NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Graton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, July 20, 2020

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, July 20, 2020 @ 7:30 p.m. Due to the Corona Virus, this meeting will be held as VIRTUAL MEEETING AND VIA PHONE CONFERENCE. (Download Required-Cisco WebEx Meeting App). Go to our website, *Graftontownship.us* for download and further instructions.

- 1. Call to Order
- 2. Roll Call
- 3. Pledge of Allegiance
- 4. Approval of Agenda
- 5. Regular Business
 - A. Approval of Minutes Town Fund/Road District Budget & Appropriation Hearing
 - B. Approval of Minutes Township Regular Board Meeting, June 15, 2020
 - C. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - D. Audit and payment of unpaid bills/Warrant check detail for Road District
- 6. Public Comment
- 7. Board Members Response to Public comment
- 8. Old Business
 - A. Discussion and possible action regarding elected official's compensation for 2021-2025 term
- 9. New Business
 - A. Discussion and possible action regarding Township Audit
 - B. Discussion and possible action regarding driveway culvert permits.
- 10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
- 11. Discussion and potential action of items as discussed during Executive Session
- 12. Committee and Officer Reports

Supervisor

Trustee

Facilities Update Committee

Assessor

Road District

Clerk

13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson July 16, 2020

DRAFT MINUTES

Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 15, 2020

The Grafton Township Public Hearings, Town Fund and Road District Budget and Appropriation, for the fiscal year April 1, 2019 – March 31, 2020 were held on Monday, June 15, 2020. Due to the Corona Virus Pandemic, this meeting was held as a VIRTUAL MEETING AND VIA PHONE CONFERENCE.

- 1. The Grafton Township Budget and Appropriation Public Hearing for Town Fund was called to order at 7:00 p.m.
- 2. Pledge of Allegiance was said.
- 3. Roll Call for the Town Fund Budget Hearing Board Present: Supervisor Ruth, Trustees Cratty, Cooper, and Ziller, Assessor Zielinski, Road Commissioner Poznanski, Attorney Gottemoller, Clerk Watson. Trustee Welch was absent. These minutes were recorded via web software.
- 4. Approval of Agenda. A motion was made by Trustee Cooper, 2nd by Trustee Cratty to approve the agenda. Roll call vote taken; all ayes noted, motion carried.
- 5. Town Fund Public Hearing
 - a. Public Comment None
 - b. A motion was made by Trustee Ziller, 2nd by Supervisor Ruth, to approve as presented the Grafton Township Budget and Appropriation Ordinance for the fiscal year beginning April 1, 2020 and ending March 31, 2021. Roll Call vote taken, all ayes noted, motion approved.
 - c. A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to close the Town Fund Budget and Appropriation Ordinance Hearing. Voice vote taken, all ayes noted, motion carried. Hearing closed at 7:04 p.m.
- 6. ROAD DISTRICT PUBLIC HEARTING was called to order @ 7:05 p.m.
 - a. Roll Call for the Road District Board Present: Supervisor Ruth, Trustees Cratty, Cooper, Welch and Ziller, Assessor Zielinski, Road Commissioner Poznanski, Attorney Gottemoller, Clerk Watson. These minutes were recorded via web software.
 - b. Public Comment None
 - c. Discussion and Possible Action: A motion was made by Supervisor Ruth, 2nd by Trustee Welch to approve as presented the Road District Budget and Appropriation Ordinance for the fiscal year April 1, 2020 March 31, 2021. Roll call vote taken, all ayes noted, motion carried.
 - d. A motion was made by Trustee Cooper, 2nd by Trustee Ziller to close the Budget Hearing for the Road District and adjourn the Hearing. Voice vote taken, all ayes noted, motion carried. Public Hearing was adjourned @ 7:08 p.m.

Respectfully submitted, Kathleen M. Watson, Grafton Township Clerk Grafton Township Public Hearing on Budget and Appropriation Ordinance, June 15, 2020

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 15, 2020

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, June 15, 2020 was held. Due to the Corona Virus Pandemic, this meeting was held as a virtual meeting via phone/computer conference.

- 1. Call to Order -7:30 p.m.
- 2. Roll Call Voice Acknowledgement– Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Welch and Ziller; Assessor Zielinski, Road Commissioner Poznanski, Attorney Gottemoller, and Clerk Watson. This meeting was recorded via web software.
- 3. Pledge of Allegiance was said.
- 4. A motion was made by Trustee Ziller, 2nd by Cooper to Approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.
- 5. Regular Business
 - A. Approval of Minutes

A motion was made by Trustee Cooper, 2nd by Trustee Welch to approve as presented the minutes of Grafton Township Regular Board Meeting, dated May 18, 2020. Roll call vote taken, all ayes noted, motion carried.

- B. Audit and payment of unpaid bills/warrant check detail for Town Fund A motion was made by Trustee Welch, 2nd by Trustee Cooper, to approved the Audit and payment of unpaid bill/Warrant check detail for the Town Fund. Roll call vote taken, all ayes noted, motion carried.
- C. Audit and payment of unpaid bills/warrant check detail Road District
 A motion was made by Trustee Cratty, 2nd by Supervisor Ruth to approve the audit and
 payment of unpaid bills/warrant check detail Road District. Roll call vote taken, all ayes
 noted, motion carried.

Signatures for the Warrant Check Details for both the Town Fund and Road District were signed by each Trustee, and forwarded to the Clerk. They are attached as a permanent record of these minutes.

6. **Public Comment** - Resident John Mueller asked the Grafton Board to have Township 2019 Assessment Books audited by an outside source. He also had comments regarding property index numbers, square footages not being provided.

7. Board Response to Public Comment

- A. Assessor Zielinski responded that he will await the PAC ruling before committing to preparing new reports for resident requested reports.
- B. Further Board discussion ensued regarding the following:
 - 1. Possible Annual Meeting or Special Meeting for voter approval for outside auditing of Assessor's books;
 - 2. Board asking Assessor Zielinski to provide Resident with the requested information; and
 - 3. Several discussions regarding the "aggravation" the Assessor has caused every member of the Board and public taxpayers.

8. Old Business - NONE

9. New Business -

Discussion and possible action regarding elected official's compensation for 2021-2025. Supervisor Ruth will provide the TOA spreadsheet via email to Trustees when it becomes available providing state wide salaries for all elected officials.

10. Executive Session: - None

11. Discussion and potential actions of items as discussed during Executive Session-None

12. Committee and Officer Reports

SUPERVISOR REPORT

a. Would like to open the offices under Phase 4 within the guidelines set by the State of Illinois and Department of Health allow.

TRUSTEE REPORT

Trustee Cratty noted that budgets may look different with COVID and the Pandemic forcing a new normal for all noting that we will have to "take a hard look at the numbers" going forward.

ROAD DISTRICT:

Road Commissioner Poznanski noted that the area is receiving more rain, thus more culvert/ditch problems. He is working with the County Planning and Development on this issue.

ASSESSOR -None

CLERK- None

13. ADJOURMENT

Being no further business, a motion was made by Trustee Cooper, 2nd by Trustee Cratty to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:10 p.m

Respectfully submitted, Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

3:22 PM 06/29/20 Cash Basis

GRAFTON TOWNSHIP TF Warrant Detail Report

June 17 - 30, 2020

	Date	Num	Name	Memo	Paid Amount	
	101 · CHECKING	-American	Community	7		
	06/24/2020	24577	BLUECROSS BLUESHIELD	PO 3603 20902	-4,226.68	
	06/24/2020	24578	ComCast	PO 3604 20901	-357.84	
	06/24/2020	24579	Humana Health Plan Inc.	PO 3605 20903	-402.77	
	Total 101 · CHECI	KING -Amer	ican Community		-4,987.29	
TO	ΓAL				-4,987.29	

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
A-Able Alarm Servi 07/10/2020	ce, Inc.	PO 3617	1511 · MAINTENANC	516.00
Total A-Able Alarm S	Service, Inc.			516.00
Alarm Detection Sy 07/13/2020	stems	PO 3614	1512 · MAINTENANC	203.73
Total Alarm Detection	n Systems			203.73
Blooming Color 07/13/2020		PO 3606	1652 · OPERATING	277.25
Total Blooming Colo	r			277.25
Cardmember Servi 07/13/2020	ce	PO 20818	1760 · TRAVEL EXP	266.56
Total Cardmember S	Service			266.56
O7/13/2020 07/13/2020	E SUPPLY	PO 20905 PO 3592	1851 · OFFICE SUP 1651 · OFFICE SUP	686.31 411.25
Total CARDUNAL O	FFICE SUP	PLY		1,097.56
COM ED 07/13/2020		PO 3610	1571 · UTILITIES	239.67
Total COM ED				239.67
Entre Computer So 07/13/2020	lution	PO 3615	1512 MAINTENANC	135.00
Total Entre Compute	er Solution			135.00
Gottemoller & Asso 07/13/2020	ociates	PO 3609	1533 · LEGAL SERVI	154.00
Total Gottemoller &	Associates			154.00
HINCKLEY SPRING 07/13/2020	S WATER	CO PO 3612	1651 · OFFICE SUP	14.31
Total HINCKLEY SP	RINGS WA	TER CO		14.31
Illinois Property As 07/13/2020	sessment l	nst. PO 20817	1761 · TRAINING	360.00
Total Illinois Property	y Assessme	nt Inst.		360.00
Leading IT 07/13/2020		PO 3613	1512 · MAINTENANC	424.00
Total Leading IT				424.00
MDC Environmenta 07/13/2020	l Services,	Inc. PO 3616	1511 · MAINTENANC	54.61
Total MDC Environm	nental Servic	ces, Inc.		54.61
PetroChoice LLC 07/13/2020		PO 20904	1760 · TRAVEL EXP	21.31
Total PetroChoice Ll	_C			21.31
Starkey Laboratorie 07/13/2020	es, Inc.	PO 3611	970 MISCELLANEO	54.99
Total Starkey Labora	atories, Inc.			54.99
TAL				3,818.99

GRAFTON TOWNSHIP Year to date actual vs budget April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
Ordinary Income/Expense			
Income CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	0.00	0.00	0.0%
1010 · REPLACEMENT TAXES 1020 · INTEREST INCOME	13,822.49 457.35	20,000.00 7,500.00	69.1% 6.1%
1040 · IGA ROAD COM SALARY	0.00	15,625.00	0.0%
1055 · MISCELLANEOUS INCOME	520.00	500.00	104.0%
Total CORPORATE FUND REVENUE	14,799.84	43,625.00	33.9%
CORPORATE INSURANCE FUND REV 2000 · PROPERTY TAXES	8,518.35	18,000.00	47.3%
Total CORPORATE INSURANCE FUND REV	8,518.35	18,000.00	47.3%
GENERAL ASSISTANCE FUND REVENUE 5000 · PROPERTY TAXES 5020 · INTEREST INCOME	15,613.20 19.69	33,000.00 400.00	47.3% 4.9%
Total GENERAL ASSISTANCE FUND REVENUE	15,632.89	33,400.00	46.8%
Total Income	38,951.08	95,025.00	41.0%
Gross Profit	38,951.08	95,025.00	41.0%
Expense GENERAL ASSISTANCE FUND ADMINISTRATION CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	2,000.00	0.0%
5534 · ACCOUNTING SERVICES	25.00	3,000.00	0.8%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE 5554 · PRINTING	0.00 0.00	1,000.00 1,000.00	0.0% 0.0%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	25.00	9,750.00	0.3%
OPERATING EXPENSES		-12.12	
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
Total OPERATING EXPENSES	0.00	1,500.00	0.0%
PERSONNEL	2.752.60	5 000 00	75 40/
5421 · SALARIES 5451 · HEALTH INSURANCE	3,753.60 0.00	5,000.00 7,500.00	75.1% 0.0%
Total PERSONNEL	3,753.60	12,500.00	30.0%
Total ADMINISTRATION	3,778.60	23,750.00	15.9%
HOME RELIEF COMMODITIES	0.00	4 000 00	0.00/
5781 · FOOD 5782 · PERSONAL INCIDENTALS	0.00 0.00	1,000.00 1,000.00	0.0% 0.0%
5783 · HOUSEHOLD INCIDENTIALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastastrophic Deduction		7,905.30	0.0%
Total COMMODITIES	0.00	13,905.30	0.0%

GRAFTON TOWNSHIP Year to date actual vs budget April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
CONTRACTUAL SERVICES 5805 · TRANSPORTATION ASSISTANCE 5885 · OTHER MEDICAL SERVICE INSURANCE 5887 · SHELTER 5888 · UTILITY PAYMENTS	0.00 2,650.00 1,150.00 0.00	2,500.00 7,000.00 35,000.00 30,665.70	0.0% 37.9% 3.3% 0.0%
Total CONTRACTUAL SERVICES	3,800.00	75,165.70	5.1%
Total HOME RELIEF	3,800.00	89,071.00	4.3%
Total GENERAL ASSISTANCE FUND	7,578.60	112,821.00	6.7%
TOWN FUND EXPENDITURES ADMINISTRATION CAPITAL OUTLAY 1831 · CAPITAL IMPROVEMENT RESERVE 1835 · CAPITAL EQUIPMENT RESERVE	0.00 0.00	250,000.00 148,863.00	0.0% 0.0%
Total CAPITAL OUTLAY	0.00	398,863.00	0.0%
COMMODITIES 1651 · OFFICE SUPPLIES 1652 · OPERATING SUPPLIES	12.93 0.00	5,000.00 3,000.00	0.3% 0.0%
Total COMMODITIES	12.93	8,000.00	0.2%
CONTRACTUAL SERVICES 1511 · MAINTENANCE SERVICE-BUILDING 1512 · MAINTENANCE SERVICE - EQUIPMENT 1531 · ACCOUNTING SERVICES 1533 · LEGAL SERVICE 1551 · POSTAGE 1552 · TELEPHONE 1553 · PUBLISHING 1554 · PRINTING 1561 · DUES 1562 · TRAVEL EXPENSES 1563 · TRAINING 1565 · CLERK 1571 · UTILITIES 1572 · FUEL 1573 · OTHER PROFESSIONAL SERVICES 1574 · ANNUAL MEETING 1575 · ROOM RENTAL	1,245.26 4,105.24 566.00 140.00 0.00 538.30 230.66 0.00 65.00 0.00 0.00 962.14 0.00 0.00 0.00 0.00	250,000.00 75,000.00 20,000.00 165,000.00 2,000.00 5,000.00 3,000.00 5,000.00 5,000.00 5,000.00 10,000.00 2,000.00 2,000.00 5,000.00 2,000.00 2,000.00 2,000.00 2,000.00	0.5% 5.5% 2.8% 0.1% 0.0% 10.8% 11.5% 0.0% 1.3% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0
Total CONTRACTUAL SERVICES	7,852.60	606,000.00	1.3%
OTHER EXPENDITURES 1905 · MISCELLANEOUS EXPENSE 1911 · CONTINGENCIES	5.02 0.00	50,000.00 60,000.00	0.0% 0.0%
Total OTHER EXPENDITURES	5.02	110,000.00	0.0%
PERSONNEL 1420 · OFFICE STAFF HOURLY 1421 · ELECTED OFFICIALS SALARIES 1451 · HEALTH INSURANCE	18,432.00 49,423.17 7,850.29	85,000.00 165,000.00 60,000.00	21.7% 30.0% 13.1%
Total PERSONNEL	75,705.46	310,000.00	24.4%

GRAFTON TOWNSHIP

Year to date actual vs budget April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	6,412.40	25,000.00	25.6%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00 2,000.00	0.0% 0.0%
960 · TELEPHONE 967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	1,890.00	15,000.00	12.6%
Total SENIOR SERVICES	8,302.40	85,000.00	9.8%
Total ADMINISTRATION	91,878.41	1,517,863.00	6.1%
ASSESSOR			
CAPITAL OUTLAY 1854 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	497.27	3,000.00	16.6%
Total COMMODITIES	497.27	3,000.00	16.6%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	46.90	4,200.00	1.1%
1752 · TELEPHONE	538.30	2,400.00	22.4%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	10,410.31	11,000.00	94.6%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00 0.00	500.00 1,000.00	0.0% 0.0%
1759 · DUES 1760 · TRAVEL EXPENSE	29.59	2,500.00	1.2%
1761 · TRAINING	0.00	2,600.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	11,025.10	25,350.00	43.5%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	191.20	1,500.00	12.7%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	191.20	2,000.00	9.6%
PERSONNEL			
1240 · SALARIES	56,470.61	225,260.00	25.1%
1241 · IMRF	5,206.52	19,268.00	27.0%
1242 · FICA/MEDICARE/TAXES	2,396.66	17,232.00	13.9%
1243 · HEALTH INSURANCE	8,325.93	52,080.00	16.0%
Total PERSONNEL	72,399.72	313,840.00	23.1%
Total ASSESSOR	84,113.29	344,190.00	24.4%
Total TOWN FUND EXPENDITURES	175,991.70	1,862,053.00	9.5%
TOWN IMRF FUND EXPENDITURES 3262 · RETIREMENT CONTRIBUTION	3,629.38	28,000.00	13.0%
Total TOWN IMRF FUND EXPENDITURES	3,629.38	28,000.00	13.0%

GRAFTON TOWNSHIP Year to date actual vs budget April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
TOWN INSURANCE FUND EXPENDITURE CONTRACTED SERVICES 2593 · RISK MANAGEMENT CONTRIBUTION	14,078.00	25,000.00	56.3%
Total CONTRACTED SERVICES	14,078.00	25,000.00	56.3%
PERSONNEL 2453 · UNEMPLOYMENT INSURANCE	54.16	10,000.00	0.5%
Total PERSONNEL	54.16	10,000.00	0.5%
Total TOWN INSURANCE FUND EXPENDITURE	14,132.16	35,000.00	40.4%
TOWN SOCIAL SECURTY EXPENDITURE 3761 · SOCIAL SECURITY CONTRIBUTION 3762 · MEDICARE CONTRIBUTION	3,511.04 1,491.17	25,000.00 10,000.00	14.0% 14.9%
Total TOWN SOCIAL SECURTY EXPENDITURE	5,002.21	35,000.00	14.3%
Total Expense	206,334.05	2,072,874.00	10.0%
Net Ordinary Income	-167,382.97	-1,977,849.00	8.5%
Net Income	-167,382.97	-1,977,849.00	8.5%

1:25 PM 07/02/20

GRAFTON TOWNSHIP

Reconciliation Summary
151 · General Assistance - Amer Com, Period Ending 06/30/2020

	Jun 30, 20	
Beginning Balance Cleared Transactions Deposits and Credits - 3 items	13,464.91	77,913.57
Total Cleared Transactions	13,464.91	
Cleared Balance		91,378.48
Uncleared Transactions Checks and Payments - 2 items	-300.00	
Total Uncleared Transactions	-300.00	
Register Balance as of 06/30/2020		91,078.48
Ending Balance		91,078.48

9:23 AM 07/01/20

GRAFTON TOWNSHIP

Reconciliation Summary
101 · CHECKING -American Community, Period Ending 06/30/2020

	Jun 30, 20
Beginning Balance Cleared Transactions	1,812,797.91
Checks and Payments - 32 items Deposits and Credits - 25 items	-60,422.41 7,488.67
Total Cleared Transactions	-52,933.74
Cleared Balance	1,759,864.17
Uncleared Transactions Checks and Payments - 5 items	-9,106.63
Total Uncleared Transactions	-9,106.63
Register Balance as of 06/30/2020	1,750,757.54
New Transactions Checks and Payments - 3 items	-20,750.67
Total New Transactions	-20,750.67
Ending Balance	1,730,006.87

ROAD DISTRICT FUND FINANCIALS

3:24 PM 06/29/20 Cash Basis

Grafton Township RB WARRANT DETAIL REPORT

June 17 - 30, 2020

Date	Num	Name	Memo	Paid Amount
103 · R&B Gene	ral Amer. (Comm.		
06/22/2020	6174	BLUECROSS BLUESHIELD OF ILL	PO 12896	-2,934.16
06/22/2020	6175	Comcast	PO 12895	-178.92
06/22/2020	6176	Humana Health Plan Inc.	PO 12897	-244.80
06/22/2020	6177	Verizon Wireless	PO 12894	-117.54
06/22/2020	6178	NICOR GAS	PO 12898	-43.10
Total 103 · R&B	General An	ner. Comm.		-3,518.52
TOTAL				-3,518.52

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
Airgas USA, LLC 06/12/2020 06/22/2020	9102107638 9102370780	PO 12903 PO 12907	9652 · OPERATING SUPPLIES 9652 · OPERATING SUPPLIES	41.81 83.76
Total Airgas USA, LLC				125.57
Blooming Color 06/18/2020	265217	PO 12916	6651 · OFFICE SUPPLIES	326.80
Total Blooming Color				326.80
C & L Rentals, Sales & S 06/30/2020	ervice Inc. 104704	PO 12909	9594 · RENTALS	153.72
Total C & L Rentals, Sales	& Service Inc.			153.72
Cardmember Service 06/15/2020 06/22/2020	Red wing F&F	PO 12901 PO 12904	9472 · UNIFORMS 6122 · OPERATING SUPPLIES	189.63 40.93
Total Cardmember Service	е			230.56
CARGILL, INCORPORAT 06/11/2020	ED 2905475825	PO 12899	9656 · SALT, CALCIUM, ICE CONTROL	9,587.05
Total CARGILL, INCORPO	DRATED			9,587.05
COM ED 07/02/2020	•	PO 12914	6371 · UTILITIES	100.11
Total COM ED				100.11
COM ED STREET LIGHT 06/23/2020	s	PO 12906	9519 · STREET LIGHTS	363.03
Total COM ED STREET L	IGHTS			363.03
GESKE AND SONS, INC. 06/08/2020	54544	PO 12902	9614 · MAINTENANCE SUPPLIES - RO	194.31
Total GESKE AND SONS	, INC.			194.31
HINCKLEY SPRINGS WA 06/14/2020 07/12/2020	ATER CO 10164181061420 10164181071220	PO 12971 PO 12919	6122 · OPERATING SUPPLIES 6122 · OPERATING SUPPLIES	13.99 38.71
Total HINCKLEY SPRING	S WATER CO		_	52.70
ILLOWA CULVERT AND 07/08/2020	SUPPLY 34172	PO 12918	9614 · MAINTENANCE SUPPLIES - RO	855.00
Total ILLOWA CULVERT	AND SUPPLY			855.00
MARTIN IMPLEMENT SA 06/15/2020	LES INC a76499	PO12900	6112 · MAINTENANCE SUPPLY - EQUI	243.17
Total MARTIN IMPLEMEN	IT SALES INC			243.17
MDC Environmental Ser 07/01/2020	vices Inc. 19830302	PO 12913	6373 · GARBAGE DISPOSAL	163.84
Total MDC Environmental	Services Inc.			163.84
PetroChoice LLC 06/30/2020		PO 12912	9655 · AUTO FUEL & OIL	1,143.10
Total PetroChoice LLC			_	1,143.10
Ralph Helm Inc. 07/02/2020	115129	PO 12911	6112 · MAINTENANCE SUPPLY - EQUI	3.66
Total Ralph Helm Inc.				3.66

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
Rush Truck Centers 06/23/2020	of Illinois, Inc. 3019771400	PO 12905	6113 · MAINTENANCE SUPPLY - VEHIC	171.80
Total Rush Truck Cent	ters of Illinois, Inc.		_	171.80
ULine 06/22/2020	121255941	PO 12908	6122 · OPERATING SUPPLIES	78.04
Total ULine				78.04
Vermeer - Illinois 07/07/2020	pf1376	PO 12915	6112 · MAINTENANCE SUPPLY - EQUI	179.78
Total Vermeer - Illinois	S			179.78
ZIEGLER'S ACE HAR 07/01/2020	RDWARE 82800/b	PO 129140	6112 · MAINTENANCE SUPPLY - EQUI	13.09
Total ZIEGLER'S ACE	HARDWARE			13.09
TAL				13,985.33

-	& BRIDGE WARRANT LIST - JUNE 2020	"				DUE DATE
<u>FUND</u>	VENDOR	<u>PO#</u>	O O 5000 Tt			DUE DATE
6110	ACE	12910	Snap Spring - 5220 Tractor, Toggle Switch - Heat Gun	¢	13.09	7/31/2020
6112 9652	AIRGAS USA, LLC	12910		\$ \$	41.81	7/12/2020
9652	AIRGAS USA, LLC AIRGAS USA, LLC	12903	Oxygen tank filled Argon Tank Filled	э \$	83.76	7/12/2020
6651	BLOOMING COLOR	12907	Purchase Orders - 1,000	φ \$	326.80	7/18/2020
9594	C&L RENTALS, SALES, & SERVICE INC.	12910	Rented 18" Asphalt Saw & Blade	\$	153.72	7/30/2020
9472	CARDMEMBER SERVICE / VISA (RED WING)	12909	Work Boots - Brian	\$	189.63	8/3/2020
9412	CARDINENIBER SERVICE / VISA (RED WING)	12901	Paper Towels & Cups, Welding	φ	109.03	0/3/2020
6122	CARDMEMBER SERVICE / VISA (F&F)	12904	Rod, Black Silicone	\$	40.93	8/3/2020
9656	CARGILL, INCORPORATED	12899	Road salt - 125.93 tons	\$	9,587.05	7/11/2020
6371	COM ED	12033	1\0dd 3dit = 120.00 tons	\$	100.11	8/20/2020
9519	COM ED - STREET LIGHTS	12906		\$	363.03	8/24/2020
9614	GESKE & SONS, INC	12902	Blacktop - Georgine St. Patch	\$	194.31	7/8/2020
6122	HINCKLEY SPRINGS	12917	Water	\$	13.99	7/6/2020
6122	HINCKLEY SPRINGS	12919	Water	\$	38.71	8/3/2020
9614	ILLOWA CULVERT AND SUPPLY	12918	Culverts-Adamson Rd, Hillcrest Ave	\$	855.00	8/7/2020
6112	MARTIN IMPLEMENT SALES, INC.	12900	4 Skid plates - Batwing Mower	\$	243.17	7/15/2020
6373	MDC ENVIRONMENTAL SERVICES INC	12913	Garbage service	\$	163.84	7/20/2020
9655	PETROCHOICE LLC	12912	Fuel	\$	1,143.10	7/30/2020
6112	RALPH HELM INC.	12911	Filter Cover - Weed Trimmer	\$	3.66	7/31/2020
6113	RUSH TRUCK CENTERS OF IL, INC.	12905	2 Trans Lines - #3	\$	171.80	7/23/2020
6122	ULINE	12908	Black Latex Gloves	\$	78.04	7/22/2020
6112	VERMEER ILLINOIS, INC.	12915	Cutter Drum Belt - Chipper	\$	179.78	8/6/2020
				\$	13,985.33	
BILLS F	PAID BEFORE MEETING					
9451	BLUECROSS BLUESHIELD OF IL	12896	Health insurance - July	\$	2,934.16	7/1/2020
6552	COMCAST	12895	Phone & Internet	\$	178.92	7/14/2020
9451	HUMANA DENTAL INSURANCE	12897	Health insurance - July	\$	244.80	7/1/2020
6371	NICOR GAS	12898		\$	43.10	8/7/2020
6552	VERIZON WIRELESS	12894	Cell phone service	\$	117.54	6/30/2020
				\$	3,518.52	
			Total	\$	17,503.85	

Road Commissioner:

Jon Popensol

Grafton Township RB

Actual vs Budget Year to Date

	Apr '20 - Mar 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	227,552.31	474,690.00	47.9%
9020 · INTEREST INCOME	227.27	5,450.00	4.2%
9040 · INTERGOVERNMENTAL AGREEMENT 9050 · MISCELLANEOUS INCOME	1,400.00 767.57	100.00 10.00	1,400.0% 7,675.7%
9060 · PERMITS & BONDS	592.00	2,000.00	29.6%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	230,539.15	482,255.00	47.8%
DOAD & DDIDGE FUND DEVENUES			
ROAD & BRIDGE FUND REVENUES 6000 · PROPERTY TAXES - ROAD & BRIDGE	55,484.98	223,425.00	24.8%
6002 · MUNICIPAL SHARE	0.00	-107,681.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	23,506.29	40,000.00	58.8%
6020 · INTEREST INCOME	104.91	1,100.00	9.5%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
6060 · COURT FINES & PERMITS	272.00	800.00	34.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	79,368.18	157,669.00	50.3%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	5,764.24	12,025.00	47.9%
8020 · INTEREST INCOME	7.01	75.00	9.3%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	5,771.25	12,105.00	47.7%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	4,804.82	10,023.00	47.9%
7020 · INTEREST INCOME	10.47	125.00	8.4%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	4,815.29	13,148.00	36.6%
Total Income	320,493.87	665,177.00	48.2%
Expense PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES 9614 · MAINTENANCE SUPPLIES - ROADS	4,097.60	65,000.00	6.3%
9652 · OPERATING SUPPLIES	42.96	8,000.00	0.5%
9655 · AUTO FUEL & OIL	739.36	40,000.00	1.8%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	110,000.00	0.0%
Total COMMODITIES	4,879.92	223,000.00	2.2%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	440,000.00	0.0%
9518 · ROAD STRIPING	0.00	28,000.00	0.0%
9519 · STREET LIGHTS	1,088.99	5,000.00	21.8%
9520 · ROAD SIGNS & MATERIALS	381.95	30,000.00	1.3%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
Total CONTRACT SERVICES	1,470.94	553,000.00	0.3%

Grafton Township RB Actual vs Budget Year to Date

	Apr '20 - Mar 21	Budget	% of Budget
OTHER EXPENDITURES 9929 · MISCELLANEOUS 9952 · INTERGOVERNMENTAL AGREEMENT	0.00 0.00	12,000.00 15,625.00	0.0% 0.0%
Total OTHER EXPENDITURES	0.00	27,625.00	0.0%
PERSONNEL 9421 · SALARIES 9451 · HEALTH/LIFE INSURANCE 9461 · SOCIAL SECURITY CONTRIBUTION 9462 · MEDICARE CONTRIBUTION 9472 · UNIFORMS 9475 · PAYROLL EXPENSE	38,632.43 9,536.88 2,858.48 668.52 119.98 354.00	185,000.00 65,000.00 16,000.00 6,000.00 2,000.00 1,400.00	20.9% 14.7% 17.9% 11.1% 6.0% 25.3%
Total PERSONNEL	52,170.29	275,400.00	18.9%
Total PERMANENT HARD ROAD EXPENDITURE	58,521.15	1,079,025.00	5.4%
ROAD & BRIDGE-IMRF-EXPENDITURE PERSONNEL 8463 · RETIREMENT CONTRIBUTION	4,250.87	50,000.00	8.5%
Total PERSONNEL	4,250.87	50,000.00	8.5%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	4,250.87	50,000.00	8.5%
ROAD & BRIDGE-INS-EXPENDITURE CONTRACT SERVICE 7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	51,000.00	39.7%
Total CONTRACT SERVICE	20,258.00	51,000.00	39.7%
PERSONNEL 7453 · UNEMPLOYMENT INSURANCE	3.10	7,900.00	0.0%
Total PERSONNEL	3.10	7,900.00	0.0%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,261.10	58,900.00	34.4%
ROAD & BRIDGE FUND EXPENDITURES ADMINISTRATION CAPITAL OUTLAY 6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES 6651 · OFFICE SUPPLIES	9.99	1,000.00	1.0%
Total COMMODITIES	9.99	1,000.00	1.0%

Grafton Township RB Actual vs Budget Year to Date

	Apr '20 - Mar 21	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	14,000.00	0.0%
6533 · LEGAL SERVICE	0.00	34,000.00	0.0%
6551 · POSTAGE	0.00	500.00	0.0%
6552 · TELEPHONE	890.90	5,000.00	17.8%
6553 · PUBLISHING	66.42	1,500.00	4.4%
6554 · PRINTINING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS 6562 · TRAVEL & MEETING EXPENSE	0.00 0.00	400.00 2,000.00	0.0% 0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
1000 EDOGATION & TRAINING		1,000.00	
Total CONTRACTED SERVICES	957.32	59,600.00	1.6%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	10,100.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
Total OTHER EXPENDITURES	0.00	18,100.00	0.0%
PERSONNEL			
6421 · SALARIES	7,472.00	30,000.00	24.9%
Total PERSONNEL	7,472.00	30,000.00	24.9%
Total ADMINISTRATION	8,439.31	113,700.00	7.4%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	120,000.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	273,000.00	0.0%
Total CAPITAL OUTLAY	0.00	393,000.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	488.99	15,000.00	3.3%
6112 · MAINTENANCE SUPPLY - EQUIPM	496.86	15,000.00	3.3%
6113 · MAINTENANCE SUPPLY - VEHICL	67.94	20,000.00	0.3%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES 6123 · SMALL TOOLS	421.28	4,000.00 6,000.00	10.5%
6123 · SMALL TOOLS	117.90	6,000.00	2.0%
Total COMMODITIES	1,592.97	65,200.00	2.4%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI	0.00	15,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP	0.00	40,000.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC	96.50	70,000.00	0.1%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL 6318 · MAINTENANCE SERVICE BRIDGE	0.00	100.00 25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00 0.00	9,000.00	0.0% 0.0%
6371 · UTILITIES	545.30	9,000.00	6.1%
6373 · GARBAGE DISPOSAL	494.35	6,000.00	8.2%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	1,136.15	184,600.00	0.6%

Grafton Township RB Actual vs Budget Year to Date

	Apr '20 - Mar 21	Budget	% of Budget
OTHER EXPENDITURES 6919 · MISCELLANEOUS	0.00	5,000.00	0.0%
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
PERSONNEL 6221 · SALARIES	0.00	10,500.00	0.0%
Total PERSONNEL	0.00	10,500.00	0.0%
Total MAINTENANCE	2,729.12	658,300.00	0.4%
Total ROAD & BRIDGE FUND EXPENDITURES	11,168.43	772,000.00	1.4%
6391 · R&B - CONTINGENCIES 9917 · PHR - CONTINGENCIES	0.00	38,000.00 51,000.00	0.0% 0.0%
Total Expense	94,201.55	2,048,925.00	4.6%
Net Ordinary Income	226,292.32	-1,383,748.00	-16.4%
Net Income	226,292.32	-1,383,748.00	-16.4%

Grafton Township RB

Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 06/30/2020

	Jun 30, 20
Beginning Balance Cleared Transactions	1,387,698.23
Checks and Payments - 26 items Deposits and Credits - 16 items	-22,636.62 256,002.02
Total Cleared Transactions	233,365.40
Cleared Balance	1,621,063.63
Uncleared Transactions Checks and Payments - 4 items	-4,027.17
Total Uncleared Transactions	-4,027.17
Register Balance as of 06/30/2020	1,617,036.46
New Transactions Checks and Payments - 2 items Deposits and Credits - 3 items	-7,836.03 454.00
Total New Transactions	-7,382.03
Ending Balance	1,609,654.43

OLD BUSINESS

RESOLUTION 20160919

SETTING COMPENSATION FOR TOWNSHIP OFFICIALS FOR THE FOUR YEAR TERM BEGINNING MAY 15, 2017 GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS

WHEREAS, according to 60 ILCS 1/65-20, the compensation of township officers shall be set by the township board at least 180 days before the beginning of the terms of office.

WHEREAS, according to 60 ILCS 1/65-20, the compensation of the road district treasurer shall be fixed by the township board and shall be not less than \$100 or more than \$1,000 per year.

WHEREAS, according to 605 ILCS 5/6-207, the compensation of the highway commissioner shall be fixed by the township board at an annual salary of not less than \$3,000 to be paid in equal monthly installments, or a per diem amount for each day he or she is necessarily employed in the discharge of official duties.

WHEREAS, according to 35 ILCS 200/2-70, the compensation of township assessor and collector shall be set by the township board at the same time the board sets the compensation of its township supervisor.

NOW, THEREFORE, BE IT ORDAINED BY Board of Trustees of Grafton Township that the compensation of the township officials for the four year term beginning May 15, 2017 and ending May 17, 2021 (January 1, 2018 - January 1, 2022 for assessors and collectors) shall be as follows:

SECTION 1: The salaries for township officials shall be as follows:

Supervisor's Salary: Effective for each of the following years:

May 15, 2017 – May 21, 2018 <u>\$ 42,500</u>

May 21, 2018 - May 20, 2019 <u>\$ 42,500</u>

May 20, 2019 - May 19, 2020 \$ 42,500

May 19, 2020 – May 17, 2021 \$ 42,500

Road District Treasurer: \$1,000 Annually

Township Clerk: Effective for each of the following years:

May 15, 2017 - May 21, 2018 \$ 10,000

May 21, 2018 – May 20, 2019 \$ 10,000

May 20, 2019 – May 19, 2020 \$ 10,000

May 19, 2020 – May 17, 2021 \$ 10,000

Trustees: Effective for each of the following years:

May 15, 2017 – May 21, 2018 <u>\$ 125.00</u>

May 21, 2018 - May 20, 2019 \$ 125.00

May 20, 2019 – May 19, 2020 <u>\$ 125.00</u>

May 19, 2020 - May 17, 2021 \$ 125.00

Assessor: Effective for each of the following years:

January 1, 2018 - December 31, 2021

2018 \$ 30,000

2019 \$ 30,000

2020 \$ 30,000

2021 \$ 30,000

Highway Commissioner: Effective for each of the following years:

May 15, 2017 – May 21, 2018 <u>\$ 62,500</u>

May 21, 2018 – May 20, 2019 \$ 62,500

May 20, 2019 – May 19, 2020 <u>\$ 62,500</u>

May 19, 2020 – May 17, 2021 <u>\$ 62,500</u>

SECTION 2: The following offices in addition to the compensation outlined in Section 1, will receive the following benefits:

Highway Commissioner:

Benefits include: Health, Life, Dental, and Vision Insurance. IMRF.

25% of the Road Commissioner's salary (\$15,625) to be paid by the Road District on November 1st of each of the next 4 years.

Assessor:

IMRF

Supervisor:

IMRF

Clerk:

No Benefits.

Trustees:

No Benefits

PASSED THIS	19th day o	of <u>September</u>	_, 2016 by the Board of Trustees of
Grafton	Township, _	McHenry	County, Illinois.

SEAL

James A. Kearns

Grafton Township Supervisor

Kathryn Hurley

Grafton Township Clerk

Tom Poznanski

Grafton Township Highway Commissioner

TOWNSHIP	SUPERVISOR	ROAD COMM.	ASSESSOR	CLERK	Trustee	Health Ins	IMRF
2017 - 2021							
Grafton	43,500.00	62,500.00	30,000.00	10,000.00	125.00	Road Com.	Assessor
McHenry Twp.	75,901.60	84,257.73	74,276.11	14,758.00	100.00	Yes All	Yes - All
5/1/2021	45,000.00	45,000.00	45,000.00	10,000.00	100.00		
Nunda	76,142.11	94,566.96	80,184.05	64,852.43		Yes All	Yes - All
Dorr	71,000.00	83.500.00	78,500.00		100.00	Yes All	Yes - All
					20,12	٩	
Algonquin	56,000.00	93,204.08	87,841.16	18,492.88	205.50	Yes Sup & Asses.	
						No for Rd. Comm	
						No for Clerk	
Chemung	16,320.00	66,730.00	53,820.00	6,530.00		Rd. Comm. & Asses.	Rd. Comm. & Asses.
Coral	8,000.00	20,000.00	8,000.00	6,000.00	25.00	No	
			Admin only				
Greenwood	24,500.00	85,000.00	55,000.00	7,000.00	90.00	Rd. Comm. & Asses.	Rd. Comm. & Asses.
Hartland	13,000.00	63,200.00	32,100.00	6,250.00	108.34	Rd. Com.	Rd. Com
			Contracted				
Seneca	21,000.00	60,000.00	26,500.00	8,400.00	125.00	Road Com only	Road Com

2013 - 2017							
TOWNSHIP	SUPERVISOR	ROAD COMM.	ASSESSOR	CLERK	Trustee	Health Ins	IMRF
Burton	16,000.00	24,000.00	27,500.00	6,000.00	90.00	None	None
Dunham	16,000.00	55,000.00	34,000.00	7,000.00	50.00	None	None
Hebron	9,600.00	37,000.00	32,500.00	8,000.00	75.00	None	None
Marengo	21,800.00	63,621.00	73,546.00	9,000.00	100.00	Rd. Comm. & Asses.	Rd. Comm. & Asses.
Richmond	26.000.00	59.871.00	49.276.00	6.300.00	100.00	None	Assessor
volid	21 000 00	73 200 00	22 500 00	00 000 8	62 50	Dd Comm & Arrest	O CON
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						3	

SUPERVISOR'S REPORT

System Activity Report [5/1/2020 - 5/31/2020] Report Date: 6/30/2020

Canara	Assistance
General	Assistance

Grants (New Clients): 0 Grants (Previous Clients): 0

In-Process: 0 Denials: 0 Sanctions: 1

Terminations: 0

> 1 \$0.00

General Assistance - Medical

Referrals: 0

Disbursements: 0

> 0 \$0.00

General Assistance - Work Program Assignments

Job Training: 0

> Workfare: 0

> > 0

Emergency Assistance

Grants: 0 0

In-Process: Denials: 0

> \$0.00 0

Grand Totals: 1

Page 1 of 1