

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, December 21, 2020

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, December 21, 2020 @ 7:30 p.m. **Due to the Corona Virus, this meeting will be held remotely via Webex software program. Please see Grafton Township Website (www.Graftontownship.us) for invitation code to participate.**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, November 16, 2020
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
9. New Business
 - A.
10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
December 17, 2020

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, November 16, 2020

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, November 16, 2020. Due to the Corona Virus Pandemic, this meeting was held in the Road District garage with social distancing and COVID19 protocols followed.

1. **Call to Order** -7:33 p.m.
2. **Roll Call**- Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, and Ziller; Assessor Zielinski, Road Commissioner Poznanski, Attorney Gottemoller, and Clerk Watson. Trustee Welch was absent. This meeting was recorded.
3. **Pledge of Allegiance** was said.
4. **A motion was made by Trustee Cratty, 2nd by Trustee Cooper to Approve the Agenda as corrected** (Annual Meeting Agenda Date corrected to 2020). Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes**

A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve as presented the minutes of Grafton Township Regular Board Meeting, October 19, 2020. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/warrant check detail for Town Fund**

After discussions ensued regarding the Town Fund unpaid bills a motion was made by Trustee Cooper, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills with the following corrections:

 1. **Removed duplicate PO 20936, Line Item 4134**
 2. **PO #20935 changed to line item #3674**
 3. **Added PO #20938, Cardmember Services, Line item 1939 in the amount of Sixty Six and 93/100 (\$66.93)**
 4. **PO 3674 Office Supplies corrected to One Hundred Dollars and 98/100 (\$100.98).**Roll call vote taken, all ayes noted, motion carried.

C. Audit and payment of unpaid bills/warrant check detail Road District

A motion was made by Trustee Cratty, 2nd by Trustee Cooper to approve the audit and payment of unpaid bills/warrant check detail Road District. Roll call vote taken, all ayes noted, motion carried.

6. Public Comment - None

7. Board Response to Public Comment - None

8. Old Business -

A. Discussion and possible action regarding 2020-2021 Town Fund Levy

A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve the 2020-2021 Town Fund as a Flat Levy. Roll call vote taken, all ayes noted, motion carried.

B. Discussion and possible action regarding 2020-2021 Road District Levy.

A motion was made by Trustee Cooper, 2nd by Supervisor Ruth, to approve the 2020-2021 Road District Fund as a Flat Levy. Roll call vote taken: Trustee Cooper-Yes; Supervisor Ruth-Yes; Trustee Cratty-Yes, Trustee Ziller-No. Motion carried.

9. New Business -

A. Discussion and possible action 2021 Grafton Township Annual Meeting

A motion was made by Supervisor Ruth, 2nd by Trustee Ziller to host the Annual Meeting on December 21, 2020 @ 7:00 pm. Roll call vote taken, all ayes noted, motion carried. Note: Agenda previously approved.

10. Executive Session - None

11. Discussion and potential actions of items as discussed during Executive Session-None

12. Committee and Officer Reports

SUPERVISOR REPORT - None

TRUSTEES-None

ASSESSOR -None

ROAD COMMISSIONER:

1. Road Commissioner Poznanski, thanked the residents of Grafton Township and Grafton Township Board for 16 years of service, as he will not be seeking reelection for the position of Road Commissioner. The Board thanks Commissioner Poznanski.
2. Looking into the possibility of a new truck for department.

CLERK- Reminder to all to take required Sexual Training class.

13. ADJOURMENT

Being no further business, a **motion was made by Trustee Ziller, 2nd by Trustee Cratty to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 7:47 p.m.

Respectfully submitted,

Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

1:05 PM

12/04/20

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
November 23 through December 4, 2020

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
11/23/2020	24685	BLUECROSS BLUE...	PO 3679 20939	-3,992.91
11/23/2020	24686	ComCast	PO 3682 20941	-360.75
11/23/2020	24687	Humana Health Plan ...	PO 3680 20940	-321.17
11/23/2020	24688	NICOR GAS	PO 3683	-160.62
11/23/2020	24689	Village of Huntley	PO 3681	-25.00
Total 101 · CHECKING -American Community				-4,860.45
TOTAL				-4,860.45

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Alarm Detection Systems				
12/14/2020		PO 3695	1512 · MAINTENANC...	203.73
Total Alarm Detection Systems				203.73
Cardmember Service				
12/14/2020		PO 3687	1451 · HEALTH INS...	89.00
12/14/2020		PO 3684	1651 · OFFICE SUP...	58.99
12/14/2020		PO 3685	1651 · OFFICE SUP...	113.90
12/14/2020		PO 3686	1512 · MAINTENANC...	69.88
Total Cardmember Service				331.77
CARDUNAL OFFICE SUPPLY				
12/14/2020		PO 20943	1851 · OFFICE SUP...	144.65
12/14/2020		PO 3690	1651 · OFFICE SUP...	87.23
Total CARDUNAL OFFICE SUPPLY				231.88
COM ED				
12/14/2020		PO 3688	1571 · UTILITIES	155.42
Total COM ED				155.42
Entre Computer Solution				
12/14/2020		PO 3694	1512 · MAINTENANC...	135.00
Total Entre Computer Solution				135.00
Gottmoller & Associates				
12/14/2020		PO 3689	1533 · LEGAL SERVI...	140.00
Total Gottmoller & Associates				140.00
Huntley Chamber of Commerce				
12/14/2020		PO 3693	1561 · DUES	175.00
Total Huntley Chamber of Commerce				175.00
Leading IT				
12/14/2020		PO 3673	1512 · MAINTENANC...	424.00
Total Leading IT				424.00
MDC Environmental Services, Inc.				
12/14/2020		PO 3692	1511 · MAINTENANC...	61.40
Total MDC Environmental Services, Inc.				61.40
PetroChoice LLC				
12/14/2020		PO 20944	1760 · TRAVEL EXP...	85.16
Total PetroChoice LLC				85.16
Ready Refresh by Nestle				
12/14/2020		PO 20942	1751 · MAINTENANC...	103.89
Total Ready Refresh by Nestle				103.89
TOTAL				2,047.25

12/15/20

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	Apr '20 - Mar ...	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	0.00	0.00	0.0%
1010 · REPLACEMENT TAXES	21,468.05	20,000.00	107.3%
1020 · INTEREST INCOME	1,148.18	7,500.00	15.3%
1040 · IGA ROAD COM SALARY	15,625.00	15,625.00	100.0%
1055 · MISCELLANEOUS INCOME	586.00	500.00	117.2%
Total CORPORATE FUND REVENUE	38,827.23	43,625.00	89.0%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	17,510.67	18,000.00	97.3%
Total CORPORATE INSURANCE FUND REV	17,510.67	18,000.00	97.3%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	32,095.20	33,000.00	97.3%
5020 · INTEREST INCOME	60.26	400.00	15.1%
Total GENERAL ASSISTANCE FUND REVENUE	32,155.46	33,400.00	96.3%
Total Income	88,493.36	95,025.00	93.1%
Gross Profit	88,493.36	95,025.00	93.1%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	600.00	2,000.00	30.0%
5534 · ACCOUNTING SERVICES	2,025.00	3,000.00	67.5%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	1,000.00	0.0%
5554 · PRINTING	0.00	1,000.00	0.0%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	2,625.00	9,750.00	26.9%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
Total OPERATING EXPENSES	0.00	1,500.00	0.0%
PERSONNEL			
5421 · SALARIES	3,753.60	5,000.00	75.1%
5451 · HEALTH INSURANCE	0.00	7,500.00	0.0%
Total PERSONNEL	3,753.60	12,500.00	30.0%
Total ADMINISTRATION	6,378.60	23,750.00	26.9%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	7,905.30	0.0%
Total COMMODITIES	0.00	13,905.30	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	Apr '20 - Mar ...	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	7,000.00	37.9%
5887 · SHELTER	2,469.00	35,000.00	7.1%
5888 · UTILITY PAYMENTS	557.30	30,665.70	1.8%
Total CONTRACTUAL SERVICES	5,676.30	75,165.70	7.6%
Total HOME RELIEF	5,676.30	89,071.00	6.4%
Total GENERAL ASSISTANCE FUND	12,054.90	112,821.00	10.7%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	148,863.00	0.0%
Total CAPITAL OUTLAY	0.00	398,863.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	779.85	5,000.00	15.6%
1652 · OPERATING SUPPLIES	277.25	3,000.00	9.2%
Total COMMODITIES	1,057.10	8,000.00	13.2%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	2,096.45	250,000.00	0.8%
1512 · MAINTENANCE SERVICE - EQUIPMENT	8,627.02	75,000.00	11.5%
1531 · ACCOUNTING SERVICES	5,347.17	20,000.00	26.7%
1533 · LEGAL SERVICE	2,172.00	165,000.00	1.3%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	1,441.58	5,000.00	28.8%
1553 · PUBLISHING	389.88	2,000.00	19.5%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,284.45	5,000.00	25.7%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	25.00	5,000.00	0.5%
1565 · CLERK	578.82	5,000.00	11.6%
1571 · UTILITIES	2,502.25	10,000.00	25.0%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	24,464.62	606,000.00	4.0%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	5.02	50,000.00	0.0%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	5.02	110,000.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	43,776.00	85,000.00	51.5%
1421 · ELECTED OFFICIALS SALARIES	113,442.20	165,000.00	68.8%
1451 · HEALTH INSURANCE	20,366.51	60,000.00	33.9%
Total PERSONNEL	177,584.71	310,000.00	57.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	Apr '20 - Mar ...	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	19,080.78	25,000.00	76.3%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	125.98	10,000.00	1.3%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	5,670.00	15,000.00	37.8%
Total SENIOR SERVICES	24,876.76	85,000.00	29.3%
Total ADMINISTRATION	227,988.21	1,517,863.00	15.0%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	1,559.18	3,000.00	52.0%
Total COMMODITIES	1,559.18	3,000.00	52.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	929.50	4,200.00	22.1%
1752 · TELEPHONE	1,441.56	2,400.00	60.1%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	11,720.62	12,000.00	97.7%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	220.00	1,000.00	22.0%
1760 · TRAVEL EXPENSE	308.11	2,500.00	12.3%
1761 · TRAINING	405.00	2,600.00	15.6%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	15,024.79	26,350.00	57.0%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	374.14	1,500.00	24.9%
1940 · UNIFORMS	318.00	500.00	63.6%
Total OTHER EXPENDITURES	692.14	2,000.00	34.6%
PERSONNEL			
1240 · SALARIES	131,066.75	225,260.00	58.2%
1241 · IMRF	10,764.59	19,268.00	55.9%
1242 · FICA/MEDICARE/TAXES	7,414.85	17,232.00	43.0%
1243 · HEALTH INSURANCE	15,928.93	51,080.00	31.2%
Total PERSONNEL	165,175.12	312,840.00	52.8%
Total ASSESSOR	182,451.23	344,190.00	53.0%
Total TOWN FUND EXPENDITURES	410,439.44	1,862,053.00	22.0%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	8,304.32	28,000.00	29.7%
Total TOWN IMRF FUND EXPENDITURES	8,304.32	28,000.00	29.7%

12/15/20

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	<u>Apr '20 - Mar ...</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,078.00	25,000.00	56.3%
Total CONTRACTED SERVICES	14,078.00	25,000.00	56.3%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	181.61	10,000.00	1.8%
Total PERSONNEL	181.61	10,000.00	1.8%
Total TOWN INSURANCE FUND EXPENDITURE	14,259.61	35,000.00	40.7%
TOWN SOCIAL SECURTY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	10,394.92	25,000.00	41.6%
3762 · MEDICARE CONTRIBUTION	3,101.11	10,000.00	31.0%
Total TOWN SOCIAL SECURTY EXPENDITURE	13,496.03	35,000.00	38.6%
Total Expense	458,554.30	2,072,874.00	22.1%
Net Ordinary Income	-370,060.94	-1,977,849.00	18.7%
Net Income	<u>-370,060.94</u>	<u>-1,977,849.00</u>	<u>18.7%</u>

9:41 AM

12/02/20

**GRAFTON TOWNSHIP
Reconciliation Summary****101 · CHECKING -American Community, Period Ending 11/30/2020**

	<u>Nov 30, 20</u>
Beginning Balance	1,602,716.19
Cleared Transactions	
Checks and Payments - 26 items	-48,420.71
Deposits and Credits - 22 items	520.41
Total Cleared Transactions	<u>-47,900.30</u>
Cleared Balance	<u>1,554,815.89</u>
Uncleared Transactions	
Checks and Payments - 13 items	-14,254.39
Total Uncleared Transactions	<u>-14,254.39</u>
Register Balance as of 11/30/2020	<u>1,540,561.50</u>
New Transactions	
Checks and Payments - 4 items	-20,216.73
Total New Transactions	<u>-20,216.73</u>
Ending Balance	<u>1,520,344.77</u>

9:52 AM

12/02/20

GRAFTON TOWNSHIP Reconciliation Summary

151 • General Assistance - Amer Com, Period Ending 11/30/2020

	Nov 30, 20
Beginning Balance	103,346.69
Cleared Transactions	
Checks and Payments - 1 item	-73.00
Deposits and Credits - 3 items	175.41
Total Cleared Transactions	102.41
Cleared Balance	103,449.10
Register Balance as of 11/30/2020	103,449.10
Ending Balance	103,449.10

**ROAD DISTRICT
FUND
FINANCIALS**

3:10 PM

12/04/20

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
November 23 through December 4, 2020

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
11/23/2020	6276	BLUECROSS BLUESHIELD OF ILL...	PO 13039	-3,183.04
11/23/2020	6277	COM ED STREET LIGHTS	PO 13043	-356.98
11/23/2020	6278	Comcast	PO 13038	-180.38
11/23/2020	6279	Humana Health Plan Inc.	PO 13040	-244.80
11/23/2020	6280	NICOR GAS	PO 13041	-42.68
11/23/2020	6281	Verizon Wireless	PO 13042	-120.42
Total 103 · R&B General Amer. Comm.				-4,128.30
TOTAL				-4,128.30

10:30 AM

12/14/20

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
BONNELL INDUSTRIES INC				
12/02/2020	0195365-in	PO 13072	6113 · MAINTENANCE SUPPLY - VEHI...	1,389.11
Total BONNELL INDUSTRIES INC				1,389.11
BOTTS WELDING & TRUCK SERVICE				
12/03/2020	667972	PO 13073	6313 · MAINTENANCE SERVICE - VE...	8,842.17
Total BOTTS WELDING & TRUCK SERVICE				8,842.17
BUCK BROS., INC.				
12/09/2020	282737	PO 13081	6112 · MAINTENANCE SUPPLY - EQU...	31.60
Total BUCK BROS., INC.				31.60
Cardmember Service				
10/15/2020	farm & fleet	PO 13046	6122 · OPERATING SUPPLIES	21.98
11/12/2020	f&f	PO 13047	6111 · MAINTENANCE SUPPLY - BUIL...	25.16
11/12/2020	f&f	PO 13048	9652 · OPERATING SUPPLIES	41.49
11/12/2020	ebay	PO 13061	6112 · MAINTENANCE SUPPLY - EQU...	22.31
11/20/2020	f&f	PO 13058	6122 · OPERATING SUPPLIES	13.66
11/20/2020	ebay	PO 13060	6112 · MAINTENANCE SUPPLY - EQU...	14.12
11/25/2020	walmart	PO 13065	6122 · OPERATING SUPPLIES	19.65
12/02/2020	clearing house	PO 13070	9929 · MISCELLANEOUS	5.00
12/03/2020	f&f	PO 13071	6122 · OPERATING SUPPLIES	31.75
12/03/2020		PO 13082	6919 · MISCELLANEOUS	37.00
Total Cardmember Service				232.12
CARDUNAL OFFICE SUPPLY				
11/25/2020	627935-0	PO 13064	6651 · OFFICE SUPPLIES	73.49
Total CARDUNAL OFFICE SUPPLY				73.49
CITY OF CRYSTAL LAKE				
12/08/2020	2019 replacemen...	PO 13078	6914 · MUNICIPAL REPLACEMENT	170.92
Total CITY OF CRYSTAL LAKE				170.92
COM ED				
12/03/2020		PO 13075	6371 · UTILITIES	129.87
Total COM ED				129.87
COM ED STREET LIGHTS				
11/20/2020		PO 13063	9519 · STREET LIGHTS	356.98
Total COM ED STREET LIGHTS				356.98
Commercial Tire Services INC.				
11/09/2020	4440014945	PO 13045	6112 · MAINTENANCE SUPPLY - EQU...	60.00
11/13/2020	4440014961	PO 13051	6113 · MAINTENANCE SUPPLY - VEHI...	697.46
Total Commercial Tire Services INC.				757.46
Conserv FS, Inc.				
11/05/2020	65106228	PO 13044	9655 · AUTO FUEL & OIL	725.45
Total Conserv FS, Inc.				725.45
Fast Signs				
11/13/2020	97-57389	PO 13052	6111 · MAINTENANCE SUPPLY - BUIL...	384.42
Total Fast Signs				384.42
Hickgas, LLC (Woodstock)				
11/18/2020	hg014282	PO 13054	6112 · MAINTENANCE SUPPLY - EQU...	21.03
Total Hickgas, LLC (Woodstock)				21.03
HINCKLEY SPRINGS WATER CO				
11/29/2020	10164181 112920	PO 13066	6122 · OPERATING SUPPLIES	13.99

10:30 AM

12/14/20

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Total HINCKLEY SPRINGS WATER CO				13.99
ILLOWA CULVERT AND SUPPLY				
12/03/2020	34718	PO 13074	9614 · MAINTENANCE SUPPLIES - R...	2,244.00
Total ILLOWA CULVERT AND SUPPLY				2,244.00
Matuszewich & Kelly, LLP				
12/01/2020	11774	PO 13068	6533 · LEGAL SERVICE	38.75
Total Matuszewich & Kelly, LLP				38.75
MDC Environmental Services Inc.				
12/01/2020	20105008	PO 13069	6373 · GARBAGE DISPOSAL	184.18
Total MDC Environmental Services Inc.				184.18
O'Reilly Automotive, Inc				
11/12/2020	5851-142785	PO 13050	6122 · OPERATING SUPPLIES	2.36
Total O'Reilly Automotive, Inc				2.36
PetroChoice LLC				
12/04/2020	50410352	PO 13076	9655 · AUTO FUEL & OIL	1,012.42
Total PetroChoice LLC				1,012.42
Ralph Helm Inc.				
11/20/2020	119304	PO 13059	6112 · MAINTENANCE SUPPLY - EQU...	34.63
11/24/2020		PO 13062	6112 · MAINTENANCE SUPPLY - EQU...	47.76
Total Ralph Helm Inc.				82.39
Rush Truck Centers of Illinois, Inc.				
12/01/2020	3021602465	PO 13067	6113 · MAINTENANCE SUPPLY - VEHI...	18.25
Total Rush Truck Centers of Illinois, Inc.				18.25
VILLAGE OF HUNTLEY				
12/08/2020	2019 replacemen...	PO 13079	6914 · MUNICIPAL REPLACEMENT	9,573.92
Total VILLAGE OF HUNTLEY				9,573.92
VILLAGE OF LAKEWOOD				
12/08/2020	2019 replacemen...	PO 13080	6914 · MUNICIPAL REPLACEMENT	291.31
Total VILLAGE OF LAKEWOOD				291.31
ZIEGLER'S ACE HARDWARE				
11/13/2020	84093/b	PO 13.049	6111 · MAINTENANCE SUPPLY - BUIL...	10.55
11/13/2020		PO 13053	6113 · MAINTENANCE SUPPLY - VEHI...	3.99
11/19/2020	84137/b	PO 13055	6111 · MAINTENANCE SUPPLY - BUIL...	3.08
11/20/2020		PO 13056	6112 · MAINTENANCE SUPPLY - EQU...	6.36
11/20/2020		PO 13057	6122 · OPERATING SUPPLIES	7.98
12/08/2020		PO 13077	9652 · OPERATING SUPPLIES	11.98
Total ZIEGLER'S ACE HARDWARE				43.94
TOTAL				26,620.13

ROAD & BRIDGE WARRANT LIST - NOVEMBER 2020

FUND	VENDOR	PO #			DUE DATE
6111	ACE	13049	Washers & Nuts - Building Sign	\$ 10.55	12/31/2020
6113	ACE	13053	Spring Snap Link - #4	\$ 3.99	12/31/2020
6111	ACE	13055	Paint Tray Liner & Foam Roller - Door	\$ 3.08	12/31/2020
6112	ACE	13056	4 Hose Clamps - Pressure Washer	\$ 6.36	12/31/2020
6122	ACE	13057	Paint Tray Liner, Roller Refills - Trucks	\$ 7.98	12/31/2020
9652	ACE	13077	Pool Shock -2 Bags- Super Mix Tanks	\$ 11.98	12/31/2020
6113	BONNELL INDUSTRIES INC.	13072	Front PTO Clutch - #5	\$ 1,389.11	1/1/2021
6313	BOTT'S WELDING	13073	Replace Outer Frame Rails & Repair Sub Frame - #2	\$ 8,842.17	1/2/2021
6112	BUCK BROS. INC.	13081	Solenoid Relay - Backhoe	\$ 31.60	1/8/2021
6122	CARDMEMBER SERVICE / VISA (F&F)	13046	2 Bottles - Mineral Spirits	\$ 21.98	12/3/2020
6919	CARDMEMBER SERVICE / VISA (FEES)	13082	Late Fee & Interest Charges	\$ 37.00	12/3/2020
6111	CARDMEMBER SERVICE / VISA (F&F)	13047	Softener Salt - 4 Bags	\$ 25.16	1/3/2021
9652	CARDMEMBER SERVICE / VISA (F&F)	13048	Bar & chain Oil, 2 Stroke Oil	\$ 41.49	1/3/2021
6122	CARDMEMBER SERVICE / VISA (F&F)	13058	2 Spray Bottles, Thread Lock, Sharpies	\$ 13.66	1/3/2021
6112	CARDMEMBER SERVICE / VISA (EBAY)	13060	Throttle Trigger Lever - #3 Saw	\$ 14.12	1/3/2021
6112	CARDMEMBER SERVICE / VISA (EBAY)	13061	Buffer Mount Set - #2 Saw	\$ 22.31	1/3/2021
6122	CARDMEMBER SERVICE / VISA (WALMART)	13065	Face Masks - 100 Ct.	\$ 19.65	1/3/2021
9929	CARDMEMBER SERVICE / VISA (CLEARINGHOUSE)	13070	4 queries - Clearinghouse Program	\$ 5.00	1/3/2021
6122	CARDMEMBER SERVICE / VISA (F&F)	13071	Windex, Pipe Compound, AAA Batteries, Teflon Tape, Window Insulator Kit	\$ 31.75	1/3/2021
6914	CITY OF CRYSTAL LAKE	13078	2019 Replacement Taxes	\$ 170.92	12/31/2020
6371	COM ED	13075		\$ 129.87	1/19/2021
9519	COM ED - STREET LIGHTS	13063		\$ 356.98	1/22/2021
6112	COMMERCIAL TIRE SERVICES, INC.	13045	1 Used Front Tire - 5220	\$ 60.00	12/9/2020
6113	COMMERCIAL TIRE SERVICES, INC.	13051	2 New Front Tires - #4	\$ 697.46	12/13/2020
9655	CONSERV FS, INC.	13044	15W40 Oil - 55 Gal drum	\$ 725.45	12/25/2020
6111	FAST SIGNS	13052	6" Plastic Lettering - Building Sign	\$ 384.42	12/13/2020
6112	HICKSGAS, LLC - WOODSTOCK	13054	Propane - Forklift	\$ 21.03	12/18/2020
6122	HINCKLEY SPRINGS	13066	Water	\$ 13.99	12/21/2020
9614	ILLOWA CULVERT SUPPLY	13074	4 -15"x26', 1 -24"x30' Culverts	\$ 2,244.00	1/2/2021
6651	IPO / DBA CARDUNAL OFFICE SUPPLY	13064	Ink Cartridges - 4 Pack	\$ 73.49	12/25/2020
6533	MATUSEWICH & KELLY, LLP	13068	Legal Service- Cottage Dr & Hickory Ave - Easement	\$ 38.75	1/1/2021
6373	MDC ENVIRONMENTAL SERVICES INC	13069	Garbage Service	\$ 184.18	12/20/2020
6122	O'REILLY AUTOMOTIVE, INC.	13050	Tire Repair Kit	\$ 2.36	12/12/2020
9655	PETROCHOICE, LLC	13076	Fuel	\$ 1,012.42	12/24/2020
6112	RALPH HELM INC.	13059	Fuel Pump, Fuel Line-Pressure Washer	\$ 34.63	12/20/2020
6112	RALPH HELM INC.	13062	Air Filter, Choke Lever - #1 Saw, Buffer Bushing - #3 Saw	\$ 47.76	12/24/2020
6113	RUSH TRUCK CENTERS OF IL, INC.	13067	2 Front Shocks - #2	\$ 18.25	12/30/2020
6914	VILLAGE OF HUNTLEY	13079	2019 Replacement Taxes	\$ 9,573.92	12/31/2020
6914	VILLAGE OF LAKEWOOD	13080	2019 Replacement Taxes	\$ 291.31	12/31/2020
				\$ 26,620.13	
BILLS PAID BEFORE MEETING					
9451	BLUECROSS BLUESHIELD OF IL	13039	Health insurance - Dec	\$ 3,183.04	12/1/2020
6552	COMCAST	13038	Phone & Internet	\$ 180.38	12/14/2020
9519	COM ED - STREET LIGHTS	13043		\$ 356.98	12/21/2020
9451	HUMANA DENTAL INSURANCE	13040	Health insurance - Dec	\$ 244.80	12/1/2020
6371	NICOR GAS	13041		\$ 42.68	1/5/2021
6552	VERIZON WIRELESS	13042	Cell phone service	\$ 120.42	11/30/2020
				\$ 4,128.30	
				Total \$ 30,748.43	

Road Commissioner:



12/15/20
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	467,112.53	474,690.00	98.4%
9020 · INTEREST INCOME	655.92	5,450.00	12.0%
9040 · INTERGOVERNMENTAL AGREEMENT	4,300.00	100.00	4,300.0%
9050 · MISCELLANEOUS INCOME	767.57	10.00	7,675.7%
9060 · PERMITS & BONDS	2,592.00	2,000.00	129.6%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	475,428.02	482,255.00	98.6%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	113,897.06	223,425.00	51.0%
6002 · MUNICIPAL SHARE	0.00	-107,681.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	36,508.18	40,000.00	91.3%
6020 · INTEREST INCOME	302.75	1,100.00	27.5%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
6060 · COURT FINES & PERMITS	775.00	800.00	96.9%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	151,482.99	157,669.00	96.1%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	11,832.67	12,025.00	98.4%
8020 · INTEREST INCOME	20.21	75.00	26.9%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	11,852.88	12,105.00	97.9%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	9,863.17	10,023.00	98.4%
7020 · INTEREST INCOME	30.24	125.00	24.2%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	9,893.41	13,148.00	75.2%
Total Income	648,657.30	665,177.00	97.5%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	12,394.43	65,000.00	19.1%
9652 · OPERATING SUPPLIES	542.30	8,000.00	6.8%
9655 · AUTO FUEL & OIL	4,089.60	40,000.00	10.2%
9656 · SALT, CALCIUM, ICE CONTROL	9,587.05	110,000.00	8.7%
Total COMMODITIES	26,613.38	223,000.00	11.9%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	333,453.19	440,000.00	75.8%
9518 · ROAD STRIPING	0.00	28,000.00	0.0%
9519 · STREET LIGHTS	2,899.49	5,000.00	58.0%
9520 · ROAD SIGNS & MATERIALS	722.42	30,000.00	2.4%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	153.72	10,000.00	1.5%
Total CONTRACT SERVICES	337,228.82	553,000.00	61.0%

12/15/20
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	785.00	12,000.00	6.5%
9952 · INTERGOVERNMENTAL AGREEMENT	15,625.00	15,625.00	100.0%
Total OTHER EXPENDITURES	16,410.00	27,625.00	59.4%
PERSONNEL			
9421 · SALARIES	90,688.27	185,000.00	49.0%
9451 · HEALTH/LIFE INSURANCE	25,680.56	65,000.00	39.5%
9461 · SOCIAL SECURITY CONTRIBUTION	6,615.80	16,000.00	41.3%
9462 · MEDICARE CONTRIBUTION	1,547.25	6,000.00	25.8%
9472 · UNIFORMS	309.61	2,000.00	15.5%
9475 · PAYROLL EXPENSE	803.00	1,400.00	57.4%
Total PERSONNEL	125,644.49	275,400.00	45.6%
Total PERMANENT HARD ROAD EXPENDITURE	505,896.69	1,079,025.00	46.9%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	9,838.39	50,000.00	19.7%
Total PERSONNEL	9,838.39	50,000.00	19.7%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	9,838.39	50,000.00	19.7%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	51,000.00	39.7%
Total CONTRACT SERVICE	20,258.00	51,000.00	39.7%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	3.10	7,900.00	0.0%
Total PERSONNEL	3.10	7,900.00	0.0%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,261.10	58,900.00	34.4%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	336.79	1,000.00	33.7%
Total COMMODITIES	336.79	1,000.00	33.7%

12/15/20
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	156.25	1,000.00	15.6%
6531 · ACCOUNTING SERVICE	3,033.33	14,000.00	21.7%
6533 · LEGAL SERVICE	113.00	34,000.00	0.3%
6551 · POSTAGE	4.60	500.00	0.9%
6552 · TELEPHONE	2,395.52	5,000.00	47.9%
6553 · PUBLISHING	66.42	1,500.00	4.4%
6554 · PRINTINING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	2,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	5,769.12	59,600.00	9.7%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	10,100.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
Total OTHER EXPENDITURES	0.00	18,100.00	0.0%
PERSONNEL			
6421 · SALARIES	16,018.10	30,000.00	53.4%
Total PERSONNEL	16,018.10	30,000.00	53.4%
Total ADMINISTRATION	22,124.01	113,700.00	19.5%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	4,500.00	120,000.00	3.8%
6833 · OTHER IMPROVEMENTS	0.00	273,000.00	0.0%
Total CAPITAL OUTLAY	4,500.00	393,000.00	1.1%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	532.52	15,000.00	3.6%
6112 · MAINTENANCE SUPPLY - EQUIPM...	1,204.69	15,000.00	8.0%
6113 · MAINTENANCE SUPPLY - VEHICL...	3,003.68	20,000.00	15.0%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	991.54	4,000.00	24.8%
6123 · SMALL TOOLS	346.84	6,000.00	5.8%
Total COMMODITIES	6,079.27	65,200.00	9.3%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	379.70	15,000.00	2.5%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	40,000.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	949.30	70,000.00	1.4%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	9,000.00	0.0%
6371 · UTILITIES	1,268.49	9,000.00	14.1%
6373 · GARBAGE DISPOSAL	1,393.36	6,000.00	23.2%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	3,990.85	184,600.00	2.2%

12/15/20
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2020 through March 2021

	<u>Apr '20 - Mar 21</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>14,570.12</u>	<u>658,300.00</u>	<u>2.2%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>36,694.13</u>	<u>772,000.00</u>	<u>4.8%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>38,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>51,000.00</u>	<u>0.0%</u>
Total Expense	<u>572,690.31</u>	<u>2,048,925.00</u>	<u>28.0%</u>
Net Ordinary Income	<u>75,966.99</u>	<u>-1,383,748.00</u>	<u>-5.5%</u>
Net Income	<u><u>75,966.99</u></u>	<u><u>-1,383,748.00</u></u>	<u><u>-5.5%</u></u>

2:29 PM

12/01/20

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 11/30/2020

	<u>Nov 30, 20</u>
Beginning Balance	1,493,709.35
Cleared Transactions	
Checks and Payments - 20 items	-18,374.51
Deposits and Credits - 13 items	3,509.79
	<u> </u>
Total Cleared Transactions	-14,864.72
	<u> </u>
Cleared Balance	1,478,844.63
	<u><u> </u></u>
Uncleared Transactions	
Checks and Payments - 8 items	-8,766.39
	<u> </u>
Total Uncleared Transactions	-8,766.39
	<u> </u>
Register Balance as of 11/30/2020	1,470,078.24
	<u><u> </u></u>
New Transactions	
Checks and Payments - 2 items	-6,640.39
	<u> </u>
Total New Transactions	-6,640.39
	<u> </u>
Ending Balance	1,463,437.85
	<u><u> </u></u>

SUPERVISOR'S REPORT

System Activity Report

[11/1/2020 - 11/30/2020] Report Date: 12/2/2020

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$73.00
In-Process :	0	
Denials :	0	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	1	\$73.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	1	
Workfare :	0	
	<hr/>	
	1	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	0	
	<hr/>	
	0	\$0.00

Grand Totals:	2	\$73.00
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