Oath of Moderator
  - A. Nominations for Moderator
  - B. Close of Nominations for Moderator
  - C. Election of Moderator
  - D. Moderator's Oath of Office
  - E. Signing of Moderator's Oath
5. Adoption of Rules
  - A. Adoption of rules of order for the Grafton Township 2018 Annual Town Meeting.
6. Approval of the Minutes of the April 11, 2017 Annual Town Meeting.
7. Presentation of Annual Township Financial Reports
  - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading.
  - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.
8. Old Business.
9. New Business
  - A. Motion to sell surplus Township equipment valued at \$100 or more.
  - B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute
  - C. Motion to set Annual Town Meeting for Tuesday, April 09, 2019 at 7:00 p.m.
10. Public Comment
11. Adjournment

Dated and Posted by Township Clerk Kathleen Watson  
March 23, 2018

**GRAFTON TOWNSHIP  
2017 ANNUAL TOWN MEETING MINUTES  
TUESDAY APRIL 11, 2017**

**I. Call to Order**

Clerk Kathryn Hurley called the meeting to order at 7:01 p.m.

**II. Pledge of Allegiance**

Clerk Hurley led the constituents in the Pledge of Allegiance.

**III. Explanation of Procedures**

Clerk Hurley explained voting procedures: raise your hand, state your name and only registered voters would be permitted to vote. The wrist band would designate them as a registered voter.

**IV. Selection/Oath of Moderator**

**A. Nominations for Moderator**

**Eric Ruth nominated Tim Hoeft for moderator of the meeting. Dan Ziller seconded the nomination.**

No other nominations.

**B. Close of Nominations for Moderator**

**Motion by Eric Ruth, second by Dan Ziller to close the nominations for Moderator. All Ayes. No Nays. Motion Passed.**

**C. Election of Moderator**

**Motion by Bob Wagner to appoint Tim Hoeft Moderator for the 2017 Annual Town Meeting, second by Eric Ruth. All Ayes. No Nays. Motion Passed.**

**D. Moderator's Oath of Office**

**Clerk Hurley administered the Moderator's Oath of Office to Tim Hoeft.**

**E. Signing of Moderator's Oath**

**Tim Hoeft signed the Moderator's Oath.**

**V. Adoption of Rules**

Adoption of rules of order for the Grafton Township 2016 Annual Town Meeting.

**Tim Hoeft stated that we will use the Roberts Rules of Orders. No objections.**

**VI. Approval of the Minutes of the April 12, 2016 Annual Town Meeting.**

**Motion by Sean Cratty, second by Dan Ziller to approve the minutes of the April 12<sup>th</sup>, 2016 meeting. All Ayes. No Nays. Motion Passed.**

**VII. Presentation of Annual Township Financial Reports**

- A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading.

**Motion by Dan Ziller, second by Betty Zirk to waive the reading of the Supervisor's Annual Financial Report and to approve the report. All Ayes. No Nays. Motion Passed.**

- B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.

**Motion by Eric Ruth, second by Bob Wagner to waive the reading of the Highway Commissioner's Annual Financial Report and to approve the report. All Ayes. No Nays. Motion Passed.**

**IX. Old Business**  
**None.**

**X. New Business**

- A. Motion to set Annual Town Meeting for Tuesday, April 10, 2018 at 7:00 p.m.  
**Motion by Matt Cooper, second by Sean Cratty to set the date for the 2016 Annual Town Meeting as Tuesday, April 10, 2018. All Ayes. No Nays. Motion Passed.**


**XI. Public Comment**

**Dan Ziller welcomed the new board members. Betty Zirk said she feels that the present board is leaving the township in good hands. Dan Ziller thanked the outgoing board members. Bob Wagner thanked the new board members for stepping up. He said that the system works when people step up to do their duty.**


**XII. Adjournment**

**Motion by Dan Ziller, second by Betty Zirk to adjourn Grafton Township Annual Town Meeting at 7:09 pm. All Ayes. No Nays. Motion Passed.**

Submitted,  
Grafton Township Clerk Kathryn Hurley

  
Kathryn Hurley, Grafton Township Clerk

5-1-17  
Date

  
Tim Hoeft, Moderator

5-15-17  
Date



SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS  
TOWN FUND

I, Eric Ruth Supervisor of Grafton Township,

McHenry County, Illinois, being duly sworn, depose and say that the following

statement is a correct report for the fiscal year beginning April 1, 2017 and ending

March 31, 2018.

<b>BEGINNING BALANCE</b>	April 1, 2017	1,158,657
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**REVENUES**

Property Tax	1,042,063
Replacement Tax	24,800
IGA Rd.Com.Salary	15,625
Interest Income	9,741
Transportation Income	368
Miscellaneous Income	4,052

<b>TOTAL REVENUES:</b>	1,096,649
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**EXPENDITURES**

Administration	366,940
Assessor	318,570
Home Relief	15,834
Insurance	14,773
Illinois Municipal Retirement	16,316
Social Security	16,250

<b>TOTAL EXPENDITURES:</b>	<u>748,683</u>
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<b>ENDING BALANCE</b>	March 31, 2018	1,506,623
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SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS  
TOWN FUND

The amount of tax levied the preceding year	2016	\$1,048,150
The amount of property tax collected:	2017	\$1,042,063

The Supervisor shall, within 30 days before the annual town meeting, prepare and file this report with the Township Clerk. This report is not required to be published in a newspaper.  
(60 ILCS 1/70-15 & 1/70-30)

Subscribed and sworn to this 2nd day of April, 2018.

  
\_\_\_\_\_  
Eric Ruth  
Grafton Township Supervisor

**SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS**

**ROAD & BRIDGE FUND**

I, Eric Ruth Supervisor of Grafton Township,

McHenry County, Illinois, being duly sworn, depose and say that the following

statement is a correct report for the fiscal year beginning April 1, 2017 and ending

March 31, 2018.

<b>BEGINNING BALANCE</b>	April 1, 2017	\$1,015,342
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**REVENUES**

Property Tax	\$724,110
Replacement Tax	\$42,175
Interest Income	\$6,628
IGA	\$2,400
Permits & Bonds	\$8,724
Court Fines & Permits	\$656
Miscellaneous Income	\$4,218

<b>TOTAL REVENUES:</b>	\$788,910
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**EXPENDITURES**

Administration	\$207,315
Maintenance	\$367,531
Insurance	\$20,888
Illinois Municipal Retirement	\$13,423
Social Security	\$11,749

<b>TOTAL EXPENDITURES:</b>	\$620,907
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<b>ENDING BALANCE</b>	March 31, 2018	\$1,183,345
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**SUPERVISOR'S STATEMENT OF FINANCIAL AFFAIRS**

**ROAD & RRIDGE FUND**

The amount of tax levied the preceding year: (2016) \$854,428

The amount of property tax collected: (2017) \$724,110

The Supervisor shall, within 30 days before the annual town meeting, prepare and file this report with the Township Clerk. This report is not required to be published in a newspaper. (60 ILCS 1/70-15 & 1/70-30)

Subscribed and sworn to this 2nd day of April, 2018.

A handwritten signature in black ink, appearing to read 'Eric Ruth', written over a horizontal line.

Eric Ruth  
Grafton Township Supervisor