

APPROVED NOTICE AND AGENDA
PUBLIC HEARING OF BUDGET AND APPROPRIATION ORDINANCE
April 1, 2020- March 31, 2021

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 15, 2020

NOTICE IS HEREBY GIVE that the Public Hearing on Budget and Appropriation Ordinance for the Town Fund of Grafton Township and the Road District of Grafton Township for the fiscal year April 1, 2020 – March 31, 2021 will be held by the Grafton Township Board, McHenry County, Illinois on Monday, June 15, 2020 @ **7:00** p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call for Town Fund Budget Hearing
4. Approval of Agenda as posted.
5. **Town Fund Public Hearing on Budget and Appropriation Ordinance**
 - a. Public Comment
 - b. Discussion and Possible Action
 - c. Close Town Fund Public Hearing
6. **Road District Public Hearing on Budget and Appropriation Ordinance**
 - a. Roll call for Road District Budget Hearing
 - b. Public Comment
 - b. Discussion and Possible Action
 - c. Close Road District Public Hearing
7. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
Posted May 16. 2020

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

ORDINANCE No.

An ordinance appropriating for all town purposes for Grafton Township, McHenry County, Illinois, for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Town Fund, be and the same are hereby appropriated for the town purposes of Grafton Township, McHenry County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Town Fund

General Assistance

Insurance Fund

**2020-2021
Budgeted**

GENERAL TOWN FUND

BEGINNING BALANCE		April 1, 2020	1,898,428.00
CORPORATE FUND REVENUE			
1000	Property Tax		0.00
1010	Replacement Taxes		20,000.00
1020	Interest Income		7,500.00
1040	IGA Road Comm. Salary		15,625.00
1055	Miscellaneous Income		500.00
TOTAL CORPORATE FUND REVENUE			43,625.00
CORPORATE INSURANCE FUND REVENUE			
2000	Property Taxes		18,000.00
2020	Interest Income		0.00
2050	Miscellaneous Income		0.00
TOTAL CORPORATE INSURANCE REVENUE			18,000.00
TOTAL TOWN FUND REVENUE			61,625.00
TOTAL TOWN FUNDS AVAILABLE			1,960,053.00

GENERAL ASSISTANCE FUND

BEGINNING BALANCE		April 1, 2019	79,421.00
GENERAL ASSISTANCE REVENUES			
5000	Property Taxes		33,000.00
5020	Interest Income		400.00
5050	Miscellaneous Income		0.00
TOTAL GENERAL ASSISTANCE FUND REVENUE			33,400.00
TOTAL GENERAL ASSISTANCE FUNDS AVAILABLE			112,821.00

GENERAL ASSISTANCE FUND**ADMINISTRATION****CONTRACTUAL SERVICES**

5512	Maintenance Service-Equipment	2,000.00
5534	Accounting Services	3,000.00
5549	Other Professional Service	1,000.00
5551	Postage	250.00
5552	Telephone	1,000.00
5554	Printing	1,000.00
5556	Training	500.00
5571	Utilities	1,000.00

TOTAL CONTRACTUAL SERVICES	9,750.00
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OPERATING EXPENSES

5611	Maintenance Supplies-Building	500.00
5651	Office Supplies	1,000.00

TOTAL OPERATING EXPENSES	1,500.00
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PERSONNEL

5421	Salaries	5,000.00
5451	Health Insurance	7,500.00

TOTAL PERSONNEL	12,500.00
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TOTAL ADMINISTRATION	23,750.00
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HOME RELIEF**COMMODITIES**

5781	Food	1,000.00
5782	Personal Incidentals	1,000.00
5783	Household Incidentals	1,000.00
5784	Flat Grant	1,000.00
5785	Drugs	1,000.00
5786	Fuel	1,000.00
5790	Catastrophic Deduction	7,905.30

TOTAL COMMODITIES	13,905.30
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CONTRACTUAL SERVICES

5805	Transportation Assistance	2,500.00
5885	Other Medical Service Insurance	7,000.00
5887	Shelter	35,000.00
5888	Utility Payments	30,665.70

TOTAL CONTRACTUAL SERVICES	75,165.70
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TOTAL HOME RELIEF	89,071.00
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TOTAL GENERAL ASSISTANCE FUND	112,821.00
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ENDING BALANCE	0.00
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GENERAL TOWN FUND**TOWN FUND EXPENDITURES****ADMINISTRATION****CAPITAL OUTLAY**

1831	Capital Improvement Reserve	250,000.00
1835	Capital Equipment Reserve	148,863.00

TOTAL CAPITAL OUTLAY **398,863.00**

COMMODITIES

1651	Office Supplies	5,000.00
1652	Operating Supplies	3,000.00

TOTAL COMMODITIES **8,000.00**

CONTRACTUAL SERVICES

1511	Maintenance Service-Building	250,000.00
1512	Maintenance Service-Equipment	75,000.00
1531	Accounting Services	20,000.00
1533	Legal Service	165,000.00
1551	Postage	2,000.00
1552	Telephone	5,000.00
1553	Publishing	2,000.00
1554	Printing	3,000.00
1561	Dues	5,000.00
1562	Travel Expenses	2,000.00
1563	Training	5,000.00
1565	Clerk	5,000.00
1571	Utilities	10,000.00
1572	Fuel	2,000.00
1573	Other Professional Services	50,000.00
1574	Annual Meeting	2,500.00
1575	Room Rental	2,500.00

TOTAL CONTRACTUAL SERVICES **606,000.00**

OTHER EXPENDITURES

1905	Miscellaneous Expense	50,000.00
1911	Contingencies	60,000.00

TOTAL OTHER EXPENDITURES **110,000.00**

PERSONNEL

1420	Office Staff Hourly	85,000.00
1421	Elected Officials Salaries	165,000.00
1451	Health Insurance	60,000.00

TOTAL PERSONNEL **310,000.00**

SENIOR SERVICES		
900	Salaries	25,000.00
901	Payroll Taxes	4,000.00
902	Health Insurance	7,500.00
903	IMRF	2,500.00
930	Fuel	4,000.00
950	Office Supplies	1,000.00
959	Community Service/Senior	10,000.00
960	Telephone	2,000.00
967	Printing	1,000.00
968	Postage	1,000.00
970	Miscellaneous	10,000.00
971	Utilities	2,000.00
972	McRide	15,000.00
TOTAL SENIOR SERVICES		85,000.00
TOTAL ADMINISTRATION		1,517,863.00
ASSESSOR		
CAPITAL OUTLAY		
1854	Equipment	0.00
TOTAL CAPITAL OUTLAY		0.00
COMMODITIES		
1851	Office Supplies	3,000.00
TOTAL COMMODITIES		3,000.00
CONTRACTUAL SERVICES		
1751	Maintenance Service	4,200.00
1752	Telephone	2,400.00
1755	Postage	250.00
1756	Software	11,000.00
1757	Publishing	600.00
1758	Printing	500.00
1759	Dues	1,000.00
1760	Travel Expense	2,500.00
1761	Training	2,600.00
1762	Publications/Subscriptions	300.00
TOTAL CONTRACTUAL SERVICES		25,350.00
OTHER EXPENDITURES		
1939	Miscellaneous	1,500.00
1940	Uniforms	500.00
TOTAL OTHER EXPENDITURES		2,000.00
PERSONNEL		
1240	Salaries	225,260.00
1241	IMRF	19,268.00
1242	FICA/Medicare/Taxes	17,232.00
1243	Health Insurance	52,080.00
TOTAL PERSONNEL		313,840.00
TOTAL ASSESSOR		344,190.00
TOTAL TOWN FUND EXPENDITURES		1,862,053.00

TOWN IMRF FUND EXPEDITURES		
3262	Retirement Contribution	28,000.00
	TOTAL TOWN IMRF FUND EXPENDITURES	28,000.00
TOWN INSURANCE FUND EXPENDITURE CONTRACTED SERVICES		
2593	Risk Management Contribution	25,000.00
	TOTAL CONTRACTED SERVICES	25,000.00
PERSONNEL		
2453	Unemployment Insurance	10,000.00
	TOTAL TOWN INSURANCE FUND EXPENDITURE	35,000.00
TOWN SOCIAL SECURITY EXPENDITURE		
3761	Social Security Contribution	25,000.00
3762	Medicare Contribution	10,000.00
	TOTAL TOWN SOCIAL SECURITY EXPENDITURE	35,000.00
	TOTAL TOWN FUND EXPENDITURE	1,960,053.00
	ENDING BALANCE	0.00

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2020 and ending March 31, 2021 by fund shall be as

1	General Town Fund	1,925,053.00
12	Insurance Fund	35,000.00
15	General Assistance Fund	112,821.00
TOTAL APPROPRIATIONS:		2,072,874.00

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this ____ day of _____, 202__ pursuant to a roll call vote by the Board of Trustees of Grafton Township, McHenry County, Illinois.

BOARD OF TRUSTEES

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Eric Ruth	_____	_____	_____
Matthew Cooper	_____	_____	_____
Sean Cratty	_____	_____	_____
Thomas Welch	_____	_____	_____
Dan Ziller	_____	_____	_____

Kathleen Watson Town Clerk

Eric Ruth Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for the fiscal year beginning April 1, 2020 and ending March 30, 2021 as adopted this ____ day of _____, 202__.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this ____ day of _____, 202__

Town Clerk

Filed this ____ day of _____, 202__

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of Grafton Township, McHenry County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of Grafton Township, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this ____ day of _____, 202__

Supervisor - Chief Fiscal Officer

Filed this ____ day of _____, 202__

County Clerk

BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

ORDINANCE No. _____

An ordinance appropriating for all road purposes for Grafton Township Road District, McHenry County, Illinois, for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

BE IT ORDAINED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of Grafton Township Road District, be and the same are hereby appropriated for road purposes of Grafton Township Road District, McHenry County, Illinois, as hereafter specified for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds,

General Road Fund

Insurance Fund

Illinois Municipal Retirement Fund

Permanent Road Fund

2020-2021
Budgeted

6 GENERAL ROAD FUND

BEGINNING BALANCE April 1, 2020 652,380

REVENUES

6000	Property Tax Total	223,425	
6002	Municipal Share	(107,681)	
6010	Replacement Tax	40,000	
6020	Interest Income	1,100	
6030	Rental Income	5	
6040	Intergovernmental Agreement	5	
6050	Miscellaneous Income	10	
6060	Court Fines & Permits	800	
6080	Grant Income	5	
TOTAL REVENUES:			157,669

TOTAL FUNDS AVAILABLE: 810,049

EXPENDITURES

Administration	113,700	
Maintenance	658,300	
TOTAL EXPENDITURES:		772,000

6391	Contingencies	38,000	
TOTAL APPROPRIATIONS:			810,000

ENDING BALANCE March 31, 2021 49

2020-2021
Budgeted

ADMINISTRATION

CAPITAL OUTLAY

6831	Equipment	5,000	

			5,000

COMMODITIES

6651	Office Supplies	1,000	

			1,000

CONTRACTUAL SERVICES

6512	Maintenance Equipment	1,000	
6531	Accounting Service	14,000	
6533	Legal Service	34,000	
6551	Postage	500	
6552	Telephone	5,000	
6553	Publishing	1,500	
6554	Printing	200	
6561	Dues & Subscriptions	400	
6562	Travel & Meeting Expense	2,000	
6563	Education & Training	1,000	

			59,600

OTHER EXPENDITURES

6914	Municipal Replacement Tax	10,100	
6929	Miscellaneous Expense	8,000	

			18,100

PERSONNEL

6421	Salaries	30,000	

			30,000

TOTAL ADMINISTRATION:			-----
			113,700

2020-2021
Budgeted

MAINTENANCE

CAPITAL OUTLAY

6820	Capital Asset Outlay	120,000
6833	Other Improvements	273,000

393,000

COMMODITIES

6111	Maintenance Supplies-Building	15,000
6112	Maintenance Supplies-Equipment	15,000
6113	Maintenance Supplies-Vehicle	20,000
6114	Maintenance Supplies-Road	100
6116	Maintenance Supplies-Snow Removal	100
6118	Maintenance Supplies-Bridge	5,000
6122	Operating Supplies	4,000
6123	Small Tools	6,000

65,200

CONTRACTUAL SERVICES

6311	Maintenance Service-Building	15,000
6312	Maintenance Service-Equipment	40,000
6313	Maintenance Service-Vehicle	70,000
6314	Maintenance Service-Road	10,000
6316	Maintenance Service-Snow Removal	100
6318	Maintenance Service-Bridge	25,000
6332	Engineering Service	9,000
6371	Utilities	9,000
6373	Garbage Disposal	6,000
6394	Rentals	500

184,600

OTHER EXPENDITURES

6919	Miscellaneous Expense	5,000
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5,000

PERSONNEL

6221	Salaries	10,500
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10,500

TOTAL MAINTENANCE:

658,300

22 INSURANCE FUND

REVENUES

TOTAL FUNDS AVAILABLE: 58,903

PERSONNEL

CONTRACTUAL SERVICES

ENDING BALANCE	March 31, 2021	3
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REVENUES

TOTAL FUNDS AVAILABLE: 50,150

EXPENDITURES

PERSONNEL

TOTAL EXPEND/APPROPRIATION: 50,000

ENDING BALANCE	March 31, 2021	150
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25 PERMANENT ROAD FUND

BEGINNING BALANCE April 1, 2020 647,807

REVENUES

9000	Property Tax	474,690
9020	Interest Income	5,450
9040	Intergovernmental Agreement	100
9050	Miscellaneous Income	10
9060	Permits & Bonds	2,000
9080	Grant Income	5
TOTAL REVENUES:		482,255

TOTAL FUNDS AVAILABLE: 1,130,062

EXPENDITURES

COMMODITIES

9614	Maintenance Supplies-Road	65,000
9652	Operating Supplies	8,000
9655	Auto Fuel & Oil	40,000
9656	Salt, Calcium, Ice Control	110,000
		223,000

CONTRACTUAL SERVICES

9514	Maintenance Service-Road	440,000
9518	Road Striping	28,000
9519	Street Lights	5,000
9520	Road Signs & Materials	30,000
9532	Engineering Service	40,000
9594	Rentals	10,000
		553,000

OTHER EXPENDITURES

9929	Miscellaneous Expense	12,000
9952	Intergovernmental Agreement	15,625
		27,625

PERSONNEL

9421	Salaries	185,000
9451	Health / Life Insurance	65,000
9461	Social Security Contribution	16,000
9462	Medicare Contribution	6,000
9472	Uniforms	2,000
9475	Payroll Expenses	1,400
		275,400

TOTAL EXPENDITURES: 1,079,025

9917	Contingencies	51,000
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TOTAL APPROPRIATIONS: 1,130,025

ENDING BALANCE March 31, 2021 32-7 37

SECTION 3: That the amount appropriated for road purposes for the fiscal year beginning April 1, 2020 and ending March 31, 2021 by fund shall be as follows:

6	General Road Fund	810,000
22	Insurance Fund	58,900
23	Illinois Municipal Retirement Fund	50,000
25	Permanent Road Fund	1,130,025
TOTAL APPROPRIATIONS:		2,048,925

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in particular amounts stated for each fund respectively in Section 2 constituting the total appropriations in the amounts of two million forty eight thousand nine hundred twenty five Dollars (\$2,048,925) for the fiscal year beginning April 1, 2020 and ending March 31, 2021.

SECTION 6: That section 3 shall be and is a summary of the annual Appropriation Ordinance of this Road District, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

ADOPTED this 15th day of June, 2020 pursuant to a roll call vote by the
Board of Trustees of Grafton Township,
McHenry County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Eric Ruth	_____	_____	_____
Dan Ziller Jr.	_____	_____	_____
Thomas Welch	_____	_____	_____
Sean Cratty	_____	_____	_____
Matthew Cooper	_____	_____	_____

Town Clerk

Chairman

CERTIFICATION OF BUDGET & APPROPRIATION ORDINANCE

ROAD DISTRICT

The undersigned, duly elected, qualified and acting Clerk, of Grafton Township, McHenry County, Illinois, does hereby certify that attached hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Road District for the fiscal year beginning April 1, 2020 and ending March 31, 2021, as adopted this 15th day of June, 2020.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township Road District, McHenry County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 2020

Town Clerk

Filed this _____ day of _____, 2020

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

ROAD DISTRICT

The undersigned, Supervisor, Chief Fiscal Officer, of Grafton Township, McHenry County, Illinois, does hereby certify that the estimate of revenues, by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on behalf of Grafton Township Road District, McHenry County, Illinois.

This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

Dated this _____ day of _____, 2020

Chief Fiscal Officer

Filed this _____ day of _____, 2020

County Clerk