

NOTICE AND AGENDA
PUBLIC HEARING OF BUDGET AND APPROPRIATION ORDINANCE
April 1, 2019 – March 31, 2020

Graton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, May 20, 2019

NOTICE IS HEREBY GIVE that the Public Hearing on Budget and Appropriation Ordinance for the Town Fund of Grafton Township and the Road District of Grafton Township for the fiscal year April 1, 2019 – March 31, 2020 will be held by the Grafton Township Board, McHenry County, Illinois on Monday, May 20, 2019 @ **7:00** p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call for Town Fund Budget Hearing
4. Approval of Agenda as posted.
5. **Town Fund Public Hearing on Budget and Appropriation Ordinance**
 - a. Public Comment
 - b. Discussion and Possible Action
 - c. Close Town Fund Public Hearing
6. **Road District Public Hearing on Budget and Appropriation Ordinance**
 - a. Roll call for Road District Budget Hearing
 - b. Public Comment
 - b. Discussion and Possible Action
 - c. Close Road District Public Hearing
7. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
May 16, 2019

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No.

An ordinance appropriating for all town purposes for Grafton Township, McHenry County, Illinois, for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Town Fund, be and the same are hereby appropriated for the town purposes of Grafton Township, McHenry County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

General Assistance

Insurance Fund

**2019-2020
Budgeted**

GENERAL TOWN FUND

BEGINNING BALANCE	April 1, 2019	1,720,316.86
CORPORATE FUND REVENUE		
1000	Property Tax	807,691.50
1010	Replacement Taxes	20,000.00
1020	Interest Income	18,000.00
1040	IGA Road Comm. Salary	15,625.00
1055	Miscellaneous Income	500.00
TOTAL CORPORATE FUND REVENUE		861,816.50
CORPORATE INSURANCE FUND REVENUE		
2000	Property Taxes	18,000.00
2020	Interest Income	0.00
2050	Miscellaneous Income	0.00
TOTAL CORPORATE INSURANCE REVENUE		18,000.00
TOTAL TOWN FUND REVENUE		879,816.50
TOTAL TOWN FUNDS AVAILABLE		2,600,133.36

GENERAL ASSISTANCE FUND

BEGINNING BALANCE	April 1, 2019	72,819.06
GENERAL ASSISTANCE REVENUES		
5000	Property Taxes	33,000.00
5020	Interest Income	800.00
5050	Miscellaneous Income	0.00
TOTAL GENERAL ASSISTANCE FUND REVENUE		33,800.00
TOTAL GENERAL ASSISTANCE FUNDS AVAILABLE		106,619.06

GENERAL ASSISTANCE FUND**ADMINISTRATION****CONTRACTUAL SERVICES**

5512	Maintenance Service-Equipment	2,000.00
5534	Accounting Services	3,000.00
5549	Other Professional Service	1,000.00
5551	Postage	250.00
5552	Telephone	1,000.00
5554	Printing	500.00
5556	Training	500.00
5571	Utilities	1,000.00

TOTAL CONTRACTUAL SERVICES	9,250.00
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OPERATING EXPENSES

5611	Maintenance Supplies-Building	500.00
5651	Office Supplies	869.06

TOTAL OPERATING EXPENSES	1,369.06
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PERSONNEL

5421	Salaries	20,000.00
5451	Health Insurance	7,500.00

TOTAL PERSONNEL	27,500.00
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TOTAL ADMINISTRATION	38,119.06
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HOME RELIEF**COMMODITIES**

5781	Food	1,000.00
5782	Personal Incidentals	1,000.00
5783	Household Incidentals	1,000.00
5784	Flat Grant	1,000.00
5785	Drugs	1,000.00
5786	Fuel	1,000.00
5790	Catastrophic Deduction	25,000.00

TOTAL COMMODITIES	31,000.00
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CONTRACTUAL SERVICES

5805	Transportation Assistance	2,500.00
5885	Other Medical Service Insurance	5,000.00
5887	Shelter	15,000.00
5888	Utility Payments	15,000.00

TOTAL CONTRACTUAL SERVICES	37,500.00
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TOTAL HOME RELIEF	68,500.00
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TOTAL GENERAL ASSISTANCE FUND	106,619.06
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ENDING BALANCE	0.00
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GENERAL TOWN FUND**TOWN FUND EXPENDITURES****ADMINISTRATION****CAPITAL OUTLAY**

1831	Capital Improvement Reserve	500,000.00
1835	Capital Equipment Reserve	500,000.00

TOTAL CAPITAL OUTLAY **1,000,000.00**

COMMODITIES

1651	Office Supplies	5,009.51
1652	Operating Supplies	3,000.00

TOTAL COMMODITIES **8,009.51**

CONTRACTUAL SERVICES

1511	Maintenance Service-Building	250,000.00
1512	Maintenance Service-Equipment	75,000.00
1531	Accounting Services	20,000.00
1533	Legal Service	165,000.00
1551	Postage	2,000.00
1552	Telephone	5,000.00
1553	Publishing	2,000.00
1554	Printing	3,000.00
1561	Dues	3,000.00
1562	Travel Expenses	2,000.00
1563	Training	5,000.00
1565	Clerk	5,000.00
1571	Utilities	7,500.00
1572	Fuel	2,000.00
1573	Other Professional Services	50,000.00
1574	Annual Meeting	2,500.00
1575	Room Rental	2,500.00

TOTAL CONTRACTUAL SERVICES **601,500.00**

OTHER EXPENDITURES

1905	Miscellaneous Expense	50,000.00
1911	Contingencies	68,983.85

TOTAL OTHER EXPENDITURES **118,983.85**

PERSONNEL

1420	Office Staff Hourly	75,000.00
1421	Elected Officials Salaries	165,000.00
1451	Health Insurance	60,000.00

TOTAL PERSONNEL **300,000.00**

SENIOR SERVICES		
900	Salaries	25,000.00
901	Payroll Taxes	4,000.00
902	Health Insurance	7,500.00
903	IMRF	2,500.00
930	Fuel	4,000.00
950	Office Supplies	1,000.00
959	Community Service/Senior	10,000.00
960	Telephone	2,000.00
967	Printing	1,000.00
968	Postage	1,000.00
970	Miscellaneous	10,000.00
971	Utilities	2,000.00
972	McRide	15,000.00
TOTAL SENIOR SERVICES		85,000.00
TOTAL ADMINISTRATION		2,113,493.36
ASSESSOR		
CAPITAL OUTLAY		
1854	Equipment	18,900.00
TOTAL CAPITAL OUTLAY		18,900.00
COMMODITIES		
1851	Office Supplies	2,400.00
TOTAL COMMODITIES		2,400.00
CONTRACTUAL SERVICES		
1751	Maintenance Service	12,000.00
1752	Telephone	2,100.00
1755	Postage	250.00
1756	Software	29,125.00
1757	Publishing	600.00
1758	Printing	500.00
1759	Dues	1,125.00
1760	Travel Expense	2,400.00
1761	Training	4,000.00
1762	Publications/Subscriptions	300.00
TOTAL CONTRACTUAL SERVICES		52,400.00
OTHER EXPENDITURES		
1939	Miscellaneous	1,200.00
1940	Uniforms	500.00
TOTAL OTHER EXPENDITURES		1,700.00
PERSONNEL		
1240	Salaries	226,500.00
1241	IMRF	15,934.00
1242	FICA/Medicare/Taxes	17,806.00
1243	Health Insurance	53,000.00
TOTAL PERSONNEL		313,240.00
TOTAL ASSESSOR		369,740.00
TOTAL TOWN FUND EXPENDITURES		2,483,233.36

TOWN IMRF FUND EXPEDITURES		
3262	Retirement Contribution	28,000.00
	TOTAL TOWN IMRF FUND EXPENDITURES	28,000.00
TOWN INSURANCE FUND EXPENDITURE CONTRACTED SERVICES		
2593	Risk Management Contribution	25,000.00
	TOTAL CONTRACTED SERVICES	25,000.00
PERSONNEL		
2453	Unemployment Insurance	10,000.00
	TOTAL TOWN INSURANCE FUND EXPENDITURE	35,000.00
TOWN SOCIAL SECURITY EXPENDITURE		
3761	Social Security Contribution	25,000.00
3762	Medicare Contribution	10,000.00
	TOTAL TOWN SOCIAL SECURITY EXPENDITURE	35,000.00
	TOTAL TOWN FUND EXPENDITURE	2,581,233.36
	ENDING BALANCE	0.00

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2019 and ending March 31, 2020 by fund shall be as

1	General Town Fund	2,565,133.36
12	Insurance Fund	35,000.00
15	General Assistance Fund	106,619.06
TOTAL APPROPRIATIONS:		2,706,752.42

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this ____ day of _____, 201__ pursuant to a roll call vote by the Board of Trustees of Grafton Township, McHenry County, Illinois.

BOARD OF TRUSTEES

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Eric Ruth	_____	_____	_____
Matthew Cooper	_____	_____	_____
Sean Cratty	_____	_____	_____
Thomas Welch	_____	_____	_____
Dan Ziller	_____	_____	_____

Kathleen Watson Town Clerk

Eric Ruth Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2019 and ending March, 2020 as adopted this ____ day of _____, 201__.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this ____ day of _____, 201__

Town Clerk

Filed this ____ day of _____, 201__

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Grafton Township, McHenry County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 201__

Supervisor - Chief Fiscal Officer

Filed this _____ day of _____, 201__

County Clerk

May 2, 2019

Road District Budget Changes to Tentative 2019-2020 Budget

<u>Fund</u>	<u>Original Estimated Amt</u>	<u>4/9/2019 New Proposed Amt</u>	<u>5/2/2019 New Proposed Amt</u>
General Road Fund - Beginning Balance	\$566,457	\$566,493	
Insurance Fund - Beginning Balance	\$52,929	\$52,933	
IMRF Fund - Beginning Balance	\$36,166	\$37,778	
Permanent Road Fund - Beginning Fund	\$645,963	\$649,505	
Total	<u>\$1,301,515</u>	<u>\$1,306,709</u>	
<u>Appropriations</u>	<u>Tentative Amt</u>	<u>New Proposed Amt</u>	
6533 - Legal Service	\$30,000	\$34,000	
6562 - Travel & Meeting Expense	\$6,000	\$2,000	
6313 - Maintenance Service - Vehicle	\$34,000	\$30,000	\$42,555
6391 - Contingencies	\$30,000	\$34,000	
8463 - Retirement Contribution	\$48,000	\$49,000	
9917 - Contingencies	\$48,000	\$52,000	
<u>Revenues</u>			
6050 - Miscellaneous Income	\$10		\$12,565

BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

ORDINANCE No. _____

An ordinance appropriating for all road purposes for Grafton Township Road District, McHenry County, Illinois, for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Road District, be and the same are hereby appropriated for road purposes of Grafton Township Road District, McHenry County, Illinois, as hereafter specified for the fiscal year beginning April 1, 2019 and ending March 31, 2020.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Road Fund

Insurance Fund

Illinois Municipal Retirement Fund

Permanent Road Fund

2019-2020
Budgeted

6 GENERAL ROAD FUND

BEGINNING BALANCE April 1, 2019 566,493

REVENUES

6000	Property Tax Total	248,238
6002	Municipal Share	(119,989)
6010	Replacement Tax	40,000
6020	Interest Income	4,000
6030	Rental Income	5
6040	Intergovernmental Agreement	5
6050	Miscellaneous Income	12,565
6060	Court Fines & Permits	800
6080	Grant Income	5

TOTAL REVENUES: 185,629

TOTAL FUNDS AVAILABLE: 752,122

EXPENDITURES

Administration	111,700
Maintenance	605,855

TOTAL EXPENDITURES: 717,555

6391	Contingencies	34,000
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TOTAL APPROPRIATIONS: 751,555

ENDING BALANCE March 31, 2020 567

		2019-2020 <u>Budgeted</u>	
<u>ADMINISTRATION</u>			
<u>CAPITAL OUTLAY</u>			
6831	Equipment	5,000	
			----- 5,000
<u>COMMODITIES</u>			
6651	Office Supplies	1,000	
			----- 1,000
<u>CONTRACTUAL SERVICES</u>			
6512	Maintenance Equipment	1,000	
6531	Accounting Service	14,000	
6533	Legal Service	34,000	
6551	Postage	500	
6552	Telephone	5,000	
6553	Publishing	1,500	
6554	Printing	200	
6561	Dues & Subscriptions	400	
6562	Travel & Meeting Expense	2,000	
6563	Education & Training	1,000	
			----- 59,600
<u>OTHER EXPENDITURES</u>			
6914	Municipal Replacement Tax	8,100	
6929	Miscellaneous Expense	8,000	
			----- 16,100
<u>PERSONNEL</u>			
6421	Salaries	30,000	
			----- 30,000
TOTAL ADMINISTRATION:			<u>111,700</u>

2019-2020
Budgeted

MAINTENANCE

CAPITAL OUTLAY

6820	Capital Asset Outlay	186,000
6833	Other Improvements	187,000

373,000

COMMODITIES

6111	Maintenance Supplies-Building	15,000
6112	Maintenance Supplies-Equipment	15,000
6113	Maintenance Supplies-Vehicle	15,000
6114	Maintenance Supplies-Road	100
6116	Maintenance Supplies-Snow Removal	100
6118	Maintenance Supplies-Bridge	5,000
6122	Operating Supplies	4,000
6123	Small Tools	6,000

60,200

CONTRACTUAL SERVICES

6311	Maintenance Service-Building	15,000
6312	Maintenance Service-Equipment	30,000
6313	Maintenance Service-Vehicle	42,555
6314	Maintenance Service-Road	10,000
6316	Maintenance Service-Snow Removal	100
6318	Maintenance Service-Bridge	25,000
6332	Engineering Service	19,000
6371	Utilities	9,000
6373	Garbage Disposal	6,000
6394	Rentals	500

157,155

OTHER EXPENDITURES

6919	Miscellaneous Expense	5,000
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5,000

PERSONNEL

6221	Salaries	10,500
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10,500

TOTAL MAINTENANCE:

605,855

2019-2020
Budgeted

22 INSURANCE FUND

BEGINNING BALANCE April 1, 2019 52,933

REVENUES

7000	Property Tax	10,015
7020	Interest Income	250
7050	Miscellaneous Income	2,900

TOTAL REVENUES: 13,165

TOTAL FUNDS AVAILABLE: 66,098

EXPENDITURES

PERSONNEL

7453	Unemployment Insurance	8,000
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CONTRACTUAL SERVICES

7593	Risk Management Contribution	58,000
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TOTAL EXPEND/APPROPRIATION: 66,000

ENDING BALANCE March 31, 2020 98

2019-2020
Budgeted

23 ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE April 1, 2019 37,778

REVENUES

8000	Property Tax	12,012
8020	Interest Income	200
8050	Miscellaneous Income	5

TOTAL REVENUES: 12,217

TOTAL FUNDS AVAILABLE: 49,995

EXPENDITURES

PERSONNEL

8463	Retirement Contribution	49,000
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TOTAL EXPEND/APPROPRIATION: 49,000

ENDING BALANCE March 31, 2020 995

2019-2020
Budgeted

25 PERMANENT ROAD FUND

BEGINNING BALANCE April 1, 2019 649,505

REVENUES

9000	Property Tax	527,418
9020	Interest Income	7,000
9040	Intergovernmental Agreement	100
9050	Miscellaneous Income	10
9060	Permits & Bonds	2,000
9080	Grant Income	5

TOTAL REVENUES: 536,533

TOTAL FUNDS AVAILABLE: 1,186,038

EXPENDITURES

COMMODITIES

9614	Maintenance Supplies-Road	65,000
9652	Operating Supplies	8,000
9655	Auto Fuel & Oil	45,000
9656	Salt, Calcium, Ice Control	158,000

276,000

CONTRACTUAL SERVICES

9514	Maintenance Service-Road	440,000
9518	Road Striping	28,000
9519	Street Lights	5,000
9520	Road Signs & Materials	30,000
9532	Engineering Service	40,000
9594	Rentals	10,000

553,000

OTHER EXPENDITURES

9929	Miscellaneous Expense	14,000
9952	Intergovernmental Agreement	15,625

29,625

PERSONNEL

9421	Salaries	185,000
9451	Health / Life Insurance	65,000
9461	Social Security Contribution	16,000
9462	Medicare Contribution	6,000
9472	Uniforms	2,000
9475	Payroll Expenses	1,400

275,400

TOTAL EXPENDITURES: 1,134,025

9917	Contingencies	52,000
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TOTAL APPROPRIATIONS: 1,186,025

ENDING BALANCE March 31, 2020 32-7 13

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2019 and ending March 31, 2020 by fund shall be as follows:

6	General Road Fund	751,555
22	Insurance Fund	66,000
23	Illinois Municipal Retirement Fund	49,000
25	Permanent Road Fund	1,186,025
TOTAL APPROPRIATIONS:		2,052,580

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of two million fifty two thousand and five hundred eighty Dollars (\$2,052,580) for the fiscal year beginning April 1, 2019 and ending March 31, 2020.