

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 21, 2021

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, June 21, 2021 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, May 17, 2021
 - B. Approval of Minutes of Town Fund Budget Hearing, May 17, 2021
 - C. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - D. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action regarding replacement copier Assessor Officer
9. New Business
 - A.
11. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
12. Discussion and potential action of items as discussed during Executive Session
13. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
14. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
June 17, 2021

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, May 17, 2021

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, May 17, 2021 at the Grafton Township Offices.

1. **Call to Order -7:31 p.m.**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, and Ziller; Trustee Elect Melendy, Assessor Zielinski, Road Commissioner Elect Kearns, Attorney Gottemoller and Clerk Watson. Road Commissioner Poznanski and Trustee Welch were absent. This meeting was recorded.
3. **Pledge of Allegiance** was said earlier in the evening at the Town Fund Budget hearing and not repeated.
4. **A motion was made by Trustee Ziller, 2nd by Trustee Cooper to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes**
A motion was made by Trustee Ziller , 2nd by Supervisor Ruth to approve April 19, 2021 Grafton Township Meeting minutes as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Cooper, 2nd by Trustee Cratty, to approve the audit and payment of unpaid bills/warrant check detail as presented. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/warrant check detail Road District**
A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/warrant check detail Road District. Roll call vote taken; all ayes noted, motion carried.
6. **Swearing in of Public Officials – Oath of Office**
Clerk Watson administered the Oath of Office for Supervisor Ruth, Trustee Cratty, Trustee Cooper, Trustee Melendy, Trustee Ziller, and Road Commissioner Kearns.
7. **Public Comment - NONE**
8. **Board Response to Public Comment – NONE**

9. Old Business –

A. Road District Budget Hearing , June 21, 2021 @ 7:00 p.m.

Discussion ensued regarding Capital Outlay/used verses new truck purchase. **A motion was made to tentative approve the recommended changes as amended and presented by the Road District, reducing Line item 6820 by Sixty Thousand for a budget of One Hundred Forty, Eight Hundred Sixty Dollars (\$140,860) and increasing Line item 6833 by Sixty Thousand for a budget of Three Hundred Thirty Three Thousand (\$333,000).**

10. New Business –

A. Discussion and possible action regarding Road District Budget Hearing Agenda

A motion was made by Supervisor Ruth, 2nd by Trustee Ziller to approve the Road District Budget Hearing Agenda as presented for the Hearing on Monday, June 21, 2021 @ 7:00 p.m. at the Township Offices. Roll call vote taken, all ayes noted, motion carried.

B. Discussion and possible action regarding Annual Warrant List Renewal

A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve the Annual Warrant List Renewal as presented. Roll call vote taken, all ayes noted, motion carried.

11. Executive Session, section to be decided - None

12. Discussion and potential actions of items as discussed during Executive Session - None

13. Committee and Officer Reports

SUPERVISOR REPORT : Open Meetings Act training required by all elected officials must be completed within 90 days of taking office.

TRUSTEES: None

ASSESSOR –None

ROAD COMMISSIONER- None

CLERK-Clerk Watson prepared a “Thank You” for outgoing Trustee Welch, and Road Commissioner Poznanski, asking for signatures from all Board members.

14. ADJOURMENT

Being no further business, **a motion was made by Trustee Ziller, 2nd by Trustee Cratty to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:15 p.m.

Respectfully submitted,

Kathleen M. Watson, Grafton Township Clerk

**GRAFTON TOWNSHIP TOWN FUND BUDGET HEARING
MEETING MINUTES**

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, May 17, 2021

The Budget Hearing for the Town Fund of Grafton Township Board, McHenry County, Illinois was held on Monday, May 17, 2021 at the Grafton Township Offices.

1. **Call to Order 7:00 p.m.**
2. **Pledge of Allegiance** was said.
3. **Roll Call**– Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, and Ziller; Assessor Zielinski, Attorney Gottomoller and Clerk Watson. Road Commissioner Poznanski and Trustee Welch were absent. This meeting was recorded.
4. **Approval of Agenda**
A motion was made by Trustee Cooper, 2nd by Trustee Cratty to approve the agenda as posted. Roll call vote taken, all ayes noted, motion carried.
5. **Town Fund Public Hearing on Budget and Appropriation Ordinance**
 - a. **Public Comment – None**
 - b. **A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve the Town Fund Budget and Appropriation Ordinance as presented.** Roll call vote taken, all ayes noted, motion carried.
 - c. **Close Hearing**
A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to close and adjourn the Town Fund Budget and Appropriation Hearing. Roll call vote taken, all ayes noted, motion carried.

The Budget Hearing for the Town Fund was closed @ 7:04 p.m.

Respectfully submitted,
Kathleen Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

11:39 AM

05/25/21

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
May 24 - 31, 2021

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
05/24/2021	24823	BLUECROSS BLU...	PO 3779 20966	-3,992.91
05/24/2021	24824	ComCast	PO 3780 20965	-348.16
05/24/2021	24825	Humana Health Pla...	PO 3781 20967	-321.17
05/24/2021	24826	Village of Huntley	PO 3782	-25.51
Total 101 · CHECKING -American Community				-4,687.75
TOTAL				-4,687.75

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Alarm Detection Systems				
06/14/2021	204233	PO 3793	1512 · MAINTENANC...	207.60
Total Alarm Detection Systems				207.60
COM ED				
06/14/2021	3380499...	PO 3784	1571 · UTILITIES	192.84
Total COM ED				192.84
Entre Computer Solutions				
06/14/2021	00140988	PO 3785	1512 · MAINTENANC...	157.50
Total Entre Computer Solutions				157.50
Gottemoller & Associates				
06/14/2021	4246	PO 3786	1533 · LEGAL SERVI...	552.00
Total Gottemoller & Associates				552.00
Hinckley Springs Water Co.				
06/14/2021	1842529...	PO 3788	1651 · OFFICE SUP...	15.44
Total Hinckley Springs Water Co.				15.44
Illinois Property Assessment Inst.				
06/14/2021	235980	PO 20829	1761 · TRAINING	370.00
Total Illinois Property Assessment Inst.				370.00
Leading IT				
06/14/2021	31548WB	PO 3789	1512 · MAINTENANC...	424.00
Total Leading IT				424.00
MDC Environmental Services Inc.				
06/14/2021	20449301	PO 3783	1511 · MAINTENANC...	63.86
Total MDC Environmental Services Inc.				63.86
Orkin				
06/14/2021	28583806	PO 3790	1511 · MAINTENANC...	65.00
Total Orkin				65.00
PetroChoice LLC				
06/14/2021		PO 20968	1760 · TRAVEL EXP...	35.49
Total PetroChoice LLC				35.49
Ruperto Herrera				
06/14/2021	13	PO 3787	1512 · MAINTENANC...	700.00
Total Ruperto Herrera				700.00
The Edge Sports Apparel LLC				
06/14/2021	4733	PO 20830	1940 · UNIFORMS	224.00
Total The Edge Sports Apparel LLC				224.00
Warehouse Direct Inc.				
06/14/2021	205700	PO 3792	1651 · OFFICE SUP...	19.88
Total Warehouse Direct Inc.				19.88
Ziegler's Ace Hardware				
06/14/2021	214253	PO 3791	1651 · OFFICE SUP...	27.52
Total Ziegler's Ace Hardware				27.52
TOTAL				3,055.13

06/16/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	269,847.88	726,922.00	37.1%
1010 · REPLACEMENT TAXES	17,758.23	20,000.00	88.8%
1020 · INTEREST INCOME	33.29	2,500.00	1.3%
1040 · IGA ROAD COM SALARY	0.00	16,250.00	0.0%
1055 · MISCELLANEOUS INCOME	0.00	500.00	0.0%
Total CORPORATE FUND REVENUE	287,639.40	766,172.00	37.5%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	6,685.04	18,000.00	37.1%
2020 · INTEREST INCOME	33.41		
Total CORPORATE INSURANCE FUND REV	6,718.45	18,000.00	37.3%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	12,250.51	33,000.00	37.1%
5020 · INTEREST INCOME	4.97	400.00	1.2%
5050 · MISCELLANEOUS INCOME	219.00		
Total GENERAL ASSISTANCE FUND REVENUE	12,474.48	33,400.00	37.3%
Total Income	306,832.33	817,572.00	37.5%
Gross Profit	306,832.33	817,572.00	37.5%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	1,000.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	1,000.00	0.0%
5554 · PRINTING	0.00	1,000.00	0.0%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	0.00	10,250.00	0.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	168.22	1,000.00	16.8%
Total OPERATING EXPENSES	168.22	1,500.00	11.2%
PERSONNEL			
5421 · SALARIES	0.00	20,000.00	0.0%
5451 · HEALTH INSURANCE	0.00	5,000.00	0.0%
Total PERSONNEL	0.00	25,000.00	0.0%
Total ADMINISTRATION	168.22	36,750.00	0.5%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	15,506.00	0.0%
Total COMMODITIES	0.00	21,506.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	7,000.00	37.9%
5887 · SHELTER	800.00	35,000.00	2.3%
5888 · UTILITY PAYMENTS	0.00	30,000.00	0.0%
Total CONTRACTUAL SERVICES	3,450.00	74,500.00	4.6%
Total HOME RELIEF	3,450.00	96,006.00	3.6%
Total GENERAL ASSISTANCE FUND	3,618.22	132,756.00	2.7%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	250,000.00	0.0%
Total CAPITAL OUTLAY	0.00	500,000.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	245.06	5,000.00	4.9%
1652 · OPERATING SUPPLIES	168.22	3,000.00	5.6%
Total COMMODITIES	413.28	8,000.00	5.2%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	383.21	250,000.00	0.2%
1512 · MAINTENANCE SERVICE - EQUIPMENT	1,440.64	140,897.00	1.0%
1531 · ACCOUNTING SERVICES	502.25	20,000.00	2.5%
1533 · LEGAL SERVICE	210.00	165,000.00	0.1%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	344.63	5,000.00	6.9%
1553 · PUBLISHING	362.74	2,000.00	18.1%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	0.00	5,000.00	0.0%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	0.00	5,000.00	0.0%
1571 · UTILITIES	825.79	10,000.00	8.3%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	4,069.26	671,897.00	0.6%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	50,000.00	0.0%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	0.00	110,000.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	22,487.31	90,000.00	25.0%
1421 · ELECTED OFFICIALS SALARIES	37,759.08	175,000.00	21.6%
1451 · HEALTH INSURANCE	5,680.86	60,000.00	9.5%
Total PERSONNEL	65,927.25	325,000.00	20.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	0.00	0.00	0.0%
Total SENIOR SERVICES	0.00	75,000.00	0.0%
Total ADMINISTRATION	70,409.79	1,689,897.00	4.2%
ASSESSOR			
COMMODITIES			
1851 · OFFICE SUPPLIES	910.56	3,000.00	30.4%
Total COMMODITIES	910.56	3,000.00	30.4%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	50.91	4,200.00	1.2%
1752 · TELEPHONE	344.63	2,400.00	14.4%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	9,650.00	12,000.00	80.4%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	0.00	1,000.00	0.0%
1760 · TRAVEL EXPENSE	26.42	2,500.00	1.1%
1761 · TRAINING	0.00	3,000.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	10,071.96	26,750.00	37.7%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	43,133.72	225,500.00	19.1%
1241 · IMRF	4,235.72	18,658.00	22.7%
1242 · FICA/MEDICARE/TAXES	3,299.73	20,897.00	15.8%
1243 · HEALTH INSURANCE	2,947.30	52,080.00	5.7%
Total PERSONNEL	53,616.47	317,135.00	16.9%
Total ASSESSOR	64,598.99	348,885.00	18.5%
Total TOWN FUND EXPENDITURES	135,008.78	2,038,782.00	6.6%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	3,047.71	28,000.00	10.9%
Total TOWN IMRF FUND EXPENDITURES	3,047.71	28,000.00	10.9%
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,078.00	25,000.00	56.3%
Total CONTRACTED SERVICES	14,078.00	25,000.00	56.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	<u>Apr '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	35.95	10,000.00	0.4%
Total PERSONNEL	35.95	10,000.00	0.4%
Total TOWN INSURANCE FUND EXPENDITURE	14,113.95	35,000.00	40.3%
TOWN SOCIAL SECURTY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	870.27	25,000.00	3.5%
3762 · MEDICARE CONTRIBUTION	873.58	10,000.00	8.7%
Total TOWN SOCIAL SECURTY EXPENDITURE	1,743.85	35,000.00	5.0%
Total Expense	157,532.51	2,269,538.00	6.9%
Net Ordinary Income	149,299.82	-1,451,966.00	-10.3%
Net Income	<u>149,299.82</u>	<u>-1,451,966.00</u>	<u>-10.3%</u>

8:48 AM

06/02/21

GRAFTON TOWNSHIP
Reconciliation Summary

101 · CHECKING -American Community, Period Ending 05/31/2021

	<u>May 31, 21</u>
Beginning Balance	1,323,964.41
Cleared Transactions	
Checks and Payments - 29 items	-67,296.53
Deposits and Credits - 20 items	26,460.77
Total Cleared Transactions	<u>-40,835.76</u>
Cleared Balance	<u><u>1,283,128.65</u></u>
Uncleared Transactions	
Checks and Payments - 6 items	<u>-5,030.94</u>
Total Uncleared Transactions	<u>-5,030.94</u>
Register Balance as of 05/31/2021	<u><u>1,278,097.71</u></u>
New Transactions	
Checks and Payments - 4 items	<u>-22,512.77</u>
Total New Transactions	<u>-22,512.77</u>
Ending Balance	<u><u>1,255,584.94</u></u>

8:37 AM

06/02/21

GRAFTON TOWNSHIP
Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 05/31/2021

	<u>May 31, 21</u>
Beginning Balance	99,358.09
Cleared Transactions	
Checks and Payments - 3 items	-3,618.22
Deposits and Credits - 4 items	949.32
	<u> </u>
Total Cleared Transactions	-2,668.90
	<u> </u>
Cleared Balance	<u><u>96,689.19</u></u>
Register Balance as of 05/31/2021	96,689.19
Ending Balance	96,689.19

ROAD DISTRICT FUND FINANCIALS

11:41 AM

05/25/21

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
May 24 - 31, 2021

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
05/24/2021	6402	BLUECROSS BLUESHIELD OF ILL...	PO 13233	-3,183.04
05/24/2021	6403	Comcast	PO 13235	-174.07
05/24/2021	6404	Humana Health Plan Inc.	PO 13234	-244.80
05/24/2021	6405	NICOR GAS	PO 13236	-49.01
05/24/2021	6406	Verizon Wireless	PO 13232	-122.36
Total 103 · R&B General Amer. Comm.				-3,773.28
TOTAL				-3,773.28

8:38 AM

06/16/21

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Bakley Construction Corp.				
06/01/2021	23701	PO 13248	9614 · MAINTENANCE SUPPLIES - R...	2,613.89
Total Bakley Construction Corp.				2,613.89
Botts Welding & Truck Service Inc.				
05/19/2021	674679	PO 13244	6313 · MAINTENANCE SERVICE - VE...	28.00
Total Botts Welding & Truck Service Inc.				28.00
COM ED				
06/03/2021		PO 13250	6371 · UTILITIES	105.91
Total COM ED				105.91
COM ED Street Lights				
05/24/2021		PO 13243	9519 · STREET LIGHTS	334.16
Total COM ED Street Lights				334.16
CSI Technical Services Inc.				
05/21/2021	35191	PO 13242	6512 · MAINTENANCE EQUIPMENT	343.75
05/28/2021	35236	PO 13246	6512 · MAINTENANCE EQUIPMENT	31.25
05/28/2021	35237	PO 13247	6512 · MAINTENANCE EQUIPMENT	31.25
06/11/2021	35420	PO 13252	6512 · MAINTENANCE EQUIPMENT	62.50
Total CSI Technical Services Inc.				468.75
Elburn Napa Inc.				
05/20/2021	588293	PO 13240	6112 · MAINTENANCE SUPPLY - EQU...	45.01
Total Elburn Napa Inc.				45.01
Hinckley Springs Water Co.				
05/16/2021	10164181051621	PO 13239	6122 · OPERATING SUPPLIES	23.43
06/13/2021	10164181061321	PO 13253	6122 · OPERATING SUPPLIES	43.90
Total Hinckley Springs Water Co.				67.33
MDC Environmental Services Inc.				
06/01/2021	20449301	PO 13245	6373 · GARBAGE DISPOSAL	191.59
Total MDC Environmental Services Inc.				191.59
Municipal Marking Distributers Inc.				
06/14/2021	S31917	PO 13254	9652 · OPERATING SUPPLIES	96.00
Total Municipal Marking Distributers Inc.				96.00
PetroChoice LLC				
05/14/2021	50557074	PO 13238	9655 · AUTO FUEL & OIL	702.81
Total PetroChoice LLC				702.81
Rush Truck Centers of Illinois Inc.				
06/09/2021	3023740983	PO 13251	6113 · MAINTENANCE SUPPLY - VEHI...	56.90
Total Rush Truck Centers of Illinois Inc.				56.90
Shaw Suburban Media				
05/14/2021	0521104576	PO 13249	6553 · PUBLISHING	57.04
Total Shaw Suburban Media				57.04
Vermeer - Illinois				
05/20/2021	PG3672	PO 13241	9652 · OPERATING SUPPLIES	256.71
Total Vermeer - Illinois				256.71
Ziegler's Ace Hardware				
05/11/2021	85482/b	PO13237	6122 · OPERATING SUPPLIES	4.59
Total Ziegler's Ace Hardware				4.59
TOTAL				5,028.69

ROAD & BRIDGE WARRANT LIST - APRIL 2021

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6122	ACE	13237	Green Spray Paint - Container	\$ 4.59	6/30/2021
9614	BAKLEY CONSTRUCTION CORP	13248	Shoulder Gravel - 248.94 tons	\$ 2,613.89	7/1/2021
6313	BOTT'S WELDING & TRUCK SERVICE, INC.	13244	Safety Test - #3	\$ 28.00	6/18/2021
6371	COM ED	13250		\$ 105.91	7/19/2021
9519	COM ED - STREET LIGHTS	13243		\$ 334.16	7/26/2021
6512	CSI TECHNICAL SERVICES, INC.	13242	Commissioner Computer / Email Setup	\$ 343.75	6/20/2021
6512	CSI TECHNICAL SERVICES, INC.	13246	Email setup	\$ 31.25	6/27/2021
6512	CSI TECHNICAL SERVICES, INC.	13247	Issues with Email Connection	\$ 31.25	6/27/2021
6512	CSI TECHNICAL SERVICES, INC.	13252	Issue with Email / GoDaddy	\$ 62.50	7/11/2021
6112	ELBURN NAPA, INC. (HAMPSHIRE AUTO)	13240	Shut off Switch - Hot Box	\$ 45.01	6/19/2021
6122	HINCKLEY SPRINGS	13239	Water	\$ 23.43	6/8/2021
6122	HINCKLEY SPRINGS	13253	Water	\$ 43.90	7/6/2021
6373	MDC ENVIRONMENTAL SERVICES INC	13245	Garbage Service	\$ 191.59	6/20/2021
9652	MUNICIPAL MARKING DISTRIBUTORS, INC.	13254	2 Cases Marking Paint	\$ 96.00	7/14/2021
9655	PETROCHOICE LLC	13238	Fuel	\$ 702.81	6/3/2021
6113	RUSH TRUCK CENTERS OF IL, INC.	13251	Air Seat Switch - #4	\$ 56.90	7/10/2021
6553	SHAW MEDIA	13249	Budget Hearing Notice	\$ 57.04	6/30/2021
9652	VERMEER ILLINOIS, INC.	13241	Rigging Rope	\$ 256.71	6/19/2021
				\$ 5,028.69	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	13233	Health insurance - June	\$ 3,183.04	6/1/2021
6552	COMCAST	13235	Phone & Internet	\$ 174.07	6/13/2021
9451	HUMANA DENTAL INSURANCE	13234	Health insurance - June	\$ 244.80	6/1/2021
6371	NICOR GAS	13236		\$ 49.01	7/7/2021
6552	VERIZON WIRELESS	13232	Cell phone service	\$ 122.36	5/31/2021
				\$ 3,773.28	
Total				\$ 8,801.97	

Road Commissioner:


Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	Apr '21 - Mar...	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	176,131.32		
9020 · INTEREST INCOME	44.33	0.00	100.0%
9040 · INTERGOVERNMENTAL AGREEMENT	3,200.00	0.00	100.0%
9060 · PERMITS & BONDS	550.00	0.00	100.0%
Total PERMANENT HARD ROAD FD REVENUES	179,925.65	0.00	100.0%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	42,930.44		
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	30,199.32	0.00	100.0%
6020 · INTEREST INCOME	20.46	0.00	100.0%
6040 · INTERGOVERNMENT AGREEMENT	31,170.00		
6050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
6060 · COURT FINES & PERMITS	0.00	0.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	104,320.22	0.00	100.0%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	4,462.97		
8020 · INTEREST INCOME	1.37	0.00	100.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	4,464.34	0.00	100.0%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	3,717.19		
7020 · INTEREST INCOME	2.04	0.00	100.0%
7050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	3,719.23	0.00	100.0%
Total Income	292,429.44	0.00	100.0%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	2,021.57	0.00	100.0%
9652 · OPERATING SUPPLIES	15.58	0.00	100.0%
9655 · AUTO FUEL & OIL	810.63	0.00	100.0%
9656 · SALT, CALCIUM, ICE CONTROL	9,297.52	0.00	100.0%
Total COMMODITIES	12,145.30	0.00	100.0%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	0.00	0.0%
9518 · ROAD STRIPING	0.00	0.00	0.0%
9519 · STREET LIGHTS	668.13	0.00	100.0%
9520 · ROAD SIGNS & MATERIALS	256.09	0.00	100.0%
9532 · ENGINEERING SERVICE	0.00	0.00	0.0%
9594 · RENTALS	0.00	0.00	0.0%
Total CONTRACT SERVICES	924.22	0.00	100.0%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	0.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	Apr '21 - Mar...	Budget	% of Budget
PERSONNEL			
9421 · SALARIES	29,032.68	0.00	100.0%
9451 · HEALTH/LIFE INSURANCE	6,855.68	0.00	100.0%
9461 · SOCIAL SECURITY CONTRIBUTION	2,147.47	0.00	100.0%
9462 · MEDICARE CONTRIBUTION	502.23	0.00	100.0%
9472 · UNIFORMS	0.00	0.00	0.0%
9475 · PAYROLL EXPENSE	385.50	0.00	100.0%
Total PERSONNEL	38,923.56	0.00	100.0%
Total PERMANENT HARD ROAD EXPENDITURE	51,993.08	0.00	100.0%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	3,401.34	0.00	100.0%
Total PERSONNEL	3,401.34	0.00	100.0%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	3,401.34	0.00	100.0%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	0.00	100.0%
Total CONTRACT SERVICE	20,258.00	0.00	100.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	13.63	0.00	100.0%
Total PERSONNEL	13.63	0.00	100.0%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,271.63	0.00	100.0%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	29.99	0.00	100.0%
Total COMMODITIES	29.99	0.00	100.0%
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	0.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	0.00	0.0%
6533 · LEGAL SERVICE	237.50	0.00	100.0%
6551 · POSTAGE	165.00	0.00	100.0%
6552 · TELEPHONE	589.34	0.00	100.0%
6553 · PUBLISHING	0.00	0.00	0.0%
6554 · PRINTING	0.00	0.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	0.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	0.00	0.0%
6563 · EDUCATION & TRAINING	0.00	0.00	0.0%
Total CONTRACTED SERVICES	991.84	0.00	100.0%

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	<u>Apr '21 - Mar...</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	0.00	0.0%
6929 · MISCELLANEOUS	168.22	0.00	100.0%
Total OTHER EXPENDITURES	168.22	0.00	100.0%
PERSONNEL			
6421 · SALARIES	5,604.00	0.00	100.0%
Total PERSONNEL	5,604.00	0.00	100.0%
Total ADMINISTRATION	6,794.05	0.00	100.0%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	0.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	19.63	0.00	100.0%
6112 · MAINTENANCE SUPPLY - EQUIPM...	791.09	0.00	100.0%
6113 · MAINTENANCE SUPPLY - VEHICL...	464.52	0.00	100.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	0.00	0.0%
6122 · OPERATING SUPPLIES	226.75	0.00	100.0%
6123 · SMALL TOOLS	0.00	0.00	0.0%
Total COMMODITIES	1,501.99	0.00	100.0%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	0.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	0.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	1,092.74	0.00	100.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	0.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	0.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	0.00	0.0%
6332 · ENGINEERING SERVICE	0.00	0.00	0.0%
6371 · UTILITIES	372.65	0.00	100.0%
6373 · GARBAGE DISPOSAL	381.63	0.00	100.0%
6394 · RENTALS	0.00	0.00	0.0%
Total CONTRACT SERVICES	1,847.02	0.00	100.0%
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
6221 · SALARIES	0.00	0.00	0.0%
Total PERSONNEL	0.00	0.00	0.0%
Total MAINTENANCE	3,349.01	0.00	100.0%
Total ROAD & BRIDGE FUND EXPENDITURES	10,143.06	0.00	100.0%

06/16/21
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	<u>Apr '21 - Mar...</u>	<u>Budget</u>	<u>% of Budget</u>
6391 · R&B - CONTINGENCIES	0.00	0.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	0.00	0.0%
Total Expense	<u>85,809.11</u>	<u>0.00</u>	<u>100.0%</u>
Net Ordinary Income	<u>206,620.33</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u><u>206,620.33</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

8:31 AM

06/01/21

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 05/31/2021

	<u>May 31, 21</u>
Beginning Balance	1,357,313.61
Cleared Transactions	
Checks and Payments - 25 items	-49,666.63
Deposits and Credits - 8 items	61,788.73
Total Cleared Transactions	<u>12,122.10</u>
Cleared Balance	<u><u>1,369,435.71</u></u>
Uncleared Transactions	
Checks and Payments - 7 items	-5,188.53
Total Uncleared Transactions	<u>-5,188.53</u>
Register Balance as of 05/31/2021	<u><u>1,364,247.18</u></u>
New Transactions	
Checks and Payments - 1 item	-2,143.14
Total New Transactions	<u>-2,143.14</u>
Ending Balance	<u><u>1,362,104.04</u></u>

SUPERVISOR'S REPORT

System Activity Report

[5/1/2021 - 5/31/2021] Report Date: 6/7/2021

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	1	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	1	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	1	\$800.00
In-Process :	0	
Denials :	0	
	<hr/>	
	1	\$800.00
Grand Totals:	2	\$800.00