

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Graton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, October 21, 2019

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, October 21, 2019 @ 7:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, September 16, 2019
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action regarding 2020/2021 Town Fund Levy
 - B. Discussion and possible action regarding 2020/2021 Road District Levy
9. New Business
 - A. Discussion and possible action 2020/2021 Town Fund Levy Abatement
 - B.
10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes;
Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
October 17, 2019

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, September 16, 2019

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, September 16, 2019 at the Township Offices.

1. **Call to Order** -7:30 p.m.
2. **Roll Call** – Board Present: Supervisor Ruth; Trustee: Cratty, Cooper, Ziller; Assessor Zielinski, Road Commissioner Poznanski, Attorney Gottemoller, Clerk Watson. Trustee Welch was absent. These minutes were recorded.
3. **Pledge of Allegiance** was said.
4. A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to **Approve the Agenda** as changed: Regular Business, B. Audit and payment of unpaid bills/Warrant check detail for Town Fund moved to after Executive Session. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. A motion was made by Trustee Cooper, 2nd by Trustee Cratty to **Approve the Minutes of Grafton Township dated August 19, 2019 as presented.** Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/warrant check detail for Town Fund – See after Executive Minutes.**
 - C. **Audit and payment of unpaid bills/warrant check detail Road District**

After a short discussion on Hemmingson Road/Union Road completed project a **motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the audit and payment of unpaid bills/warrant check detail Road District.** Roll call vote taken, all ayes noted, motion carried. Trustee Ziller asked Road Commissioner Poznanski to let him know how many miles of roads have been repaired.
6. **Public Comment - None**
7. **Board Response to Public Comment**

8. **Old Business - Discussion and possible action regarding Repairs to Road District Shed.**
Road Commissioner Poznanski and Supervisor Ruth informed the Board of the upcoming structural repairs to the south building of the Road district including the garage door replacements, samples requested, and the need for this project to be completed before winter.
 9. **New Business**
 - A. **Discussion and possible action regarding 2020/2021 Town Fund Levy - No action taken.**
 - B. **Discussion and possible action regarding 2020/2021 Road District Levy - No action taken.**
 10. **Executive Session: -**
A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to adjourn the Regular Township Board Meeting for Executive Session for the purpose of 5 IL CS 120/2(c) 11 Litigation, and 5 IL CS 120/2 (c) 1 Employee of Public Body. Roll Call vote taken, all ayes noted, motion carried. The Regular Meeting was closed @ 7:59 p.m.

A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to reconvene the Regular Township Board Meeting. Roll call vote taken, all ayes noted, motion carried. The Regular Township Board Meeting reconvened @ 8:10 p.m.
 11. **Discussion and potential actions of items as discussed during Executive Session**
Supervisor Ruth made a motion, 2nd by Trustee Ziller to compensate former employee who left the Assessor's employment for unused vacation time, per state statute, in the amount of One Thousand Four Hundred Thirty Three and 04/100 Dollars (\$1,433.04). Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business (approved Agenda order – See 4. Above)**
- A. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
 - i. PO 3445 amount corrected to Three Hundred Forty Four and 69/100 Dollars (\$344.69)
 - ii. **Trustee Cratty made a motion, 2nd by Trustee Ziller to approved the Audit and payment of unpaid bills/Warrant check detail for the Town Fund as presented removing the following PO's:**
 - a. PO 20811, Cardmember Services (Software) in the amount of Ninety-Nine and 95/100 Dollars (\$99.95)
 - b. PO 20796, Entre Computer Solution (Software) in the amount of One Thousand Six Hundred Eighty Five and 81/100 Dollars (\$1,685.81).
 - c. PO 20803, Entre Computer Solution (Equipment) in the amount of Six Thousand Seven Hundred Twenty-Two and 38/100 Dollars (\$6,722.38).
 - d. PO 20791, Entre Computer Solution (Equipment) in the amount of Six Thousand Seven Hundred Seventy Six Dollars (\$6,776.00)

Roll call vote taken, all ayes noted, motion carried.

12. Committee and Officer Reports
SUPERVISOR REPORT – NONE

TRUSTEE REPORT – Trustee Ziller requested a “Tractor Crossing” sign near the cell phone tower entrance on Ernesti Road.

ROAD DISTRICT -NONE

ASSESSOR – NONE

CLERK- NONE

13. ADJOURMENT

Being no further business, a motion was made by Supervisor Ruth, 2nd by Trustee Ziller to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:21 p.m.

Respectfully submitted,
Kathleen M. Watson
Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Alarm Detection Systems				
10/15/2019		PO 3472	1512 · MAINTENANC...	199.92
Total Alarm Detection Systems				199.92
Cardmember Service				
10/15/2019		PO 20800	1756 · SOFTWARE	730.00
10/15/2019		PO 20842	1756 · SOFTWARE	0.99
10/15/2019		PO 3462	1651 · OFFICE SUP...	100.98
10/16/2019		PO 20845	1751 · MAINTENANC...	690.57
Total Cardmember Service				1,522.54
CARDUNAL OFFICE SUPPLY				
10/15/2019		PO 3467	1651 · OFFICE SUP...	76.17
Total CARDUNAL OFFICE SUPPLY				76.17
COM ED				
10/15/2019		PO 1571	1571 · UTILITIES	240.24
Total COM ED				240.24
Entre Computer Solution				
05/09/2019		POP 20797	1751 · MAINTENANC...	285.00
05/31/2019	00123302	PO 20793	1751 · MAINTENANC...	208.00
07/18/2019	00124094	PO 20803	1854 · EQUIPMENT	6,722.38
07/18/2019	001234094	PO 20796	1756 · SOFTWARE	1,685.81
07/31/2019	00124358	PO 20791	1854 · EQUIPMENT	6,776.00
10/15/2019		PO 3464	1512 · MAINTENANC...	135.00
Total Entre Computer Solution				15,812.19
HINCKLEY SPRINGS WATER CO				
10/15/2019		PO 3469	1651 · OFFICE SUP...	12.26
Total HINCKLEY SPRINGS WATER CO				12.26
IAAO				
10/15/2019		PO 20846	1759 · DUES	200.00
Total IAAO				200.00
Kirchner Fire Extinguisher, Inc.				
10/15/2019		PO 3471	1512 · MAINTENANC...	233.00
Total Kirchner Fire Extinguisher, Inc.				233.00
McHenry County Division of Transportation				
10/07/2019	3rd quarter	PO 3463	972 · McRIDE	1,890.00
Total McHenry County Division of Transportation				1,890.00
MDC Environmental Services, Inc.				
10/15/2019		PO 3465	1511 · MAINTENANC...	56.20
Total MDC Environmental Services, Inc.				56.20
Mike Crouse				
10/15/2019		PO 20799	1760 · TRAVEL EXP...	21.01
Total Mike Crouse				21.01
Mr. Duct Inc.				
10/15/2019		PO 3461	1511 · MAINTENANC...	885.00
Total Mr. Duct Inc.				885.00
Ready Refresh by Nestle				
10/15/2019		PO 20843	1751 · MAINTENANC...	85.82
Total Ready Refresh by Nestle				85.82

8:17 AM

10/17/19

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Ruperto Herrera				
10/16/2019	11	PO 3473	1573 · OTHER PROF...	5,700.00
Total Ruperto Herrera				5,700.00
Shaw Suburban Media				
10/15/2019		PO 3466	1553 · PUBLISHING	55.70
Total Shaw Suburban Media				55.70
Stan's-LPS Midwest				
10/15/2019		PO 20844	1751 · MAINTENANC...	193.50
Total Stan's-LPS Midwest				193.50
ZIEGLER'S ACE HARDWARE				
10/15/2019		PO 3468	1651 · OFFICE SUP...	51.32
Total ZIEGLER'S ACE HARDWARE				51.32
TOTAL				27,234.87

8:21 AM

09/25/19

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
September 23 - 30, 2019

Date	Num	Name	Memo	Paid Amount
101 - CHECKING -American Community				
09/23/2019	24381	BLUECROSS BLUE...	PO 3457 20814	-4,621.45
09/23/2019	24382	ComCast	PO 3460 20813	-356.09
09/23/2019	24383	Humana Dental Ins.Co.	PO 3460 20813	-485.96
09/23/2019	24384	NICOR GAS	PO 3458	-33.57
09/23/2019	24385	Village of Huntley	PO 3459	-42.31
Total 101 - CHECKING -American Community				-5,539.38
TOTAL				-5,539.38

10/16/19

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	801,525.04	807,691.50	99.2%
1010 · REPLACEMENT TAXES	24,592.66	20,000.00	123.0%
1020 · INTEREST INCOME	8,320.71	18,000.00	46.2%
1040 · IGA ROAD COM SALARY	0.00	15,625.00	0.0%
1055 · MISCELLANEOUS INCOME	48.75	500.00	9.8%
Total CORPORATE FUND REVENUE	834,487.16	861,816.50	96.8%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	17,814.57	18,000.00	99.0%
2020 · INTEREST INCOME	0.00	0.00	0.0%
2050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	17,814.57	18,000.00	99.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	30,429.30	33,000.00	92.2%
5020 · INTEREST INCOME	353.95	800.00	44.2%
5050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND REVENUE	30,783.25	33,800.00	91.1%
Total Income	883,084.98	913,616.50	96.7%
Gross Profit	883,084.98	913,616.50	96.7%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	600.00	2,000.00	30.0%
5534 · ACCOUNTING SERVICES	3,000.00	3,000.00	100.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	1,000.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	3,600.00	9,250.00	38.9%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	869.06	0.0%
Total OPERATING EXPENSES	0.00	1,369.06	0.0%
PERSONNEL			
5421 · SALARIES	0.00	20,000.00	0.0%
5451 · HEALTH INSURANCE	0.00	7,500.00	0.0%
Total PERSONNEL	0.00	27,500.00	0.0%
Total ADMINISTRATION	3,600.00	38,119.06	9.4%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	350.92	1,000.00	35.1%
5783 · HOUSEHOLD INCIDENTALS	345.00	1,000.00	34.5%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	25,000.00	0.0%
Total COMMODITIES	695.92	31,000.00	2.2%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	2,623.00	15,000.00	17.5%
5888 · UTILITY PAYMENTS	3,230.06	15,000.00	21.5%
Total CONTRACTUAL SERVICES	8,503.06	37,500.00	22.7%
Total HOME RELIEF	9,198.98	68,500.00	13.4%
Total GENERAL ASSISTANCE FUND	12,798.98	106,619.06	12.0%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	500,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	500,000.00	0.0%
Total CAPITAL OUTLAY	0.00	1,000,000.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	1,293.99	5,009.51	25.8%
1652 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	1,293.99	8,009.51	16.2%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	569.93	250,000.00	0.2%
1512 · MAINTENANCE SERVICE - EQUIPMENT	8,252.76	75,000.00	11.0%
1531 · ACCOUNTING SERVICES	4,035.92	20,000.00	20.2%
1533 · LEGAL SERVICE	2,272.00	165,000.00	1.4%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	1,063.13	5,000.00	21.3%
1553 · PUBLISHING	314.18	2,000.00	15.7%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,254.45	3,000.00	41.8%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	15.69	5,000.00	0.3%
1571 · UTILITIES	2,951.14	7,500.00	39.3%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	100.00	50,000.00	0.2%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	20,829.20	601,500.00	3.5%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	50,000.00	0.0%
1911 · CONTINGENCIES	0.00	68,983.85	0.0%
Total OTHER EXPENDITURES	0.00	118,983.85	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	31,066.50	75,000.00	41.4%
1421 · ELECTED OFFICIALS SALARIES	84,490.30	165,000.00	51.2%
1451 · HEALTH INSURANCE	15,156.95	60,000.00	25.3%
Total PERSONNEL	130,713.75	300,000.00	43.6%

10/16/19

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	<u>Apr '19 - Mar 20</u>	<u>Budget</u>	<u>% of Budget</u>
SENIOR SERVICES			
900 · SALARIES	16,991.82	25,000.00	68.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	32.48	4,000.00	0.8%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	66.00	10,000.00	0.7%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	5,670.00	15,000.00	37.8%
Total SENIOR SERVICES	22,760.30	85,000.00	26.8%
Total ADMINISTRATION	175,597.24	2,113,493.36	8.3%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	707.02	15,000.00	4.7%
Total CAPITAL OUTLAY	707.02	15,000.00	4.7%
COMMODITIES			
1851 · OFFICE SUPPLIES	715.87	2,400.00	29.8%
Total COMMODITIES	715.87	2,400.00	29.8%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	768.02	12,000.00	6.4%
1752 · TELEPHONE	1,063.11	2,100.00	50.6%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	21,075.42	29,125.00	72.4%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	230.00	1,125.00	20.4%
1760 · TRAVEL EXPENSE	386.73	2,400.00	16.1%
1761 · TRAINING	3,240.00	4,000.00	81.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	26,763.28	52,400.00	51.1%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	350.00	5,100.00	6.9%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	350.00	5,600.00	6.3%
PERSONNEL			
1240 · SALARIES	124,712.40	226,500.00	55.1%
1241 · IMRF	8,594.73	15,934.00	53.9%
1242 · FICA/MEDICARE/TAXES	7,673.47	17,806.00	43.1%
1243 · HEALTH INSURANCE	20,899.98	53,000.00	39.4%
Total PERSONNEL	161,880.58	313,240.00	51.7%
Total ASSESSOR	190,416.75	388,640.00	49.0%
Total TOWN FUND EXPENDITURES	366,013.99	2,502,133.36	14.6%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	4,563.12	28,000.00	16.3%
Total TOWN IMRF FUND EXPENDITURES	4,563.12	28,000.00	16.3%

10/16/19

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2019 through March 2020

	<u>Apr '19 - Mar 20</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	<u>14,078.00</u>	<u>25,000.00</u>	<u>56.3%</u>
Total CONTRACTED SERVICES	<u>14,078.00</u>	<u>25,000.00</u>	<u>56.3%</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	<u>24.59</u>	<u>10,000.00</u>	<u>0.2%</u>
Total PERSONNEL	<u>24.59</u>	<u>10,000.00</u>	<u>0.2%</u>
Total TOWN INSURANCE FUND EXPENDITURE	<u>14,102.59</u>	<u>35,000.00</u>	<u>40.3%</u>
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	<u>7,414.91</u>	<u>25,000.00</u>	<u>29.7%</u>
3762 · MEDICARE CONTRIBUTION	<u>1,644.51</u>	<u>10,000.00</u>	<u>16.4%</u>
Total TOWN SOCIAL SECURITY EXPENDITURE	<u>9,059.42</u>	<u>35,000.00</u>	<u>25.9%</u>
Total Expense	<u>406,538.10</u>	<u>2,706,752.42</u>	<u>15.0%</u>
Net Ordinary Income	<u>476,546.88</u>	<u>-1,793,135.92</u>	<u>-26.6%</u>
Net Income	<u><u>476,546.88</u></u>	<u><u>-1,793,135.92</u></u>	<u><u>-26.6%</u></u>

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10/01/19

GRAFTON TOWNSHIP
Reconciliation Summary

101 · CHECKING -American Community, Period Ending 09/30/2019

	Sep 30, 19
Beginning Balance	1,916,105.84
Cleared Transactions	
Checks and Payments - 29 items	-56,601.53
Deposits and Credits - 21 items	338,484.45
	<hr/>
Total Cleared Transactions	281,882.92
	<hr/>
Cleared Balance	2,197,988.76
	<hr/> <hr/>
Uncleared Transactions	
Checks and Payments - 8 items	-13,136.57
	<hr/>
Total Uncleared Transactions	-13,136.57
	<hr/>
Register Balance as of 09/30/2019	2,184,852.19
	<hr/> <hr/>
New Transactions	
Checks and Payments - 1 item	-4,808.70
	<hr/>
Total New Transactions	-4,808.70
	<hr/>
Ending Balance	2,180,043.49
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10/01/19

GRAFTON TOWNSHIP
Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 09/30/2019

	<u>Sep 30, 19</u>
Beginning Balance	79,959.66
Cleared Transactions	
Checks and Payments - 4 items	-1,290.00
Deposits and Credits - 3 items	13,530.63
	<u>12,240.63</u>
Total Cleared Transactions	
	<u>92,200.29</u>
Cleared Balance	<u>92,200.29</u>
Register Balance as of 09/30/2019	92,200.29
Ending Balance	92,200.29

ROAD DISTRICT FUND FINANCIALS

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
ALLIED ASPHALT PAVING COMPANY				
09/21/2019	225710	PO 12603	9614 · MAINTENANCE SUPPLIES - RO...	225.15
Total ALLIED ASPHALT PAVING COMPANY				225.15
Bakley Construction Corp.				
10/02/2019	23398	PO 12613	9614 · MAINTENANCE SUPPLIES - RO...	1,812.06
Total Bakley Construction Corp.				1,812.06
BOTTS WELDING & TRUCK SERVICE				
10/02/2019	653414	PO 12620	6313 · MAINTENANCE SERVICE - VEHI...	64.50
10/03/2019	653472	PO 12621	6313 · MAINTENANCE SERVICE - VEHI...	32.00
Total BOTTS WELDING & TRUCK SERVICE				96.50
Cardmember Service				
09/23/2019		PO 12600	6113 · MAINTENANCE SUPPLY - VEHIC...	157.24
09/23/2019		PO 12601	6122 · OPERATING SUPPLIES	40.85
09/23/2019		PO 12602	9655 · AUTO FUEL & OIL	12.38
09/26/2019		PO 12607	6112 · MAINTENANCE SUPPLY - EQUI...	3.76
09/26/2019		PO 12608	6122 · OPERATING SUPPLIES	34.95
09/26/2019		PO 12606	6112 · MAINTENANCE SUPPLY - EQUI...	48.52
10/02/2019	092019	PO 12599	6112 · MAINTENANCE SUPPLY - EQUI...	93.95
Total Cardmember Service				391.65
COM ED				
10/02/2019		PO 12617	6371 · UTILITIES	107.52
Total COM ED				107.52
COM ED STREET LIGHTS				
09/23/2019		PO 12605	9519 · Street Lights	339.91
Total COM ED STREET LIGHTS				339.91
Commercial Tire Services INC.				
10/02/2019	4440013119	PO 12612	6113 · MAINTENANCE SUPPLY - VEHIC...	1,056.50
Total Commercial Tire Services INC.				1,056.50
CORRECTIVE ASPHALT MATERIALS, LLC				
09/19/2019	19058N	PO 12610	9514 · MAINTENANCE SERVICE ROAD	11,508.00
Total CORRECTIVE ASPHALT MATERIALS, LLC				11,508.00
Getz Fire Equipment				
09/23/2019	I12-005378	PO 12609	6311 · MAINTENANCE SERVICE - BUIL...	324.25
Total Getz Fire Equipment				324.25
Grafton Township Town Fund				
10/01/2019	2019-25% Comm....	PO 12611	9952 · Intergovernmental Agreement	15,625.00
Total Grafton Township Town Fund				15,625.00
Hickgas, LLC (Woodstock)				
09/07/2019	#HG - 007192	PO 12597	6112 · MAINTENANCE SUPPLY - EQUI...	21.03
Total Hickgas, LLC (Woodstock)				21.03
HINCKLEY SPRINGS WATER CO				
10/06/2019	10164181100619	PO 12618	6122 · OPERATING SUPPLIES	32.73
Total HINCKLEY SPRINGS WATER CO				32.73
Lembit Erita				
10/08/2019	#63 bond	PO 12619	9929 · MISCELLANEOUS	500.00
Total Lembit Erita				500.00
Lowe Enterprises, Inc.				

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10/16/19

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
09/07/2019	77813	PO 12596	9614 · MAINTENANCE SUPPLIES - RO...	575.46
Total Lowe Enterprises, Inc.				575.46
McHenry Co. Division of Transportation				
09/30/2019	311	PO 12615	9520 · ROAD SIGNS & MATERIALS	34.96
Total McHenry Co. Division of Transportation				34.96
MDC Environmental Services Inc.				
10/01/2019	19326909	PO 12614	6373 · GARBAGE DISPOSAL	168.60
Total MDC Environmental Services Inc.				168.60
O'Reilly Automotive, Inc				
09/17/2019	5851-116698	PO 12598	6122 · OPERATING SUPPLIES	6.56
Total O'Reilly Automotive, Inc				6.56
Sherwin Williams Co.				
09/24/2019	8394-2	PO 12604	9614 · MAINTENANCE SUPPLIES - RO...	110.45
Total Sherwin Williams Co.				110.45
ZIEGLER'S ACE HARDWARE				
10/03/2019	80127/B	PO 12616	9614 · MAINTENANCE SUPPLIES - RO...	8.99
Total ZIEGLER'S ACE HARDWARE				8.99
TOTAL				32,945.32

8:23 AM
09/25/19
Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
September 23 - 30, 2019

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
09/23/2019	5985	BLUECROSS BLUESHIELD OF ILL...	PO12593	-2,728.89
09/23/2019	5986	Comcast	PO 12595	-178.05
09/23/2019	5987	Humana Dental	PO 12594	-244.80
09/23/2019	5988	NICOR GAS	PO 12592	-44.17
09/23/2019	5989	Verizon Wireless	PO 12591	-118.84
Total 103 · R&B General Amer. Comm.				-3,314.75
TOTAL				-3,314.75

ROAD & BRIDGE WARRANT LIST - SEPTEMBER 2019

FUND	VENDOR	PO #			DUE DATE
9614	ACE	12616	Hydraulic cement-Suttondale culvert	\$ 8.99	10/31/2019
9614	ALLIED ASPHALT PAVING COMPANY	12603	Blacktop - 3.95 Tons - 3 Driveways	\$ 225.15	10/21/2019
9614	BAKLEY CONSTRUCTION CORP.	12613	Gravel-Shoulders & Culvert-174.04 tons	\$ 1,812.06	11/1/2019
6313	BOTT'S WELDING & TRUCK SERVICE, INC	12620	Safety test - #1, #2, & #3	\$ 64.50	11/1/2019
6313	BOTT'S WELDING & TRUCK SERVICE, INC	12621	Safety test - #5	\$ 32.00	11/2/2019
6112	CARDMEMBER SERVICE / VISA (WASTE OIL)	12599	Maintenance Kit - Oil Heater	\$ 93.95	11/3/2019
6113	CARDMEMBER SERVICE / VISA (F&F)	12600	Wipers-All vehicles, washer fluid	\$ 157.24	11/3/2019
			Paint thinner, grinding wheel, air hose		
6122	CARDMEMBER SERVICE / VISA (F&F)	12601	coupler & ball valve	\$ 40.85	11/3/2019
9655	CARDMEMBER SERVICE / VISA (F&F)	12602	DEF Fluid - 2 Boxes	\$ 12.38	11/3/2019
6112	CARDMEMBER SERVICE / VISA (EVEREST)	12606	Tune up kit - Asphalt Saw	\$ 48.52	11/3/2019
6112	CARDMEMBER SERVICE / VISA (F&F)	12607	Nuts - Supplies	\$ 3.76	11/3/2019
6122	CARDMEMBER SERVICE / VISA (F&F)	12608	P Towels, Masking Tape, Spray Paint	\$ 34.95	11/3/2019
6371	COM ED	12617		\$ 107.52	11/18/2019
9519	COM ED - STREET LIGHTS	12605		\$ 339.91	11/25/2019
6112	COMMERCIAL TIRE SERVICES, INC.	12612	2 New Front tires - #5	\$ 1,056.50	11/1/2019
9514	CORRECTIVE ASPHALT MATERIALS, LLC	12610	Seal coat roads	\$ 11,508.00	10/19/2019
6311	GETZ FIRE EQUIPMENT	12609	Annual Service - Fire Extinguishers	\$ 324.25	10/23/2019
9952	GRAFTON TOWNSHIP TOWN FUND	12611	25% Comm. Salary - 2019	\$ 15,625.00	11/1/2019
6112	HICKSGAS, LLC - WOODSTOCK	12597	Propane - Forklift	\$ 21.03	10/17/2019
6122	HINCKLEY SPRINGS	12618	Water	\$ 32.73	10/29/2019
9929	LEMBIT ERITA	12619	Bond Refund - Permit #63	\$ 500.00	10/31/2019
9614	LOWE ENTERPRISES, INC.	12596	Asphalt grindings-Woodlands & Kasper	\$ 575.46	10/7/2019
9520	McHENRY COUNTY DOT	12615	2 Street Name Signs - Conley Rd.	\$ 34.96	10/30/2019
6373	MDC ENVIRONMENTAL SERVICES INC	12614	Garbage service	\$ 168.60	10/20/2019
6122	O'REILLYAUTOMOTIVE, INC.	12598	Vulcanizing cement	\$ 6.56	10/20/2019
9614	SHERWIN WILLIAMS CO.	12604	White road paint - 5 gallons	\$ 110.45	10/20/2019
				\$ 32,945.32	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	12593	Health insurance - October	\$ 2,728.89	10/1/2019
6552	COMCAST	12595	Phone & Internet	\$ 178.05	10/14/2019
9451	HUMANA DENTAL INSURANCE	12594	Health insurance - October	\$ 244.80	10/1/2019
6371	NICOR GAS	12592		\$ 44.17	11/4/2019
6552	VERIZON WIRELESS	12591	Cell phone service	\$ 118.84	9/30/2019

Total \$ **36,260.07**

Road Commissioner:



10/16/19
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	521,965.86	527,418.00	99.0%
9020 · INTEREST INCOME	4,334.23	7,000.00	61.9%
9040 · Intergovernmental Agreement	6,900.00	100.00	6,900.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · Permits & Bonds	3,807.00	2,000.00	190.4%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	537,007.09	536,533.00	100.1%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	126,923.66	248,238.00	51.1%
6002 · MUNICIPAL SHARE	0.00	-119,989.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	41,821.75	40,000.00	104.6%
6020 · INTEREST INCOME	2,000.41	4,000.00	50.0%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	12,742.92	12,565.00	101.4%
6060 · COURT FINES & PERMITS	698.46	800.00	87.3%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	184,187.20	185,629.00	99.2%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	11,888.10	12,012.00	99.0%
8020 · INTEREST INCOME	133.36	200.00	66.7%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	12,021.46	12,217.00	98.4%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	9,911.40	10,015.00	99.0%
7020 · INTEREST INCOME	200.03	250.00	80.0%
7050 · MISCELLANEOUS INCOME	0.00	2,900.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	10,111.43	13,165.00	76.8%
Total Income	743,327.18	747,544.00	99.4%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	18,091.66	65,000.00	27.8%
9652 · OPERATING SUPPLIES	693.95	8,000.00	8.7%
9655 · AUTO FUEL & OIL	4,713.90	45,000.00	10.5%
9656 · SALT, CALCIUM, ICE CONTROL	2,906.27	158,000.00	1.8%
Total COMMODITIES	26,405.78	276,000.00	9.6%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	221,736.56	440,000.00	50.4%
9518 · ROAD STRIPPING	0.00	28,000.00	0.0%
9519 · Street Lights	2,047.69	5,000.00	41.0%
9520 · ROAD SIGNS & MATERIALS	0.00	30,000.00	0.0%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
Total CONTRACT SERVICES	223,784.25	553,000.00	40.5%

Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	<u>Apr '19 - Mar 20</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	955.00	14,000.00	6.8%
9952 · Intergovernmental Agreement	0.00	15,625.00	0.0%
Total OTHER EXPENDITURES	955.00	29,625.00	3.2%
PERSONNEL			
9421 · SALARIES	70,099.92	185,000.00	37.9%
9451 · Health / Life Insurance	17,826.12	65,000.00	27.4%
9461 · Social Security Contribution	5,156.91	16,000.00	32.2%
9462 · Medicare Contribution	1,206.06	6,000.00	20.1%
9472 · Uniforms	304.19	2,000.00	15.2%
9475 · Payroll Expense	635.75	1,400.00	45.4%
Total PERSONNEL	95,228.95	275,400.00	34.6%
Total PERMANENT HARD ROAD EXPENDITURE	346,373.98	1,134,025.00	30.5%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	5,647.75	49,000.00	11.5%
Total PERSONNEL	5,647.75	49,000.00	11.5%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	5,647.75	49,000.00	11.5%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	58,000.00	34.9%
Total CONTRACT SERVICE	20,258.00	58,000.00	34.9%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	12.14	8,000.00	0.2%
Total PERSONNEL	12.14	8,000.00	0.2%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,270.14	66,000.00	30.7%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	69.99	5,000.00	1.4%
Total CAPITAL OUTLAY	69.99	5,000.00	1.4%
COMMODITIES			
6651 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
Total COMMODITIES	0.00	1,000.00	0.0%

10/16/19
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	Apr '19 - Mar 20	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	3,033.33	14,000.00	21.7%
6533 · LEGAL SERVICE	38.75	34,000.00	0.1%
6551 · POSTAGE	0.00	500.00	0.0%
6552 · TELEPHONE	1,770.05	5,000.00	35.4%
6553 · PUBLISHING	66.42	1,500.00	4.4%
6554 · PRINTINING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	2,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	4,908.55	59,600.00	8.2%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	8,100.00	0.0%
6929 · MISCELLANEOUS	197.20	8,000.00	2.5%
Total OTHER EXPENDITURES	197.20	16,100.00	1.2%
PERSONNEL			
6421 · SALARIES	13,076.00	30,000.00	43.6%
Total PERSONNEL	13,076.00	30,000.00	43.6%
Total ADMINISTRATION	18,251.74	111,700.00	16.3%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	120,000.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	253,000.00	0.0%
Total CAPITAL OUTLAY	0.00	373,000.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	46.05	15,000.00	0.3%
6112 · MAINTENANCE SUPPLY - EQUIPM...	1,303.25	15,000.00	8.7%
6113 · MAINTENANCE SUPPLY - VEHICL...	2,593.79	15,000.00	17.3%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	301.55	4,000.00	7.5%
6123 · SMALL TOOLS	350.53	6,000.00	5.8%
Total COMMODITIES	4,595.17	60,200.00	7.6%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	15,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	4,751.69	30,000.00	15.8%
6313 · MAINTENANCE SERVICE - VEHIC...	32,363.08	42,555.00	76.1%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	19,000.00	0.0%
6371 · UTILITIES	994.08	9,000.00	11.0%
6373 · GARBAGE DISPOSAL	960.73	6,000.00	16.0%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	39,069.58	157,155.00	24.9%

10/16/19
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2019 through March 2020

	<u>Apr '19 - Mar 20</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	0.00	10,500.00	0.0%
Total MAINTENANCE	<u>43,664.75</u>	<u>605,855.00</u>	<u>7.2%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	61,916.49	717,555.00	8.6%
6391 · R&B - CONTINGENCIES	0.00	34,000.00	0.0%
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>52,000.00</u>	<u>0.0%</u>
Total Expense	<u>434,208.36</u>	<u>2,052,580.00</u>	<u>21.2%</u>
Net Ordinary Income	<u>309,118.82</u>	<u>-1,305,036.00</u>	<u>-23.7%</u>
Net Income	<u><u>309,118.82</u></u>	<u><u>-1,305,036.00</u></u>	<u><u>-23.7%</u></u>

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10/01/19

Grafton Township RB
Reconciliation Summary
103 - R&B General Amer. Comm., Period Ending 09/30/2019

	Sep 30, 19
Beginning Balance	1,556,282.20
Cleared Transactions	
Checks and Payments - 33 items	-229,296.57
Deposits and Credits - 10 items	277,917.71
Total Cleared Transactions	48,621.14
Cleared Balance	1,604,903.34
Uncleared Transactions	
Checks and Payments - 2 items	-2,753.89
Total Uncleared Transactions	-2,753.89
Register Balance as of 09/30/2019	1,602,149.45
New Transactions	
Checks and Payments - 1 item	-1,812.29
Deposits and Credits - 1 item	3,300.00
Total New Transactions	1,487.71
Ending Balance	1,603,637.16

SUPERVISOR'S REPORT

System Activity Report

[9/1/2019 - 9/30/2019] Report Date: 10/9/2019

General Assistance

Grants (New Clients) :	1	\$345.00
Grants (Previous Clients) :	1	\$345.00
In-Process :	0	
Denials :	1	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	3	\$690.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	0	
	<hr/>	
	0	\$0.00

Grand Totals:	3	\$690.00
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