

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, March 18, 2019

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, March 18, 2019 @ 7:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, February 18, 2019
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and review of Town Fund 2019-2020 Budget
 - B. Discussion and possible action of Assessor 2019-2020 Budget
 - C.
9. New Business
 - A. Discussion and review of Road District 2019-2020 Budget
 - B. Discussion and possible action regarding Temporary Deputy Clerk
 - C. Discussion and possible action regarding Annual Town Meeting Agenda
 - D. Discussion and possible action regarding Budget Hearing
10. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
Posted March 14, 2019

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, February 18, 2019

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, January 21, 2019 at the Township Offices.

1. **Call to Order** -7:30 p.m.
2. **Roll Call** – Board Present: Supervisor Ruth; Trustee: Cratty, Cooper and Ziller; Assessor Zielinski, Attorney Gottemoller, and Clerk Watson. Trustee Welch and Road Commissioner Poznanski were absent. These minutes were recorded.
3. **Pledge of Allegiance** was said.
4. A motion was made by Trustee Ruth , 2nd by Trustee Cooper to **Approve the Agenda** as changed. “Regular Business 5. B. Audit and Payment of unpaid bills/Warrant check detail for the Town Fund” was moved to “Old Business 8 E.” Roll call vote taken, all ayes noted, motion carried.
5. **A. Approval of Minutes**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the Township Regular Board Meeting, January 21, 2019 as presented. Roll call vote taken. Trustee Ziller-aye, Supervisor Ruth-aye, Trustee Cratty-aye, Trustee Cooper-abstain. Motion carried.

B. Audit and payment of unpaid bills/warrant check detail Town Fund – Moved to 8. Below

C. Audit and payment of unpaid bills/warrant check detail Road District
Trustee Ziller had questions regarding Petro Choice invoices, Rush #5 Truck Repair, and salt invoices. In Road Commissioner’s absence, Supervisor Ruth did his best to answer. A motion was made by Trustee Cratty, 2nd by Supervisor Ruth to approve the audit and payment of unpaid bills/warrant check detail for the Road District (with further explanation of salt invoices from the Road Commissioner). Voice vote taken, all ayes noted, motion carried.
6. **Public Comment**
Resident John Mueller signed in and presented questions to Assessor Zielinski regarding his outstanding FOIA requesting public data.
7. **Response to Public Comment**

Assessor Zielinski stated numerous times that he is "awaiting PAC response" before he complies with the outstanding FOIA.

Trustee Ziller expressed that he and the Board would like for Assessor Zielinski to provide the resident with the information he has requested.

8. Old Business

A. Discussion and possible action Updates to Website

Assessor Zielinski and Supervisor Ruth presented known issues with the current Township website to be corrected. After a discussion, Trustee Ziller made a motion, 2nd by Trustee Ziller, to update the website as proposed by Rubero Herrera , Quote #11 dated January 14, 2019 in the amount of Five Thousand Seven Hundred Dollars (\$5,700.)

Trustee Cooper amended the above motion to include the addition of "Township Data". The updated motion: Trustee Cooper made an amended motion, 2nd by Supervisor Ruth, to update the website with the Township Data as proposed by Rubero Herrera, quote #11 dated January 14, 2019 in the amount of Five Thousand Seven Hundred Dollars (\$5,700). Voice vote taken, all ayes noted, motion carried.

B. Discussion and possible action of Assessor 2019-2020 Budget

Assessor Zielinski distributed a handout of his proposed budget.

C. Discussion and possible action of funds transfer to the Assessor Budget for software.

Supervisor Ruth made a motion, 2nd by Trustee Ziller to approve the Transfer of Appropriation of Two Thousand Five Hundred Twenty Dollars (\$2,520) for Assessor Budget line item 1752 (Telephone) added to line item 1756 (Software). Voice vote taken, all ayes noted, motion carried.

D. Discussion and possible action regarding new computer system for Clerk

A motion was made by Supervisor Ruth, 2nd by Trustee Cooper, to approve the purchase of a new computer system including laptop, Microsoft Office software, monitor, keyboard and two (2) docking stations from Leading IT, quote #004148v1* in the amount of Two Thousand Two Hundred Forty Six Dollars. (\$2,246.00) (*Includes 2 hour set up). Voice vote taken, all ayes noted, motion carried.

E. Audit and payment of unpaid bills/Warrant check detail for Town Fund

Discussion ensued regarding Entre Computer invoice and billable hours. It was noted to Assessor Zielinski to be aware of what it being done prior to approving work. A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund. Voice vote taken, all ayes noted, motion carried.

9. New Business

A. Presentation and discussion of 2019-2020 Town Fund Budget

Supervisor Ruth presented his draft of the Budget was presented for future discussion. No action taken.

10. Executive Session: - NONE

11. Discussion and potential actions of items as discussed during Executive Session
NONE

12. Committee and Officer Reports
SUPERVISOR REPORT

- A. Statement of Economic Interest due for all Board Members
- B. Agenda for Annual Meeting on April 9, 2019 will be presented for approval next meeting.
- C. Windows 7 support is being dropped and will be looking to update his office computers

TRUSTEE REPORT – Trustee Cratty noted to Assessor Zielinski that the Huntley Library offers free software training that could reduce his training budget.

ROAD DISTRICT - NONE

ASSESSOR – NONE

CLERK- NONE

13. ADJOURMENT

Being no further business, a motion was made by Trustee Cooper, 2nd by Trustee Cratty to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:57 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk

TOWN FUND FINANCIALS

1:36 PM

03/04/19

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
February 26 through March 4, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
02/26/2019	24214	BLUECROSS BLUESHIELD ...	PO 3321, 20474	-5,077.37
02/26/2019	24215	Braden Business Systems, Inc.	PO 3316	-56.17
02/26/2019	24216	ComCast I	PO 3325,20473	-351.57
02/26/2019	24217	Humana Dental Ins.Co.	PO 3318, 20475	-617.10
02/26/2019	24218	Leaf	PO 3315	-132.00
02/26/2019	24219	NICOR GAS	PO 3324	-233.22
Total 101 · CHECKING -American Community				-6,467.43

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Cardmember Service				
03/11/2019		PO 20464	1751 · MAINTENANC...	164.52
03/11/2019		PO 3331	950 · OFFICE SUPP...	11.59
03/11/2019		PO 20476	1939 · MISCELLANE...	800.00
Total Cardmember Service				976.11
CARDUNAL OFFICE SUPPLY				
03/11/2019		PO 3320	1651 · OFFICE SUP...	55.80
03/11/2019		PO 20480	1851 · OFFICE SUP...	1,161.00
Total CARDUNAL OFFICE SUPPLY				1,216.80
Cash				
03/11/2019		PO 3334	5551 · POSTAGE	55.00
03/11/2019		PO 3333	1551 · POSTAGE	51.21
03/11/2019		PO 3332	1905 · MISCELLANE...	74.51
Total Cash				180.72
Cirone Computer Consulting, Inc.				
03/11/2019		PO 20477	1756 · SOFTWARE	1,400.00
Total Cirone Computer Consulting, Inc.				1,400.00
COM ED				
03/07/2019		PO 3336	1571 · UTILITIES	180.63
Total COM ED				180.63
Entre Computer Solution				
02/28/2019	00121192	PO 3337	1512 · MAINTENANC...	135.00
Total Entre Computer Solution				135.00
Gottmoller & Associates				
03/11/2019		PO 3329	1533 · LEGAL SERVI...	736.00
Total Gottmoller & Associates				736.00
Leading IT				
03/11/2019		PO 3328	1512 · MAINTENANC...	400.00
03/11/2019		PO 3335	1512 · MAINTENANC...	2,246.00
03/11/2019	25666	PO 3338	1512 · MAINTENANC...	125.00
Total Leading IT				2,771.00
MDC Environmental Services, Inc.				
03/11/2019		PO 3330	1511 · MAINTENANC...	52.57
Total MDC Environmental Services, Inc.				52.57
PetroChoice LLC				
03/11/2019		PO 3327	930 · FUEL	23.53
03/11/2019		PO 20478	1760 · TRAVEL EXP...	27.98
Total PetroChoice LLC				51.51
Ready Refresh by Nestle				
03/11/2019		PO 20479	1751 · MAINTENANC...	62.34
Total Ready Refresh by Nestle				62.34
Township Officials of Illinois				
03/11/2019		PO 3322	1905 · MISCELLANE...	24.00
Total Township Officials of Illinois				24.00
TOTAL				7,786.68

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03/01/19

GRAFTON TOWNSHIP
Reconciliation Summary

101 · CHECKING -American Community, Period Ending 02/28/2019

	Feb 28, 19
Beginning Balance	1,829,709.09
Cleared Transactions	
Checks and Payments - 31 items	-53,614.89
Deposits and Credits - 22 items	1,358.56
Total Cleared Transactions	-52,256.33
Cleared Balance	1,777,452.76
Uncleared Transactions	
Checks and Payments - 16 items	-12,366.96
Total Uncleared Transactions	-12,366.96
Register Balance as of 02/28/2019	1,765,085.80
New Transactions	
Checks and Payments - 1 item	-4,292.84
Total New Transactions	-4,292.84
Ending Balance	1,760,792.96

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03/01/19

GRAFTON TOWNSHIP
Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 02/28/2019

	<u>Feb 28, 19</u>
Beginning Balance	82,987.77
Cleared Transactions	
Checks and Payments - 3 items	-1,097.77
Deposits and Credits - 1 item	59.81
Total Cleared Transactions	<u>-1,037.96</u>
Cleared Balance	<u>81,949.81</u>
Uncleared Transactions	
Checks and Payments - 4 items	<u>-1,847.77</u>
Total Uncleared Transactions	<u>-1,847.77</u>
Register Balance as of 02/28/2019	<u>80,102.04</u>
Ending Balance	80,102.04

03/12/19

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	896,125.12	897,435.00	99.9%
1010 · REPLACEMENT TAXES	22,974.41	20,000.00	114.9%
1020 · INTEREST INCOME	16,388.48	7,296.00	224.6%
1040 · IGA ROAD COM SALARY	15,625.00	15,625.00	100.0%
1055 · MISCELLANEOUS INCOME	7,111.94	500.00	1,422.4%
Total CORPORATE FUND REVENUE	958,224.95	940,856.00	101.8%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	17,983.84	18,000.00	99.9%
2020 · INTEREST INCOME	4.91	0.67	732.8%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	17,988.75	18,000.67	99.9%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	32,955.97	33,000.00	99.9%
5020 · INTEREST INCOME	623.70	129.82	480.4%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND REVENUE	33,579.67	33,129.82	101.4%
Total Income	1,009,793.37	991,986.49	101.8%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	1,013.79	2,000.00	50.7%
5534 · ACCOUNTING SERVICES	3,000.00	3,000.00	100.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	601.58	1,000.00	60.2%
5554 · PRINTING	124.67	1,000.00	12.5%
5556 · TRAINING	250.00	500.00	50.0%
5571 · UTILITIES	782.49	1,000.00	78.2%
Total CONTRACTUAL SERVICES	5,772.53	9,750.00	59.2%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
Total OPERATING EXPENSES	0.00	1,500.00	0.0%
PERSONNEL			
5421 · SALARIES	5,841.00	20,000.00	29.2%
5451 · HEALTH INSURANCE	2,188.19	7,500.00	29.2%
Total PERSONNEL	8,029.19	27,500.00	29.2%
Total ADMINISTRATION	13,801.72	38,750.00	35.6%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,500.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,500.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,500.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	25,085.52	0.0%
Total COMMODITIES	0.00	32,585.52	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	400.00	1,000.00	40.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	4,000.00	66.3%
5887 · SHELTER	4,130.00	15,000.00	27.5%
5888 · UTILITY PAYMENTS	6,712.41	10,000.00	67.1%
Total CONTRACTUAL SERVICES	13,892.41	30,000.00	46.3%
Total HOME RELIEF	13,892.41	62,585.52	22.2%
Total GENERAL ASSISTANCE FUND	27,694.13	101,335.52	27.3%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	649.05	500,000.00	0.1%
1835 · CAPITAL EQUIPMENT RESERVE	5,710.00	500,000.00	1.1%
Total CAPITAL OUTLAY	6,359.05	1,000,000.00	0.6%
COMMODITIES			
1651 · OFFICE SUPPLIES	870.89	5,009.51	17.4%
1652 · OPERATING SUPPLIES	168.04	3,000.00	5.6%
Total COMMODITIES	1,038.93	8,009.51	13.0%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	3,788.76	150,000.00	2.5%
1512 · MAINTENANCE SERVICE - EQUIPMENT	22,648.97	75,000.00	30.2%
1531 · ACCOUNTING SERVICES	4,766.42	20,000.00	23.8%
1533 · LEGAL SERVICE	3,220.83	165,000.00	2.0%
1551 · POSTAGE	155.06	2,000.00	7.8%
1552 · TELEPHONE	2,343.83	3,000.00	78.1%
1553 · PUBLISHING	369.84	2,000.00	18.5%
1554 · PRINTING	408.06	3,000.00	13.6%
1561 · DUES	1,424.45	3,000.00	47.5%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	12.94	5,000.00	0.3%
1571 · UTILITIES	3,221.80	5,000.00	64.4%
1572 · FUEL	42.21	2,000.00	2.1%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	42,403.17	497,000.00	8.5%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	471.54	50,000.00	0.9%
1911 · CONTINGENCIES	0.00	50,000.00	0.0%
Total OTHER EXPENDITURES	471.54	100,000.00	0.5%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	56,394.00	60,000.00	94.0%
1421 · ELECTED OFFICIALS SALARIES	145,134.90	165,000.00	88.0%
1451 · HEALTH INSURANCE	35,702.36	40,000.00	89.3%
Total PERSONNEL	237,231.26	265,000.00	89.5%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	Apr '18 - Mar 19	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	19,422.00	25,000.00	77.7%
901 · PAYROLL TAXES	1,485.79	4,000.00	37.1%
902 · HEALTH INSURANCE	92.65	7,500.00	1.2%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	55.12	4,000.00	1.4%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	533.31	10,000.00	5.3%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	11.97	1,000.00	1.2%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	175.98	10,000.00	1.8%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	6,000.00	15,000.00	40.0%
Total SENIOR SERVICES	27,776.82	85,000.00	32.7%
Total ADMINISTRATION	315,280.77	1,955,009.51	16.1%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	1,750.00	0.0%
Total CAPITAL OUTLAY	0.00	1,750.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	768.93	2,700.00	28.5%
Total COMMODITIES	768.93	2,700.00	28.5%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	1,077.66	4,200.00	25.7%
1752 · TELEPHONE	2,338.85	2,680.00	87.3%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	15,440.48	16,920.00	91.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	90.00	1,000.00	9.0%
1760 · TRAVEL EXPENSE	1,004.04	1,200.00	83.7%
1761 · TRAINING	2,390.00	2,800.00	85.4%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	22,341.03	30,450.00	73.4%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	496.70	500.00	99.3%
Total OTHER EXPENDITURES	496.70	2,000.00	24.8%
PERSONNEL			
1240 · SALARIES	210,548.23	222,000.00	94.8%
1241 · IMRF	15,869.96	23,000.00	69.0%
1242 · FICA/MEDICARE/TAXES	12,972.21	20,500.00	63.3%
1243 · HEALTH INSURANCE	45,710.22	62,000.00	73.7%
Total PERSONNEL	285,100.62	327,500.00	87.1%
Total ASSESSOR	308,707.28	364,400.00	84.7%
Total TOWN FUND EXPENDITURES	623,988.05	2,319,409.51	26.9%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	10,167.91	28,000.00	36.3%
Total TOWN IMRF FUND EXPENDITURES	10,167.91	28,000.00	36.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2018 through March 2019

	<u>Apr '18 - Mar 19</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	<u>14,078.00</u>	<u>20,000.00</u>	<u>70.4%</u>
Total CONTRACTED SERVICES	<u>14,078.00</u>	<u>20,000.00</u>	<u>70.4%</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	<u>418.87</u>	<u>5,000.00</u>	<u>8.4%</u>
Total PERSONNEL	<u>418.87</u>	<u>5,000.00</u>	<u>8.4%</u>
Total TOWN INSURANCE FUND EXPENDITURE	<u>14,496.87</u>	<u>25,000.00</u>	<u>58.0%</u>
TOWN SOCIAL SECURTY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	<u>14,891.20</u>	<u>20,000.00</u>	<u>74.5%</u>
3762 · MEDICARE CONTRIBUTION	<u>3,293.26</u>	<u>5,000.00</u>	<u>65.9%</u>
Total TOWN SOCIAL SECURTY EXPENDITURE	<u>18,184.46</u>	<u>25,000.00</u>	<u>72.7%</u>
Total Expense	<u>694,531.42</u>	<u>2,498,745.03</u>	<u>27.8%</u>
Net Ordinary Income	<u>315,261.95</u>	<u>-1,506,758.54</u>	<u>-20.9%</u>
Net Income	<u><u>315,261.95</u></u>	<u><u>-1,506,758.54</u></u>	<u><u>-20.9%</u></u>

ROAD DISTRICT FUND FINANCIALS

1:40 PM

03/04/19

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
February 26 through March 4, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
02/26/2019	5836	BLUECROSS BLUESHIELD OF ILLINOIS	PO 12371	-2,728.89
02/26/2019	5837	Comcast	PO 12375	-175.79
02/26/2019	5838	Humana Dental	PO 12372	-236.79
02/26/2019	5839	NICOR GAS	PO 12373	-108.33
02/26/2019	5840	Verizon Wireless	PO 12374	-117.24
Total 103 · R&B General Amer. Comm.				-3,367.04
TOTAL				-3,367.04

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Airgas USA, LLC				
02/26/2019	9085942946	PO 12404	9652 · OPERATING SUPPLIES	40.52
Total Airgas USA, LLC				40.52
AutoZone, Inc.				
03/05/2019	4427231649	PO 12382	6113 · MAINTENANCE SUPPLY - VEHIC...	22.99
Total AutoZone, Inc.				22.99
BONNELL INDUSTRIES INC				
03/11/2019	0132634	PO 12417	6112 · MAINTENANCE SUPPLY - EQUI...	436.50
Total BONNELL INDUSTRIES INC				436.50
BOTTS WELDING & TRUCK SERVICE				
02/20/2019	643778	PO 12387	6112 · MAINTENANCE SUPPLY - EQUI...	59.88
Total BOTTS WELDING & TRUCK SERVICE				59.88
BUCK BROS., INC.				
02/14/2019	205763	PO 12383	6112 · MAINTENANCE SUPPLY - EQUI...	4.07
Total BUCK BROS., INC.				4.07
Cardmember Service				
02/13/2019		PO 12377	6122 · OPERATING SUPPLIES	23.98
02/13/2019		PO 12378	6123 · SMALL TOOLS	18.99
02/13/2019		PO 12379	9655 · AUTO FUEL & OIL	51.92
02/13/2019		PO 12380	9614 · MAINTENANCE SUPPLIES - RO...	7.96
02/26/2019	66208	PO 12399	6112 · MAINTENANCE SUPPLY - EQUI...	99.99
02/27/2019		PO 12391	6122 · OPERATING SUPPLIES	31.84
02/27/2019		PO 12392	6111 · MAINTENANCE SUPPLY - BUILD...	18.00
02/27/2019		PO 12393	6113 · MAINTENANCE SUPPLY - VEHIC...	8.89
03/04/2019		PO 12402	6113 · MAINTENANCE SUPPLY - VEHIC...	17.47
03/04/2019		PO 12403	6122 · OPERATING SUPPLIES	30.00
03/04/2019		PO 12409	6113 · MAINTENANCE SUPPLY - VEHIC...	35.99
03/06/2019		PO 12412	6113 · MAINTENANCE SUPPLY - VEHIC...	21.99
03/06/2019		PO 12413	6122 · OPERATING SUPPLIES	7.49
03/06/2019		PO 12414	9655 · AUTO FUEL & OIL	29.88
Total Cardmember Service				404.39
CARGILL, INCORPORATED				
02/25/2019	2904627613	PO 12388	9656 · SALT, CALCIUM, ICE CONTROL	6,869.09
Total CARGILL, INCORPORATED				6,869.09
COM ED				
03/07/2019		PO 12416	6371 · UTILITIES	250.63
Total COM ED				250.63
COM ED STREET LIGHTS				
02/25/2019		PO 12394	9519 · Street Lights	336.96
Total COM ED STREET LIGHTS				336.96
HINCKLEY SPRINGS WATER CO				
02/24/2019	10164181022419	PO 12389	6122 · OPERATING SUPPLIES	11.96
Total HINCKLEY SPRINGS WATER CO				11.96
MDC Environmental Services Inc.				
03/01/2019	18923929	PO 12405	6373 · GARBAGE DISPOSAL	157.72
Total MDC Environmental Services Inc.				157.72
N.I.T.H.C.A.				
02/28/2019	2019 Dues	PO 12398	6561 · DUES AND SUBSCRIPTIONS	25.00
Total N.I.T.H.C.A.				25.00

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
O'Reilly Automotive, Inc				
02/26/2019	5851-102807	PO 12390	6113 · MAINTENANCE SUPPLY - VEHIC...	23.98
03/06/2019	5851-103222	PO 12415	6113 · MAINTENANCE SUPPLY - VEHIC...	319.40
Total O'Reilly Automotive, Inc				343.38
PetroChoice LLC				
02/11/2019	10845369	PO 12376	9656 · SALT, CALCIUM, ICE CONTROL	1,130.32
03/04/2019	10868529	PO 12410	9655 · AUTO FUEL & OIL	1,199.36
Total PetroChoice LLC				2,329.68
Robert & Cathy Wozniak				
03/01/2019	#64 Permit & Bon...	PO 12401	9929 · MISCELLANEOUS	1,500.00
Total Robert & Cathy Wozniak				1,500.00
Rush Truck Centers of Illinois, Inc.				
02/13/2019	3013848945	PO 12381	6113 · MAINTENANCE SUPPLY - VEHIC...	800.00
02/28/2019	3014036458	PO 12396	6113 · MAINTENANCE SUPPLY - VEHIC...	190.90
02/28/2019	3014038617	PO 12397	6113 · MAINTENANCE SUPPLY - VEHIC...	19.90
02/28/2019	3014049760	PO 12400	6113 · MAINTENANCE SUPPLY - VEHIC...	14.95
03/05/2019	3014093739	PO 12406	6113 · MAINTENANCE SUPPLY - VEHIC...	1,095.28
03/06/2019	3014111369	PO 12411	6113 · MAINTENANCE SUPPLY - VEHIC...	3.99
03/18/2019	3013899371	PO 12418	6113 · MAINTENANCE SUPPLY - VEHIC...	505.93
Total Rush Truck Centers of Illinois, Inc.				2,630.95
Schaeffer MFG.Co.				
02/18/2019	CJK4531-INV1	PO 12408	6122 · OPERATING SUPPLIES	124.20
Total Schaeffer MFG.Co.				124.20
ULine				
02/18/2019	106212460	PO 12395	6122 · OPERATING SUPPLIES	82.10
Total ULine				82.10
West Side Tractor Sales				
02/14/2019	W70703	PO 12384	6112 · MAINTENANCE SUPPLY - EQUI...	1,763.51
Total West Side Tractor Sales				1,763.51
ZIEGLER'S ACE HARDWARE				
02/14/2019	77674/b	PO 12385	6112 · MAINTENANCE SUPPLY - EQUI...	8.99
02/14/2019	77674/b	PO 12386	6123 · SMALL TOOLS	14.99
Total ZIEGLER'S ACE HARDWARE				23.98
TOTAL				17,417.51

ROAD & BRIDGE WARRANT LIST - FEBRUARY 2019

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6112	ACE	12385	3' Extension cord - Loader	\$ 8.99	3/31/2019
6123	ACE	12386	Allen wrench	\$ 14.99	3/31/2019
9652	AIRGAS USA, LLC	12404	Oxygen tank filled	\$ 40.52	3/28/2019
6113	AUTO ZONE, INC	12382	Power steering stop leak - #5	\$ 22.99	3/11/2019
6112	BONNELL INDUSTRIES	12417	Plow lift cylinder - Spare	\$ 436.50	4/10/2019
6112	BOTT'S WELDING & TRUCK SERVICE, INC.	12387	Steel end for Ram - #5 Wing plow	\$ 59.88	3/22/2019
6112	BUCK BROS, INC	12383	Light bulb-Loader, Pin-Tommy Gate	\$ 4.07	3/16/2019
6122	CARDMEMBER SERVICE / VISA (F&F)	12377	Paper towels	\$ 23.98	4/3/2019
6123	CARDMEMBER SERVICE / VISA (F&F)	12378	Cutting pliers	\$ 18.99	4/3/2019
9655	CARDMEMBER SERVICE / VISA (F&F)	12379	DEF Fluid - 8 boxes	\$ 51.92	4/3/2019
9614	CARDMEMBER SERVICE / VISA (F&F)	12380	Oval reflectors - Mailboxes	\$ 7.96	4/3/2019
6122	CARDMEMBER SERVICE / VISA (F&F)	12391	Brake cleaner & silicone spray	\$ 31.84	4/3/2019
6111	CARDMEMBER SERVICE / VISA (F&F)	12392	Softener salt - 4 bags	\$ 18.00	4/3/2019
6113	CARDMEMBER SERVICE / VISA (F&F)	12393	20 Amp Fuses	\$ 8.89	4/3/2019
6112	CARDMEMBER SERVICE / VISA (SCHILLER)	12399	Damper - Oil heater	\$ 99.99	4/3/2019
6113	CARDMEMBER SERVICE / VISA (F&F)	12402	Butt connectors	\$ 17.47	4/3/2019
6122	CARDMEMBER SERVICE / VISA (F&F)	12403	Toilet paper	\$ 30.00	4/3/2019
6113	CARDMEMBER SERVICE / VISA (AMAZON)	12409	Heat shrink Butt connectors - 210 pcs	\$ 35.99	4/3/2019
6113	CARDMEMBER SERVICE / VISA (F&F)	12412	Hyd coupler set - Spare	\$ 21.99	4/3/2019
6122	CARDMEMBER SERVICE / VISA (F&F)	12413	Deielectric grease	\$ 7.49	4/3/2019
9655	CARDMEMBER SERVICE / VISA (F&F)	12414	Transmission Fluid - #2 & Extra	\$ 29.88	4/3/2019
9656	CARGILL, INCORPORATED	12388	4 Loads of Salt - 99.25 tons	\$ 6,869.09	3/27/2019
6371	COM ED	12416		\$ 250.63	4/22/2019
9519	COM ED - STREET LIGHTS	12394		\$ 336.96	4/29/2019
6122	HINCKLEY SPRINGS	12389		\$ 11.96	3/18/2019
6373	MDC ENVIRONMENTAL SERVICES INC	12405	Garbage service	\$ 157.72	3/20/2019
6561	N.I.T.H.C.A.	12398	2019 Dues	\$ 25.00	3/31/2019
6113	O'REILLY AUTOMOTIVE, INC.	12390	License plate & Marker lights-#3	\$ 23.98	3/28/2019
6113	O'REILLY AUTOMOTIVE, INC.	12415	Brakes & Rotors - White Pickup	\$ 319.40	4/5/2019
9655	PETROCHOICE LLC	12376	Fuel	\$ 1,130.32	3/3/2019
9655	PETROCHOICE LLC	12410	Fuel	\$ 1,199.36	3/24/2019
9929	ROBERT & CATHY WOZNAK	12401	Permit fee & bond refund - #64	\$ 1,500.00	3/31/2019
6113	RUSH TRUCK CENTERS OF IL, INC.	12381	Power steering gear box - #5	\$ 800.00	3/10/2019
6113	RUSH TRUCK CENTERS OF IL, INC.	12396	Slack adjuster & brake chamber-#3	\$ 190.90	3/10/2019
6113	RUSH TRUCK CENTERS OF IL, INC.	12397	Brake air hose - #3	\$ 19.90	3/10/2019
6113	RUSH TRUCK CENTERS OF IL, INC.	12400	Brake air line - #3 & #2	\$ 14.95	3/10/2019
6113	RUSH TRUCK CENTERS OF IL, INC.	12406	Radiator & 4 clamps - #2	\$ 1,095.28	4/10/2019
6113	RUSH TRUCK CENTERS OF IL, INC.	12411	Seal - Trans dip stick #2	\$ 3.99	4/10/2019
6313	RUSH TRUCK CENTERS OF IL, INC.	12418	Repair DEF tank - #3	\$ 505.93	3/10/2019
6122	SCHAEFFER MFG. CO.	12408	Grease tubes - Case of 30	\$ 124.20	3/20/2019
6122	ULINE	12395	Latex work gloves - Bag of 500	\$ 82.10	3/28/2019
6112	WEST SIDE TRACTOR SALES	12384	Radiator & side light - Loader	\$ 1,763.51	3/16/2019
				\$ 17,417.51	
<u>BILLS PAID BEFORE MEETING</u>					
9451	BLUECROSS BLUESHIELD OF IL	12371	Health insurance - March	\$ 2,728.89	3/1/2019
6552	COMCAST	12375	Phone & Internet	\$ 175.79	3/16/2019
9451	HUMANA DENTAL INSURANCE	12372	Health insurance - March	\$ 236.79	3/1/2019
6371	NICOR GAS	12373		\$ 108.33	4/5/2019
6552	VERIZON WIRELESS	12374	Cell phone service	\$ 117.24	2/28/2019
				\$ 3,367.04	
				Total \$ 20,784.55	

Road Commissioner:


12:04 PM

03/01/19

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 02/28/2019

	Feb 28, 19
Beginning Balance	1,419,940.48
Cleared Transactions	
Checks and Payments - 32 items	-71,905.30
Deposits and Credits - 11 items	6,523.76
Total Cleared Transactions	-65,381.54
Cleared Balance	1,354,558.94
Uncleared Transactions	
Checks and Payments - 9 items	-18,045.56
Total Uncleared Transactions	-18,045.56
Register Balance as of 02/28/2019	1,336,513.38
New Transactions	
Checks and Payments - 1 item	-2,364.16
Total New Transactions	-2,364.16
Ending Balance	1,334,149.22

OLD BUSINESS

**GRAFTON TOWNSHIP
GENERAL ASSISTANCE
2019/2020
BUDGET**

BEGINNING BALANCE 76,192.13

REVENUES

GENERAL ASSISTANCE FUND REVENUE

5000 · PROPERTY TAXES	33,000.00
5020 · INTEREST INCOME	800.00
5050 · MISCELLANEOUS INCOME	0.00
TOTAL GENERAL ASSISTANCE FUND REVENUE	33,800.00

TOTAL FUNDS AVAILABLE 109,992.13

EXPENDITURES

GENERAL ASSISTANCE FUND

ADMINISTRATION

CONTRACTUAL SERVICES

5512 · MAINTENANCE SERVICE - EQUIPMENT	2,000.00
5534 · ACCOUNTING SERVICES	3,000.00
5549 · OTHER PROFESSIONAL SERVICE	1,000.00
5551 · POSTAGE	250.00
5552 · TELEPHONE	1,000.00
5554 · PRINTING	1,000.00
5556 · TRAINING	500.00
5571 · UTILITIES	1,000.00
TOTAL CONTRACTUAL SERVICES	9,750.00

OPERATING EXPENSES

5611 · MAINTENANCE SUPPLIES - BUILDING	500.00
5651 · OFFICE SUPPLIES	1,000.00
TOTAL OPERATING EXPENSES	1,500.00

PERSONNEL

5421 · SALARIES	20,000.00
5451 · HEALTH INSURANCE	7,500.00
TOTAL PERSONNEL	27,500.00

TOTAL ADMINISTRATION 38,750.00

**GRAFTON TOWNSHIP
GENERAL ASSISTANCE
2019/2020
BUDGET**

HOME RELIEF

COMMODITIES

5781 · FOOD	1,000.00
5782 · PERSONAL INCIDENTALS	1,000.00
5783 · HOUSEHOLD INCIDENTALS	1,000.00
5784 · FLAT GRANT	1,000.00
5785 · DRUGS	1,000.00
5786 · FUEL	1,000.00
5790 · CATASTROPHIC DEDUCTION	27,742.13
TOTAL COMMODITIES	33,742.13

CONTRACTUAL SERVICES

5805 · TRANSPORTATION ASSISTANCE	2,500.00
5885 · OTHER MEDICAL SERVICE INSURANCE	5,000.00
5887 · SHELTER	15,000.00
5888 · UTILITY PAYMENTS	15,000.00
TOTAL CONTRACTUAL SERVICES	37,500.00

TOTAL HOME RELIEF 71,242.13

TOTAL GENERAL ASSISTANCE FUND EXPENDITURES 109,992.13

ENDING BALANCE 0.00

GRAFTON TOWNSHIP TOWN FUND 2019/2020 BUDGET

BEGINNING BALANCE	1,713,061.37
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REVENUES

CORPORATE FUND REVENUE

1000 · PROPERTY TAXES	807,691.50
1010 · REPLACEMENT TAXES	20,000.00
1020 · INTEREST INCOME	18,000.00
1040 · IGA ROAD COM SALARY	15,625.00
1055 · MISCELLANEOUS INCOME	500.00
TOTAL CORPORATE FUND REVENUE	861,816.50

CORPORATE INSURANCE FUND REVENUE

2000 · PROPERTY TAXES	18,000.00
2020 · INTEREST INCOME	0.00
2050 · MISCELLANEOUS INCOME	0.00
TOTAL CORPORATE INSURANCE FUND REVENUE	18,000.00

TOTAL TOWN FUND REVENUE	879,816.50
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TOTAL FUNDS AVAILABLE	2,592,877.87
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EXPENDITURES

TOWN FUND EXPENDITURES

ADMINISTRATION

CAPITAL OUTLAY

1831 · CAPITAL IMPROVEMENT RESERVE	500,000.00
1835 · CAPITAL EQUIPMENT RESERVE	500,000.00
TOTAL CAPITAL OUTLAY	1,000,000.00

COMMODITIES

1651 · OFFICE SUPPLIES	5,009.51
1652 · OPERATING SUPPLIES	3,000.00
TOTAL COMMODITIES	8,009.51

CONTRACTUAL SERVICES

1511 · MAINTENANCE SERVICE-BUILDING	250,000.00
1512 · MAINTENANCE SERVICE - EQUIPMENT	75,000.00
1531 · ACCOUNTING SERVICES	20,000.00
1533 · LEGAL SERVICE	165,000.00

GRAFTON TOWNSHIP TOWN FUND 2019/2020 BUDGET

1551 · POSTAGE	2,000.00
1552 · TELEPHONE	5,000.00
1553 · PUBLISHING	2,000.00
1554 · PRINTING	3,000.00
1561 · DUES	3,000.00
1562 · TRAVEL EXPENSES	2,000.00
1563 · TRAINING	5,000.00
1565 · CLERK	5,000.00
1571 · UTILITIES	7,500.00
1572 · FUEL	2,000.00
1573 · OTHER PROFESSIONAL SERVICES	50,000.00
1574 · ANNUAL MEETING	2,500.00
1575 · ROOM RENTAL	2,500.00
TOTAL CONTRACTUAL SERVICES	601,500.00
OTHER EXPENDITURES	
1905 · MISCELLANEOUS EXPENSE	50,000.00
1911 · CONTINGENCIES	62,872.36
TOTAL OTHER EXPENDITURES	112,872.36
PERSONNEL	
1420 · OFFICE STAFF HOURLY	75,000.00
1421 · ELECTED OFFICIALS SALARIES	165,000.00
1451 · HEALTH INSURANCE	60,000.00
TOTAL PERSONNEL	300,000.00
SENIOR SERVICES	
900 · SALARIES	25,000.00
901 · PAYROLL TAXES	4,000.00
902 · HEALTH INSURANCE	7,500.00
903 · IMRF	2,500.00
930 · FUEL	4,000.00
950 · OFFICE SUPPLIES	1,000.00
959 · COMMUNITY SERVICE/SENIOR	10,000.00
960 · TELEPHONE	2,000.00
967 · PRINTING	1,000.00
968 · POSTAGE	1,000.00
970 · MISCELLANEOUS	10,000.00
971 · UTILITIES	2,000.00
972 · MCRIDE	15,000.00
TOTAL SENIOR SERVICES	85,000.00
TOTAL ADMINISTRATION	2,107,381.87

GRAFTON TOWNSHIP TOWN FUND 2019/2020 BUDGET

ASSESSOR

COMMODITIES

1851 · OFFICE SUPPLIES	2,400.00
1854 · EQUIPMENT	6,000.00
TOTAL COMMODITIES	8,400.00

CONTRACTUAL SERVICES

1751 · MAINTENANCE SERVICE	4,200.00
1752 · TELEPHONE	2,100.00
1755 · POSTAGE	250.00
1756 · SOFTWARE	22,725.00
1757 · PUBLISHING	600.00
1758 · PRINTING	500.00
1759 · DUES	1,125.00
1760 · TRAVEL EXPENSE	2,400.00
1761 · TRAINING	4,000.00
1762 · PUBLICATIONS/SUBSCRIPTIONS	300.00
TOTAL CONTRACTUAL SERVICES	38,200.00

OTHER EXPENDITURES

1939 · MISCELLANEOUS	1,200.00
1940 · UNIFORMS	500.00
TOTAL OTHER EXPENDITURES	1,700.00

PERSONNEL

1240 · SALARIES	227,956.00
1241 · IMRF	15,934.00
1242 · FICA/MEDICARE/TAXES	17,806.00
1243 · HEALTH INSURANCE	77,500.00
TOTAL PERSONNEL	339,196.00

TOTAL ASSESSOR 387,496.00

TOTAL TOWN FUND EXPENDITURES 2,494,877.87

GRAFTON TOWNSHIP

TOWN FUND

2019/2020

BUDGET

TOWN IMRF FUND EXPENDITURES

3262 · RETIREMENT CONTRIBUTION	28,000.00
TOTAL TOWN IMRF FUND EXPENDITURES	28,000.00

TOWN INSURANCE FUND EXPENDITURE

CONTRACTED SERVICES

2593 · RISK MANAGEMENT CONTRIBUTION	25,000.00
TOTAL CONTRACTED SERVICES	25,000.00

PERSONNEL

2453 · UNEMPLOYMENT INSURANCE	10,000.00
TOTAL PERSONNEL	10,000.00

TOTAL TOWN INSURANCE FUND EXPENDITURE 35,000.00

TOWN SOCIAL SECURITY EXPENDITURE

3761 · SOCIAL SECURITY CONTRIBUTION	25,000.00
3762 · MEDICARE CONTRIBUTION	10,000.00
TOTAL TOWN SOCIAL SECURITY EXPENDITURE	35,000.00

TOTAL TOWN FUND EXPENDITURES 2,592,877.87

ENDING BALANCE 0.00

NEW BUSINESS

BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

ORDINANCE No. _____

An ordinance appropriating for all road purposes for Grafton Township Road District, McHenry County, Illinois, for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Road District, be and the same are hereby appropriated for road purposes of Grafton Township Road District, McHenry County, Illinois, as hereafter specified for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Road Fund

Insurance Fund

Illinois Municipal Retirement Fund

Permanent Road Fund

2019-2020
Budgeted

6 GENERAL ROAD FUND

BEGINNING BALANCE April 1, 2019 566,457

REVENUES

6000	Property Tax Total	248,238
6002	Municipal Share	(119,989)
6010	Replacement Tax	40,000
6020	Interest Income	4,000
6030	Rental Income	5
6040	Intergovernmental Agreement	5
6050	Miscellaneous Income	10
6060	Court Fines & Permits	800
6080	Grant Income	5

TOTAL REVENUES: 173,074

TOTAL FUNDS AVAILABLE: 739,531

EXPENDITURES

Administration	111,700
Maintenance	597,300

TOTAL EXPENDITURES: 709,000

6391	Contingencies	30,000
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TOTAL APPROPRIATIONS: 739,000

ENDING BALANCE March 31, 2020 531

**2019-2020
Budgeted**

ADMINISTRATION

CAPITAL OUTLAY

6831	Equipment	5,000	

			5,000

COMMODITIES

6651	Office Supplies	1,000	

			1,000

CONTRACTUAL SERVICES

6512	Maintenance Equipment	1,000	
6531	Accounting Service	14,000	
6533	Legal Service	30,000	
6551	Postage	500	
6552	Telephone	5,000	
6553	Publishing	1,500	
6554	Printing	200	
6561	Dues & Subscriptions	400	
6562	Travel & Meeting Expense	6,000	
6563	Education & Training	1,000	

			59,600

OTHER EXPENDITURES

6914	Municipal Replacement Tax	8,100	
6929	Miscellaneous Expense	8,000	

			16,100

PERSONNEL

6421	Salaries	30,000	

			30,000

TOTAL ADMINISTRATION:

111,700

MAINTENANCECAPITAL OUTLAY

6820	Capital Asset Outlay	186,000
6833	Other Improvements	187,000

373,000
COMMODITIES

6111	Maintenance Supplies-Building	15,000
6112	Maintenance Supplies-Equipment	15,000
6113	Maintenance Supplies-Vehicle	15,000
6114	Maintenance Supplies-Road	100
6116	Maintenance Supplies-Snow Removal	100
6118	Maintenance Supplies-Bridge	5,000
6122	Operating Supplies	4,000
6123	Small Tools	6,000

60,200
CONTRACTUAL SERVICES

6311	Maintenance Service-Building	15,000
6312	Maintenance Service-Equipment	30,000
6313	Maintenance Service-Vehicle	34,000
6314	Maintenance Service-Road	10,000
6316	Maintenance Service-Snow Removal	100
6318	Maintenance Service-Bridge	25,000
6332	Engineering Service	19,000
6371	Utilities	9,000
6373	Garbage Disposal	6,000
6394	Rentals	500

148,600
OTHER EXPENDITURES

6919	Miscellaneous Expense	5,000
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5,000
PERSONNEL

6221	Salaries	10,500
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10,500

TOTAL MAINTENANCE:

597,300

2019-2020
Budgeted

22 INSURANCE FUND

BEGINNING BALANCE April 1, 2019 52,929

REVENUES

7000	Property Tax	10,015	
7020	Interest Income	250	
7050	Miscellaneous Income	2,900	
TOTAL REVENUES:			13,165
TOTAL FUNDS AVAILABLE:			66,094

EXPENDITURES

PERSONNEL

7453 Unemployment Insurance 8,000

CONTRACTUAL SERVICES

7593 Risk Management Contribution 58,000

TOTAL EXPEND/APPROPRIATION: 66,000

ENDING BALANCE March 31, 2020 94

23 ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE April 1, 2019 36,166

REVENUES

8000	Property Tax	12,012
8020	Interest Income	200
8050	Miscellaneous Income	5

TOTAL REVENUES: 12,217

TOTAL FUNDS AVAILABLE: 48,383

EXPENDITURES

PERSONNEL

8463	Retirement Contribution	48,000
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TOTAL EXPEND/APPROPRIATION: 48,000

ENDING BALANCE March 31, 2020 383

25 PERMANENT ROAD FUND**BEGINNING BALANCE**

April 1, 2019

645,963

REVENUES

9000	Property Tax	527,418
9020	Interest Income	7,000
9040	Intergovernmental Agreement	100
9050	Miscellaneous Income	10
9060	Permits & Bonds	2,000
9080	Grant Income	5

TOTAL REVENUES:

536,533

TOTAL FUNDS AVAILABLE:1,182,496**EXPENDITURES****COMMODITIES**

9614	Maintenance Supplies-Road	65,000
9652	Operating Supplies	8,000
9655	Auto Fuel & Oil	45,000
9656	Salt, Calcium, Ice Control	158,000

276,000**CONTRACTUAL SERVICES**

9514	Maintenance Service-Road	440,000
9518	Road Striping	28,000
9519	Street Lights	5,000
9520	Road Signs & Materials	30,000
9532	Engineering Service	40,000
9594	Rentals	10,000

553,000**OTHER EXPENDITURES**

9929	Miscellaneous Expense	14,000
9952	Intergovernmental Agreement	15,625

29,625**PERSONNEL**

9421	Salaries	185,000
9451	Health / Life Insurance	65,000
9461	Social Security Contribution	16,000
9462	Medicare Contribution	6,000
9472	Uniforms	2,000
9475	Payroll Expenses	1,400

275,400**TOTAL EXPENDITURES:**1,134,025

9917	Contingencies	48,000
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TOTAL APPROPRIATIONS:1,182,025**ENDING BALANCE**

March 31, 2020 32-7

471

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2019 and ending March 31, 2020 by fund shall be as follows:

6	General Road Fund	739,000
22	Insurance Fund	66,000
23	Illinois Municipal Retirement Fund	48,000
25	Permanent Road Fund	1,182,025

TOTAL APPROPRIATIONS:

2,035,025

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of two million thirty five thousand and twenty five Dollars (\$2,035,025) for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

NOTICE AND AGENDA ANNUAL TOWN MEETING

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Graton Township, McHenry County, Illinois

TUESDAY, APRIL 9, 2019

NOTICE IS HEREBY GIVEN to the legal voters, residents of Grafton Township the County of McHenry and State of Illinois, that the Annual Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will take place on **Tuesday, April 09, 2019**, being the second Tuesday of said month, at the hour of **7:00 PM at: The Theater of the Huntley Park District REC Center Facility, 12015 Mill Street, Huntley IL**, for the transaction of the miscellaneous business of the said Township; and after a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and especially to consider and decide the following

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Explanation of Procedures**
4. **A. Selection/Oath of Moderator**
B. Nominations for Moderator
C. Close of Nominations for Moderator
D. Election of Moderator
E. Moderator's Oath of Office
F. Signing of Moderator's Oath
5. **Adoption of Rules**
A. Adoption of rules of order for the Grafton Township 2015 Annual Town Meeting.
6. **Approval of the Minutes of the April 11, 2017 Annual Town Meeting.**
7. **Presentation of Annual Township Financial Reports**
A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading.
B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.
8. **Old Business.**
9. **New Business**
A. Motion to sell surplus Township equipment valued at \$100 or more.
B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute
C. Motion to set Annual Town Meeting for Tuesday, April 14, 2020 at 7:00 p.m.
10. **Public Comment**
11. **Adjournment**

Dated and Posted by Township Clerk Kathleen Watson
Posted April 22, 2019

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

SUPERVISOR'S REPORT

System Activity Report

[2/1/2019 - 2/28/2019] Report Date: 2/27/2019

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	2	
Denials :	1	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	3	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	1	\$600.00
In-Process :	0	
Denials :	0	
	<hr/>	
	1	\$600.00
Grand Totals:	4	\$600.00