

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Graton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, October 19, 2020

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, October 19, 2020 @ 7:30 p.m. Due to the Corona Virus, this meeting will be held in the Grafton Township Public Works Garage. All attendees will be required to wear face masks and to socially distance from others.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, September 21, 2020
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action regarding elected official's compensation for 2021-2025 term
9. New Business
 - A. Discussion and possible action regarding 2021 Grafton Township meeting dates
 - B. Discussion and possible action regarding 2020-2021 Town Fund Levy
 - C. Discussion and possible action regarding 2020-2021 Road District Levy
 - D. Discussion and possible action regarding Costar Contract
 - E. Discussion and possible action regarding Transfer of Appropriation of Funds for Assessor's Office
10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
October 15, 2020

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, September 21, 2020

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, July 20, 2020 . Due to the Corona Virus Pandemic, this meeting was held in the Road District garage with social distancing and COVID19 protocols followed.

1. **Call to Order** -7:30 p.m.
2. **Roll Call**- Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, and Ziller; Assessor Zielinski, Road Commissioner Poznanski, Attorney Gottemoller, and Clerk Watson. Trustee Welch was absent. This meeting was recorded.
3. **Pledge of Allegiance** was said.
4. **A motion was made by Trustee Cratty, 2nd by Cooper to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes**

A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve as presented the minutes of Grafton Township Regular Board Meeting, August 17, 2020. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/warrant check detail for Town Fund**

Discussions ensued regarding the following Town Fund Bill Details:

 - i. Zoho Corporation (annual remote access fee/ Assessor office
 - ii. NJS Enterises, Inc. (General Assistance annual software fee).
 - iii. PO 20923 and PO 20916 - Personal credit card purchases for Township expenses not allowed
 - iv. PO 20920 - not enough funds in line item/ no agenda item for Re-Appropriation of Funds
 - C. **A motion was made by Trustee Ziller, 2nd by Trustee Cooper, to approved the Audit and payment of unpaid bill/warrant check detail for the Town Fund with the following changes:**
 - i. **Removing PO 20923, (1760) Telephone Expenses in the amount of One Hundred Forty and 19/100 Dollars (\$140.19);**
 - ii. **Removing PO 20916 (1760) Travel Expense in the amount of Six Hundred Six and 02/100 Dollars (\$606.02)**

- iii. Removing PO 20920 (1756) Software in the amount of One Thousand One Hundred Sixty and 31/100 Dollars (\$1,160.31)
- iv. Roll call vote taken, all ayes noted, motion carried. Trustee Ziller: Yes; Trustee Cooper-Yes; Trustee Cratty-No: Supervisor Ruth-Yes: Motion carries.

A further discussion ensued regarding travel, allowable monetary amount for travel and use of company vehicle. Supervisor Ruth restated that an employee CAN NOT be taking township vehicle home under any circumstances.

D. Audit and payment of unpaid bills/warrant check detail Road District

A discussion ensued regarding the Maintenance Service Road bill for the paving of Andover Acres subdivision. This PO included the entire subdivision, culverts and seeding of the grass areas.

A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/warrant check detail Road District. Roll call vote taken: Supervisor Ruth-Yes; Trustee Cratty-Yes; Trustee Cooper-Yes; Trustee Ziller-No. Motion carried.

6. Public Comment -

A. Resident Ken Azarela questioned Assessor Zielinski on the following topics:

- i. A clerical error in the assessment of properties in the Assessor's subdivision
- ii. When did Assessor learn of this "clerical error"
- iii. Why did the 2020 Assessment of Lakewood Village President assessment was not brought back up to market value?
- iv. Resident's 900 square foot home is valued at \$190/square foot; 30 year old home, no walk outs/pools/tennis courts vs. a Lakewood property 15 times the size of his home

B. John Mueller addressed the board the following topics:

- i. Asking Assessor why he created "Turnberry South" subdivision for tax assessment
- ii. Sales Chasing and why won't he allow audit of books" if he is not sales chasing
- iii. Cost approach method of assessment
- iv. Relationship with Lakewood's village president

A full transcript of this presentation is included as part of these meeting minutes.

7. Board Response to Public Comment

Various personal responses were voiced by the Board.

Assessor Zielinski would allow the Grafton books to be audited from those submitted to the County but not Township level. He also made reference to the lowering of commercial properties by County Assessor raising the tax burden for residents of Grafton.

8. **Old Business – Discussion and possible action regarding elected official’s compensation for 2021 term**

A discussion ensued regarding salaries for the 2021-2021 term. No action taken.

9. **New Business – None**

10. **Executive Session - None**

11. **Discussion and potential actions of items as discussed during Executive Session-None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

1. Advised Assessor that Cardinal Office PO should not be processed off of statement; in the future use invoices for PO’s resulting in overpayments.
2. Levy discussions will begin next month. Would like to determine at October meeting.

TRUSTEES-None

ASSESSOR –None

ROAD COMMISSIONER:

1. Ordered 4 more culverts.
2. Looking into the possibility of a new truck for department.

CLERK- None

13. **ADJOURMENT**

Being no further business, a motion was made by Trustee Cratty 2nd by Trustee Cooper to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 9:03 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

8:21 AM

10/14/20

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Alarm Detection Systems				
09/06/2020	204233	PO 3663	1512 · MAINTENANC...	203.73
Total Alarm Detection Systems				203.73
Cardmember Service				
10/12/2020		PO 20931	1761 · TRAINING	45.00
Total Cardmember Service				45.00
CARDUNAL OFFICE SUPPLY				
10/28/2020		PO 20928	1851 · OFFICE SUP...	46.66
Total CARDUNAL OFFICE SUPPLY				46.66
COM ED				
10/01/2020		PO 3656	1571 · UTILITIES	189.29
Total COM ED				189.29
CoStar Realty Information, Inc.				
08/05/2020	1119993...	PO 20920	1756 · SOFTWARE	1,160.31
Total CoStar Realty Information, Inc.				1,160.31
Entre Computer Solution				
09/30/2020	00134849	PO 3666	1512 · MAINTENANC...	135.00
Total Entre Computer Solution				135.00
HINCKLEY SPRINGS WATER CO				
09/25/2020	1842529...	PO 3662	1651 · OFFICE SUP...	14.27
Total HINCKLEY SPRINGS WATER CO				14.27
Hugo I Roldan				
09/14/2020		PO 20819	1760 · TRAVEL EXP...	201.21
Total Hugo I Roldan				201.21
Huntley Ford				
09/16/2020	207279	PO 3661	1512 · MAINTENANC...	388.27
09/28/2020	207727	PO 2659	1512 · MAINTENANC...	66.55
Total Huntley Ford				454.82
IAAO				
10/09/2020		PO 20930	1759 · DUES	220.00
Total IAAO				220.00
Leading IT				
10/01/2020	29657WB	PO 3664	1512 · MAINTENANC...	424.00
Total Leading IT				424.00
MDC Environmental Services, Inc.				
10/01/2020	20000873	PO 3658	1511 · MAINTENANC...	61.25
Total MDC Environmental Services, Inc.				61.25
NICOR GAS				
09/17/2020		PO 3665	1571 · UTILITIES	56.11
Total NICOR GAS				56.11
PetroChoice LLC				
10/05/2020		PO 20929	1761 · TRAINING	54.60
Total PetroChoice LLC				54.60
Ready Refresh by Nestle				

8:21 AM

10/14/20

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
09/08/2020	0010123...	PO 20927	1751 · MAINTENANC...	128.83
Total Ready Refresh by Nestle				128.83
Shaw Suburban Media				
09/30/2020		PO 3657	1553 · PUBLISHING	59.72
Total Shaw Suburban Media				59.72
The Edge Sports Apparel LLC				
09/17/2020	3780	PO 20820	1940 · UNIFORMS	318.00
Total The Edge Sports Apparel LLC				318.00
TOTAL				3,772.80

12:03 PM

10/13/20

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
September 28 through October 13, 2020

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
09/28/2020	24634	Zoho Corporation	PO 20921	-150.00
09/28/2020	24637	BLUECROSS BLU...	PO 3652 20926	-3,737.65
09/28/2020	24638	ComCast	PO 3655 20924	-361.84
09/28/2020	24639	Humana Health Pla...	PO 3653 20925	-321.17
09/28/2020	24640	Village of Huntley	PO 3654	-25.00
				<hr/>
Total 101 · CHECKING -American Community				-4,595.66

10/14/20

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	<u>Apr '20 - Ma...</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	0.00	0.00	0.0%
1010 · REPLACEMENT TAXES	20,501.67	20,000.00	102.5%
1020 · INTEREST INCOME	882.20	7,500.00	11.8%
1040 · IGA ROAD COM SALARY	0.00	15,625.00	0.0%
1055 · MISCELLANEOUS INCOME	586.00	500.00	117.2%
Total CORPORATE FUND REVENUE	21,969.87	43,625.00	50.4%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	17,326.37	18,000.00	96.3%
Total CORPORATE INSURANCE FUND REV	17,326.37	18,000.00	96.3%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	31,757.36	33,000.00	96.2%
5020 · INTEREST INCOME	43.11	400.00	10.8%
Total GENERAL ASSISTANCE FUND REVENUE	31,800.47	33,400.00	95.2%
Total Income	71,096.71	95,025.00	74.8%
Gross Profit	71,096.71	95,025.00	74.8%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	600.00	2,000.00	30.0%
5534 · ACCOUNTING SERVICES	2,025.00	3,000.00	67.5%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	1,000.00	0.0%
5554 · PRINTING	0.00	1,000.00	0.0%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	2,625.00	9,750.00	26.9%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
Total OPERATING EXPENSES	0.00	1,500.00	0.0%
PERSONNEL			
5421 · SALARIES	3,753.60	5,000.00	75.1%
5451 · HEALTH INSURANCE	0.00	7,500.00	0.0%
Total PERSONNEL	3,753.60	12,500.00	30.0%
Total ADMINISTRATION	6,378.60	23,750.00	26.9%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	7,905.30	0.0%
Total COMMODITIES	0.00	13,905.30	0.0%

10/14/20

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	Apr '20 - Ma...	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	7,000.00	37.9%
5887 · SHELTER	2,323.00	35,000.00	6.6%
5888 · UTILITY PAYMENTS	557.30	30,665.70	1.8%
Total CONTRACTUAL SERVICES	5,530.30	75,165.70	7.4%
Total HOME RELIEF	5,530.30	89,071.00	6.2%
Total GENERAL ASSISTANCE FUND	11,908.90	112,821.00	10.6%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	148,863.00	0.0%
Total CAPITAL OUTLAY	0.00	398,863.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	636.06	5,000.00	12.7%
1652 · OPERATING SUPPLIES	277.25	3,000.00	9.2%
Total COMMODITIES	913.31	8,000.00	11.4%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	1,974.01	250,000.00	0.8%
1512 · MAINTENANCE SERVICE - EQUIPMENT	6,850.47	75,000.00	9.1%
1531 · ACCOUNTING SERVICES	5,038.42	20,000.00	25.2%
1533 · LEGAL SERVICE	294.00	165,000.00	0.2%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	1,080.84	5,000.00	21.6%
1553 · PUBLISHING	330.16	2,000.00	16.5%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,284.45	5,000.00	25.7%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	25.00	5,000.00	0.5%
1565 · CLERK	578.82	5,000.00	11.6%
1571 · UTILITIES	1,799.39	10,000.00	18.0%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	19,255.56	606,000.00	3.2%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	5.02	50,000.00	0.0%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	5.02	110,000.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	32,256.00	85,000.00	37.9%
1421 · ELECTED OFFICIALS SALARIES	84,490.57	165,000.00	51.2%
1451 · HEALTH INSURANCE	15,857.71	60,000.00	26.4%
Total PERSONNEL	132,604.28	310,000.00	42.8%

10/14/20

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	Apr '20 - Ma...	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	12,720.52	25,000.00	50.9%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	125.98	10,000.00	1.3%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	3,780.00	15,000.00	25.2%
Total SENIOR SERVICES	16,626.50	85,000.00	19.6%
Total ADMINISTRATION	169,404.67	1,517,863.00	11.2%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	1,471.18	3,000.00	49.0%
Total COMMODITIES	1,471.18	3,000.00	49.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	641.86	4,200.00	15.3%
1752 · TELEPHONE	1,080.83	2,400.00	45.0%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	10,560.31	11,000.00	96.0%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	0.00	1,000.00	0.0%
1760 · TRAVEL EXPENSE	80.58	2,500.00	3.2%
1761 · TRAINING	360.00	2,600.00	13.8%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	12,723.58	25,350.00	50.2%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	191.20	1,500.00	12.7%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	191.20	2,000.00	9.6%
PERSONNEL			
1240 · SALARIES	91,542.55	225,260.00	40.6%
1241 · IMRF	8,219.33	19,268.00	42.7%
1242 · FICA/MEDICARE/TAXES	5,171.26	17,232.00	30.0%
1243 · HEALTH INSURANCE	13,065.60	52,080.00	25.1%
Total PERSONNEL	117,998.74	313,840.00	37.6%
Total ASSESSOR	132,384.70	344,190.00	38.5%
Total TOWN FUND EXPENDITURES	301,789.37	1,862,053.00	16.2%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	6,123.86	28,000.00	21.9%
Total TOWN IMRF FUND EXPENDITURES	6,123.86	28,000.00	21.9%

10/14/20

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	<u>Apr '20 - Ma...</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,078.00	25,000.00	56.3%
Total CONTRACTED SERVICES	14,078.00	25,000.00	56.3%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	77.43	10,000.00	0.8%
Total PERSONNEL	77.43	10,000.00	0.8%
Total TOWN INSURANCE FUND EXPENDITURE	14,155.43	35,000.00	40.4%
TOWN SOCIAL SECURTY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	6,859.18	25,000.00	27.4%
3762 · MEDICARE CONTRIBUTION	2,274.20	10,000.00	22.7%
Total TOWN SOCIAL SECURTY EXPENDITURE	9,133.38	35,000.00	26.1%
Total Expense	343,110.94	2,072,874.00	16.6%
Net Ordinary Income	-272,014.23	-1,977,849.00	13.8%
Net Income	-272,014.23	-1,977,849.00	13.8%

1:38 PM

10/01/20

GRAFTON TOWNSHIP
Reconciliation Summary

101 · CHECKING -American Community, Period Ending 09/30/2020

	Sep 30, 20
Beginning Balance	1,661,449.85
Cleared Transactions	
Checks and Payments - 20 items	-42,437.44
Deposits and Credits - 22 items	6,816.49
Total Cleared Transactions	-35,620.95
Cleared Balance	1,625,828.90
Uncleared Transactions	
Checks and Payments - 14 items	-9,488.13
Total Uncleared Transactions	-9,488.13
Register Balance as of 09/30/2020	1,616,340.77
New Transactions	
Checks and Payments - 1 item	-3,988.20
Total New Transactions	-3,988.20
Ending Balance	1,612,352.57

12:54 PM

10/01/20

GRAFTON TOWNSHIP
Reconciliation Summary
151 - General Assistance - Amer Com, Period Ending 09/30/2020

	<u>Sep 30, 20</u>
Beginning Balance	90,881.57
Cleared Transactions	
Checks and Payments - 3 items	-1,700.00
Deposits and Credits - 3 items	<u>12,254.54</u>
Total Cleared Transactions	<u>10,554.54</u>
Cleared Balance	<u><u>101,436.11</u></u>
Register Balance as of 09/30/2020	101,436.11
Ending Balance	101,436.11

**ROAD DISTRICT
FUND
FINANCIALS**

12:16 PM

10/13/20

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
September 28 through October 13, 2020

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
09/28/2020	6241	BLUECROSS BLUESHIELD OF ILL...	PO 12982	-2,934.16
09/28/2020	6242	Comcast	PO 12984	-180.92
09/28/2020	6243	Humana Health Plan Inc.	PO 12983	-244.80
09/28/2020	6244	NICOR GAS	PO 12981	-41.46
09/28/2020	6245	Verizon Wireless	PO 12980	-119.96
Total 103 · R&B General Amer. Comm.				-3,521.30
TOTAL				-3,521.30

8:28 AM

10/14/20

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
ALLIED ASPHALT PAVING COMPANY				
09/30/2020	232049	PO 13001	9614 · MAINTENANCE SUPPLIES - R...	59.28
10/05/2020	232093	PO 13007	9614 · MAINTENANCE SUPPLIES - R...	106.53
Total ALLIED ASPHALT PAVING COMPANY				165.81
BOTTS WELDING & TRUCK SERVICE				
09/10/2020	665998	PO 13004	6313 · MAINTENANCE SERVICE - VE...	28.00
10/08/2020	667078	PO 13013	6113 · MAINTENANCE SUPPLY - VEHI...	4.66
Total BOTTS WELDING & TRUCK SERVICE				32.66
Cardmember Service				
09/09/2020		PO 12985	6313 · MAINTENANCE SERVICE - VE...	78.49
09/09/2020		PO 12986	6122 · OPERATING SUPPLIES	19.96
09/16/2020		PO 12991	6123 · SMALL TOOLS	4.97
09/16/2020		PO 12992	9520 · ROAD SIGNS & MATERIALS	134.37
09/17/2020		PO 12993	6122 · OPERATING SUPPLIES	41.07
09/17/2020		PO 12994	6111 · MAINTENANCE SUPPLY - BUIL...	20.76
09/30/2020		PO 12999	6551 · POSTAGE	4.60
10/08/2020		PO 13014	6122 · OPERATING SUPPLIES	66.61
Total Cardmember Service				370.83
COM ED				
10/01/2020		PO 13011	6371 · UTILITIES	103.24
Total COM ED				103.24
COM ED STREET LIGHTS				
09/22/2020		PO 12996	9519 · STREET LIGHTS	359.49
Total COM ED STREET LIGHTS				359.49
CSI Technical Services, Inc.				
09/11/2020		PO 12988	6512 · MAINTENANCE EQUIPMENT	31.25
09/21/2020	32809	PO 12997	6512 · MAINTENANCE EQUIPMENT	31.25
Total CSI Technical Services, Inc.				62.50
Grafton Township Town Fund				
10/01/2020	25% Rd. Comm. ...	PO 13000	9952 · INTERGOVERNMENTAL AGRE...	15,625.00
Total Grafton Township Town Fund				15,625.00
HINCKLEY SPRINGS WATER CO				
10/04/2020	10164181100420	PO 13006	6122 · OPERATING SUPPLIES	22.26
Total HINCKLEY SPRINGS WATER CO				22.26
ILLOWA CULVERT AND SUPPLY				
09/11/2020	34406	PO 12987	9614 · MAINTENANCE SUPPLIES - R...	577.50
Total ILLOWA CULVERT AND SUPPLY				577.50
McHenry Co. Division of Transportation				
10/07/2020	316	PO 13012	9520 · ROAD SIGNS & MATERIALS	162.00
Total McHenry Co. Division of Transportation				162.00
MDC Environmental Services Inc.				
10/01/2020	20000873	PO 13005	6373 · GARBAGE DISPOSAL	183.75
Total MDC Environmental Services Inc.				183.75
PetroChoice LLC				
10/05/2020	50352456	PO 13010	9655 · AUTO FUEL & OIL	836.09
Total PetroChoice LLC				836.09
Rush Truck Centers of Illinois, Inc.				
09/16/2020	3020768431	PO 12998	6313 · MAINTENANCE SERVICE - VE...	578.31

8:28 AM

10/14/20

Grafton Township RB
Unpaid Bills Detail
All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Total Rush Truck Centers of Illinois, Inc.				578.31
ZIEGLER'S ACE HARDWARE				
09/15/2020	83554/B	PO 12989	6113 · MAINTENANCE SUPPLY - VEHI...	2.98
09/16/2020	83573/B	PO 12990	6122 · OPERATING SUPPLIES	11.67
09/17/2020	83581/B	PO 12995	6111 · MAINTENANCE SUPPLY - BUIL...	9.59
10/06/2020	83761/B	PO 13009	6113 · MAINTENANCE SUPPLY - VEHI...	3.30
Total ZIEGLER'S ACE HARDWARE				27.54
TOTAL				19,106.98

ROAD & BRIDGE WARRANT LIST - SEPTEMBER 2020

FUND	VENDOR	PO #			DUE DATE
6113	ACE	12989	2 Barrell Bolts - White Pickup	\$ 2.98	10/31/2020
6122	ACE	12990	PVC Cement, Washers-Supplies	\$ 11.67	10/31/2020
6111	ACE	12995	Glass Paine - Building Window	\$ 9.59	10/31/2020
6113	ACE	13009	3 Snap Rings - #2	\$ 3.30	10/31/2020
9614	ALLIED ASPHALT PAVING COMPANY	13001	Blacktop - 6409 Suttdale Culvert	\$ 59.28	10/30/2020
9614	ALLIED ASPHALT PAVING COMPANY	13007	Blacktop - Mensching Rd Culvert	\$ 106.53	11/4/2020
6313	BOTT'S WELDING & TRUCK SERVICE, INC.	13004	Safety Test - #4	\$ 28.00	10/10/2020
6113	BOTT'S WELDING & TRUCK SERVICE, INC.	13013	2 - Clevis Pins - #2	\$ 4.66	11/7/2020
6313	CARDMEMBER SERVICE / VISA (F&F)	12985	Replace 1 Tire - White Ford	\$ 78.49	11/3/2020
6122	CARDMEMBER SERVICE / VISA (F&F)	12986	Toilet Paper - 4 Packages	\$ 19.96	11/3/2020
6123	CARDMEMBER SERVICE / VISA (MENARDS)	12991	3/4" Socket	\$ 4.97	11/3/2020
9520	CARDMEMBER SERVICE / VISA (MENARDS)	12992	3 - 4x6 Wood Sign Posts	\$ 134.37	11/3/2020
6122	CARDMEMBER SERVICE / VISA (MENARDS)	12993	Paper Towels - 3 Packages	\$ 41.07	11/3/2020
6111	CARDMEMBER SERVICE / VISA (MENARDS)	12994	Softener Salt - 4 Bags	\$ 20.76	11/3/2020
6551	CARDMEMBER SERVICE / VISA (USPS)	12999	Postage - Mail I-Pass' back	\$ 4.60	11/3/2020
6122	CARDMEMBER SERVICE / VISA (F&F)	13014	Brake Cleaner, Elec Parts Cleaner, Broom, Pin Sol, Fantastik, Dish Soap	\$ 66.61	11/3/2020
6371	COM ED	13011		\$ 103.24	11/16/2020
9519	COM ED - STREET LIGHTS	12996		\$ 359.49	11/23/2020
6512	CSI TECHNICAL SERVICES, INC.	12988	Looked at Computer's Email Issue	\$ 31.25	10/11/2020
6512	CSI TECHNICAL SERVICES, INC.	12997	Looked at Email Issue / Updates	\$ 31.25	10/21/2020
9952	GRAFTON TOWNSHIP TOWN FUND	13000	25% Commissioner Salary- 2020-2021	\$ 15,625.00	11/1/2020
6122	HINCKLEY SPRINGS	13006	Water	\$ 22.26	10/26/2020
9614	ILLOWA CULVERT & SUPPLY	12987	2 Culverts & 1 Band - Mensching Rd	\$ 577.50	10/11/2020
9520	MCHENRY COUNTY DIVISION OF TRANS	13012	4 - "Bump" Warning Signs	\$ 162.00	11/6/2020
6373	MDC ENVIRONMENTAL SERVICES INC	13005	Garbage service	\$ 183.75	10/20/2020
9655	PETROCHOICE LLC	13010	Fuel	\$ 836.09	10/25/2020
6313	RUSH TRUCK CENTERS OF IL, INC.	12998	Repaired Running Lights & Replaced CAM Sensor	\$ 578.31	10/16/2020
				\$ 19,106.98	
BILLS PAID BEFORE MEETING					
9451	BLUECROSS BLUESHIELD OF IL	12982	Health insurance - Oct	\$ 2,934.16	10/1/2020
6552	COMCAST	12984	Phone & Internet	\$ 180.92	10/15/2020
9451	HUMANA DENTAL INSURANCE	12983	Health insurance - Oct	\$ 244.80	10/1/2020
6371	NICOR GAS	12981		\$ 41.46	11/3/2020
6552	VERIZON WIRELESS	12980	Cell phone service	\$ 119.96	9/30/2020
				\$ 3,521.30	
Total				\$ 22,628.28	

Road Commissioner:



10/14/20
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2020 through March 2021

	<u>Apr '20 - M...</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	460,112.35	474,690.00	96.9%
9020 · INTEREST INCOME	493.45	5,450.00	9.1%
9040 · INTERGOVERNMENTAL AGREEMENT	4,300.00	100.00	4,300.0%
9050 · MISCELLANEOUS INCOME	767.57	10.00	7,675.7%
9060 · PERMITS & BONDS	2,302.00	2,000.00	115.1%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	467,975.37	482,255.00	97.0%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	112,190.55	223,425.00	50.2%
6002 · MUNICIPAL SHARE	0.00	-107,681.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	34,864.78	40,000.00	87.2%
6020 · INTEREST INCOME	227.76	1,100.00	20.7%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
6060 · COURT FINES & PERMITS	775.00	800.00	96.9%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	148,058.09	157,669.00	93.9%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	11,655.35	12,025.00	96.9%
8020 · INTEREST INCOME	15.21	75.00	20.3%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	11,670.56	12,105.00	96.4%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	9,715.36	10,023.00	96.9%
7020 · INTEREST INCOME	22.75	125.00	18.2%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	9,738.11	13,148.00	74.1%
Total Income	637,442.13	665,177.00	95.8%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	11,495.35	65,000.00	17.7%
9652 · OPERATING SUPPLIES	313.87	8,000.00	3.9%
9655 · AUTO FUEL & OIL	3,253.51	40,000.00	8.1%
9656 · SALT, CALCIUM, ICE CONTROL	9,587.05	110,000.00	8.7%
Total COMMODITIES	24,649.78	223,000.00	11.1%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	333,453.19	440,000.00	75.8%
9518 · ROAD STRIPING	0.00	28,000.00	0.0%
9519 · STREET LIGHTS	2,183.02	5,000.00	43.7%
9520 · ROAD SIGNS & MATERIALS	426.05	30,000.00	1.4%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	153.72	10,000.00	1.5%
Total CONTRACT SERVICES	336,215.98	553,000.00	60.8%

10/14/20
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2020 through March 2021

	<u>Apr '20 - M...</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	500.00	12,000.00	4.2%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	15,625.00	0.0%
Total OTHER EXPENDITURES	500.00	27,625.00	1.8%
PERSONNEL			
9421 · SALARIES	67,731.07	185,000.00	36.6%
9451 · HEALTH/LIFE INSURANCE	19,073.76	65,000.00	29.3%
9461 · SOCIAL SECURITY CONTRIBUTION	5,007.14	16,000.00	31.3%
9462 · MEDICARE CONTRIBUTION	1,171.03	6,000.00	19.5%
9472 · UNIFORMS	309.61	2,000.00	15.5%
9475 · PAYROLL EXPENSE	619.50	1,400.00	44.3%
Total PERSONNEL	93,912.11	275,400.00	34.1%
Total PERMANENT HARD ROAD EXPENDITURE	455,277.87	1,079,025.00	42.2%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	7,446.16	50,000.00	14.9%
Total PERSONNEL	7,446.16	50,000.00	14.9%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	7,446.16	50,000.00	14.9%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	51,000.00	39.7%
Total CONTRACT SERVICE	20,258.00	51,000.00	39.7%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	3.10	7,900.00	0.0%
Total PERSONNEL	3.10	7,900.00	0.0%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,261.10	58,900.00	34.4%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	336.79	1,000.00	33.7%
Total COMMODITIES	336.79	1,000.00	33.7%

10/14/20
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2020 through March 2021

	Apr '20 - M...	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	31.25	1,000.00	3.1%
6531 · ACCOUNTING SERVICE	3,033.33	14,000.00	21.7%
6533 · LEGAL SERVICE	113.00	34,000.00	0.3%
6551 · POSTAGE	0.00	500.00	0.0%
6552 · TELEPHONE	1,793.94	5,000.00	35.9%
6553 · PUBLISHING	66.42	1,500.00	4.4%
6554 · PRINTINING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	2,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	5,037.94	59,600.00	8.5%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	10,100.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
Total OTHER EXPENDITURES	0.00	18,100.00	0.0%
PERSONNEL			
6421 · SALARIES	13,029.30	30,000.00	43.4%
Total PERSONNEL	13,029.30	30,000.00	43.4%
Total ADMINISTRATION	18,404.03	113,700.00	16.2%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	120,000.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	273,000.00	0.0%
Total CAPITAL OUTLAY	0.00	393,000.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	502.17	15,000.00	3.3%
6112 · MAINTENANCE SUPPLY - EQUIPM...	1,204.69	15,000.00	8.0%
6113 · MAINTENANCE SUPPLY - VEHICL...	2,670.20	20,000.00	13.4%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	798.65	4,000.00	20.0%
6123 · SMALL TOOLS	341.87	6,000.00	5.7%
Total COMMODITIES	5,517.58	65,200.00	8.5%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	379.70	15,000.00	2.5%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	40,000.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	138.50	70,000.00	0.2%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	9,000.00	0.0%
6371 · UTILITIES	955.79	9,000.00	10.6%
6373 · GARBAGE DISPOSAL	1,026.03	6,000.00	17.1%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	2,500.02	184,600.00	1.4%

10/14/20
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2020 through March 2021

	<u>Apr '20 - M...</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>8,017.60</u>	<u>658,300.00</u>	<u>1.2%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>26,421.63</u>	<u>772,000.00</u>	<u>3.4%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>38,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>51,000.00</u>	<u>0.0%</u>
Total Expense	<u>509,406.76</u>	<u>2,048,925.00</u>	<u>24.9%</u>
Net Ordinary Income	<u>128,035.37</u>	<u>-1383748.00</u>	<u>-9.3%</u>
Net Income	<u>128,035.37</u>	<u>-1383748.00</u>	<u>-9.3%</u>

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10/01/20

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 09/30/2020

	Sep 30, 20
Beginning Balance	1,599,896.45
Cleared Transactions	
Checks and Payments - 20 items	-344,169.50
Deposits and Credits - 11 items	229,790.28
Total Cleared Transactions	-114,379.22
Cleared Balance	1,485,517.23
Uncleared Transactions	
Checks and Payments - 14 items	-18,570.24
Total Uncleared Transactions	-18,570.24
Register Balance as of 09/30/2020	1,466,946.99
New Transactions	
Checks and Payments - 1 item	-2,080.89
Total New Transactions	-2,080.89
Ending Balance	1,464,866.10

OLD BUSINESS

RESOLUTION _____

**SETTING COMPENSATION FOR TOWNSHIP OFFICIALS
FOR THE FOUR YEAR TERM BEGINNING MAY 17, 2021
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**

WHEREAS, according to 60 ILCS 1/65-20, the compensation of township officers shall be set by the township board at least 180 days before the beginning of the terms of office.

WHEREAS, according to 60 ILCS 1/65-20, the compensation of the road district treasurer shall be fixed by the township board and shall be not less than \$100 or more than \$1,000 per year.

WHEREAS, according to 605 ILCS 5/6-207, the compensation of the highway commissioner shall be fixed by the township board at an annual salary of not less than \$3,000 to be paid in equal monthly installments, or a per diem amount for each day he or she is necessarily employed in the discharge of official duties;

WHEREAS, according to 35 ILCS 200/2-70, the compensation of township assessor and collector shall be set by the township board at the same time the board sets the compensation of its township supervisor.

NOW, THEREFORE, BE IT ORDAINED BY Board of Trustees of Grafton Township that the compensation of the township officials for the four year term beginning May 17, 2021 and ending May 18, 2025 (January 1, 2022 – January 1, 2026 for assessor) shall be as follows:

SECTION 1: The salaries for township officials shall be as follows:

Supervisor's Salary: Effective for each of the following years:

May 17, 2021 – May 16, 2022 \$ <u>40,000</u>	May 16, 2022 – May 15, 2023 \$ <u>40,000</u>
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May 15, 2023 – May 20, 2024 \$ <u>40,000</u>	May 20, 2024 – May 18, 2025 \$ <u>40,000</u>
--	--

Road District Treasurer: \$ 1,000 Annually

Township Clerk: Effective for each of the following years:

May 17, 2021 – May 16, 2022 \$ <u>12,500</u>	May 16, 2022 – May 15, 2023 \$ <u>12,500</u>
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May 15, 2023 – May 20, 2024 \$ <u>12,500</u>	May 20, 2024 – May 18, 2025 \$ <u>12,500</u>
--	--

Trustees: Effective for each of the following years:

May 17, 2021 – May 16, 2022 \$ 125 May 16, 2022 – May 15, 2023 \$ 125

May 15, 2023 – May 20, 2024 \$ 125 May 20, 2024 – May 18, 2025 \$ 125

Assessor: Effective for each of the following years:

January 1, 2022 – January 1, 2026

2022 \$ 40,000 2023 \$ 40,000 2024 \$ 40,000 2025 \$ 40,000

Highway Commissioner: Effective for each of the following years:

May 7, 2021 – May 16, 2022 \$ 60,000 May 16, 2022 – May 15, 2023 \$ 60,000

May 15, 2023 – May 20, 2024 \$ 60,000 May 20, 2024 – May 18, 2025 \$ 60,000

SECTION 2: The following offices in addition to the compensation outlined in Section 1, will receive the following benefits:

Highway Commissioner:

Health, Life, Dental, and Vision Insurance.

IMRF

Assessor:

IMRF

Supervisor:

IMRF

Clerk:

No Benefits

Trustees:

No Benefits

PASSED THIS _____ day of _____, 2020 by the Board of
Trustees of Grafton Township, McHenry County, Illinois.

Eric Ruth

Grafton Township Supervisor

Kathleen Watson

Grafton Township Clerk

NEW BUSINESS



Grafton Township 2021 Regular Board Meeting Schedule

January 18, 2021

February 15, 2021

March 15, 2021

April 19, 2021

May 17, 2021

June 21, 2021

July 19, 2021

August 16, 2021

September 20, 2021

October 18, 2021

November 15, 2021

December 20, 2021

All meetings start at 7:30 P.M., held at:

**Grafton Township
10109 Vine Street
Huntley, IL 60142**

ANNUAL EXPENSES

2013/2014	\$ 991,000.00
2014/2015	\$ 914,000.00
2015/2016	\$ 915,000.00
2016/2017	\$ 843,000.00
2017/2018	\$ 748,000.00
2018/2019	\$ 732,000.00
2019/2020	\$ 734,000.00
2020/2021 (est.)	\$ 638,000.00

← PROJECTED LOW DUE TO COVID

AVERAGE EXPENSES PREVIOUS 3 YEARS \$ 738,000.00

YEAR	LEVY	END OF YEAR RESERVE (est.)	RES./EXP.
2017/2018	TOWN FUND	\$ 997,150.00	
	GENERAL ASS.	\$ 33,000.00	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 1,048,150.00	
2018/2019	TOWN FUND (-10%)	\$ 897,435.00	
	GENERAL ASS.	\$ 33,000.00	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 948,435.00	
2019/2020	TOWN FUND (-10%)	\$ 807,691.50	
	GENERAL ASS.	\$ 33,000.00	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 858,691.50	
2020/2021	TOWN FUND (-10%)	\$ -	
	GENERAL ASS.	\$ 33,000.00	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 51,000.00	
2021/2022 PROPOSED	TOWN FUND (flat)	\$ 726,922.00	
	GENERAL ASS.	\$ 33,000.00	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 777,922.00	
		\$ 1,515,924.00	2.05
		\$ 1,793,136.00	2.43
		\$ 1,913,827.50	2.59
		\$ 1,226,827.50	1.66
		\$ 1,266,749.50	1.72

RESULT OF
LEVY ABATEMENT

RESERVE 4/1/21 (EST.)

RESERVE 4/1/22 (EST.)

SUPERVISOR'S RECOMMENDATION - FIAT LEVY

- NEW BOARD IN 2021
- STABILIZED RESERVE - SHOULDN'T CONTINUE TO GROW
- CONSIDER FUTURE ABATEMENT TO GET RESERVE CLOSER TO 1x ANNUAL EXPENSES

TAX LEVY ORDINANCE

ROAD DISTRICT

ORDINANCE NO. _____

An ordinance levying taxes for all road purposes for Grafton Township Road District McHenry County, Illinois, for the tax year 2020 , collectable in 2021.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois, as follows:

SECTION 1: That the Highway Commissioner of Grafton Township Road District on October 6th, 2020 does hereby determine and declare that the sum of Seven Hundred Twenty Thousand, One Hundred Nineteen Dollars (\$720,119) are hereby levied upon all property subject to taxation within the Road District as that property is assessed and equalized, in order to meet and defray all the necessary expenses and liabilities of the Road District as required by statute or voted by the people in accordance with the law, for such purposes as:

Road and Bridge Fund

Permanent Road Fund

Insurance Fund

IMRF Fund

for the year 2020.

SECTION 2: That the amount levied for each object and purpose shall be as follows:

	<u>Amount</u>	
	<u>Levied</u>	
<u>GENERAL ROAD FUND</u>		
<u>ADMINISTRATION</u>		
Personnel	15,000	
Contractual Services	22,051	
Commodities	600	
Capital Outlay	1,500	
Other Expenditures	10,000	
TOTAL ADMINISTRATION:		49,151
<u>MAINTENANCE</u>		
Personnel	2,200	
Contractual Services	35,000	
Commodities	35,000	
Capital Outlay	98,864	
Other Expenditures	3,200	
TOTAL MAINTENANCE:		174,264
TOTAL GENERAL ROAD FUND:		223,415

REF: General Road & Bridge Tax (605 ILCS 5/6-501 & 5/6-504)

<u>INSURANCE FUND</u>		
Personnel	1,000	
Contractual Services	9,015	
TOTAL INSURANCE FUND:		10,015

REF: Insurance Tax (745 ILCS 10/9-107)

	<u>Amount Levied</u>	
<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>		
Personnel	12,012	
TOTAL IMRF FUND:		12,012
REF: IMRF Tax (40 ILCS 5/7-171)		

PERMANENT ROAD FUND

Personnel	210,000	
Contractual Services	176,000	
Commodities	78,677	
Other Expenditures	10,000	
TOTAL PERMANENT ROAD FUND:		474,677
REF: Permanent Road Tax (605 ILCS 5/6-601)		

TAX LEVY SUMMARY

Road & Bridge Tax	223,415	
Insurance Tax	10,015	
Illinois Municipal Retirement Tax	12,012	
Permanent Road Tax	474,677	
TOTAL TAXES LEVIED:		720,119

Amount to be Levied was determined by the Highway Commissioner of
Grafton Township Road District.

Tom Poznanski
Highway Commissioner

SECTION 3: That the Town Clerk shall file with the County Clerk of said County of McHenry, on or before the last Tuesday of December, a duly certified copy of this ordinance.

SECTION 4: That the Board of Trustees does hereby certify that the amount levied herein is necessary to be raised by taxation for road purposes for Grafton Township Road District.

SECTION 5: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

SECTION 6: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this 16th day of November, 2020 pursuant to a roll call vote by the Board of Trustees of Grafton Township, McHenry County, Illinois

BOARD OF TRUSTEES

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Eric Ruth	_____	_____	_____
Dan Ziller Jr.	_____	_____	_____
Thomas Welch	_____	_____	_____
Sean Cratty	_____	_____	_____
Matthew Cooper	_____	_____	_____

Town Clerk

Chairman - Board of Trustees

CERTIFICATION OF TAX LEVY ORDINANCE

ROAD DISTRICT

The undersigned, duly elected, Chairman, Board of Trustees, Grafton Township, McHenry County, Illinois, does hereby certify that the attached hereto is a true and correct copy of the Tax Levy Ordinance, of said Road District for the year 2020, as adopted this 16th day of November, 2020.

This certification is made and filed pursuant to the requirements of (605 ILCS 5/6-501) and of behalf of Grafton Township Road District, McHenry County, Illinois

This certification must be filed by the last Tuesday in December.

Dated this 16th day of November, 2020

Chairman - Board of Trustees

Filed this ____ day of _____, 2020

County Clerk



**Grafton Township Assessor
10109 Vine Street, Unit C
Huntley, IL 60142**

TO: Grafton Township Board of Trustees
FROM: Alan Zielinski, Grafton Township Assessor
DATE: September 11, 2020
SUBJECT: Assessor's Request for a Township Transfer of Appropriation

Gentlemen:

Attached is my request for a Township Transfer of Appropriation.

The request is financially sound and well-founded on good business practices for the following reasons among others.

1. Line item 1243 in the Assessor's FY 2019-2020 budget has available excess funds.
2. The request complies with all applicable state statutes in that less than 10% of line item 1243 in the Assessor's FY 2019-2020 budget is being transferred.
3. The requested increase for line item 1756 (Software) was necessitated by Board's dramatic reduction in this office's requested amount of \$18,165 to \$11,000 (a reduction of \$7,165). That reduction did not provide adequate funds to meet the contractual obligation for our office's Costar license.

I look forward to your approval.

Sincerely,

Alan Zielinski
Grafton Township Assessor

ASSESSOR'S REQUEST FOR TOWNSHIP TRANSFER OF APPROPRIATION

WHEREAS there was adopted on the 15th day of June, 2020 by the Board of Trustees of Grafton Township, McHenry County, Illinois, a Budget & Appropriation Ordinance for the fiscal year beginning April 1, 2020 and ending March 31, 2021, and

WHEREAS it now appears that certain adjustments between appropriated line items in the Assessor's Budget of the Grafton Township Town Fund in said ordinance are desirable and necessary, and

WHEREAS Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3), as approved July 12, 1937, as amended, authorizes transfers between the various line items within any fund in such Appropriation Ordinance not exceeding 10% of the total amount appropriated in such fund by such ordinance, now therefore

BE IT RESOLVED by the Board of Trustees of Grafton Township, McHenry County, Illinois that there is hereby transferred the following amounts to and from the following accounts:

1756	Software.....	\$1,000
1243	Health Insurance.....	-\$1,000

This transfer shall be in full force and effect from and after this date.

ADOPTED this 21st day of September, 2020 by the Board of Trustees of Grafton Township, McHenry County, Illinois.

Town Clerk

Chairman

SUPERVISOR'S REPORT

System Activity Report

[9/1/2020 - 9/30/2020] Report Date: 10/1/2020

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	2	
Denials :	2	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	4	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	2	\$1,100.00
In-Process :	0	
Denials :	0	
	<hr/>	
	2	\$1,100.00

Additional Activity

Intake :	2	
	<hr/>	
	2	

Grand Totals:	8	\$1,100.00
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