

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Graton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, July 15, 2019

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, July 15, 2019 @ 7:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda as posted
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, June 17, 2019
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
9. New Business
 - A. Discussion and possible action regarding 2018/2019 Township Audit
 - B.
10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
July 11, 2019

APPROVED AMENDED MINUTES

Approved as corrected. New Business Prevailing Wage for Town Fund Trustee Ziller vote corrected to "No".

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, May 20, 2019

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, May 20, 2019 at the Township Offices.

1. **Call to Order** -7:34 p.m.
2. **Roll Call** - Board Present: Supervisor Ruth; Trustee: Cratty, Cooper, Welch and Ziller; Assessor Zielinski, and Road Commissioner Poznanski. Attorney Gottemoller, Clerk Watson. These minutes were recorded.
3. **Pledge of Allegiance** was said at the Public Hearing.
4. A motion was made by Trustee Ziller, 2nd by Trustee Cooper to **Approve the Agenda** as presented.
5. **A. Approval of Minutes**
A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to approve the Township Regular Board Meeting dated April 15, 2019 as corrected (Road Commissioner Tom Poznanski's name was correctly spelled). Roll call vote taken, all ayes noted, motion carried.

B. Audit and payment of unpaid bills/warrant check detail Town Fund
 1. Supervisor Ruth wanted to clarify that payment to the American Legion was for the purchase of two new flags.
 2. Supervisor Ruth clarified McHenry County Transportation changed from a monthly billing to a quarterly billing cycle resulting in 2 payments: PO 3378 (\$1260) 2 month payment to catch up; PO 3379 current quarterly payment (\$1,890).

3. After a lengthy discussion, Supervisor Ruth made a motion, 2nd by Trustee Cooper to approve the **Audit and Payment of unpaid bills/warrant check detail for the Town Fund** with withdraw of the following PO's

PO 20757	Cardmember Services	1854 Equipment	44.91
PO 20756	Digital River	1756 Software	192.32
PO 20755	Entre	1756 Software	2,167.47
PO 20754	Entre	1854 Equipment	18,255.06
PO 20498	Entre	1751 Maintenance	285.00
PO 20497	Entre	1751 Maintenance	208.00
PO 20494	Pixel Metrics	1854 Equipment	280.00
PO 13480	Statgraphics	1756 Software	4,200.00

Roll call vote taken, all ayes noted, motion carried.

C. Audit and payment of unpaid bills/warrant check detail Road District

Trustee Ziller made a motion, 2nd by Supervisor Ruth to approve the **audit and payment of unpaid bills/warrant check detail for the Road District**. Roll call vote taken, all ayes noted, motion carried.

6. **Public Comment - NONE**

7. **Response to Public Comment - NONE**

8. **Old Business - NONE**

9. **New Business**

1. A motion was made by Trustee Cratty, 2nd by Trustee Welch, **to approve the IMRF Resolution for Grafton Township**. Roll call vote taken, all ayes noted, motion carried.
2. A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to **adopt the Prevailing Wage Ordinance for Town Fund**. Roll call vote taken, Supervisor Ruth-Yes; Trustee Cooper-Yes, Trustee Cratty-Yes; Trustee Welch- Yes; Trustee Ziller - **No**. Motion carried.
3. A motion was made by Supervisor Ruth, 2nd by Trustee Welch to **adopt the Prevailing Wage Ordinance for Road and Bridge**. Roll call vote taken, Supervisor Ruth-Yes; Trustee Welch-Yes; Trustee Cooper-Yes; Trustee Cratty-Yes; Trustee Ziller-No. Motion carried.

10. **Executive Session: - NONE**

11. **Discussion and potential actions of items as discussed during Executive Session**
NONE

12. Committee and Officer Reports: None for all Committees

SUPERVISOR REPORT – Asked the Road Commissioner to mark the areas that leak on the metal roof so they can be repaired.

TRUSTEE REPORT – NONE

ROAD DISTRICT - NONE

ASSESSOR – NONE

CLERK- NONE

13. ADJOURNMENT

Being no further business, a motion was made by Trustee Ziller, 2nd by Trustee Cooper to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:32 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 17, 2019

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, June 17, 2019 at the Township Offices.

1. **Call to Order** -7:31 p.m.
2. **Roll Call** – Board Present: Supervisor Ruth; Trustee: Cratty, Cooper, and Welch; Assessor Zielinski, and Road Commissioner Poznanski. Attorney Gottemoller, Clerk Watson. Trustee Ziller arrived @ 7:34.
3. **Pledge of Allegiance** was said.
4. A motion was made by Trustee Cratty, 2nd by Trustee Welch to **Approve the Agenda** as presented. (Trustee Ziller absent for vote.)
5. **Regular Business**
 - A. A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to **Approve the Minutes of the Public Hearing and Appropriation for Grafton Township dated May 20, 2019** as presented. Roll call vote taken, all ayes noted, motion carried. (Trustee Ziller absent.)
 - B. A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to **Approve the Township Regular Board Meeting dated May 20, 2019 as corrected.** (*New Business 3. A motion was made by Supervisor Ruth, 2nd by Trustee Welch to adopt the Prevailing Wage Ordinance for Road and Bridge Fund. Roll call vote taken: Supervisor Ruth-Yes; Trustee Welch-Yes; Trustee Cooper-Yes; Trustee Cratty-Yes; Trustee Ziller-No. Motion carried.*).
Roll call vote taken, all ayes noted, motion carried. (Trustee Ziller absent.)
 - B. **Audit and payment of unpaid bills/warrant check detail Town Fund**
 1. PO 20764 (1755 Postage) was submitted by Assessor Zielinski for personal reimbursement for postage. The Board made it clear that no personal funds to be used for any purpose. In the future, petty cash or Township credit card could be used for postage.
 2. A lengthy discussion ensued regarding PO 29768 (1854 Equipment – \$14, 198.38.).
 - a. Three quotes were received for the purchase of new computers for the Assessor’s office.
 - b. Assessor Zielinski wanted to award the purchase of equipment to Entre because quote offered a better monitor and he has an established relationship with them.
 - c. A discussion ensued regarding if the Board has the right to award the bid to the lowest bidder or if it was the Assessor’s decision. Attorney Gottemoller affirmed that the Board has the right to award bids to the lowest bidder.

D. A motion was made by Supervisor Ruth, 2nd by Trustee Cooper, to **Approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund with the following changes:**

1. PO 20764, Line Item 1755 Postage, \$11.60: VOID - Do not pay.
2. PO 20769, Line Item 1751 Maintenance , \$208.00: VOID - Do not pay.
3. PO 20770, Line Item 1751 Maintenance, \$285.00: VOID - Do not pay
4. PO 20767, Line Item 1756, Software: Change the vendor name to Excalibur and change the amount from One Thousand Nine Hundred Twenty Six and 64/100 (\$1,926.64) to Two Thousand Three Hundred Seventy Three Dollars (\$2,373.00)
5. PO 20768, Line Item 1854, Equipment: Change the vendor name to Excalibur and change the amount from Fourteen Thousand One Hundred Ninety-Eight and 38/100 (\$14,198.38) to Twelve Thousand Two Hundred Fifty Dollars (\$12,250).

The above reflects the purchase of seven (7) workstations for the Assessor's office. (Request from Assessor was nine (9) workstations,) Roll call vote taken, Supervisor Ruth-Yes; Trustee Cooper-Yes, Trustee Cratty-Yes, Trustee Welch-Yes; Trustee Ziller-No. Motion carried.

C. Audit and payment of unpaid bills/warrant check detail Road District

Trustee Ziller made a motion, 2nd by Supervisor Ruth to approve the **audit and payment of unpaid bills/warrant check detail for the Road District**. Roll call vote taken, all ayes noted, motion carried.

6. Public Comment

- A. Resident J. Mueller asked to speak regarding the reduced assessment of Assessor's Zielinski's known address. A complete copy of his comments is included as a part of the original meeting minutes.
- B. Trustee Ziller received a phone call from an irate taxpayer that taxpayer's farmland had been reassessed as a non-farm land with evidence of soy beans still on the property. Trustee Ziller asked Assessor to apologize to taxpayer.

7. Response to Public Comment - None

8. Old Business - NONE

9. New Business

- A. **Discussion and possible action Expansion of Number of Costar License Assessors Office** - No action taken.
- B. **Discussion and possible action Hensel Road Water Issue** - No action taken.

10. Executive Session: - NONE

11. Discussion and potential actions of items as discussed during Executive Session- NONE
12. **Committee and Officer Reports**
SUPERVISOR REPORT – Salvation Army School Supply Drive going on now.
TRUSTEE REPORT – NONE
ROAD DISTRICT - NONE
ASSESSOR – NONE
CLERK- NONE
13. **ADJOURMENT**
Being no further business, a motion was made by Trustee Welch, 2nd by Trustee Cratty to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 9:24 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk

TOWN FUND FINANCIALS

8:54 AM

07/05/19

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
June 19 through July 5, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
06/24/2019	24311	BLUECROSS BLUE...	PO 3403, 20776	-6,046.21
06/24/2019	24312	Braden Business Sys...	PO 3406	-59.19
06/24/2019	24313	ComCast	PO 3407 20777	-355.62
06/24/2019	24314	Humana Dental Ins.Co.	PO 3404 20775	-657.93
06/24/2019	24315	Leaf	PO 3405	-132.00
Total 101 · CHECKING -American Community				-7,250.95

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Alarm Detection Systems				
06/09/2019	204233-...	PO 3414	1512 · MAINTENANC...	199.92
Total Alarm Detection Systems				199.92
CARDUNAL OFFICE SUPPLY				
05/30/2019	613470-0	PO 3419	1651 · OFFICE SUP...	74.23
06/24/2019		PO 20780	1851 · OFFICE SUP...	27.83
06/24/2019	614186-0	PO 3408	1565 · CLERK	15.69
Total CARDUNAL OFFICE SUPPLY				117.75
Cash				
05/15/2019	walmart	PO 3412	1511 · MAINTENANC...	19.68
Total Cash				19.68
COM ED				
07/03/2019		PO 3418	1571 · UTILITIES	217.95
Total COM ED				217.95
David Knutson				
06/26/2019		PO 20414	1760 · TRAVEL EXP...	11.65
Total David Knutson				11.65
Entre Computer Solution				
05/31/2019	00123300	PO 20781	1751 · MAINTENANC...	208.00
06/21/2019		PO 20778	1756 · SOFTWARE	1,685.81
06/21/2019		PO 20779	1854 · EQUIPMENT	13,498.38
07/08/2019		PO 20782	1751 · MAINTENANC...	285.00
Total Entre Computer Solution				15,677.19
Gottmoller & Associates				
06/21/2019	3293	PO 3415	1533 · LEGAL SERVI...	350.00
Total Gottmoller & Associates				350.00
HINCKLEY SPRINGS WATER CO				
07/05/2019	1842529...	PO 3416	1651 · OFFICE SUP...	12.60
Total HINCKLEY SPRINGS WATER CO				12.60
Hugo I Roldan				
06/26/2019		PO 20413	1760 · TRAVEL EXP...	35.19
Total Hugo I Roldan				35.19
James Burke				
07/02/2019		PO 20416	1760 · TRAVEL EXP...	24.00
Total James Burke				24.00
Leading IT				
07/01/2019	26529wb	PO 3411	1512 · MAINTENANC...	412.00
Total Leading IT				412.00
MDC Environmental Services, Inc.				
07/01/2019	19156498	PO 3413	1511 · MAINTENANC...	52.72
Total MDC Environmental Services, Inc.				52.72
Menard Cousulating, Inc.				
06/21/2019	1472	PO 3410	1573 · OTHER PROF...	100.00
Total Menard Cousulating, Inc.				100.00
Mike Crouse				
06/26/2019		PO 20415	1760 · TRAVEL EXP...	49.08

1:57 PM

07/10/19

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Total Mike Crouse				49.08
NICOR GAS				
06/19/2019		PO 3409	1571 · UTILITIES	119.21
Total NICOR GAS				119.21
Starkey Laboratories, Inc.				
06/07/2019	108144417	PO 3399	970 · MISCELLANEO...	66.00
Total Starkey Laboratories, Inc.				66.00
TOTAL				17,464.94

07/10/19

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	420,195.28	807,691.50	52.0%
1010 · REPLACEMENT TAXES	12,761.83	20,000.00	63.8%
1020 · INTEREST INCOME	4,124.13	18,000.00	22.9%
1040 · IGA ROAD COM SALARY	0.00	15,625.00	0.0%
1055 · MISCELLANEOUS INCOME	0.00	500.00	0.0%
Total CORPORATE FUND REVENUE	437,081.24	861,816.50	50.7%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	9,315.55	18,000.00	51.8%
2020 · INTEREST INCOME	0.00	0.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	9,315.55	18,000.00	51.8%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	16,064.48	33,000.00	48.7%
5020 · INTEREST INCOME	175.79	800.00	22.0%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND REVENUE	16,240.27	33,800.00	48.0%
Total Income	462,637.06	913,616.50	50.6%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,000.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	1,000.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	0.00	9,250.00	0.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	869.06	0.0%
Total OPERATING EXPENSES	0.00	1,369.06	0.0%
PERSONNEL			
5421 · SALARIES	0.00	20,000.00	0.0%
5451 · HEALTH INSURANCE	0.00	7,500.00	0.0%
Total PERSONNEL	0.00	27,500.00	0.0%
Total ADMINISTRATION	0.00	38,119.06	0.0%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	25,000.00	0.0%
Total COMMODITIES	0.00	31,000.00	0.0%

07/10/19

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	2,378.00	15,000.00	15.9%
5888 · UTILITY PAYMENTS	1,505.04	15,000.00	10.0%
Total CONTRACTUAL SERVICES	6,533.04	37,500.00	17.4%
Total HOME RELIEF	6,533.04	68,500.00	9.5%
Total GENERAL ASSISTANCE FUND	6,533.04	106,619.06	6.1%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	500,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	500,000.00	0.0%
Total CAPITAL OUTLAY	0.00	1,000,000.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	103.44	5,009.51	2.1%
1652 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	103.44	8,009.51	1.3%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	158.56	250,000.00	0.1%
1512 · MAINTENANCE SERVICE - EQUIPMENT	2,993.09	75,000.00	4.0%
1531 · ACCOUNTING SERVICES	526.50	20,000.00	2.6%
1533 · LEGAL SERVICE	774.00	165,000.00	0.5%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	528.99	5,000.00	10.6%
1553 · PUBLISHING	234.68	2,000.00	11.7%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,254.45	3,000.00	41.8%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	0.00	5,000.00	0.0%
1571 · UTILITIES	1,910.33	7,500.00	25.5%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	8,380.60	601,500.00	1.4%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	50,000.00	0.0%
1911 · CONTINGENCIES	0.00	68,983.85	0.0%
Total OTHER EXPENDITURES	0.00	118,983.85	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	15,512.40	75,000.00	20.7%
1421 · ELECTED OFFICIALS SALARIES	43,807.50	165,000.00	26.6%
1451 · HEALTH INSURANCE	7,577.45	60,000.00	12.6%
Total PERSONNEL	66,897.35	300,000.00	22.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	8,648.95	25,000.00	34.6%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	13.45	4,000.00	0.3%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	3,780.00	15,000.00	25.2%
Total SENIOR SERVICES	12,442.40	85,000.00	14.6%
Total ADMINISTRATION	87,823.79	2,113,493.36	4.2%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	707.02	15,000.00	4.7%
Total CAPITAL OUTLAY	707.02	15,000.00	4.7%
COMMODITIES			
1851 · OFFICE SUPPLIES	657.05	2,400.00	27.4%
Total COMMODITIES	657.05	2,400.00	27.4%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	495.08	12,000.00	4.1%
1752 · TELEPHONE	528.98	2,100.00	25.2%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	17,298.12	29,125.00	59.4%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	230.00	1,125.00	20.4%
1760 · TRAVEL EXPENSE	130.31	2,400.00	5.4%
1761 · TRAINING	3,240.00	4,000.00	81.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	21,922.49	52,400.00	41.8%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	350.00	5,100.00	6.9%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	350.00	5,600.00	6.3%
PERSONNEL			
1240 · SALARIES	60,436.74	226,500.00	26.7%
1241 · IMRF	4,224.57	15,934.00	26.5%
1242 · FICA/MEDICARE/TAXES	2,974.54	17,806.00	16.7%
1243 · HEALTH INSURANCE	11,915.67	53,000.00	22.5%
Total PERSONNEL	79,551.52	313,240.00	25.4%
Total ASSESSOR	103,188.08	388,640.00	26.6%
Total TOWN FUND EXPENDITURES	191,011.87	2,502,133.36	7.6%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	2,328.15	28,000.00	8.3%
Total TOWN IMRF FUND EXPENDITURES	2,328.15	28,000.00	8.3%

07/10/19

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	<u>Apr '19 - Mar 20</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	<u>14,078.00</u>	<u>25,000.00</u>	<u>56.3%</u>
Total CONTRACTED SERVICES	<u>14,078.00</u>	<u>25,000.00</u>	<u>56.3%</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	<u>23.06</u>	<u>10,000.00</u>	<u>0.2%</u>
Total PERSONNEL	<u>23.06</u>	<u>10,000.00</u>	<u>0.2%</u>
Total TOWN INSURANCE FUND EXPENDITURE	<u>14,101.06</u>	<u>35,000.00</u>	<u>40.3%</u>
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	<u>3,257.95</u>	<u>25,000.00</u>	<u>13.0%</u>
3762 · MEDICARE CONTRIBUTION	<u>672.32</u>	<u>10,000.00</u>	<u>6.7%</u>
Total TOWN SOCIAL SECURITY EXPENDITURE	<u>3,930.27</u>	<u>35,000.00</u>	<u>11.2%</u>
Total Expense	<u>217,904.39</u>	<u>2,706,752.42</u>	<u>8.1%</u>
Net Ordinary Income	<u>244,732.67</u>	<u>-1,793,135.92</u>	<u>-13.6%</u>
Net Income	<u><u>244,732.67</u></u>	<u><u>-1,793,135.92</u></u>	<u><u>-13.6%</u></u>

9:36 AM

07/02/19

GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 06/30/2019

	Jun 30, 19
Beginning Balance	1,653,917.30
Cleared Transactions	
Checks and Payments - 29 items	-54,736.50
Deposits and Credits - 25 items	383,372.37
Total Cleared Transactions	328,635.87
Cleared Balance	1,982,553.17
Uncleared Transactions	
Checks and Payments - 8 items	-12,714.09
Total Uncleared Transactions	-12,714.09
Register Balance as of 06/30/2019	1,969,839.08
New Transactions	
Checks and Payments - 3 items	-22,058.00
Total New Transactions	-22,058.00
Ending Balance	1,947,781.08

9:02 AM

07/02/19

GRAFTON TOWNSHIP
Reconciliation Summary
151 · General Assistance - Amer Com, Period Ending 06/30/2019

	<u>Jun 30, 19</u>	
Beginning Balance		70,122.48
Cleared Transactions		
Checks and Payments - 3 items	-1,433.01	
Deposits and Credits - 3 items	15,325.97	
	<u>13,892.96</u>	
Total Cleared Transactions		
		<u>84,015.44</u>
Cleared Balance		
Uncleared Transactions		
Checks and Payments - 2 items	-1,100.00	
Deposits and Credits - 1 item	1,215.48	
	<u>115.48</u>	
Total Uncleared Transactions		
		<u>84,130.92</u>
Register Balance as of 06/30/2019		
		<u>84,130.92</u>
Ending Balance		84,130.92

**ROAD DISTRICT
FUND
FINANCIALS**

8:58 AM

07/05/19

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
June 20 through July 5, 2019

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
06/24/2019	5916	Comcast	PO 12501	-177.80
06/24/2019	5917	Humana Dental	PO 12499	-244.80
06/24/2019	5918	NICOR GAS	PO 12500	-42.27
06/24/2019	5919	Verizon Wireless	PO 12497	-116.94
06/24/2019	5920	BLUECROSS BLUESHIELD OF ILL...	PO 12498	-2,728.89
Total 103 · R&B General Amer. Comm.				-3,310.70
TOTAL				-3,310.70

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Bakley Construction Corp.				
07/03/2019	23325	PO 12522	9614 · MAINTENANCE SUPPLIES - RO...	7,658.25
Total Bakley Construction Corp.				7,658.25
BEHM PAVEMENT MAINTENANCE, INC.				
07/01/2019	103600	PO 12517	9514 · MAINTENANCE SERVICE ROAD	19,370.00
Total BEHM PAVEMENT MAINTENANCE, INC.				19,370.00
C & L Rentals, Sales & Service Inc.				
06/18/2019	100619	PO 12509	6112 · MAINTENANCE SUPPLY - EQUI...	6.98
Total C & L Rentals, Sales & Service Inc.				6.98
Cardmember Service				
06/07/2019	1401291	PO 12502	6112 · MAINTENANCE SUPPLY - EQUI...	47.66
06/10/2019	F&F	PO 12503	9614 · MAINTENANCE SUPPLIES - RO...	5.58
06/13/2019	F&F	PO 12504	6122 · OPERATING SUPPLIES	1.79
06/24/2019	F&F	PO 12512	6122 · OPERATING SUPPLIES	17.97
06/24/2019	F&F	PO 12513	6112 · MAINTENANCE SUPPLY - EQUI...	12.99
Total Cardmember Service				85.99
COM ED				
07/03/2019		PO 12523	6371 · UTILITIES	85.25
Total COM ED				85.25
COM ED STREET LIGHTS				
06/24/2019		PO 12515	9519 · Street Lights	340.46
Total COM ED STREET LIGHTS				340.46
Dave Lukowicz				
07/08/2019	68	PO 12521	9929 · MISCELLANEOUS	500.00
Total Dave Lukowicz				500.00
HINCKLEY SPRINGS WATER CO				
07/16/2019	10164181061619	PO 12506	6122 · OPERATING SUPPLIES	13.55
Total HINCKLEY SPRINGS WATER CO				13.55
MARTIN IMPLEMENT SALES INC				
06/14/2019	A70045	PO 12505	6112 · MAINTENANCE SUPPLY - EQUI...	71.86
Total MARTIN IMPLEMENT SALES INC				71.86
Matuszewich & Kelly, LLP				
06/29/2019	10819	PO 12518	6533 · LEGAL SERVICE	38.75
Total Matuszewich & Kelly, LLP				38.75
MDC Environmental Services Inc.				
07/01/2019	19156498	PO 12516	6373 · GARBAGE DISPOSAL	158.15
Total MDC Environmental Services Inc.				158.15
Ralph Helm Inc.				
06/22/2019	105644	PO 12510	6112 · MAINTENANCE SUPPLY - EQUI...	6.30
Total Ralph Helm Inc.				6.30
Rush Truck Centers of Illinois, Inc.				
06/13/2019	3015357275	PO 12507	6313 · MAINTENANCE SERVICE - VEHI...	355.94
06/24/2019	3015478321	PO 12514	6113 · MAINTENANCE SUPPLY - VEHI...	825.88
07/04/2019	3015625719	PO 12520	6313 · MAINTENANCE SERVICE - VEHI...	1,054.06
Total Rush Truck Centers of Illinois, Inc.				2,235.88
Township Officials of Illinois				

12:51 PM

07/09/19

Grafton Township RB
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
06/28/2019	drug testing	PO 12519	9929 · MISCELLANEOUS	90.00
Total Township Officials of Illinois				90.00
ZIEGLER'S ACE HARDWARE				
06/20/2019	79010/b	PO 12508	6113 · MAINTENANCE SUPPLY - VEHIC...	3.60
06/24/2019	79031/b	PO 12511	6122 · OPERATING SUPPLIES	4.59
Total ZIEGLER'S ACE HARDWARE				8.19
TOTAL				30,669.61

ROAD & BRIDGE WARRANT LIST - JUNE 2019

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6113	ACE	12508	Bolts - #5 Trim inside cab	\$ 3.60	7/30/2019
6122	ACE	12511	Sawsall Blade	\$ 4.59	6/30/2019
9614	BAKLEY CONSTRUCTION CORP	12522	Gravel - 729.35 tons	\$ 7,658.25	8/2/2019
9514	BEHM PAVEMANT MAINTENANCE, INC.	12517	Crack seal roads - see below	\$ 19,370.00	7/31/2019
6112	CARDMEMBER SERVICE / VISA (KLEEN-RITE)	12502	Swivel - Pressure washer hose	\$ 47.66	8/3/2019
9614	CARDMEMBER SERVICE / VISA (F&F)	12503	Concrete mix - Suttdale Culvert	\$ 5.58	8/3/2019
6122	CARDMEMBER SERVICE / VISA (F&F)	12504	Aluminum flat washers	\$ 1.79	8/3/2019
6122	CARDMEMBER SERVICE / VISA (F&F)	12512	Softener salt	\$ 17.97	8/3/2019
6112	CARDMEMBER SERVICE / VISA (F&F)	12513	Mirror - 5220 Tractor	\$ 12.99	8/3/2019
6112	C&L RENTALS, SALES & SERVICE INC.	12509	Starter rope - Generator	\$ 6.98	7/18/2019
6371	COM ED	12523		\$ 85.25	8/19/2019
9519	COM ED - STREET LIGHTS	12515		\$ 340.46	8/26/2019
9929	DAVE LUKOWICZ	12521	Bond Refund - Permit #68	\$ 500.00	7/16/2019
6122	HINCKLEY SPRINGS	12506	Water	\$ 13.55	7/8/2019
6112	MARTIN IMPLEMENT SALES, INC.	12505	Hyd filter & seal kit - New Holland	\$ 71.86	7/14/2019
6533	MATUSZEWICH & KELLY, LLP	12518	Legal service - Budget	\$ 38.75	7/28/2019
6373	MDC ENVIRONMENTAL SERVICES INC	12516	Garbage service	\$ 158.15	7/20/2019
6112	RALPH HELM INC.	12510	Recoil rope - #5 Saw & Weed whipper	\$ 6.30	7/22/2019
6313	RUSH TRUCK CENTERS OF IL, INC.	12507	Repair #5 - Coolant leak	\$ 355.94	7/13/2019
6113	RUSH TRUCK CENTERS OF IL, INC.	12514	Muffler - #5	\$ 825.88	7/24/2019
6313	RUSH TRUCK CENTERS OF IL, INC.	12520	Repair #5 - Fuel solenoid	\$ 1,054.06	8/3/2019
9929	TOI	12519	Drug Testing Program - Ray Griebel	\$ 90.00	7/27/2019
				\$ 30,669.61	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	12498	Health insurance - July	\$ 2,728.89	7/1/2019
6552	COMCAST	12501	Phone & Internet	\$ 177.80	7/14/2019
9451	HUMANA DENTAL INSURANCE	12499	Health insurance - July	\$ 244.80	7/1/2019
6371	NICOR GAS	12500		\$ 42.27	8/6/2019
6552	VERIZON WIRELESS	12497	Cell phone service	\$ 116.94	6/30/2019
				\$ 3,310.70	
				Total \$ 33,980.31	

Roads Crack Sealed

Adamson Rd, Coyne Station, Kreutzer Rd, Lakeview Ave, Cottage Dr, Hickory Ave, Sunset Dr, Hillcrest Ave

Road Commissioner:


Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	272,960.41	527,418.00	51.8%
9020 · INTEREST INCOME	2,114.98	7,000.00	30.2%
9040 · Intergovernmental Agreement	1,900.00	100.00	1,900.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · Permits & Bonds	2,060.00	2,000.00	103.0%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	279,035.39	536,533.00	52.0%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	66,373.57	248,238.00	26.7%
6002 · MUNICIPAL SHARE	0.00	-119,989.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	21,702.44	40,000.00	54.3%
6020 · INTEREST INCOME	976.14	4,000.00	24.4%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	12,555.42	12,565.00	99.9%
6060 · COURT FINES & PERMITS	423.46	800.00	52.9%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	102,031.03	185,629.00	55.0%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	6,216.83	12,012.00	51.8%
8020 · INTEREST INCOME	65.08	200.00	32.5%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	6,281.91	12,217.00	51.4%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	5,183.15	10,015.00	51.8%
7020 · INTEREST INCOME	97.61	250.00	39.0%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	5,280.76	13,165.00	40.1%
Total Income	392,629.09	747,544.00	52.5%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	2,351.75	65,000.00	3.6%
9652 · OPERATING SUPPLIES	155.29	8,000.00	1.9%
9655 · AUTO FUEL & OIL	1,851.04	45,000.00	4.1%
9656 · SALT, CALCIUM, ICE CONTROL	2,906.27	158,000.00	1.8%
Total COMMODITIES	7,264.35	276,000.00	2.6%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	440,000.00	0.0%
9518 · ROAD STRIPPING	0.00	28,000.00	0.0%
9519 · Street Lights	1,024.52	5,000.00	20.5%
9520 · ROAD SIGNS & MATERIALS	0.00	30,000.00	0.0%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
Total CONTRACT SERVICES	1,024.52	553,000.00	0.2%

Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	270.00	14,000.00	1.9%
9952 · Intergovernmental Agreement	0.00	15,625.00	0.0%
Total OTHER EXPENDITURES	270.00	29,625.00	0.9%
PERSONNEL			
9421 · SALARIES	34,426.25	185,000.00	18.6%
9451 · Health / Life Insurance	8,905.05	65,000.00	13.7%
9461 · Social Security Contribution	2,539.78	16,000.00	15.9%
9462 · Medicare Contribution	593.98	6,000.00	9.9%
9472 · Uniforms	0.00	2,000.00	0.0%
9475 · Payroll Expense	347.50	1,400.00	24.8%
Total PERSONNEL	46,812.56	275,400.00	17.0%
Total PERMANENT HARD ROAD EXPENDITURE	55,371.43	1,134,025.00	4.9%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	2,821.44	49,000.00	5.8%
Total PERSONNEL	2,821.44	49,000.00	5.8%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	2,821.44	49,000.00	5.8%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	58,000.00	34.9%
Total CONTRACT SERVICE	20,258.00	58,000.00	34.9%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	3.70	8,000.00	0.0%
Total PERSONNEL	3.70	8,000.00	0.0%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,261.70	66,000.00	30.7%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	69.99	5,000.00	1.4%
Total CAPITAL OUTLAY	69.99	5,000.00	1.4%
COMMODITIES			
6651 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
Total COMMODITIES	0.00	1,000.00	0.0%

Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	14,000.00	0.0%
6533 · LEGAL SERVICE	0.00	34,000.00	0.0%
6551 · POSTAGE	0.00	500.00	0.0%
6552 · TELEPHONE	879.70	5,000.00	17.6%
6553 · PUBLISHING	66.42	1,500.00	4.4%
6554 · PRINTING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	2,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	946.12	59,600.00	1.6%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	8,100.00	0.0%
6929 · MISCELLANEOUS	197.20	8,000.00	2.5%
Total OTHER EXPENDITURES	197.20	16,100.00	1.2%
PERSONNEL			
6421 · SALARIES	6,538.00	30,000.00	21.8%
Total PERSONNEL	6,538.00	30,000.00	21.8%
Total ADMINISTRATION	7,751.31	111,700.00	6.9%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	120,000.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	253,000.00	0.0%
Total CAPITAL OUTLAY	0.00	373,000.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	24.49	15,000.00	0.2%
6112 · MAINTENANCE SUPPLY - EQUIPM...	590.19	15,000.00	3.9%
6113 · MAINTENANCE SUPPLY - VEHICL...	234.85	15,000.00	1.6%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	118.49	4,000.00	3.0%
6123 · SMALL TOOLS	122.11	6,000.00	2.0%
Total COMMODITIES	1,090.13	60,200.00	1.8%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	15,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	30,000.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	9,910.57	42,555.00	23.3%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	19,000.00	0.0%
6371 · UTILITIES	591.47	9,000.00	6.6%
6373 · GARBAGE DISPOSAL	475.67	6,000.00	7.9%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	10,977.71	157,155.00	7.0%

07/09/19
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	<u>Apr '19 - Mar 20</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>12,067.84</u>	<u>605,855.00</u>	<u>2.0%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	19,819.15	717,555.00	2.8%
6391 · R&B - CONTINGENCIES	0.00	34,000.00	0.0%
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>52,000.00</u>	<u>0.0%</u>
Total Expense	<u>98,273.72</u>	<u>2,052,580.00</u>	<u>4.8%</u>
Net Ordinary Income	<u>294,355.37</u>	<u>-1,305,036.00</u>	<u>-22.6%</u>
Net Income	<u><u>294,355.37</u></u>	<u><u>-1,305,036.00</u></u>	<u><u>-22.6%</u></u>

8:43 AM

07/02/19

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 06/30/2019

	Jun 30, 19
Beginning Balance	1,323,781.55
Cleared Transactions	
Checks and Payments - 20 items	-29,486.54
Deposits and Credits - 13 items	316,043.03
Total Cleared Transactions	286,556.49
Cleared Balance	1,610,338.04
Uncleared Transactions	
Checks and Payments - 8 items	-5,601.15
Total Uncleared Transactions	-5,601.15
Register Balance as of 06/30/2019	1,604,736.89
New Transactions	
Checks and Payments - 2 items	-8,141.68
Total New Transactions	-8,141.68
Ending Balance	1,596,595.21

SUPERVISOR'S REPORT

System Activity Report

[6/1/2019 - 6/30/2019] Report Date: 7/1/2019

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	6	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	6	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	5	\$2,533.01
In-Process :	0	
Denials :	0	
	<hr/>	
	5	\$2,533.01
Grand Totals:	11	\$2,533.01