NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 15, 2020

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, June 15, 2020 @ 7:30 p.m. Due to the Corona Virus, this meeting will be held as VIRTUAL MEEETING AND VIA PHONE CONFERENCE. (Download Required-Cisco WebEx Meeting App). Go to our website, Graftontownship.us for download and further instructions.

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Approval of Agenda
- Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, May 18, 2020
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
- 6. Public Comment
- 7. Board Members Response to Public comment
- 8. Old Business

A.

- 9. New Business
 - A. Discussion and possible action regarding elected officials compensation for 2021-2025 term
- 10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
- 11. Discussion and potential action of items as discussed during Executive Session
- 12. Committee and Officer Reports

Supervisor

Trustee

Facilities Update Committee

Assessor

Road District

Clerk

13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson June 11, 2020

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, May 18, 2020

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, May 18, 2020 was held. Due to the Corona Virus Pandemic, this meeting was held as a virtual meeting via phone/computer conference.

- 1. Call to Order -7:30 p.m.
- 2. Roll Call Voice Acknowledgement– Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Welch and Ziller; Assessor Zielinski, Road Commissioner Poznanski, and Clerk Watson. Attorney Gottemoller joined the meeting.
- **3. Pledge of Allegiance** was said.
- 4. A motion was made by Supervisor Ruth, 2nd by Welch to Approve the Agenda as corrected (Corrected date in 1st paragraph). Roll call vote taken, all ayes noted, motion carried.
- 5. Regular Business
 - A. Approval of Minutes

A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve as presented the minutes of Grafton Township Regular Board Meeting, dated April 20, 2020. Roll call vote taken, all ayes noted, motion carried.

- B. Audit and payment of unpaid bills/warrant check detail for Town Fund A motion was made by Trustee Welch, 2nd by Trustee Cooper, to approved the Audit and payment of unpaid bill/Warrant check detail for the Town Fund. Roll call vote taken, all ayes noted, motion carried.
- C. Audit and payment of unpaid bills/warrant check detail Road District
 A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the audit and payment of unpaid bills/warrant check detail Road District. Roll call vote taken, all ayes noted, motion carried.

Signatures for the Warrant Check Details for both the Town Fund and Road District were signed by each Trustee, and forwarded to the Clerk. They are attached as a permanent record of these minutes.

- **6. Public Comment -** Resident, John Mueller had concerns regarding:
 - A. Possible sales chasing by Assessor's Department citing specific examples, including but not limited to Talamore, Turnberry and Sun City.
 - B. He asked Assessor to define "fair cash value" and "how long would it take" to prepare a data base query?
 - C. Resident informed the Board that he FOIA'd eight (8) local townships that use the same software as Grafton the information that he requested of Assessor Zielinski in his 2017 FOIA. Seven (7) of the eight (8) townships responded within 2 days with the requested information. The eighth (8th) township had the information on their website.
 - D. Exhibits provided by Resident are included and made part of these official minutes.

7. Board Response to Public Comment

- A. Assessor Zielinski responded that he will await the PAC's response prior to providing information.
- B. Further Board discussion ensued regarding the following:
 - 1. Financial liability to the Township/Taxpayers if this matter goes to litigation.
 - 2. Bringing in an outside auditor and if Assessor Zielinski could obstruct an outside audit; and
 - 3. Board asked Assessor Zielinski to provide Resident with the requested information.

8. Old Business - NONE

9. New Business -

A motion was made by Trustee Ziller, 2nd by Trustee Welch, to approve as presented the Agenda for the Budget Hearing to be held on June 15, 2020 @ 7:00 p.m. Roll call vote taken, all ayes noted, motion carried.

10. Executive Session: - None

11. Discussion and potential actions of items as discussed during Executive Session-None

12. Committee and Officer Reports

SUPERVISOR REPORT

- a. Elected official salaries will need to be set for the next term prior to the filing deadline of November, 2020.
- b. Verified that if catastrophic insurance deductible was needed loans can be obtained and the township could do a "fund to fund" transfers with approval at a special meeting of electors.
- c. Due to the recent rains, Supervisor was able, with help from residents, to sandbag the front entrance to avoid possible flooding to the office.

ROAD DISTRICT:

Rear parking lot will be fixed when weather allows.

ASSESSOR -None

CLERK-None

13. ADJOURMENT

Being no further business, a motion was made by Trustee Cooper, 2nd by Trustee Cratty to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:16 p.m

Respectfully submitted, Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

9:35 AM 06/03/20 Cash Basis

GRAFTON TOWNSHIP TF Warrant Detail Report May 25 - 31, 2020

	Date Num Name		Memo	Paid Amount	
10	· CHECKING	-American (Community		
	05/26/2020	24555	BLUECROSS BLUESHIEL	PO 3588 20898	-5,367.58
	05/26/2020	24556	ComCast	PO 3591 20896	-359.12
	05/26/2020	24557	Humana Health Plan Inc.	PO 3589 20897	-567.56
	05/26/2020	24558	Village of Huntley	PO 3590	-25.00
Tot	tal 101 · CHEC	KING -Ameri	ican Community		-6,319.26
TOTAL	L				-6,319.26

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Date Num	Memo	Split	Amount
ALLIED ASPHALT PAVING CON 05/23/2020 228564 F	IPANY PO 3595	1511 · MAINTENANC	362.90
Total ALLIED ASPHALT PAVING		1011 100 1111 1110 1110 1110	362.90
Cardmember Service			
	PO 20899	1939 · MISCELLANE	191.20
Total Cardmember Service		~	191.20
COM ED 06/03/2020	PO 3600	1571 · UTILITIES	173.02
Total COM ED			173.02
Entre Computer Solution 05/31/2020 00131863 F	PO 3601	1512 · MAINTENANC	135.00
Total Entre Computer Solution			135.00
Gottemoller & Associates			
	PO 3602	1533 · LEGAL SERVI	140.00
Total Gottemoller & Associates			140.00
Grafton Township Road District 06/03/2020	t PO .3594	1511 · MAINTENANC	467.57
Total Grafton Township Road Dist	trict		467.57
Leading IT 06/01/2020 28866wb F	PO 3599	1512 · MAINTENANC	424.00
Total Leading IT			424.00
McHenry County Division of Tra 06/02/2020 c100018	ansportation PO 3596	972 · McRIDE	1,890.00
Total McHenry County Division of	Transportation		1,890.00
MDC Environmental Services, II 06/01/2020 19764391 F	nc. PO 3593	1511 · MAINTENANC	54.54
Total MDC Environmental Service	es, Inc.		54.54
NICOR GAS			
05/19/2020	PO 3598	1571 · UTILITIES	199.30
Total NICOR GAS			199.30
PetroChoice LLC 05/22/2020 11317603 F	PO 20900	1760 · TRAVEL EXP	29.59
Total PetroChoice LLC			29.59
Shaw Suburban Media 05/12/2020 I	PO 3597	1553 · PUBLISHING	62.40
Total Shaw Suburban Media			62.40
TAL			4,129.52

GRAFTON TOWNSHIP Year to date actual vs budget April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
Ordinary Income/Expense			
Income CORPORATE FUND REVENUE 1000 · PROPERTY TAXES 1010 · REPLACEMENT TAXES 1020 · INTEREST INCOME 1040 · IGA ROAD COM SALARY 1055 · MISCELLANEOUS INCOME	0.00 9,836.72 311.27 0.00 520.00	0.00 0.00 0.00 0.00 0.00	0.0% 100.0% 100.0% 0.0% 100.0%
Total CORPORATE FUND REVENUE	10,667.99	0.00	100.0%
CORPORATE INSURANCE FUND REV 2000 · PROPERTY TAXES	1,175.76	0.00	100.0%
Total CORPORATE INSURANCE FUND REV	1,175.76	0.00	100.0%
GENERAL ASSISTANCE FUND REVENUE 5000 · PROPERTY TAXES 5020 · INTEREST INCOME	2,155.03 12.95	0.00	100.0% 100.0%
Total GENERAL ASSISTANCE FUND REVENUE	2,167.98	0.00	100.0%
Total Income	14,011.73	0.00	100.0%
Gross Profit	14,011.73	0.00	100.0%
Expense GENERAL ASSISTANCE FUND ADMINISTRATION CONTRACTUAL SERVICES 5512 · MAINTENANCE SERVICE - EQUIPMENT 5534 · ACCOUNTING SERVICES 5549 · OTHER PROFESSIONAL SERVICE 5551 · POSTAGE 5552 · TELEPHONE 5554 · PRINTING 5556 · TRAINING 5571 · UTILITIES	0.00 25.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	0.0% 100.0% 0.0% 0.0% 0.0% 0.0% 0.0%
Total CONTRACTUAL SERVICES	25.00	0.00	100.0%
OPERATING EXPENSES 5611 · MAINTENANCE SUPPLIES - BUILDING 5651 · OFFICE SUPPLIES Total OPERATING EXPENSES	0.00 0.00 0.00	0.00	0.0% 0.0% 0.0%
PERSONNEL 5421 · SALARIES 5451 · HEALTH INSURANCE Total PERSONNEL	6,256.00 0.00 6,256.00	0.00 0.00 0.00	100.0% 0.0% 100.0%
Total ADMINISTRATION	6,281.00	0.00	100.0%
HOME RELIEF COMMODITIES 5781 · FOOD 5782 · PERSONAL INCIDENTALS 5783 · HOUSEHOLD INCIDENTIALS 5784 · FLAT GRANT 5785 · DRUGS 5786 · FUEL 5790 · Catastastrophic Deduction Total COMMODITIES	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.0% 0.0% 0.0% 0.0% 0.0% 0.0%
TOTAL COMMODITIES	0.00	0.00	0.076

GRAFTON TOWNSHIP Year to date actual vs budget

	Apr '20 - Mar 21	Budget	% of Budget
CONTRACTUAL SERVICES 5805 · TRANSPORTATION ASSISTANCE 5885 · OTHER MEDICAL SERVICE INSURANCE 5887 · SHELTER 5888 · UTILITY PAYMENTS	0.00 2,650.00 1,150.00 0.00	0.00 0.00 0.00 0.00	0.0% 100.0% 100.0% 0.0%
Total CONTRACTUAL SERVICES	3,800.00	0.00	100.0%
Total HOME RELIEF	3,800.00	0.00	100.0%
Total GENERAL ASSISTANCE FUND	10,081.00	0.00	100.0%
TOWN FUND EXPENDITURES ADMINISTRATION CAPITAL OUTLAY 1831 · CAPITAL IMPROVEMENT RESERVE 1835 · CAPITAL EQUIPMENT RESERVE	0.00 0.00	0.00 0.00	0.0% 0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES 1651 · OFFICE SUPPLIES 1652 · OPERATING SUPPLIES	12.93 0.00	0.00	100.0%
Total COMMODITIES	12.93	0.00	100.0%
CONTRACTUAL SERVICES 1511 · MAINTENANCE SERVICE-BUILDING 1512 · MAINTENANCE SERVICE - EQUIPMENT 1531 · ACCOUNTING SERVICES 1533 · LEGAL SERVICE 1551 · POSTAGE 1552 · TELEPHONE 1553 · PUBLISHING 1554 · PRINTING 1561 · DUES 1562 · TRAVEL EXPENSES 1563 · TRAINING 1565 · CLERK 1571 · UTILITIES 1572 · FUEL 1573 · OTHER PROFESSIONAL SERVICES 1574 · ANNUAL MEETING 1575 · ROOM RENTAL	360.25 3,546.24 400.00 0.00 0.00 359.38 168.26 0.00 65.00 0.00 0.00 589.82 0.00 0.00 0.00 0.00 589.82	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	100.0% 100.0% 100.0% 0.0% 100.0% 100.0% 100.0% 0.0% 0.0% 0.0% 0.0% 0.0% 100.0% 0.0%
Total CONTRACTUAL SERVICES	5,488.95	0.00	100.0%
OTHER EXPENDITURES 1905 · MISCELLANEOUS EXPENSE 1911 · CONTINGENCIES	5.02 0.00	0.00 0.00	100.0%
Total OTHER EXPENDITURES	5.02	0.00	100.0%
PERSONNEL 1420 · OFFICE STAFF HOURLY 1421 · ELECTED OFFICIALS SALARIES 1451 · HEALTH INSURANCE	11,520.00 32,076.97 5,430.72	0.00 0.00 0.00	100.0% 100.0% 100.0%
Total PERSONNEL	49,027.69	0.00	100.0%

GRAFTON TOWNSHIP Year to date actual vs budget

	Apr '20 - Mar 21	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	0.00	0.0%
901 · PAYROLL TAXES	0.00	0.00	0.0%
902 · HEALTH INSURANCE	0.00	0.00	0.0%
903 · IMRF	0.00	0.00	0.0%
930 · FUEL	0.00	0.00	0.0%
950 · OFFICE SUPPLIES	0.00	0.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	0.00	0.0%
960 · TELEPHONE	0.00	0.00	0.0%
967 · PRINTING	0.00	0.00	0.0%
968 · POSTAGE	0.00	0.00	0.0%
970 · MISCELLANEOUS	0.00	0.00	0.0%
971 · UTILITIES	0.00	0.00	0.0%
972 · McRIDE	0.00	0.00	0.0%
Total SENIOR SERVICES	0.00	0.00	0.0%
Total ADMINISTRATION	54,534.59	0.00	100.0%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	497.27	0.00	100.0%
Total COMMODITIES	497.27	0.00	100.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	46.90	0.00	100.0%
1752 · TELEPHONE	359.38	0.00	100.0%
1755 · POSTAGE	0.00	0.00	0.0%
1756 · SOFTWARE	10,410.31	0.00	100.0%
1757 · PUBLISHING	0.00	0.00	0.0%
1758 · PRINTING	0.00	0.00	0.0%
1759 · DUES	0.00	0.00	0.0%
1760 · TRAVEL EXPENSE	0.00	0.00	0.0%
1761 · TRAINING	0.00	0.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	10,816.59	0.00	100.0%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	0.00	0.0%
1940 · UNIFORMS	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
1240 · SALARIES	37,516.27	0.00	100.0%
1241 · IMRF	3,458.95	0.00	100.0%
1242 · FICA/MEDICARE/TAXES	1,762.69	0.00	100.0%
1243 · HEALTH INSURANCE	6,365.62	0.00	100.0%
Total PERSONNEL	49,103.53	0.00	100.0%
Total ASSESSOR	60,417.39	0.00	100.0%
Total TOWN FUND EXPENDITURES	114,951.98	0.00	100.0%
TOWN IMRF FUND EXPENDITURES 3262 · RETIREMENT CONTRIBUTION	2,312.45	0.00	100.0%
Total TOWN IMRF FUND EXPENDITURES	2,312.45	0.00	100.0%

GRAFTON TOWNSHIP Year to date actual vs budget

	Apr '20 - Mar 21	Budget	% of Budget
TOWN INSURANCE FUND EXPENDITURE CONTRACTED SERVICES 2593 · RISK MANAGEMENT CONTRIBUTION	14,078.00	0.00	100.0%
Total CONTRACTED SERVICES	14,078.00	0.00	100.0%
PERSONNEL 2453 · UNEMPLOYMENT INSURANCE	54.16	0.00	100.0%
Total PERSONNEL	54.16	0.00	100.0%
Total TOWN INSURANCE FUND EXPENDITURE	14,132.16	0.00	100.0%
TOWN SOCIAL SECURTY EXPENDITURE 3761 · SOCIAL SECURITY CONTRIBUTION 3762 · MEDICARE CONTRIBUTION	1,118.73 931.67	0.00 0.00	100.0% 100.0%
Total TOWN SOCIAL SECURTY EXPENDITURE	2,050.40	0.00	100.0%
Total Expense	143,527.99	0.00	100.0%
Net Ordinary Income	-129,516.26	0.00	100.0%
Net Income	-129,516.26	0.00	100.0%

10:54 AM 06/01/20

GRAFTON TOWNSHIP

Reconciliation Summary
101 · CHECKING -American Community, Period Ending 05/31/2020

	May 31, 20
Beginning Balance Cleared Transactions	1,865,345.77
Checks and Payments - 17 items Deposits and Credits - 31 items	-58,236.09 5,688.23
Total Cleared Transactions	-52,547.86
Cleared Balance	1,812,797.91
Uncleared Transactions Checks and Payments - 14 items	-25,576.79
Total Uncleared Transactions	-25,576.79
Register Balance as of 05/31/2020	1,787,221.12
New Transactions Checks and Payments - 3 items	-19,053.78
Total New Transactions	-19,053.78
Ending Balance	1,768,167.34

10:43 AM 06/01/20

GRAFTON TOWNSHIP

Reconciliation Summary
151 · General Assistance - Amer Com, Period Ending 05/31/2020

	May 31, 20	
Beginning Balance Cleared Transactions		76,427.11
Checks and Payments - 2 items Deposits and Credits - 3 items	-675.00 2,161.46	
Total Cleared Transactions	1,486.46	
Cleared Balance		77,913.57
Uncleared Transactions Checks and Payments - 1 item	-150.00	
Total Uncleared Transactions	-150.00	
Register Balance as of 05/31/2020		77,763.57
Ending Balance		77,763.57

ROAD DISTRICT FUND FINANCIALS

Grafton Township RB WARRANT DETAIL REPORT

May 25 through June 3, 2020

Date Num		Name	Memo	Paid Amount
103 · R&B G	eneral Amer. C	Comm.		
05/26/202	0 6154	BLUECROSS BLUESHIELD OF ILL	PO 12868	-2,934.16
05/26/202	0 6155	Comcast	PO 12870	-179.55
05/26/202	0 6156	Humana Health Plan Inc.	PO 12869	-244.80
05/26/202	0 6157	NICOR GAS	PO 12867	-51.92
05/26/202	0 6158	Verizon Wireless	PO 12866	-117.54
Total 103 : R	&B General An	ner. Comm.		-3,527.97
TOTAL				-3,527.97

Grafton Township RB Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
ALLIED ASPHALT PAVII 05/30/2020	NG COMPANY 228731	PO 12887	9614 · MAINTENANCE SUPPLIES - RO	86.07
Total ALLIED ASPHALT I	PAVING COMPANY			86.07
Bakley Construction Co	TO THE PROPERTY OF THE PARTY OF			
06/09/2020	23523	PO 12893	9614 · MAINTENANCE SUPPLIES - RO	950.47
Total Bakley Construction	2.			950.47
06/03/2020	JCK SERVICE 662186	PO 12891	6112 · MAINTENANCE SUPPLY - EQUI	181.50
Total BOTTS WELDING	R TRUCK SERVICE			181.50
Cardmember Service 05/14/2020 05/14/2020 05/22/2020 05/28/2020 06/03/2020	home depot f&f f&f f&f harbor freight	PO 12871 PO 12872 PO 12877 PO 12883 PO 12890	6123 · SMALL TOOLS 6122 · OPERATING SUPPLIES 6122 · OPERATING SUPPLIES 6112 · MAINTENANCE SUPPLY - EQUI 6122 · OPERATING SUPPLIES	77.94 13.98 40.40 6.99 14.98
Total Cardmember Service	е			154.29
COM ED		DO 40000	0074 - LITH ITIES	444.75
06/03/2020 Total COM ED		PO 12892	6371 · UTILITIES	111.75
				111.75
05/22/2020	5	PO 12882	9519 · STREET LIGHTS	369.15
Total COM ED STREET L	IGHTS			369.15
Hickgas, LLC (Woodsto	c k) hg-012652	PO 12889	6112 · MAINTENANCE SUPPLY - EQUI	21.03
Total Hickgas, LLC (Wood	dstock)			21.03
HINCKLEY SPRINGS WA 05/17/2020	ATER CO 10164181051720	PO 12875	6122 · OPERATING SUPPLIES	22.30
Total HINCKLEY SPRING	S WATER CO			22.30
MDC Environmental Ser	vices Inc. 19764391	PO 12886	6373 · GARBAGE DISPOSAL	163.60
Total MDC Environmental	Services Inc.			163.60
PetroChoice LLC				
05/22/2020	11317603	PO 12881	9655 · AUTO FUEL & OIL	739.36
Total PetroChoice LLC				739.36
Shaw Suburban Media 05/31/2020	0520117581	PO 12879	6553 · PUBLISHING	66.42
Total Shaw Suburban Me	dia			66.42
TOM POZNANSKI 05/29/2020		PO 12884	6122 · OPERATING SUPPLIES	7.98
Total TOM POZNANSKI				7.98
Traffic Control & Protec 05/21/2020	tion, Inc. 104069	PO 12876	9520 · ROAD SIGNS & MATERIALS	181.95
Total Traffic Control & Pro	otection, Inc.			181.95
Welch Bros., Inc.				
05/19/2020	3085185	PO 12878	9614 · MAINTENANCE SUPPLIES - RO	58.17

Grafton Township RB Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Total Welch Bros., In	nc.			58.17
ZIEGLER'S ACE HA	RDWARE			
05/18/2020	82379b	PO 12873	6122 · OPERATING SUPPLIES	8.07
05/18/2020	82379b	PO 12874	6123 · SMALL TOOLS	6.99
05/26/2020	82454b	PO 12880	9652 · OPERATING SUPPLIES	22.97
05/29/2020	82494b	PO 12885	6123 · SMALL TOOLS	19.99
06/02/2020	82531b	PO 12888	6122 · OPERATING SUPPLIES	18.99
Total ZIEGLER'S AC	E HARDWARE			77.01
TAL				3,191.05

ROAD	& BRIDGE WARRANT LIST - MAY 2020				
FUND	VENDOR	PO#			DUE DATE
6122	ACE	12873	Screws, Bolts & washers-Sign holder	\$ 8.07	6/30/2020
6123	ACE	12874	Tapper Bit	\$ 6.99	6/30/2020
9652	ACE	12880	Check Valve, Pipe fittings-Sump Pump	\$ 22.97	6/30/2020
6123	ACE	12885	Propane Torch Kit	\$ 19.99	6/30/2020
6122	ACE	12888	Sawzall Blades	\$ 18.99	6/30/2020
9614	ALLIED ASPHALT PAVING COMPANY	12887	Blacktop - Pauline Ave Patch	\$ 86.07	6/30/2020
9614	BAKLEY CONSTRUCTION	12893	Gravel - 90.52 Tons	\$ 950.47	7/9/2020
6112	BOTT'S WELDING & TRUCK SERVICE, INC.	12891	Steel & Square Tubing-Batwing Mower	\$ 181.50	7/3/2020
6123	CARDMEMBER SERVICE / VISA (HOME DEPOT)	12871	3 Razor-Back Shovels	\$ 77.94	7/3/2020
6122	CARDMEMBER SERVICE / VISA (F&F)	12872	Paper Towels	\$ 13.98	7/3/2020
6122	CARDMEMBER SERVICE / VISA (F&F)	12877	Paper Towels, Brake Cleaner, Washers	\$ 40.40	7/3/2020
6112	CARDMEMBER SERVICE / VISA (F&F)	12883	6 Way Trailer Plug Connector - Spare	\$ 6.99	7/3/2020
6122	CARDMEMBER SERVICE / VISA (HARBOR)	12890	2 Caster Wheels - Tool Cart	\$ 14.98	7/3/2020
6371	COM ED	12892		\$ 111.75	7/20/2020
9519	COM ED - STREET LIGHTS	12882		\$ 369.15	7/27/2020
6112	HICKSGAS, LLC - WOODSTOCK	12889	Propane - Forklift	\$ 21.03	7/3/2020
6122	HINCKLEY SPRINGS	12875	Water	\$ 22.30	6/8/2020
6373	MDC ENVIRONMENTAL SERVICES INC	12886	Garbage service	\$ 163.60	6/20/2020
9655	PETROCHOICE LLC	12881	Fuel	\$ 739.36	6/11/2020
6553	SHAW MEDIA	12879	2020-2021 Budget Notice	\$ 66.42	6/30/2020
6122	TOM POZNANSKI	12884	Hand Soap - 2 Bottles	\$ 7.98	6/30/2020
9520	TRAFFIC CONTROL & PROTECTION INC.	12876	3- "Water On Pavement" Signs	\$ 181.95	6/20/2020
9614	WELCH BROS., INC.	12878	3- 15" Oval Culvert Bands-7119 Sunset	\$ 58.17	6/18/2020
				\$ 3,191.05	
BILLS F	PAID BEFORE MEETING				
9451	BLUECROSS BLUESHIELD OF IL	12868	Health insurance - June	\$ 2,934.16	6/1/2020
6552	COMCAST	12870	Phone & Internet	\$ 179.55	6/13/2020
9451	HUMANA DENTAL INSURANCE	12869	Health insurance - June	\$ 244.80	6/1/2020
6371	NICOR GAS	12867		\$ 51.92	7/7/2020
6552	VERIZON WIRELESS	12866	Cell phone service	\$ 117.54	5/31/2020
				\$ 3,527.97	
			Total	\$ 6,719.02	

Road Commissioner:

Jan Pamenul

Actual vs Budget Year to Date April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES	00 000 40	474 000 00	0.00/
9000 · PROPERTY TAXES	29,828.12	474,690.00	6.3%
9020 · INTEREST INCOME	149.51	5,450.00	2.7%
9040 · INTERGOVERNMENTAL AGREEMENT 9050 · MISCELLANEOUS INCOME	1,400.00 300.00	100.00 10.00	1,400.0% 3,000.0%
9060 · PERMITS & BONDS	162.00	2,000.00	8.1%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	31,839.63	482,255.00	6.6%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	7,271.00	223,425.00	3.3%
6002 · MUNICIPAL SHARE	0.00	-107,681.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	16,728.16	40,000.00	41.8%
6020 · INTEREST INCOME	69.01	1,100.00	6.3%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
6060 · COURT FINES & PERMITS	200.00	800.00	25.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	24,268.17	157,669.00	15.4%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	755.59	12,025.00	6.3%
8020 · INTEREST INCOME	4.61	75.00	6.1%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	760.20	12,105.00	6.3%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	629.83	10,023.00	6.3%
7020 · INTEREST INCOME	6.89	125.00	5.5%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	636.72	13,148.00	4.8%
Total Income	57,504.72	665,177.00	8.6%
Expense PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES 9614 · MAINTENANCE SUPPLIES - ROADS	3,002.89	65,000.00	4.6%
9652 · OPERATING SUPPLIES - ROADS	3,002.69 19.99	8,000.00	0.2%
9655 · AUTO FUEL & OIL	0.00	40,000.00	0.2%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	110,000.00	0.0%
9050 - SALT, CALCIUM, ICE CONTROL		110,000.00	0.078
Total COMMODITIES	3,022.88	223,000.00	1.4%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	440,000.00	0.0%
9518 · ROAD STRIPING	0.00	28,000.00	0.0%
9519 · STREET LIGHTS	719.84	5,000.00	14.4%
9520 · ROAD SIGNS & MATERIALS	200.00	30,000.00	0.7%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
Total CONTRACT SERVICES	919.84	553,000.00	0.2%

Actual vs Budget Year to Date

	Apr '20 - Mar 21	Budget	% of Budget
OTHER EXPENDITURES 9929 · MISCELLANEOUS 9952 · INTERGOVERNMENTAL AGREEMENT	0.00 0.00	12,000.00 15,625.00	0.0% 0.0%
Total OTHER EXPENDITURES	0.00	27,625.00	0.0%
PERSONNEL 9421 · SALARIES 9451 · HEALTH/LIFE INSURANCE 9461 · SOCIAL SECURITY CONTRIBUTION 9462 · MEDICARE CONTRIBUTION 9472 · UNIFORMS 9475 · PAYROLL EXPENSE	24,178.43 6,357.92 1,788.60 418.30 119.98 255.75	185,000.00 65,000.00 16,000.00 6,000.00 2,000.00 1,400.00	13.1% 9.8% 11.2% 7.0% 6.0% 18.3%
Total PERSONNEL	33,118.98 275,400.		12.0%
Total PERMANENT HARD ROAD EXPENDITURE	37,061.70	1,079,025.00	3.4%
ROAD & BRIDGE-IMRF-EXPENDITURE PERSONNEL 8463 · RETIREMENT CONTRIBUTION	2,659.85	50,000.00	5.3%
Total PERSONNEL	2,659.85	50,000.00	5.3%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	2,659.85	50,000.00	5.3%
ROAD & BRIDGE-INS-EXPENDITURE CONTRACT SERVICE 7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	51,000.00	39.7%
Total CONTRACT SERVICE	20,258.00	51,000.00	39.7%
PERSONNEL 7453 · UNEMPLOYMENT INSURANCE	3.10	7,900.00	0.0%
Total PERSONNEL	3.10	7,900.00	0.0%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,261.10	58,900.00	34.4%
ROAD & BRIDGE FUND EXPENDITURES ADMINISTRATION CAPITAL OUTLAY 6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES 6651 · OFFICE SUPPLIES	9.99	1,000.00	1.0%
Total COMMODITIES	9.99	1,000.00	1.0%

Actual vs Budget Year to Date April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
CONTRACTED SERVICES 6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	14,000.00	0.0%
6533 · LEGAL SERVICE	0.00	34,000.00	0.0%
6551 · POSTAGE	0.00	500.00	0.0%
6552 · TELEPHONE	594.44	5,000.00	11.9%
6553 · PUBLISHING	0.00	1,500.00	0.0%
6554 · PRINTINING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	2,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	594.44	59,600.00	1.0%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	10,100.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
Total OTHER EXPENDITURES	0.00	18,100.00	0.0%
PERSONNEL 6421 · SALARIES	4,670.00	30,000.00	15.6%
Total PERSONNEL	4,670.00	30,000.00	15.6%
Total ADMINISTRATION	5,274.43	113,700.00	4.6%
	0,2		
MAINTENANCE			
CAPITAL OUTLAY	0.00	400 000 00	0.00/
6820 · CAPITAL ASSET OUTLAY	0.00 0.00	120,000.00 273,000.00	0.0% 0.0%
6833 · OTHER IMPROVEMENTS			0.0%
Total CAPITAL OUTLAY	0.00	393,000.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	488.99	15,000.00	3.3%
6112 · MAINTENANCE SUPPLY - EQUIPM	287.34	15,000.00	1.9%
6113 · MAINTENANCE SUPPLY - VEHICL	67.94	20,000.00	0.3%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE 6122 · OPERATING SUPPLIES	0.00	5,000.00 4,000.00	0.0% 7.4%
6122 · OPERATING SUPPLIES	294.58 12.98	6,000.00	0.2%
Total COMMODITIES	1,151.83	65,200.00	1.8%
	1,151.05	65,200.00	1.070
CONTRACT SERVICES 6311 · MAINTENANCE SERVICE - BUILDI	0.00	15,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP	0.00	40,000.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC	96.50	70,000.00	0.1%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	9,000.00	0.0%
6371 · UTILITIES	390.45	9,000.00	4.3%
6373 · GARBAGE DISPOSAL	330.75	6,000.00	5.5%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	817.70	184,600.00	0.4%

Grafton Township RB

Actual vs Budget Year to Date April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
OTHER EXPENDITURES 6919 · MISCELLANEOUS	0.00	5,000.00	0.0%
Total OTHER EXPENDITURES	0.00	5,000.00 0.0%	
PERSONNEL 6221 · SALARIES	0.00 10,500.00		0.0%
Total PERSONNEL	0.00	10,500.00	0.0%
Total MAINTENANCE	1,969.53	658,300.00	0.3%
Total ROAD & BRIDGE FUND EXPENDITURES	7,243.96	772,000.00	0.9%
6391 · R&B - CONTINGENCIES 9917 · PHR - CONTINGENCIES	0.00 0.00	38,000.00 51,000.00	0.0% 0.0%
Total Expense	67,226.61	2,048,925.00	3.3%
Net Ordinary Income	-9,721.89	-1,383,748.00	0.7%
Net Income	-9,721.89	-1,383,748.00	0.7%

Grafton Township RB Reconciliation Summary 103 · R&B General Amer. Comm., Period Ending 05/31/2020

	May 31, 20	
Beginning Balance Cleared Transactions	1,380,464.68	
Checks and Payments - 19 items	-38,958.30	
Deposits and Credits - 12 items	46,191.85	
Total Cleared Transactions	7,233.55	
Cleared Balance	1,387,698.23	
Uncleared Transactions Checks and Payments - 7 items	-6,399.97	
Total Uncleared Transactions	-6,399.97	
Register Balance as of 05/31/2020	1,381,298.26	
New Transactions Checks and Payments - 1 item	-2,059.16	
Total New Transactions	-2,059.16	
Ending Balance	1,379,239.10	

NEW BUSINESS

RESOLUTION 20160919

SETTING COMPENSATION FOR TOWNSHIP OFFICIALS FOR THE FOUR YEAR TERM BEGINNING MAY 15, 2017 GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS

WHEREAS, according to 60 ILCS 1/65-20, the compensation of township officers shall be set by the township board at least 180 days before the beginning of the terms of office.

WHEREAS, according to 60 ILCS 1/65-20, the compensation of the road district treasurer shall be fixed by the township board and shall be not less than \$100 or more than \$1,000 per year.

WHEREAS, according to 605 ILCS 5/6-207, the compensation of the highway commissioner shall be fixed by the township board at an annual salary of not less than \$3,000 to be paid in equal monthly installments, or a per diem amount for each day he or she is necessarily employed in the discharge of official duties.

WHEREAS, according to 35 ILCS 200/2-70, the compensation of township assessor and collector shall be set by the township board at the same time the board sets the compensation of its township supervisor.

NOW, THEREFORE, BE IT ORDAINED BY Board of Trustees of Grafton Township that the compensation of the township officials for the four year term beginning May 15, 2017 and ending May 17, 2021 (January 1, 2018 – January 1, 2022 for assessors and collectors) shall be as follows:

SECTION 1: The salaries for township officials shall be as follows:

Supervisor's Salary: Effective for each of the following years:

May 15, 2017 – May 21, 2018 <u>\$ 42,500</u> May 21, 2018 – May 20, 2019 <u>\$ 42,500</u>

May 20, 2019 - May 19, 2020 \$\frac{42,500}{2,500} \quad \text{May 19, 2020 - May 17, 2021 \$\frac{42,500}{2,500}}

Road District Treasurer: \$1,000 Annually

Township Clerk: Effective for each of the following years:

May 15, 2017 – May 21, 2018 <u>\$ 10,000</u> May 21, 2018 – May 20, 2019 <u>\$ 10,000</u>

May 20, 2019 - May 19, 2020 \$\frac{10,000}{}\$ May 19, 2020 - May 17, 2021 \$\frac{10,000}{}\$

Trustees: Effective for each of the following years:

May 15, 2017 - May 21, 2018 \$ 125.00

May 21, 2018 - May 20, 2019 \$ 125.00

May 20, 2019 – May 19, 2020 <u>\$ 125.00</u>

May 19, 2020 - May 17, 2021 \$ 125.00

Assessor: Effective for each of the following years:

January 1, 2018 - December 31, 2021

2018 \$ 30,000

2019 \$ 30,000

2020 \$ 30,000

2021 \$ 30,000

Highway Commissioner: Effective for each of the following years:

May 15, 2017 – May 21, 2018 <u>\$ 62,500</u>

May 21, 2018 - May 20, 2019 \$ 62,500

May 20, 2019 – May 19, 2020 <u>\$ 62,500</u>

May 19, 2020 – May 17, 2021 <u>\$ 62,500</u>

SECTION 2: The following offices in addition to the compensation outlined in Section 1, will receive the following benefits:

Highway Commissioner:

Benefits include: Health, Life, Dental, and Vision Insurance. IMRF.

25% of the Road Commissioner's salary (\$15,625) to be paid by the Road District on November 1st of each of the next 4 years.

Assessor:

IMRF

Supervisor:

IMRF

Clerk:

No Benefits.

Trustees:

No Benefits

PASSED THIS	19th day o	of September	_, 2016 by the Board of Trustees of
Grafton	Township, _	McHenry	County, Illinois.

SEAL

James A. Kearns

Grafton Township Supervisor

Kathryn Hurley

Grafton Township Clerk

Tom Poznanski

Grafton Township Highway Commissioner



SUPERVISOR'S REPORT

System Activity Report [5/1/2020 - 5/31/2020] Report Date: 6/1/2020

ssistance	
Grants (New Clients):	0
Grants (Previous Clients):	0
In-Process:	0
Denials :	0
Sanctions:	1
Terminations :	0
	1 \$0.00
ssistance - Medical	
Referrals :	0
Disbursements:	0
	0 \$0.00
ssistance - Work Program Assignments	
Job Training :	0
Workfare:	0
	0
cy Assistance	
Grants :	0
In-Process:	0
Denials :	0
	0 \$0.00

Grand Totals: