

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Graton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, January 18, 2021

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, January 18, 2021 @ 7:30 p.m. **Due to the Corona Virus, this meeting will be held remotely via Webex software program. Please see Grafton Township Website (www.Graftontownship.us) for invitation code to participate.**

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, December 21, 2020
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
9. New Business
 - A. Discussion and possible action regarding 2021-2022 Town Fund Budget
10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
January 14, 2021

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, December 21, 2020

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, December 21, 2020. Due to the Corona Virus Pandemic, this meeting was remotely via web access due to Covid 19 governmental mandates.

1. **Call to Order -7:30 p.m.**
2. **Roll Call**– Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Welch and Ziller; Assessor Zielinski, Road Commissioner Poznanski, and Clerk Watson. This meeting was recorded.
3. **Pledge of Allegiance** was said earlier at the Annual Town Meeting and was not repeated.
4. **A motion was made by Trustee Welch, 2nd by Trustee Cooper to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes**
A motion was made by Trustee Ziller, 2nd by Trustee Cratty, to approve the November 23, 2020 Grafton Township Meeting minutes. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Cratty, 2nd by Trustee Ziller, to approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund. Roll call vote taken, Trustee Cratty-Yes; Trustee Ziller-Yes; Trustee Cooper-Yes; Trustee Welch-No; Supervisor Ruth-Yes, motion carried.
 - C. **Audit and payment of unpaid bills/warrant check detail Road District**
A motion was made by Trustee Cooper, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/warrant check detail Road District. Roll call vote taken, all ayes, noted, motion carried.
6. **Public Comment - None**
7. **Board Response to Public Comment - None**
8. **Old Business – NONE**
9. **New Business – NONE**

10. **Executive Session – None**

11. **Discussion and potential actions of items as discussed during Executive Session-None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT –

Supervisor Ruth advised the Board that McHenry County has taken over 100% for the McRide program from Township. Grafton Township will not have any financial responsibility, and McHenry County will be expanding the services

TRUSTEES-None

ASSESSOR –None

ROAD COMMISSIONER:

Road Commissioner Poznanski will be cancelling cable services as the expense has risen. Other methods of weather reporting are available at no cost to the Township.

CLERK-None

13. **ADJOURMENT**

Being no further business, a **motion was made by Trustee Cratty, 2nd by Trustee Cooper to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 7:40 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

9:34 AM

01/04/21

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
December 28, 2020 through January 4, 2021

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
12/28/2020	24706	BLUECROSS BLUESHIE...	PO 24706 20946	-3,992.91
12/28/2020	24707	ComCast	PO 3698 20945	-360.68
12/28/2020	24708	Humana Health Plan Inc.	PO 3696 20947	-321.17
Total 101 · CHECKING -American Community				-4,674.76
TOTAL				-4,674.76

8:14 AM

01/13/21

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Cardmember Service				
12/14/2020	161-001...	PO 3701	1512 · MAINTENANC...	14.95
Total Cardmember Service				14.95
COM ED				
01/12/2021		PO 3710	1571 · UTILITIES	182.76
Total COM ED				182.76
Entre Computer Solution				
12/31/2020	00137081	PO 3708	1512 · MAINTENANC...	135.00
Total Entre Computer Solution				135.00
HINCKLEY SPRINGS WATER CO				
12/18/2020	1842529...	PO 3700	1651 · OFFICE SUP...	14.49
Total HINCKLEY SPRINGS WATER CO				14.49
Jensen's Plumbing & Heating				
12/01/2020	112688	PO 3702	1511 · MAINTENANC...	370.00
Total Jensen's Plumbing & Heating				370.00
Leading IT				
01/01/2021	30196WB	PO 3704	1512 · MAINTENANC...	424.00
Total Leading IT				424.00
MDC Environmental Services, Inc.				
01/01/2021	20171376	PO 3705	1511 · MAINTENANC...	61.80
Total MDC Environmental Services, Inc.				61.80
NICOR GAS				
12/21/2020		PO 3703	1571 · UTILITIES	56.19
Total NICOR GAS				56.19
Shaw Suburban Media				
12/21/2020	1841139	PO 3709	1553 · PUBLISHING	189.70
Total Shaw Suburban Media				189.70
Stan's-LPS Midwest				
12/08/2020	357207	PO 20948	1751 · MAINTENANC...	207.00
Total Stan's-LPS Midwest				207.00
Warehouse Direct, Inc.				
12/31/2020		PO 3707	1651 · OFFICE SUP...	260.68
Total Warehouse Direct, Inc.				260.68
TOTAL				1,916.57

01/13/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	Apr '20 - Mar...	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	0.00	0.00	0.0%
1010 · REPLACEMENT TAXES	26,064.11	20,000.00	130.3%
1020 · INTEREST INCOME	1,277.58	7,500.00	17.0%
1040 · IGA ROAD COM SALARY	15,625.00	15,625.00	100.0%
1055 · MISCELLANEOUS INCOME	586.00	500.00	117.2%
Total CORPORATE FUND REVENUE	43,552.69	43,625.00	99.8%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	17,608.21	18,000.00	97.8%
Total CORPORATE INSURANCE FUND REV	17,608.21	18,000.00	97.8%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	32,273.99	33,000.00	97.8%
5020 · INTEREST INCOME	68.86	400.00	17.2%
Total GENERAL ASSISTANCE FUND REVENUE	32,342.85	33,400.00	96.8%
Total Income	93,503.75	95,025.00	98.4%
Gross Profit	93,503.75	95,025.00	98.4%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	600.00	2,000.00	30.0%
5534 · ACCOUNTING SERVICES	2,025.00	3,000.00	67.5%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	1,000.00	0.0%
5554 · PRINTING	0.00	1,000.00	0.0%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	2,625.00	9,750.00	26.9%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
Total OPERATING EXPENSES	0.00	1,500.00	0.0%
PERSONNEL			
5421 · SALARIES	3,753.60	5,000.00	75.1%
5451 · HEALTH INSURANCE	0.00	7,500.00	0.0%
Total PERSONNEL	3,753.60	12,500.00	30.0%
Total ADMINISTRATION	6,378.60	23,750.00	26.9%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	7,905.30	0.0%
Total COMMODITIES	0.00	13,905.30	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	<u>Apr '20 - Mar...</u>	<u>Budget</u>	<u>% of Budget</u>
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	7,000.00	37.9%
5887 · SHELTER	2,469.00	35,000.00	7.1%
5888 · UTILITY PAYMENTS	557.30	30,665.70	1.8%
Total CONTRACTUAL SERVICES	5,676.30	75,165.70	7.6%
Total HOME RELIEF	5,676.30	89,071.00	6.4%
Total GENERAL ASSISTANCE FUND	12,054.90	112,821.00	10.7%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	148,863.00	0.0%
Total CAPITAL OUTLAY	0.00	398,863.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	1,039.97	5,000.00	20.8%
1652 · OPERATING SUPPLIES	277.25	3,000.00	9.2%
Total COMMODITIES	1,317.22	8,000.00	16.5%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	2,157.85	250,000.00	0.9%
1512 · MAINTENANCE SERVICE - EQUIPMENT	9,459.63	75,000.00	12.6%
1531 · ACCOUNTING SERVICES	5,469.17	20,000.00	27.3%
1533 · LEGAL SERVICE	2,312.00	165,000.00	1.4%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	1,621.92	5,000.00	32.4%
1553 · PUBLISHING	389.88	2,000.00	19.5%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,459.45	5,000.00	29.2%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	25.00	5,000.00	0.5%
1565 · CLERK	578.82	5,000.00	11.6%
1571 · UTILITIES	2,657.67	10,000.00	26.6%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	26,131.39	606,000.00	4.3%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	5.02	50,000.00	0.0%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	5.02	110,000.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	48,384.00	85,000.00	56.9%
1421 · ELECTED OFFICIALS SALARIES	119,557.60	165,000.00	72.5%
1451 · HEALTH INSURANCE	23,295.94	60,000.00	38.8%
Total PERSONNEL	191,237.54	310,000.00	61.7%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	Apr '20 - Mar...	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	21,866.66	25,000.00	87.5%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	125.98	10,000.00	1.3%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	5,670.00	15,000.00	37.8%
Total SENIOR SERVICES	27,662.64	85,000.00	32.5%
Total ADMINISTRATION	246,353.81	1,517,863.00	16.2%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	1,703.83	3,000.00	56.8%
Total COMMODITIES	1,703.83	3,000.00	56.8%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	1,033.39	4,200.00	24.6%
1752 · TELEPHONE	1,621.90	2,400.00	67.6%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	11,720.62	12,000.00	97.7%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	220.00	1,000.00	22.0%
1760 · TRAVEL EXPENSE	393.27	2,500.00	15.7%
1761 · TRAINING	405.00	2,600.00	15.6%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	15,394.18	26,350.00	58.4%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	374.14	1,500.00	24.9%
1940 · UNIFORMS	318.00	500.00	63.6%
Total OTHER EXPENDITURES	692.14	2,000.00	34.6%
PERSONNEL			
1240 · SALARIES	147,063.23	225,260.00	65.3%
1241 · IMRF	11,800.31	19,268.00	61.2%
1242 · FICA/MEDICARE/TAXES	8,802.72	17,232.00	51.1%
1243 · HEALTH INSURANCE	17,402.58	51,080.00	34.1%
Total PERSONNEL	185,068.84	312,840.00	59.2%
Total ASSESSOR	202,858.99	344,190.00	58.9%
Total TOWN FUND EXPENDITURES	449,212.80	1,862,053.00	24.1%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	9,121.44	28,000.00	32.6%
Total TOWN IMRF FUND EXPENDITURES	9,121.44	28,000.00	32.6%

01/13/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2020 through March 2021

	<u>Apr '20 - Mar...</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,078.00	25,000.00	56.3%
Total CONTRACTED SERVICES	14,078.00	25,000.00	56.3%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	269.24	10,000.00	2.7%
Total PERSONNEL	269.24	10,000.00	2.7%
Total TOWN INSURANCE FUND EXPENDITURE	14,347.24	35,000.00	41.0%
TOWN SOCIAL SECURTY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	11,099.47	25,000.00	44.4%
3762 · MEDICARE CONTRIBUTION	3,265.88	10,000.00	32.7%
Total TOWN SOCIAL SECURTY EXPENDITURE	14,365.35	35,000.00	41.0%
Total Expense	499,101.73	2,072,874.00	24.1%
Net Ordinary Income	-405,597.98	-1,977,849.00	20.5%
Net Income	<u>-405,597.98</u>	<u>-1,977,849.00</u>	<u>20.5%</u>

11:12 AM

01/04/21

GRAFTON TOWNSHIP
Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 12/31/2020

	<u>Dec 31, 20</u>
Beginning Balance	103,449.10
Cleared Transactions	
Checks and Payments - 2 items	-3,826.60
Deposits and Credits - 3 items	195.72
	<u>-3,630.88</u>
Total Cleared Transactions	
Cleared Balance	<u><u>99,818.22</u></u>
Register Balance as of 12/31/2020	99,818.22
Ending Balance	99,818.22

11:09 AM

01/04/21

GRAFTON TOWNSHIP
Reconciliation Summary

101 - CHECKING -American Community, Period Ending 12/31/2020

	<u>Dec 31, 20</u>
Beginning Balance	1,554,815.89
Cleared Transactions	
Checks and Payments - 16 items	-57,118.61
Deposits and Credits - 22 items	4,951.48
Total Cleared Transactions	<u>-52,167.13</u>
Cleared Balance	<u>1,502,648.76</u>
Uncleared Transactions	
Checks and Payments - 21 items	<u>-14,462.27</u>
Total Uncleared Transactions	<u>-14,462.27</u>
Register Balance as of 12/31/2020	<u>1,488,186.49</u>
New Transactions	
Checks and Payments - 1 item	<u>-6,613.85</u>
Total New Transactions	<u>-6,613.85</u>
Ending Balance	<u>1,481,572.64</u>

**ROAD DISTRICT
FUND
FINANCIALS**

9:31 AM

01/04/21

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
December 28, 2020 through January 4, 2021

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
12/28/2020	6305	BLUECROSS BLUESHIELD OF ILL...	PO 13086	-3,183.04
12/28/2020	6306	Comcast	PO 13085	-180.34
12/28/2020	6307	Humana Health Plan Inc.	PO 13087	-244.80
12/28/2020	6308	NICOR GAS	PO 13084	-46.54
12/28/2020	6309	Verizon Wireless	PO 13083	-120.42
Total 103 · R&B General Amer. Comm.				-3,775.14
TOTAL				-3,775.14

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Blades Group, LLC				
12/23/2020	18017990	PO 13093	9614 · MAINTENANCE SUPPLIES - RO...	558.00
Total Blades Group, LLC				558.00
BONNELL INDUSTRIES INC				
12/19/2020	0195777-IN	PO 13092	6113 · MAINTENANCE SUPPLY - VEHIC...	108.23
Total BONNELL INDUSTRIES INC				108.23
BOTTS WELDING & TRUCK SERVICE				
12/17/2020	669329	PO 13090	6113 · MAINTENANCE SUPPLY - VEHIC...	23.37
01/08/2021	669908	PO 13101	6112 · MAINTENANCE SUPPLY - EQUI...	51.74
01/11/2021	669970	PO 13103	6113 · MAINTENANCE SUPPLY - VEHIC...	44.66
Total BOTTS WELDING & TRUCK SERVICE				119.77
Cardmember Service				
12/11/2020	Township cc	PO 13088	6111 · MAINTENANCE SUPPLY - BUILD...	228.64
Total Cardmember Service				228.64
Cassidy Tire & Service				
01/04/2021	102000004	PO 13104	6312 · MAINTENANCE SERVICE - EQUI...	266.25
Total Cassidy Tire & Service				266.25
COM ED				
01/06/2021		PO 13105	6371 · UTILITIES	175.51
Total COM ED				175.51
COM ED STREET LIGHTS				
12/23/2020		PO 13094	9519 · STREET LIGHTS	356.98
Total COM ED STREET LIGHTS				356.98
HINCKLEY SPRINGS WATER CO				
12/27/2020	10164181122720	PO 13095	6122 · OPERATING SUPPLIES	36.50
Total HINCKLEY SPRINGS WATER CO				36.50
IPWMAN				
11/03/2020	1021	PO 13089	9929 · MISCELLANEOUS	250.00
Total IPWMAN				250.00
MDC Environmental Services Inc.				
01/01/2021	20171376	PO 13096	6373 · GARBAGE DISPOSAL	185.39
Total MDC Environmental Services Inc.				185.39
MICHAEL TODD & COMPANY INC				
01/08/2021	174241	PO 13106	9652 · OPERATING SUPPLIES	1,656.99
Total MICHAEL TODD & COMPANY INC				1,656.99
PetroChoice LLC				
01/05/2021	50434964	PO 13100	9655 · AUTO FUEL & OIL	914.43
Total PetroChoice LLC				914.43
ZIEGLER'S ACE HARDWARE				
12/17/2020	84387/B	PO 13091	6113 · MAINTENANCE SUPPLY - VEHIC...	3.59
01/05/2021	84503/B	PO 13097	6122 · OPERATING SUPPLIES	9.18
01/06/2021	84511/B	PO 13098	6111 · MAINTENANCE SUPPLY - BUILD...	5.99
01/07/2021	38158/L	PO 13099	6112 · MAINTENANCE SUPPLY - EQUI...	1.99
01/08/2021	84537/B	PO 13102	6112 · MAINTENANCE SUPPLY - EQUI...	3.98
Total ZIEGLER'S ACE HARDWARE				24.73
TOTAL				4,881.42

ROAD & BRIDGE WARRANT LIST - DECEMBER 2020

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6113	ACE	13091	Inline Fuse Holder - #5	\$ 3.59	1/31/2021
6122	ACE	13097	2 Button Batteries-Welding Helmet	\$ 9.18	1/31/2021
6111	ACE	13098	Cable Connector - TV	\$ 5.99	1/31/2021
6112	ACE	13099	3/4"x 5/8" Hose Barb- #5 Super Mix Tank	\$ 1.99	1/31/2021
6112	ACE	13102	2- Reducer Bushings- #5 Wing Plow	\$ 3.98	1/31/2021
9614	BLADES GROUP LLC dba/ ROCK ASPHALT	13093	31 Bags- 50 lb. - Rock Asphalt Patching	\$ 558.00	1/22/2021
6113	BONNELL INDUSTRIES INC.	13092	Hyd Filter - #3	\$ 108.23	1/18/2021
			2 - 4-Way Trailer Plugs (M&F),		
6113	BOTT'S WELDING & TRUCK SERVICE, INC.	13090	10 ft - 14 Gauge Cable - #5	\$ 23.37	1/16/2021
6112	BOTT'S WELDING & TRUCK SERVICE, INC.	13101	Plow bolts & nuts - #5 Wing Plow	\$ 51.74	2/7/2021
			2 - 4-Way Trailer Plugs (M&F), 1		
6113	BOTT'S WELDING & TRUCK SERVICE, INC.	13103	Set Hyd Couplers - Spare	\$ 44.66	2/10/2021
6111	CARDMEMBER SERVICE / VISA (SUPPLYHOUSE)	13088	Aqua Stat Relay - Boiler	\$ 228.64	2/3/2021
6312	CASSIDY TIRE	13104	Repair Left Front Tire - Loader	\$ 266.25	2/3/2021
6371	COM ED	13105		\$ 175.51	2/22/2021
9519	COM ED - STREET LIGHTS	13094		\$ 356.98	2/26/2021
6122	HINCKLEY SPRINGS	13095	Water	\$ 36.50	1/18/2021
9929	IPWMAN	13089	2021 Membership Dues	\$ 250.00	1/1/2021
6373	MDC ENVIRONMENTAL SERVICES INC	13096	Garbage Service	\$ 185.39	1/20/2021
			1 - 12' Carbide Plow Blade,	1	
9652	MICHAEL TODD & COMPANY, INC.	13106	- 12' Steel Plow Balde	\$ 1,656.99	2/7/2021
9655	PETROCHOICE, LLC	13100	Fuel	\$ 914.43	1/25/2021
				\$ 4,881.42	
<u>BILLS PAID BEFORE MEETING</u>					
9451	BLUECROSS BLUESHIELD OF IL	13086	Health insurance - Jan	\$ 3,183.04	1/1/2021
6552	COMCAST	13085	Phone & Internet	\$ 180.34	1/13/2021
9451	HUMANA DENTAL INSURANCE	13087	Health insurance - Jan	\$ 244.80	1/1/2021
6371	NICOR GAS	13084		\$ 46.54	2/2/2021
6552	VERIZON WIRELESS	13083	Cell phone service	\$ 120.42	12/31/2020
				\$ 3,775.14	
			Total	\$ 8,656.56	

Road Commissioner:



Actual vs Budget Year to Date

01/12/21

Cash Basis

April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	469,682.23	474,690.00	98.9%
9020 · INTEREST INCOME	736.99	5,450.00	13.5%
9040 · INTERGOVERNMENTAL AGREEMENT	8,500.00	100.00	8,500.0%
9050 · MISCELLANEOUS INCOME	767.57	10.00	7,675.7%
9060 · PERMITS & BONDS	2,706.00	2,000.00	135.3%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	482,392.79	482,255.00	100.0%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	114,523.47	223,425.00	51.3%
6002 · MUNICIPAL SHARE	0.00	-107,681.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	44,324.16	40,000.00	110.8%
6020 · INTEREST INCOME	340.17	1,100.00	30.9%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
6060 · COURT FINES & PERMITS	775.00	800.00	96.9%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	159,962.80	157,669.00	101.5%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	11,897.77	12,025.00	98.9%
8020 · INTEREST INCOME	22.70	75.00	30.3%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	11,920.47	12,105.00	98.5%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	9,917.43	10,023.00	98.9%
7020 · INTEREST INCOME	33.98	125.00	27.2%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	9,951.41	13,148.00	75.7%
Total Income	664,227.47	665,177.00	99.9%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	14,638.43	65,000.00	22.5%
9652 · OPERATING SUPPLIES	595.77	8,000.00	7.4%
9655 · AUTO FUEL & OIL	5,827.47	40,000.00	14.6%
9656 · SALT, CALCIUM, ICE CONTROL	9,587.05	110,000.00	8.7%
Total COMMODITIES	30,648.72	223,000.00	13.7%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	333,453.19	440,000.00	75.8%
9518 · ROAD STRIPING	0.00	28,000.00	0.0%
9519 · STREET LIGHTS	3,256.47	5,000.00	65.1%
9520 · ROAD SIGNS & MATERIALS	722.42	30,000.00	2.4%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	153.72	10,000.00	1.5%
Total CONTRACT SERVICES	337,585.80	553,000.00	61.0%

Grafton Township RB
Actual vs Budget Year to Date
April 2020 through March 2021

	<u>Apr '20 - Mar 21</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	790.00	12,000.00	6.6%
9952 · INTERGOVERNMENTAL AGREEMENT	15,625.00	15,625.00	100.0%
Total OTHER EXPENDITURES	16,415.00	27,625.00	59.4%
PERSONNEL			
9421 · SALARIES	102,110.34	185,000.00	55.2%
9451 · HEALTH/LIFE INSURANCE	29,108.40	65,000.00	44.8%
9461 · SOCIAL SECURITY CONTRIBUTION	7,439.78	16,000.00	46.5%
9462 · MEDICARE CONTRIBUTION	1,739.96	6,000.00	29.0%
9472 · UNIFORMS	309.61	2,000.00	15.5%
9475 · PAYROLL EXPENSE	891.50	1,400.00	63.7%
Total PERSONNEL	141,599.59	275,400.00	51.4%
Total PERMANENT HARD ROAD EXPENDITURE	526,249.11	1,079,025.00	48.8%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	11,108.97	50,000.00	22.2%
Total PERSONNEL	11,108.97	50,000.00	22.2%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	11,108.97	50,000.00	22.2%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	51,000.00	39.7%
Total CONTRACT SERVICE	20,258.00	51,000.00	39.7%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	53.98	7,900.00	0.7%
Total PERSONNEL	53.98	7,900.00	0.7%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,311.98	58,900.00	34.5%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	410.28	1,000.00	41.0%
Total COMMODITIES	410.28	1,000.00	41.0%

Grafton Township RB
Actual vs Budget Year to Date
April 2020 through March 2021

	Apr '20 - Mar 21	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	156.25	1,000.00	15.6%
6531 · ACCOUNTING SERVICE	3,033.33	14,000.00	21.7%
6533 · LEGAL SERVICE	151.75	34,000.00	0.4%
6551 · POSTAGE	4.60	500.00	0.9%
6552 · TELEPHONE	2,696.28	5,000.00	53.9%
6553 · PUBLISHING	66.42	1,500.00	4.4%
6554 · PRINTING	0.00	200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	2,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	6,108.63	59,600.00	10.2%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	10,036.15	10,100.00	99.4%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
Total OTHER EXPENDITURES	10,036.15	18,100.00	55.4%
PERSONNEL			
6421 · SALARIES	17,886.10	30,000.00	59.6%
Total PERSONNEL	17,886.10	30,000.00	59.6%
Total ADMINISTRATION	34,441.16	113,700.00	30.3%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	4,500.00	120,000.00	3.8%
6833 · OTHER IMPROVEMENTS	0.00	273,000.00	0.0%
Total CAPITAL OUTLAY	4,500.00	393,000.00	1.1%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	955.73	15,000.00	6.4%
6112 · MAINTENANCE SUPPLY - EQUIPM...	1,442.50	15,000.00	9.6%
6113 · MAINTENANCE SUPPLY - VEHICL...	5,112.49	20,000.00	25.6%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	1,102.91	4,000.00	27.6%
6123 · SMALL TOOLS	346.84	6,000.00	5.8%
Total COMMODITIES	8,960.47	65,200.00	13.7%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	379.70	15,000.00	2.5%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	40,000.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	9,791.47	70,000.00	14.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	9,000.00	0.0%
6371 · UTILITIES	1,444.90	9,000.00	16.1%
6373 · GARBAGE DISPOSAL	1,577.54	6,000.00	26.3%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	13,193.61	184,600.00	7.1%

Actual vs Budget Year to Date

01/12/21

Cash Basis

April 2020 through March 2021

	<u>Apr '20 - Mar 21</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>37.00</u>	<u>5,000.00</u>	<u>0.7%</u>
Total OTHER EXPENDITURES	37.00	5,000.00	0.7%
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>10,500.00</u>	<u>0.0%</u>
Total PERSONNEL	0.00	10,500.00	0.0%
Total MAINTENANCE	<u>26,691.08</u>	<u>658,300.00</u>	<u>4.1%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	61,132.24	772,000.00	7.9%
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>38,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>51,000.00</u>	<u>0.0%</u>
Total Expense	<u>618,802.30</u>	<u>2,048,925.00</u>	<u>30.2%</u>
Net Ordinary Income	<u>45,425.17</u>	<u>-1,383,748.00</u>	<u>-3.3%</u>
Net Income	<u><u>45,425.17</u></u>	<u><u>-1,383,748.00</u></u>	<u><u>-3.3%</u></u>

11:06 AM

01/04/21

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 12/31/2020

	Dec 31, 20
Beginning Balance	1,478,844.63
Cleared Transactions	
Checks and Payments - 12 items	-26,833.41
Deposits and Credits - 13 items	9,554.12
Total Cleared Transactions	-17,279.29
Cleared Balance	1,461,565.34
Uncleared Transactions	
Checks and Payments - 28 items	-30,373.73
Total Uncleared Transactions	-30,373.73
Register Balance as of 12/31/2020	1,431,191.61
New Transactions	
Checks and Payments - 1 item	-2,965.34
Total New Transactions	-2,965.34
Ending Balance	1,428,226.27

NEW BUSINESS

Grafton Township Assessor's Office Pro Forma Monthly Cash Flow Statement
For the fiscal year beginning April 1, 2021 and ending March 31, 2022, pursuant to 35 ILCS 200/2-30.

<u>Account</u>	<u>Total Year % of Total</u>	<u>Apr./2021</u>	<u>May</u>	<u>Jun.</u>	<u>Jul.</u>	<u>Aug.</u>	<u>Sep.</u>	<u>Oct.</u>	<u>Nov.</u>	<u>Dec.</u>	<u>Jan./2022</u>	<u>Feb.</u>	<u>Mar.</u>
<u>Capital Costs</u>													
1854 Equipment	1.0%	\$3,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Investment	1.0%	\$3,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<u>Direct Fixed Costs</u>													
1751 Copier Lease & Maintenance	1.1%	\$4,200	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350	\$350
1752 Telephone & Internet	0.6%	\$2,400	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200
1753 Legal Fees	2.3%	\$9,000	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750	\$750
1755 Postage	0.1%	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1756 Software	4.8%	\$18,875	\$500	\$13,200	\$0	\$0	\$1,850	\$250	\$0	\$1,200	\$0	\$425	\$1,200
1757 Publishing and Presentations	0.2%	\$600	\$200	\$200	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1758 Printing	0.1%	\$500	\$250	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1759 Dues	0.3%	\$1,000	\$400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$400	\$200
1760 Travel	0.9%	\$3,500	\$250	\$250	\$450	\$250	\$250	\$550	\$250	\$250	\$250	\$250	\$250
1761 Training	2.0%	\$7,740	\$1,200	\$2,700	\$1,320	\$400	\$2,120	\$0	\$0	\$0	\$0	\$0	\$0
1762 Publications and Subscriptions	0.1%	\$300	\$0	\$0	\$100	\$0	\$0	\$0	\$100	\$0	\$0	\$0	\$100
1851 Office Supplies	0.8%	\$3,000	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250
1939 Miscellaneous	0.4%	\$1,500	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125	\$125
1940 Uniforms	0.3%	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Fixed	13.7%	\$53,865	\$4,525	\$19,275	\$3,745	\$2,375	\$5,895	\$2,475	\$1,975	\$3,225	\$1,925	\$2,400	\$3,525
<u>G & A Fixed Costs</u>													
1240 Salaries	62.0%	\$243,898	\$21,711	\$21,711	\$23,311	\$23,311	\$23,311	\$21,711	\$23,278	\$23,278	\$23,278	\$13,000	\$13,000
1242 FICA/Medicare/Taxes	4.7%	\$18,658	\$1,661	\$1,661	\$1,783	\$1,783	\$1,783	\$1,661	\$1,781	\$1,781	\$1,781	\$995	\$995
1241 IMRF	5.3%	\$20,897	\$1,898	\$1,898	\$1,898	\$1,898	\$1,898	\$1,898	\$2,034	\$2,034	\$2,034	\$1,136	\$1,136
1243 Health Insurance	13.2%	\$52,080	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,620	\$4,620	\$4,620
Total G&A Fixed	85.3%	\$335,534	\$29,469	\$29,469	\$31,192	\$31,192	\$31,192	\$29,469	\$31,293	\$31,293	\$31,713	\$19,751	\$19,751
Total Assessor	100.0%	\$393,199	\$37,794	\$48,744	\$34,937	\$33,567	\$37,087	\$31,944	\$33,268	\$34,518	\$33,638	\$22,151	\$22,276

Notes & Assumptions:

Some differences occur due to rounding.

Grafton Township Assessor's Office Pro Forma Monthly Use of Funds Statement: Safety & Capital Improvement Investment
Fiscal Year 2021-2022

Account	Total Year	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
1854 Two replacement notebook computers	\$3,800	\$3,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Investment	\$3,800	\$3,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Notes & Assumptions:

The current notebook is so old it's running Windows Vista which is no longer supported.

Two notebooks are required because two appeal rooms are often heard simultaneously.

Some differences occur due to rounding.

Grafton Township Assessor's Office Pro Forma Monthly Use of Funds Statement: Software Expense
Fiscal Year 2021-2022

	Total Year	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
PAMS mass appraisal software	\$12,000		\$12,000	\$0		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CoStar commercial database: 1 seat	\$4,800	\$0	\$1,200	\$0	\$0	\$1,200	\$0	\$0	\$1,200	\$0	\$0	\$1,200	\$0
MLS residential database: 1 seat	\$1,150	\$0	\$0	\$0	\$0	\$650	\$250	\$0	\$0	\$0	\$0	\$0	\$250
MS Office 2019 Home & Business: 2 notebooks	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lynda.com: on-line, in-house training	\$425	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$425	\$0	\$0
Total Software Expense	\$18,875	\$500	\$13,200	\$0	\$0	\$1,850	\$250	\$0	\$1,200	\$0	\$425	\$1,200	\$250

Notes & Assumptions:

September and March MLS charges are for one seat of MLS access charges.

August MLS charge is for one annual Realtor association membership dues (required for MLS access)

MLS analysis is the only reliable approach to ensure assessment accuracy regarding arms-length sales and dwelling condition

Some differences occur due to rounding.

Grafton Township Assessor's Office Pro Forma Monthly Use of Funds Statement: Training Investment
Fiscal Year 2021-2022

Position	Total Year	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
Deputy: Burke	\$800	\$400	\$0	\$0	\$0	\$400	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deputy: Roldan	\$800	\$400	\$0	\$0	\$0	\$400	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deputy: new	\$2,670	\$0	\$1,350	\$660	\$0	\$660	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Deputy: new	\$2,670	\$0	\$1,350	\$660	\$0	\$660	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessor: Zielinski	\$800	\$400	0	\$0	\$400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Training Investment	\$7,740	\$1,200	\$2,700	\$1,320	\$400	\$2,120	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Notes & Assumptions:

Training is mandatory per 35 ILCS 200/4-10 and the Illinois Property Assessment Institute:

"Effective January 1, 2011, all recipients of the Certified Illinois Assessing Officer (CIAO) or CIAO/A designation will be required to complete continuing education (CE) to maintain the designation."

The larger amounts shown for the two new Deputies relate to securing the necessary hours to achieve the initial CIAO designation.

Some differences occur due to rounding.

Grafton Township Assessor's Office Pro Forma Monthly Use of Funds Statement: Personnel, Salary and Benefit Expense
Fiscal Year 2021-2022

Full-Time Deputies	Total Year	Apr.	May	Jun.	Jul.	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.
Deputy: Burke (CIAO-S)	\$46,249	\$5,139	\$5,139	\$5,139	\$5,139	\$5,139	\$5,139	\$5,139	\$5,139	\$5,139	\$0	\$0	\$0
Deputy: Roldan (CIAO-S)	\$46,249	\$5,139	\$5,139	\$5,139	\$5,139	\$5,139	\$5,139	\$5,139	\$5,139	\$5,139	\$0	\$0	\$0
New Deputy	\$44,700	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117
New Deputy	\$44,700	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117	\$4,117
PAMS Data Clerk	\$57,200	\$4,767	\$4,767	\$4,767	\$4,767	\$4,767	\$4,767	\$4,767	\$4,767	\$4,767	\$4,767	\$4,767	\$4,767
Total Full-Time Salary	\$239,098	\$21,711	\$21,711	\$21,711	\$21,711	\$21,711	\$21,711	\$23,278	\$23,278	\$23,278	\$13,000	\$13,000	\$13,000
Part-Time (no benefits)													
Field Person #1	\$2,400	\$0	\$0	\$800	\$800	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Field Person #2	\$2,400	\$0	\$0	\$800	\$800	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Part-Time Salary	\$4,800	\$0	\$0	\$1,600	\$1,600	\$1,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Salary	\$243,898	\$21,711	\$21,711	\$23,311	\$23,311	\$23,311	\$21,711	\$23,278	\$23,278	\$23,278	\$13,000	\$13,000	\$13,000
Benefits & Taxes													
Misc. payroll taxes	\$18,658	\$1,661	\$1,661	\$1,783	\$1,783	\$1,783	\$1,661	\$1,781	\$1,781	\$1,781	\$995	\$995	\$995
IMRF contribution	\$20,897	\$1,898	\$1,898	\$1,898	\$1,898	\$1,898	\$1,898	\$2,034	\$2,034	\$2,034	\$1,136	\$1,136	\$1,136
Employee healthcare	\$52,080	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,200	\$4,620	\$4,620	\$4,620	\$4,620
Total taxes & benefits	\$91,635	\$7,758	\$7,758	\$7,881	\$7,881	\$7,881	\$7,758	\$8,015	\$8,015	\$8,435	\$6,751	\$6,751	\$6,751
Total Personnel Expense	\$335,534	\$29,469	\$29,469	\$31,192	\$31,192	\$31,192	\$29,469	\$31,293	\$31,293	\$31,713	\$19,751	\$19,751	\$19,751

Notes & Assumptions:

The two new Deputies are expected to attain their CIAO designations in October. No other Deputies are expected to attain higher designations this year.

Full-time salaries reflect a 3% cost of living adjustment.

Social Security taxes are based on 6.2% of salary, Medicare taxes are based on 1.45% of salary and IMRF costs are based on 8.74% of salary.

Healthcare benefits are at the current rates through 10/2020 and projected at 110% thereafter.

Part-time personnel are required to comply with the property viewing required by 35 ILCS 200/9-155.

Salary amounts are higher due to rounding to whole dollars.

SUPERVISOR'S REPORT

System Activity Report

[12/1/2020 - 12/31/2020] Report Date: 1/4/2021

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$73.00
In-Process :	1	
Denials :	0	
Sanctions :	0	
Terminations :	0	
	2	\$73.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	0	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	0	
	0	\$0.00
Grand Totals:	2	\$73.00