

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING Graton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, August 19, 2019

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, August 19, 2019 @ 7:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, July 15, 2019
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
9. New Business
 - A. Discussion and possible action regarding Repairs to Road District Shed
 - B.
10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
August 15, 2019

DRAFT
MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, July 15, 2019

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, June 17, 2019 at the Township Offices.

1. **Call to Order** -7:33 p.m.
2. **Roll Call** – Board Present: Supervisor Ruth; Trustee: Cratty, Cooper, Ziller and Welch; Assessor Zielinski, and Road Commissioner Poznanski. Attorney Gottemoller, Clerk Watson. These minutes were recorded.
3. **Pledge of Allegiance** was said.
4. A motion was made by Supervisor Ruth, 2nd by Trustee Ziller to **Approve the Agenda** as changed moving “9. New Business A. Discussion and possible action regarding 2018/2019 Township Audit” to follow (Approve the Agenda), before Regular Business. Roll call vote taken, all ayes noted, motion carried.
5. **New Business**
Auditor George Roach, George Roach & Associates P.C. presented the 2018/2019 Township Audit to the Board. A motion was made by Trustee Ziller, 2nd by Trustee Cooper to accept the 2018/2019 Township Audit as presented. Roll call vote taken, all yes votes noted, motion carried.
6. **Regular Business**
 - A. A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to **Approve the Minutes of Grafton Township dated July 15, 2019 as presented.** Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/warrant check detail Town Fund**
A lengthy discussion ensued regarding the purchase of equipment for the Assessor Office computers. Assessor Zielinski presented PO 20781, PO 20778, PO 20779, and PO 20782 payable to Entre Computer for equipment, software, and maintenance (2 invoices).

A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve the payment of unpaid bills/Warrant check detail for the Town Fund removing the following changes:
PO 20781, Line Item 1751, Maintenance in the amount of Two Hundred Eight Dollars (208.00)
PO 20778, Line Item 1756, Software in the amount of One Thousand Six Hundred Eighty Five and 81/100 Dollars (1,685.81)
PO 20779, Line Item 1851, Equipment (1854) in the amount of Thirteen Thousand Four Hundred Ninety Eight and 38/100 Dollars(13,498.38)
PO 20782, Line Item 1751, Maintenance in the amount of Two Hundred Eight Five Dollars (285.00)

Roll call vote taken, all ayes noted, motion carried.

C. Audit and payment of unpaid bills/warrant check detail Road District

Trustee Ziller made a motion, 2nd by Supervisor Ruth to approve the **audit and payment of unpaid bills/warrant check detail for the Road District.** Roll call vote taken, all ayes noted, motion carried.

7. Public Comment

Resident John Mueller's Public Comment ensued on topics of public sales assessment ratios used to calculate township property, further clarification of released FOIA information, comparables used, consistent assessment/accuracy within neighborhoods, and Assessor Zielinski's personal assessment. A full copy of Mr. Mueller's comments is included as part of the original minutes.

8. Board Response to Public Comment

Assessor Zielinski responded to the question of accuracy (accuracy decision is made by the County), comparables (County makes the decision to use or not use comparables), and 2017 Sales Ratios (were "done improperly" by former Deputy Assessor).

Trustee Ziller and Trustee Cooper separately congratulated Resident Mueller on receiving the outstanding FOIA from Assessor Zielinski.

Trustee Cratty asked Assessor Zielinski additional questions regarding assessment, and the need for new computers.

Supervisor Ruth thanked Resident Mueller for working with the Board on the long awaited FOIA from Assessor Zielinski. He noted that the previous Board had a similar issue that cost the Township large amount of legal bills.

9. Old Business - NONE

10. **Executive Session: - NONE**
11. **Discussion and potential actions of items as discussed during Executive Session- NONE**
12. **Committee and Officer Reports**
SUPERVISOR REPORT - Treasurer's Report has been signed. Budget has been filed.
TRUSTEE REPORT - NONE
ROAD DISTRICT - Hensel Road problem corrected.
ASSESSOR - NONE
CLERK- Road District sponsored Recycling Event is September 7, 2019, 8 - Noon
13. **ADJOURNMENT**
Being no further business, a motion was made by Trustee Cratty, 2nd by Trustee Cooper to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:42 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk

TOWN FUND FINANCIALS

2:48 PM

07/25/19

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
July 17 - 31, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
07/22/2019	24334	BLUECROSS BLUE...	PO 3421,20784	-6,046.21
07/22/2019	24335	Braden Business Sys...	PO 3423	-58.61
07/22/2019	24336	ComCast	PO 3424, 20785	-356.09
07/22/2019	24337	Humana Dental Ins.Co.	PO 3422, 20783	-626.62
07/22/2019	24338	Leaf	PO 3420	-132.00
07/22/2019	24339	Village of Huntley	PO 3425	-55.65
Total 101 · CHECKING -American Community				-7,275.18
TOTAL				-7,275.18

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Alan D Zielinski				
07/30/2019		PO20795	1752 · TELEPHONE	187.03
Total Alan D Zielinski				187.03
Cardmember Service				
08/10/2019		PO 20787	1756 · SOFTWARE	29.00
08/10/2019		PO20786	1756 · SOFTWARE	87.99
08/12/2019		PO20788	1756 · SOFTWARE	49.95
Total Cardmember Service				166.94
Cirone Computer Consulting, Inc.				
08/07/2019	5888	PO20792	1756 · SOFTWARE	2,500.00
Total Cirone Computer Consulting, Inc.				2,500.00
COM ED				
08/12/2019		PO 3431	1571 · UTILITIES	304.61
Total COM ED				304.61
CoStar Realty Information, Inc.				
08/02/2019	109779356-1	PO20790	1756 · SOFTWARE	1,110.36
Total CoStar Realty Information, Inc.				1,110.36
Entre Computer Solution				
05/09/2019	ENTQ34804	PO20797	1751 · MAINTENANC...	285.00
05/31/2019	00123302	PO20793	1751 · MAINTENANC...	208.00
07/18/2019	00124094	PO20803	1854 · EQUIPMENT	6,722.38
07/18/2019	00124094	PO20796	1756 · SOFTWARE	1,685.81
07/31/2019	00124358	PO20791	1854 · EQUIPMENT	6,776.00
08/12/2019	00123873	PO 3434	1512 · MAINTENANC...	135.00
08/14/2019	00124567	PO 3440	1512 · MAINTENANC...	135.00
Total Entre Computer Solution				15,947.19
Gottemoller & Associates				
08/12/2019		PO 3432	1533 · LEGAL SERVI...	378.00
Total Gottemoller & Associates				378.00
GRA PC				
08/12/2019		PO 3439	1531 · ACCOUNTIN...	3,066.67
08/12/2019		PO 3433	5534 · ACCOUNTIN...	3,000.00
Total GRA PC				6,066.67
HINCKLEY SPRINGS WATER CO				
08/12/2019		PO 3435	1651 · OFFICE SUP...	32.51
Total HINCKLEY SPRINGS WATER CO				32.51
Hugo I Roldan				
08/12/2019		PO20798	1760 · TRAVEL EXP...	29.30
Total Hugo I Roldan				29.30
Jensen's Plumbing & Heating				
08/14/2019	107772	PO 3441	1512 · MAINTENANC...	196.37
Total Jensen's Plumbing & Heating				196.37
Kirchner Fire Extinguisher, Inc.				
08/12/2019		PO 3436	1512 · MAINTENANC...	65.00
Total Kirchner Fire Extinguisher, Inc.				65.00
Leading IT				
08/12/2019		PO 3437	1512 · MAINTENANC...	412.00
08/12/2019		PO 3438	1512 · MAINTENANC...	156.25

GRAFTON TOWNSHIP
Unpaid Bills Detail
 All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
08/13/2019		PO 3393	1512 · MAINTENANC...	2,750.00
Total Leading IT				3,318.25
Leaf				
08/12/2019		PO 3427	1651 · OFFICE SUP...	731.00
Total Leaf				731.00
MDC Environmental Services, Inc.				
08/12/2019		PO 3430	1511 · MAINTENANC...	52.72
Total MDC Environmental Services, Inc.				52.72
PetroChoice LLC				
07/22/2019	11016235	PO 20794	1760 · TRAVEL EXP...	97.41
08/12/2019		PO 3428	930 · FUEL	19.03
Total PetroChoice LLC				116.44
Ready Refresh by Nestle				
08/12/2019	09g012315...	PO20789	1751 · MAINTENANC...	50.50
Total Ready Refresh by Nestle				50.50
TOTAL				31,252.89

08/14/19

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	427,614.92	807,691.50	52.9%
1010 · REPLACEMENT TAXES	16,897.94	20,000.00	84.5%
1020 · INTEREST INCOME	5,699.60	18,000.00	31.7%
1040 · IGA ROAD COM SALARY	0.00	15,625.00	0.0%
1055 · MISCELLANEOUS INCOME	48.75	500.00	9.8%
Total CORPORATE FUND REVENUE	450,261.21	861,816.50	52.2%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	9,480.91	18,000.00	52.7%
2020 · INTEREST INCOME	0.00	0.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	9,480.91	18,000.00	52.7%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	16,367.63	33,000.00	49.6%
5020 · INTEREST INCOME	242.59	800.00	30.3%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND REVENUE	16,610.22	33,800.00	49.1%
Total Income	476,352.34	913,616.50	52.1%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,000.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	1,000.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	0.00	9,250.00	0.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	869.06	0.0%
Total OPERATING EXPENSES	0.00	1,369.06	0.0%
PERSONNEL			
5421 · SALARIES	0.00	20,000.00	0.0%
5451 · HEALTH INSURANCE	0.00	7,500.00	0.0%
Total PERSONNEL	0.00	27,500.00	0.0%
Total ADMINISTRATION	0.00	38,119.06	0.0%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	250.92	1,000.00	25.1%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	25,000.00	0.0%
Total COMMODITIES	250.92	31,000.00	0.8%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	2,378.00	15,000.00	15.9%
5888 · UTILITY PAYMENTS	1,599.12	15,000.00	10.7%
Total CONTRACTUAL SERVICES	6,627.12	37,500.00	17.7%
Total HOME RELIEF	6,878.04	68,500.00	10.0%
Total GENERAL ASSISTANCE FUND	6,878.04	106,619.06	6.5%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	500,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	500,000.00	0.0%
Total CAPITAL OUTLAY	0.00	1,000,000.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	190.27	5,009.51	3.8%
1652 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	190.27	8,009.51	2.4%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	230.96	250,000.00	0.1%
1512 · MAINTENANCE SERVICE - EQUIPMENT	3,795.62	75,000.00	5.1%
1531 · ACCOUNTING SERVICES	699.00	20,000.00	3.5%
1533 · LEGAL SERVICE	1,124.00	165,000.00	0.7%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	707.04	5,000.00	14.1%
1553 · PUBLISHING	234.68	2,000.00	11.7%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,254.45	3,000.00	41.8%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	15.69	5,000.00	0.3%
1571 · UTILITIES	2,303.14	7,500.00	30.7%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	100.00	50,000.00	0.2%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	10,464.58	601,500.00	1.7%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	50,000.00	0.0%
1911 · CONTINGENCIES	0.00	68,983.85	0.0%
Total OTHER EXPENDITURES	0.00	118,983.85	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	22,170.50	75,000.00	29.6%
1421 · ELECTED OFFICIALS SALARIES	61,153.70	165,000.00	37.1%
1451 · HEALTH INSURANCE	10,040.93	60,000.00	16.7%
Total PERSONNEL	93,365.13	300,000.00	31.1%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	11,885.93	25,000.00	47.5%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	13.45	4,000.00	0.3%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	66.00	10,000.00	0.7%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	3,780.00	15,000.00	25.2%
Total SENIOR SERVICES	15,745.38	85,000.00	18.5%
Total ADMINISTRATION	119,765.36	2,113,493.36	5.7%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	707.02	15,000.00	4.7%
Total CAPITAL OUTLAY	707.02	15,000.00	4.7%
COMMODITIES			
1851 · OFFICE SUPPLIES	684.88	2,400.00	28.5%
Total COMMODITIES	684.88	2,400.00	28.5%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	495.08	12,000.00	4.1%
1752 · TELEPHONE	707.02	2,100.00	33.7%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	17,298.12	29,125.00	59.4%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	230.00	1,125.00	20.4%
1760 · TRAVEL EXPENSE	250.23	2,400.00	10.4%
1761 · TRAINING	3,240.00	4,000.00	81.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	22,220.45	52,400.00	42.4%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	350.00	5,100.00	6.9%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	350.00	5,600.00	6.3%
PERSONNEL			
1240 · SALARIES	85,109.88	226,500.00	37.6%
1241 · IMRF	5,949.24	15,934.00	37.3%
1242 · FICA/MEDICARE/TAXES	3,966.01	17,806.00	22.3%
1243 · HEALTH INSURANCE	15,894.68	53,000.00	30.0%
Total PERSONNEL	110,919.81	313,240.00	35.4%
Total ASSESSOR	134,882.16	388,640.00	34.7%
Total TOWN FUND EXPENDITURES	254,647.52	2,502,133.36	10.2%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	3,261.78	28,000.00	11.6%
Total TOWN IMRF FUND EXPENDITURES	3,261.78	28,000.00	11.6%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	<u>Apr '19 - Mar 20</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,078.00	25,000.00	56.3%
Total CONTRACTED SERVICES	14,078.00	25,000.00	56.3%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	23.06	10,000.00	0.2%
Total PERSONNEL	23.06	10,000.00	0.2%
Total TOWN INSURANCE FUND EXPENDITURE	14,101.06	35,000.00	40.3%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	5,658.84	25,000.00	22.6%
3762 · MEDICARE CONTRIBUTION	1,233.80	10,000.00	12.3%
Total TOWN SOCIAL SECURITY EXPENDITURE	6,892.64	35,000.00	19.7%
Total Expense	285,781.04	2,706,752.42	10.6%
Net Ordinary Income	190,571.30	-1,793,135.92	-10.6%
Net Income	<u>190,571.30</u>	<u>-1,793,135.92</u>	<u>-10.6%</u>

8:42 AM

08/02/19

GRAFTON TOWNSHIP Reconciliation Summary

101 · CHECKING -American Community, Period Ending 07/31/2019

	Jul 31, 19
Beginning Balance	1,982,553.17
Cleared Transactions	
Checks and Payments - 34 items	-78,212.98
Deposits and Credits - 26 items	13,570.56
Total Cleared Transactions	-64,642.42
Cleared Balance	<u>1,917,910.75</u>
Uncleared Transactions	
Checks and Payments - 2 items	-155.65
Total Uncleared Transactions	-155.65
Register Balance as of 07/31/2019	<u>1,917,755.10</u>
New Transactions	
Checks and Payments - 2 items	-5,680.11
Total New Transactions	-5,680.11
Ending Balance	<u>1,912,074.99</u>

8:45 AM

08/02/19

GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 07/31/2019

	<u>Jul 31, 19</u>	
Beginning Balance		84,015.44
Cleared Transactions		
Checks and Payments - 3 items	-1,805.04	
Deposits and Credits - 3 items	378.95	
Total Cleared Transactions	<u>-1,426.09</u>	
Cleared Balance		<u><u>82,589.35</u></u>
Uncleared Transactions		
Deposits and Credits - 1 item	<u>1,215.48</u>	
Total Uncleared Transactions	<u>1,215.48</u>	
Register Balance as of 07/31/2019		<u><u>83,804.83</u></u>
Ending Balance		83,804.83

**ROAD DISTRICT
FUND
FINANCIALS**

Grafton Township RB
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
ALLIED ASPHALT PAVING COMPANY				
07/31/2019	224079	PO 12546	9614 · MAINTENANCE SUPPLIES - RO...	608.76
08/03/2019	224223	PO12553	9614 · MAINTENANCE SUPPLIES - RO...	131.67
Total ALLIED ASPHALT PAVING COMPANY				740.43
Bakley Construction Corp.				
08/01/2019	23349	PO 12550	9614 · MAINTENANCE SUPPLIES - RO...	1,312.89
Total Bakley Construction Corp.				1,312.89
BONNELL INDUSTRIES INC				
06/28/2019	0187695-in	PO 12529	6313 · MAINTENANCE SERVICE - VEHI...	7,635.00
07/15/2019	0187833-in	PO 12537	6312 · MAINTENANCE SERVICE - EQUI...	2,718.00
Total BONNELL INDUSTRIES INC				10,353.00
BOTTS WELDING & TRUCK SERVICE				
07/03/2019	649831	PO 12544	6313 · MAINTENANCE SERVICE - VEHI...	21.50
08/06/2019	646114	PO 12552	6313 · MAINTENANCE SERVICE - VEHI...	13,198.51
Total BOTTS WELDING & TRUCK SERVICE				13,220.01
BUCK BROS., INC.				
07/17/2019	226536	PO 12536	6122 · OPERATING SUPPLIES	3.78
08/08/2019	229627	PO12556	6312 · MAINTENANCE SERVICE - EQUI...	588.57
Total BUCK BROS., INC.				592.35
Cardmember Service				
07/15/2019		PO 12532	9652 · OPERATING SUPPLIES	17.65
07/17/2019		PO12534	6122 · OPERATING SUPPLIES	26.35
07/17/2019		PO12535	9614 · MAINTENANCE SUPPLIES - RO...	79.99
07/23/2019		PO 12538	6122 · OPERATING SUPPLIES	3.49
Total Cardmember Service				127.48
COM ED				
08/02/2019		PO12555	6371 · UTILITIES	86.54
Total COM ED				86.54
COM ED STREET LIGHTS				
07/24/2019		PO12549	9519 · Street Lights	336.44
Total COM ED STREET LIGHTS				336.44
George Roach Associates, PC				
07/25/2019	071937	PO12545	6531 · ACCOUNTING SERVICE	3,033.33
Total George Roach Associates, PC				3,033.33
HINCKLEY SPRINGS WATER CO				
07/14/2019	10164181071419	PO 12533	6122 · OPERATING SUPPLIES	33.57
08/11/2019	10164181081119	PO 12558	6122 · OPERATING SUPPLIES	26.51
Total HINCKLEY SPRINGS WATER CO				60.08
ILLOWA CULVERT AND SUPPLY				
07/25/2019	32971	PO12540	9614 · MAINTENANCE SUPPLIES - RO...	4,688.40
Total ILLOWA CULVERT AND SUPPLY				4,688.40
MARTIN IMPLEMENT SALES INC				
08/02/2019	A71059	PO12542	6112 · MAINTENANCE SUPPLY - EQUI...	291.50
Total MARTIN IMPLEMENT SALES INC				291.50
MDC Environmental Services Inc.				
08/01/2019	19222145	PO12547	6373 · GARBAGE DISPOSAL	158.15
Total MDC Environmental Services Inc.				158.15

Grafton Township RB
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Nafisco, Inc.				
07/24/2019	00008883	PO 12541	9652 · OPERATING SUPPLIES	511.02
Total Nafisco, Inc.				511.02
PetroChoice LLC				
07/22/2019	11016235	PO 12548	9655 · AUTO FUEL & OIL	1,579.74
Total PetroChoice LLC				1,579.74
Township Officials of Illinois				
07/23/2019	drug test- ray	PO 12539	9929 · MISCELLANEOUS	95.00
Total Township Officials of Illinois				95.00
Ultra Strobe Communications Inc.				
08/12/2019	076126	PO 12557	6112 · MAINTENANCE SUPPLY - EQUI...	31.95
Total Ultra Strobe Communications Inc.				31.95
Whitey's Towing Inc.				
07/02/2019	203586	PO 12551	6313 · MAINTENANCE SERVICE - VEHI...	187.50
Total Whitey's Towing Inc.				187.50
ZIEGLER'S ACE HARDWARE				
07/11/2019	79216b	PO12530	6122 · OPERATING SUPPLIES	3.99
07/15/2019	79243b	PO12531	9652 · OPERATING SUPPLIES	9.99
08/02/2019	35586l	PO 12543	6113 · MAINTENANCE SUPPLY - VEHIC...	5.97
08/06/2019	79483b	PO 12554	6112 · MAINTENANCE SUPPLY - EQUI...	2.40
Total ZIEGLER'S ACE HARDWARE				22.35
TOTAL				37,428.16

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07/29/19

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
July 17 - 31, 2019

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
07/22/2019	5936	BLUECROSS BLUESHIELD OF ILL...	PO 12525	-2,728.89
07/22/2019	5937	Comcast	PO 12527	-178.05
07/22/2019	5938	Humana Dental	PO 12526	-244.80
07/22/2019	5939	NICOR GAS	PO 12528	-43.51
07/22/2019	5940	Verizon Wireless	PO 12524	-118.52
Total 103 · R&B General Amer. Comm.				-3,313.77
TOTAL				-3,313.77

ROAD & BRIDGE WARRANT LIST - JULY 2019

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6122	ACE	12530	Rubbing Compound	\$ 3.99	8/30/2019
9652	ACE	12531	"D" Batteries - 8 pack	\$ 9.99	8/30/2019
6113	ACE	12543	Compression Fitting & Fasteners-#5	\$ 5.97	8/30/2019
6112	ACE	12554	Bolts - Forklift	\$ 2.40	8/30/2019
9614	ALLIED ASPHALT PAVING COMPANY	12546	Blacktop - 10.68 Tons - Andover Acres	\$ 608.76	8/30/2019
9614	ALLIED ASPHALT PAVING COMPANY	12553	Blacktop-2.31 Tons-Andover & Hamiltor	\$ 131.67	9/2/2019
9614	BAKLEY CONSTRUCTION CORP	12550	Gravel-112.37 tons, 3" Riprap-10.64 ton	\$ 1,312.89	9/1/2019
6313	BONNELL INDUSTRIES INC	12529	Repair #3 from Accident	\$ 7,635.00	7/28/2019
6312	BONNELL INDUSTRIES INC	12537	Refurbish Plow #2	\$ 2,718.00	8/14/2019
6313	BOTT'S WELDING & TRUCK SERVICE, INC	12544	Safety Test - #4	\$ 21.50	8/2/2019
6313	BOTT'S WELDING & TRUCK SERVICE, INC	12552	Replace Outer Frame Rails - #4	\$ 13,198.51	9/5/2019
6122	BUCK BROS, INC.	12536	1/4" Retaining Pins	\$ 3.78	8/16/2019
6312	BUCK BROS, INC.	12556	Repair 5220 Tractor	\$ 588.57	9/7/2019
9652	CARDMEMBER SERVICE / VISA (RALPH'S)	12532	"C" Batteries - 2 pack	\$ 17.65	9/3/2019
6122	CARDMEMBER SERVICE / VISA (F&F)	12534	Paper Towels, Hitch Pin Clips	\$ 26.35	9/3/2019
9614	CARDMEMBER SERVICE / VISA (F&F)	12535	Grass Seed - 50 lbs.	\$ 79.99	9/3/2019
6122	CARDMEMBER SERVICE / VISA (F&F)	12538	Bottled water - Case	\$ 3.49	9/3/2019
6371	COM ED	12555		\$ 86.54	9/19/2019
9519	COM ED - STREET LIGHTS	12549		\$ 336.44	9/23/2019
6531	GEORGE ROACH ASSOCIATES, PC	12545	2018-2019 Audit	\$ 3,033.33	8/24/2019
6122	HINCKLEY SPRINGS	12533	Water	\$ 33.57	8/5/2019
6122	HINCKLEY SPRINGS	12558	Water	\$ 26.51	9/2/2019
9614	ILLOWA CULVERT AND SUPPLY	12540	10 Culverts & 4 Bands	\$ 4,688.40	8/24/2019
6112	MARTIN IMPLEMENT SALES, INC.	12542	3 Point Hitch Lift Link-New Holland	\$ 291.50	9/2/2019
6373	MDC ENVIRONMENTAL SERVICES INC	12547	Garbage service	\$ 158.15	8/20/2019
9652	NAFISCO, INC.	12541	10 Construction Barricades	\$ 511.02	8/23/2019
9655	PETROCHOICE LLC	12548	Fuel	\$ 1,579.74	8/11/2019
9929	TOI	12539	Pre-Drug Test - Ray Griebel	\$ 95.00	8/23/2019
6112	ULTRA STROBE COMMUNICATONS INC	12557	4" Amber LED light - Hot Box	\$ 31.95	9/11/2019
6313	WHITEY'S TOWING INC	12551	Tow #5 - Broke down on road	\$ 187.50	8/30/2019
				\$ 37,428.16	
<u>BILLS PAID BEFORE MEETING</u>					
9451	BLUECROSS BLUESHIELD OF IL	12525	Health insurance - August	\$ 2,728.89	8/1/2019
6552	COMCAST	12527	Phone & Internet	\$ 178.05	8/13/2019
9451	HUMANA DENTAL INSURANCE	12526	Health insurance - August	\$ 244.80	8/1/2019
6371	NICOR GAS	12528		\$ 43.51	9/4/2019
6552	VERIZON WIRELESS	12524	Cell phone service	\$ 118.52	7/31/2019
				\$ 3,313.77	
Total				\$ 40,741.93	

Road Commissioner:



Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	277,805.34	527,418.00	52.7%
9020 · INTEREST INCOME	2,953.30	7,000.00	42.2%
9040 · Intergovernmental Agreement	3,600.00	100.00	3,600.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · Permits & Bonds	2,307.00	2,000.00	115.4%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	286,665.64	536,533.00	53.4%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	67,551.36	248,238.00	27.2%
6002 · MUNICIPAL SHARE	0.00	-119,989.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	29,580.02	40,000.00	74.0%
6020 · INTEREST INCOME	1,363.06	4,000.00	34.1%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	12,555.42	12,565.00	99.9%
6060 · COURT FINES & PERMITS	473.46	800.00	59.2%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	111,523.32	185,629.00	60.1%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	6,327.18	12,012.00	52.7%
8020 · INTEREST INCOME	90.87	200.00	45.4%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	6,418.05	12,217.00	52.5%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	5,275.15	10,015.00	52.7%
7020 · INTEREST INCOME	136.30	250.00	54.5%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	5,411.45	13,165.00	41.1%
Total Income	410,018.46	747,544.00	54.8%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	10,015.58	65,000.00	15.4%
9652 · OPERATING SUPPLIES	155.29	8,000.00	1.9%
9655 · AUTO FUEL & OIL	1,851.04	45,000.00	4.1%
9656 · SALT, CALCIUM, ICE CONTROL	2,906.27	158,000.00	1.8%
Total COMMODITIES	14,928.18	276,000.00	5.4%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	19,370.00	440,000.00	4.4%
9518 · ROAD STRIPPING	0.00	28,000.00	0.0%
9519 · Street Lights	1,364.98	5,000.00	27.3%
9520 · ROAD SIGNS & MATERIALS	0.00	30,000.00	0.0%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
Total CONTRACT SERVICES	20,734.98	553,000.00	3.7%

Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	<u>Apr '19 - Mar 20</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	860.00	14,000.00	6.1%
9952 · Intergovernmental Agreement	0.00	15,625.00	0.0%
Total OTHER EXPENDITURES	860.00	29,625.00	2.9%
PERSONNEL			
9421 · SALARIES	50,617.76	185,000.00	27.4%
9451 · Health / Life Insurance	11,878.74	65,000.00	18.3%
9461 · Social Security Contribution	3,717.38	16,000.00	23.2%
9462 · Medicare Contribution	869.39	6,000.00	14.5%
9472 · Uniforms	0.00	2,000.00	0.0%
9475 · Payroll Expense	455.50	1,400.00	32.5%
Total PERSONNEL	67,538.77	275,400.00	24.5%
Total PERMANENT HARD ROAD EXPENDITURE	104,061.93	1,134,025.00	9.2%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	4,033.21	49,000.00	8.2%
Total PERSONNEL	4,033.21	49,000.00	8.2%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	4,033.21	49,000.00	8.2%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	58,000.00	34.9%
Total CONTRACT SERVICE	20,258.00	58,000.00	34.9%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	11.57	8,000.00	0.1%
Total PERSONNEL	11.57	8,000.00	0.1%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,269.57	66,000.00	30.7%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	69.99	5,000.00	1.4%
Total CAPITAL OUTLAY	69.99	5,000.00	1.4%
COMMODITIES			
6651 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
Total COMMODITIES	0.00	1,000.00	0.0%

Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	14,000.00	0.0%
6533 · LEGAL SERVICE	38.75	34,000.00	0.1%
6551 · POSTAGE	0.00	500.00	0.0%
6552 · TELEPHONE	1,176.27	5,000.00	23.5%
6553 · PUBLISHING	66.42	1,500.00	4.4%
6554 · PRINTINING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	2,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	1,281.44	59,600.00	2.2%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	8,100.00	0.0%
6929 · MISCELLANEOUS	197.20	8,000.00	2.5%
Total OTHER EXPENDITURES	197.20	16,100.00	1.2%
PERSONNEL			
6421 · SALARIES	9,340.00	30,000.00	31.1%
Total PERSONNEL	9,340.00	30,000.00	31.1%
Total ADMINISTRATION	10,888.63	111,700.00	9.7%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	120,000.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	253,000.00	0.0%
Total CAPITAL OUTLAY	0.00	373,000.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	24.49	15,000.00	0.2%
6112 · MAINTENANCE SUPPLY - EQUIPM...	735.98	15,000.00	4.9%
6113 · MAINTENANCE SUPPLY - VEHICL...	1,064.33	15,000.00	7.1%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	156.39	4,000.00	3.9%
6123 · SMALL TOOLS	122.11	6,000.00	2.0%
Total COMMODITIES	2,103.30	60,200.00	3.5%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	15,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	30,000.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	11,320.57	42,555.00	26.6%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	19,000.00	0.0%
6371 · UTILITIES	720.23	9,000.00	8.0%
6373 · GARBAGE DISPOSAL	633.82	6,000.00	10.6%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	12,674.62	157,155.00	8.1%

Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	<u>Apr '19 - Mar 20</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	0.00	5,000.00	0.0%
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
PERSONNEL			
6221 · SALARIES	0.00	10,500.00	0.0%
Total PERSONNEL	0.00	10,500.00	0.0%
Total MAINTENANCE	14,777.92	605,855.00	2.4%
Total ROAD & BRIDGE FUND EXPENDITURES	25,666.55	717,555.00	3.6%
6391 · R&B - CONTINGENCIES	0.00	34,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	52,000.00	0.0%
Total Expense	154,031.26	2,052,580.00	7.5%
Net Ordinary Income	255,987.20	-1,305,036.00	-19.6%
Net Income	<u>255,987.20</u>	<u>-1,305,036.00</u>	<u>-19.6%</u>

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08/02/19

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 07/31/2019

	<u>Jul 31, 19</u>
Beginning Balance	1,610,338.04
Cleared Transactions	
Checks and Payments - 30 items	-53,009.00
Deposits and Credits - 15 items	16,838.90
Total Cleared Transactions	<u>-36,170.10</u>
Cleared Balance	<u><u>1,574,167.94</u></u>
Uncleared Transactions	
Checks and Payments - 2 items	-7,683.25
Total Uncleared Transactions	<u>-7,683.25</u>
Register Balance as of 07/31/2019	<u><u>1,566,484.69</u></u>
New Transactions	
Checks and Payments - 1 item	-1,802.60
Total New Transactions	<u>-1,802.60</u>
Ending Balance	<u><u>1,564,682.09</u></u>

SUPERVISOR'S REPORT

System Activity Report

[7/1/2019 - 7/31/2019] Report Date: 7/30/2019

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	0	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	0	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	1	\$705.04
In-Process :	0	
Denials :	0	
	<hr/>	
	1	\$705.04
Grand Totals:	1	\$705.04

January to June 2019 MCRide Trip Summary by Origin			
Service Area	Trip Origins		
	Trips	Distance (mi)	Ave MI/Trip
1. CRYSTAL LAKE	13,988	71,257	5.09
2. FOX RIVER GROVE	34	316	9.29
3. HARVARD	1,237	10,484	8.48
4. HUNTLEY	2,006	14,811	7.38
5. JOHNSBURG	1,420	8,715	6.14
6. MARENGO	688	1,977	2.87
7. MCHENRY	12,555	88,046	7.01
8. RICHMOND	195	2,532	12.99
9. RINGWOOD	101	530	5.25
10. UNION	18	132	7.33
11. WOODSTOCK	11,075	54,851	4.95
12. CHEMUNG TOWNSHIP	8	50	6.25
13. DORR TOWNSHIP	235	1,868	7.95
14. GRAFTON TOWNSHIP	1,294	8,034	6.21
15. GREENWOOD TOWNSHIP	534	4,809	9.00
16. MARENGO TOWNSHIP	114	639	5.60
17. MCHENRY TOWNSHIP	1,543	11,808	7.65
18. NUNDA TOWNSHIP	1,130	7,556	6.69
19. RICHMOND TOWNSHIP	161	1,473	9.15
20. RILEY TOWNSHIP	15	134	8.92
21. OTHER	805	6,361	7.90
TOTALS	49,156	296,382	7.24

January to June 2019 MCRide Trip Summary by Destination			
Service Area	Trip Destinations		
	Trips	Distance (mi)	Ave MI/Trip
1. CRYSTAL LAKE	14,386	76,107	5.29
2. FOX RIVER GROVE	96	1,109	11.55
3. HARVARD	1,256	10,549	8.40
4. HUNTLEY	2,009	13,586	6.76
5. JOHNSBURG	1,465	9,204	6.28
6. MARENGO	697	2,346	3.37
7. MCHENRY	12,135	82,068	6.76
8. RICHMOND	238	2,847	11.96
9. RINGWOOD	127	677	5.33
10. UNION	15	98	6.56
11. WOODSTOCK	11,261	57,303	5.09
12. CHEMUNG TOWNSHIP	9	53	5.85
13. DORR TOWNSHIP	220	1,687	7.67
14. GRAFTON TOWNSHIP	968	5,932	6.13
15. GREENWOOD TOWNSHIP	550	5,042	9.17
16. MARENGO TOWNSHIP	122	700	5.73
17. MCHENRY TOWNSHIP	1,392	10,961	7.87
18. NUNDA TOWNSHIP	1,133	7,075	6.24
19. RICHMOND TOWNSHIP	124	1,213	9.78
20. RILEY TOWNSHIP	18	177	9.84
21. OTHER	1,007	8,281	8.22
TOTALS	49,228	297,014	7.33