

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, July 19, 2021

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, July 1, 2021 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, June 21, 2021
 - B. Approval of Minutes of Road District Budget Hearing, June 21, 2021
 - C. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - D. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
 - B.
9. New Business
 - A. Discussion and possible action regarding Road Commissioner IMRF Resolution
 - B. Discussion and possible action regarding Township Audit
11. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
12. Discussion and potential action of items as discussed during Executive Session
13. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
14. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
July 15, 2021

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 21, 2021

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, June 21, 2021 at the Grafton Township Offices.

1. **Call to Order -7:32 p.m.**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Melendi and Ziller; Assessor Zielinski, Road Commissioner Kearns, and Clerk Watson. This meeting was recorded.
3. **Pledge of Allegiance** was said earlier in the evening at the Road Fund Budget hearing and not repeated.
4. **A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes**

A motion was made by Trustee Cooper , 2nd by Trustee Cratty to approve the May 17, 2021 Grafton Township Meeting minutes as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to approve the minutes of the May 17, 2021 Town Fund Budget Hearing as presented.** Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**

Supervisor Ruth added a PO for payment, and discussion ensued regarding Training/Uniforms for Assessor office. **A motion was made by Trustee Cooper, 2nd by Trustee Melendi, to approve the audit and payment of unpaid bills/warrant check detail with the addition of PO #3794, Dues, in the amount of Thirty Dollars (\$30).** Roll call vote taken, Trustee Cooper-Yes; Trustee Melendi-Yes; Supervisor Ruth-Yes; Trustee Cratty-Yes; Trustee Ziller-No. Motion carried.
 - D. **Audit and payment of unpaid bills/warrant check detail Road District**

A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the audit and payment of unpaid bills/warrant check detail Road District with the addition of PO #13255, line item 6312 (Maintenance) in the amount of Thirty One Thousand One Hundred Seventy Dollars (\$31,170.00). Roll call vote taken; all ayes noted, motion carried.

6. **Public Comment** - Resident John Mueller presented documents for public record, attached to original of these minutes, regarding a 2018 FOIA. In part, the determination from Joshua Jones, Deputy Bureau Chief, Public Assess Bureau, Office of the Attorney General, State of Illinois (dated 6.2.21), letter: "...the significant new evidence Mr. Mueller presented makes it clear that it is feasible for the Assessor's office to comply with his request, without violating its license agreement with Cirone Computer. Therefore, it is now apparent that section 6(a) of FOIA obligates the Township to furnish the data in the format specified in Mr. Mueller's request. This office asks the Township to promptly provide Mr. Mueller with an Excel spreadsheet containing the requested data."
7. **Board Response to Public Comment** -
Supervisor Ruth: "simple report...", "embarrassed by Assessor's actions";
Trustee Cratty expressed appreciation for all of Mr. Mueller's efforts;
Trustee Cooper: expressed exasperation for the long time to resolve this issue for a "2 page report".
8. **Old Business** -
A. **Discussion and possible action regarding replacement copier Assessor Office.** A discussion ensued but no action was taken.
9. **New Business** - None
10. **Executive Session, section to be decided** - None
11. **Discussion and potential actions of items as discussed during Executive Session** - None
12. **Committee and Officer Reports**
SUPERVISOR REPORT : Attorney General Office website still down so FOIA training is still unavailable for all Board members. However, Sexual Harassment Training is required, and will send out a link for all to take.
TRUSTEES: None
ASSESSOR -None
ROAD COMMISSIONER- Road Commission Kearns gave a Progress Report
 - a. Purchased new truck for 2022 delivery
 - b. Replacing culverts in Colleen's Cote
 - c. Will be working on Coyne Station Road, which will require a road shut down
 - d. Will be working on fixing pot holes on undedicated roadsCLERK - None.
13. **ADJOURMENT**
Being no further business, a **motion was made by Trustee Ziller, 2nd by Trustee Cooper to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:32 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

**GRAFTON TOWNSHIP ROAD DISTRICT BUDGET HEARING
MEETING MINUTES**

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 21, 2021

The Budget Hearing for the Road District of Grafton Township Board, McHenry County, Illinois was held on Monday, June 21, 2021 at the Grafton Township Offices.

1. **Call to Order 7:00 p.m.**
2. **Pledge of Allegiance** was said.
3. **Roll Call**– Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Melendi, and Ziller; Road Commissioner Kearns, and Clerk Watson. Assessor Zielinski was absent. This meeting was not recorded.
4. **Approval of Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to approve the agenda as posted. Roll call vote taken, all ayes noted, motion carried.
5. **Road District Public Hearing on Budget and Appropriation Ordinance**
 - a. **Public Comment – None**
 - b. A Board discussion ensued with Road Commissioner Kearns regarding Capital Outlay (Line item #6920) and Other Improvements (Line item #6833). **A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve the Road District Budget and Appropriation Ordinance reducing Capital Outlay Sixty Thousand Dollars (\$60,000) , #6830, for a budgeted amount of One Hundred Forty Thousand, Eight Hundred Sixty Dollars (\$140,860.00); and increasing Other Improvements Sixty Thousand Dollars (\$60,000) for a budgeted amount of Three Hundred Thirty Three Thousand Dollars (\$333,000.00) Roll call vote taken, all ayes noted, motion carried.**
 - c. **Close Hearing**
A motion was made by Trustee Cooper, 2nd by Trustee Cratty to close and adjourn the Road District Budget and Appropriation Hearing. Roll call vote taken, all ayes noted, motion carried.

The Budget Hearing for the Road District was closed @ 7:10 p.m.

Respectfully submitted, Kathleen Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Alan D Zielinski				
07/09/2021		PO 20975	1760 · TRAVEL EXP...	383.22
07/09/2021		PO 20976	1761 · TRAINING	370.00
Total Alan D Zielinski				753.22
COM ED				
07/09/2021		PO 3803	1571 · UTILITIES	286.13
Total COM ED				286.13
Entre Computer Solutions				
07/09/2021	00141747	PO 3802	1512 · MAINTENANC...	157.50
Total Entre Computer Solutions				157.50
Hinckley Springs Water Co.				
07/09/2021	1842529...	PO 3799	1651 · OFFICE SUP...	15.44
Total Hinckley Springs Water Co.				15.44
Leading IT				
07/14/2021		PO 3807	1512 · MAINTENANC...	424.00
Total Leading IT				424.00
MDC Environmental Services Inc.				
07/09/2021		PO 3804	1511 · MAINTENANC...	63.95
Total MDC Environmental Services Inc.				63.95
Orkin				
07/09/2021	28583806	PO 3801	1511 · MAINTENANC...	65.00
Total Orkin				65.00
PetroChoice LLC				
07/09/2021	50609227	PO 3806	1572 · FUEL	31.48
07/09/2021	50609227	PO 20977	1760 · TRAVEL EXP...	31.48
Total PetroChoice LLC				62.96
Stan's - LPS Midwest				
07/09/2021	359001 / ...	PO 20973	1751 · MAINTENANC...	414.00
Total Stan's - LPS Midwest				414.00
TSI Membership				
07/13/2021	2021dues	PO 3805	1561 · DUES	35.00
Total TSI Membership				35.00
Warehouse Direct Inc.				
07/09/2021	205698	PO 20974	1851 · OFFICE SUP...	282.75
07/09/2021	205700	PO 3798	1651 · OFFICE SUP...	30.59
Total Warehouse Direct Inc.				313.34
Ziegler's Ace Hardware				
07/09/2021	214153	PO 3800	1512 · MAINTENANC...	13.99
Total Ziegler's Ace Hardware				13.99
TOTAL				2,604.53

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06/30/21

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
June 23 - 30, 2021

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
06/28/2021	24847	BlueCross BlueShield of Illin...	PO 3797 20970	-3,992.91
06/28/2021	24848	ComCast	PO 20969 3795	-355.08
06/28/2021	24849	Humana Health Plan Inc.	PO 3796 20971	-332.62
Total 101 · CHECKING -American Community				-4,680.61
TOTAL				-4,680.61

07/14/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	376,167.06	726,922.00	51.7%
1010 · REPLACEMENT TAXES	25,044.57	20,000.00	125.2%
1020 · INTEREST INCOME	55.41	2,500.00	2.2%
1040 · IGA ROAD COM SALARY	0.00	16,250.00	0.0%
1055 · MISCELLANEOUS INCOME	0.00	500.00	0.0%
Total CORPORATE FUND REVENUE	401,267.04	766,172.00	52.4%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	9,318.94	18,000.00	51.8%
2020 · INTEREST INCOME	33.41		
Total CORPORATE INSURANCE FUND REV	9,352.35	18,000.00	52.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	17,077.17	33,000.00	51.7%
5020 · INTEREST INCOME	6.56	400.00	1.6%
5050 · MISCELLANEOUS INCOME	219.00		
Total GENERAL ASSISTANCE FUND REVENUE	17,302.73	33,400.00	51.8%
Total Income	427,922.12	817,572.00	52.3%
Gross Profit	427,922.12	817,572.00	52.3%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQ...	0.00	2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SERV...	30.00	1,000.00	3.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	1,000.00	0.0%
5554 · PRINTING	0.00	1,000.00	0.0%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	30.00	10,250.00	0.3%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - B...	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	168.22	1,000.00	16.8%
Total OPERATING EXPENSES	168.22	1,500.00	11.2%
PERSONNEL			
5421 · SALARIES	0.00	20,000.00	0.0%
5451 · HEALTH INSURANCE	0.00	5,000.00	0.0%
Total PERSONNEL	0.00	25,000.00	0.0%
Total ADMINISTRATION	198.22	36,750.00	0.5%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastastrophic Deduction	0.00	15,506.00	0.0%
Total COMMODITIES	0.00	21,506.00	0.0%

07/14/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTAN...	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE IN...	2,650.00	7,000.00	37.9%
5887 · SHELTER	800.00	35,000.00	2.3%
5888 · UTILITY PAYMENTS	0.00	30,000.00	0.0%
Total CONTRACTUAL SERVICES	3,450.00	74,500.00	4.6%
Total HOME RELIEF	3,450.00	96,006.00	3.6%
Total GENERAL ASSISTANCE FUND	3,648.22	132,756.00	2.7%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RES...	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	250,000.00	0.0%
Total CAPITAL OUTLAY	0.00	500,000.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	307.90	5,000.00	6.2%
1652 · OPERATING SUPPLIES	168.22	3,000.00	5.6%
Total COMMODITIES	476.12	8,000.00	6.0%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUIL...	512.07	250,000.00	0.2%
1512 · MAINTENANCE SERVICE - EQ...	2,929.74	140,897.00	2.1%
1531 · ACCOUNTING SERVICES	674.00	20,000.00	3.4%
1533 · LEGAL SERVICE	762.00	165,000.00	0.5%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	522.17	5,000.00	10.4%
1553 · PUBLISHING	362.74	2,000.00	18.1%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	30.00	5,000.00	0.6%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	0.00	5,000.00	0.0%
1571 · UTILITIES	1,018.63	10,000.00	10.2%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERV...	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	6,811.35	671,897.00	1.0%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	50,000.00	0.0%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	0.00	110,000.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	30,183.69	90,000.00	33.5%
1421 · ELECTED OFFICIALS SALARIES	49,682.16	175,000.00	28.4%
1451 · HEALTH INSURANCE	8,526.62	60,000.00	14.2%
Total PERSONNEL	88,392.47	325,000.00	27.2%

07/14/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	<u>Apr '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
972 · McRIDE	0.00	0.00	0.0%
Total SENIOR SERVICES	0.00	75,000.00	0.0%
Total ADMINISTRATION	95,679.94	1,689,897.00	5.7%
ASSESSOR			
COMMODITIES			
1851 · OFFICE SUPPLIES	910.56	3,000.00	30.4%
Total COMMODITIES	910.56	3,000.00	30.4%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	50.91	4,200.00	1.2%
1752 · TELEPHONE	522.17	2,400.00	21.8%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	9,650.00	12,000.00	80.4%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	0.00	1,000.00	0.0%
1760 · TRAVEL EXPENSE	61.91	2,500.00	2.5%
1761 · TRAINING	370.00	3,000.00	12.3%
1762 · PUBLICATIONS/SUBSCRIPTIO...	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	10,654.99	26,750.00	39.8%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	224.00	500.00	44.8%
Total OTHER EXPENDITURES	224.00	2,000.00	11.2%
PERSONNEL			
1240 · SALARIES	58,613.72	225,500.00	26.0%
1241 · IMRF	5,755.84	18,658.00	30.8%
1242 · FICA/MEDICARE/TAXES	3,299.73	20,897.00	15.8%
1243 · HEALTH INSURANCE	4,427.07	52,080.00	8.5%
Total PERSONNEL	72,096.36	317,135.00	22.7%
Total ASSESSOR	83,885.91	348,885.00	24.0%
Total TOWN FUND EXPENDITURES	179,565.85	2,038,782.00	8.8%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	4,030.11	28,000.00	14.4%
Total TOWN IMRF FUND EXPENDITURES	4,030.11	28,000.00	14.4%
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUT...	14,078.00	25,000.00	56.3%
Total CONTRACTED SERVICES	14,078.00	25,000.00	56.3%

07/14/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	<u>Apr '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	<u>35.95</u>	<u>10,000.00</u>	<u>0.4%</u>
Total PERSONNEL	<u>35.95</u>	<u>10,000.00</u>	<u>0.4%</u>
Total TOWN INSURANCE FUND EXPENDITURE	14,113.95	35,000.00	40.3%
TOWN SOCIAL SECURTY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	<u>3,046.44</u>	<u>25,000.00</u>	<u>12.2%</u>
3762 · MEDICARE CONTRIBUTION	<u>1,382.52</u>	<u>10,000.00</u>	<u>13.8%</u>
Total TOWN SOCIAL SECURTY EXPENDITURE	<u>4,428.96</u>	<u>35,000.00</u>	<u>12.7%</u>
Total Expense	<u>205,787.09</u>	<u>2,269,538.00</u>	<u>9.1%</u>
Net Ordinary Income	<u>222,135.03</u>	<u>-1,451,966.00</u>	<u>-15.3%</u>
Net Income	<u><u>222,135.03</u></u>	<u><u>-1,451,966.00</u></u>	<u><u>-15.3%</u></u>

3:26 PM

07/02/21

GRAFTON TOWNSHIP
Reconciliation Summary

101 · CHECKING -American Community, Period Ending 06/30/2021

	<u>Jun 30, 21</u>	
Beginning Balance		1,283,128.65
Cleared Transactions		
Checks and Payments - 20 items	-42,646.84	
Deposits and Credits - 20 items	363,486.43	
	<u>320,839.59</u>	
Total Cleared Transactions		
		<u>1,603,968.24</u>
Cleared Balance		
Uncleared Transactions		
Checks and Payments - 13 items	-9,961.31	
	<u>-9,961.31</u>	
Total Uncleared Transactions		
		<u>1,594,006.93</u>
Register Balance as of 06/30/2021		
New Transactions		
Checks and Payments - 4 items	-22,773.89	
	<u>-22,773.89</u>	
Total New Transactions		
		<u>1,571,233.04</u>
Ending Balance		

2:53 PM

07/02/21

GRAFTON TOWNSHIP
Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 06/30/2021

	<u>Jun 30, 21</u>
Beginning Balance	96,689.19
Cleared Transactions	
Checks and Payments - 1 item	-30.00
Deposits and Credits - 3 items	<u>16,103.17</u>
Total Cleared Transactions	<u>16,073.17</u>
Cleared Balance	<u><u>112,762.36</u></u>
Register Balance as of 06/30/2021	112,762.36
Ending Balance	112,762.36

**ROAD DISTRICT
FUND
FINANCIALS**

1:38 PM

06/30/21

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
June 23 - 30, 2021

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
06/28/2021	6422	BlueCross BlueShield of Illinois	PO 13259	-3,183.04
06/28/2021	6423	Comcast	PO 13260	-177.54
06/28/2021	6424	Humana Health Plan Inc.	PO 13258	-253.98
06/28/2021	6425	Nicor Gas	PO 13257	-45.46
06/28/2021	6426	Verizon Wireless	PO 13256	-122.36
Total 103 · R&B General Amer. Comm.				-3,782.38
TOTAL				-3,782.38

10:50 AM

07/14/21

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Alta Construction Equipment IL LLC				
06/22/2021	SP431873 & SP...	PO 13268	6112 · MAINTENANCE SUPPLY - EQU...	487.45
07/06/2021	SP432699	PO 13282	6112 · MAINTENANCE SUPPLY - EQU...	138.80
Total Alta Construction Equipment IL LLC				626.25
Bakley Construction Corp.				
07/08/2021	23721	PO 13278	9614 · MAINTENANCE SUPPLIES - R...	4,871.72
Total Bakley Construction Corp.				4,871.72
C & L Rentals Sales & Service Inc.				
06/14/2021	108160	PO 13263	6833 · OTHER IMPROVEMENTS	1,850.00
06/21/2021	108234	PO 13266	9652 · OPERATING SUPPLIES	12.81
06/25/2021	108283	PO 13267	9652 · OPERATING SUPPLIES	589.00
Total C & L Rentals Sales & Service Inc.				2,451.81
Cardmember Service				
06/29/2021	Farm & Fleet	PO 13274	9472 · UNIFORMS	708.81
06/29/2021		PO 13273	9652 · OPERATING SUPPLIES	12.99
06/29/2021		PO 13272	6123 · SMALL TOOLS	12.29
06/29/2021		PO 13271	6122 · OPERATING SUPPLIES	26.97
06/29/2021		PO 13270	6111 · MAINTENANCE SUPPLY - BUIL...	13.18
07/07/2021	design set-up	PO 13277	6554 · PRINTINING	10.00
07/14/2021	business cards	PO 13281	6554 · PRINTINING	23.99
Total Cardmember Service				808.23
COM ED				
07/02/2021		PO 13280	6371 · UTILITIES	99.87
Total COM ED				99.87
COM ED Street Lights				
06/23/2021		PO 13265	9519 · STREET LIGHTS	332.96
Total COM ED Street Lights				332.96
Hicksgas LLC Woodstock				
06/29/2021	hg017524	PO 13269	6112 · MAINTENANCE SUPPLY - EQU...	26.40
Total Hicksgas LLC Woodstock				26.40
Hinckley Springs Water Co.				
07/11/2021	10164181071121	PO 13283	6122 · OPERATING SUPPLIES	31.67
Total Hinckley Springs Water Co.				31.67
Illowa Culvert & Supply				
06/29/2021	35313	PO 13276	9614 · MAINTENANCE SUPPLIES - R...	6,796.10
Total Illowa Culvert & Supply				6,796.10
Matuszewich & Kelly LLP				
07/08/2021	12075	PO 13279	6533 · LEGAL SERVICE	62.50
Total Matuszewich & Kelly LLP				62.50
MDC Environmental Services Inc.				
07/01/2021	20517451	PO 13275	6373 · GARBAGE DISPOSAL	191.85
Total MDC Environmental Services Inc.				191.85
PetroChoice LLC				
07/09/2021	50609227	PO 13284	9655 · AUTO FUEL & OIL	2,227.72
Total PetroChoice LLC				2,227.72
Warehouse Direct Inc.				
06/16/2021	4981625-0	PO 6651	6651 · OFFICE SUPPLIES	69.84
06/17/2021	4983678-0	PO 13262	6651 · OFFICE SUPPLIES	56.79

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07/14/21

Grafton Township RB
Unpaid Bills Detail
All Transactions


Date	Num	Memo	Split	Amount
Total Warehouse Direct Inc.				126.63
Ziegler's Ace Hardware				
06/21/2021	85826/b	PO 13264	6112 · MAINTENANCE SUPPLY - EQU...	44.97
Total Ziegler's Ace Hardware				44.97
TOTAL				18,698.68

ROAD & BRIDGE WARRANT LIST - JUNE 2021

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6112	ACE	13264	3 - V-Belts - Alamo Mower	\$ 44.97	7/31/2021
6112	ALTA CONSTRUCTION EQUIPMENT IL, LLC	13268	3 Sets Mower Blades - Batwing Mower	\$ 487.45	7/18/2021
6112	ALTA CONSTRUCTION EQUIPMENT IL, LLC	13282	1 Set Mower Blades - Batwing Mower	\$ 138.80	8/5/2021
9614	BAKLEY CONSTRUCTION CORP	13278	Gravel-Georgine & Kasper - 463.97 tons	\$ 4,871.72	8/7/2021
6833	C&L RENTALS, SALES & SERVICE INC.	13263	Concrete Saw - Walk Behind	\$ 1,850.00	7/14/2021
9652	C&L RENTALS, SALES & SERVICE INC.	13266	Mason Line w/Handle	\$ 12.81	7/21/2021
9652	C&L RENTALS, SALES & SERVICE INC.	13267	Saw Blade - Concrete Saw	\$ 589.00	7/25/2021
6111	CARDMEMBER SERVICE / VISA (F&F)	13270	Softener Salt - 2 Bags	\$ 13.18	8/3/2021
6122	CARDMEMBER SERVICE / VISA (F&F)	13271	Paper Towels, Paper Cups	\$ 26.97	8/3/2021
6123	CARDMEMBER SERVICE / VISA (F&F)	13272	Stick Mirror	\$ 12.29	8/3/2021
9652	CARDMEMBER SERVICE / VISA (F&F)	13273	Bar Oil - 1 Gallon	\$ 12.99	8/3/2021
9472	CARDMEMBER SERVICE / VISA (F&F)	13274	Work Jeans & Shoes	\$ 708.81	8/3/2021
6554	CARDMEMBER SERVICE / VISA (VISTAPRINT)	13277	Design Setup - Business Cards	\$ 10.00	8/3/2021
6554	CARDMEMBER SERVICE / VISA (VISTAPRINT)	13281	Business Cards - 500	\$ 23.99	8/3/2021
6371	COM ED	13280		\$ 99.87	8/20/2021
9519	COM ED - STREET LIGHTS	13265		\$ 332.96	8/23/2021
6112	HICKSGAS, LLC - WOODSTOCK	13269	Propane - Forklift	\$ 26.40	7/29/2021
6122	HINCKLEY SPRINGS	13283	Water	\$ 31.67	8/3/2021
9614	ILLOWA CULVERT & SUPPLY	13276	9 Culverts, 9 Bands, 1 Flared End	\$ 6,796.10	7/29/2021
6533	MATUSZEWICH & KELLY, LLP	13279	Legal Service - Budget	\$ 62.50	8/7/2021
6373	MDC ENVIRONMENTAL SERVICES INC	13275	Garbage Service	\$ 191.85	7/20/2021
9655	PETROCHOICE LLC	13284	Fuel	\$ 2,227.72	7/29/2021
6651	WAREHOUSE DIRECT	13261	Imaging Unit - Printer	\$ 69.84	7/16/2021
6651	WAREHOUSE DIRECT	13262	Toner Cartridge - Printer	\$ 56.79	7/17/2021
				\$ 18,698.68	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	13259	Health insurance - July	\$ 3,183.04	7/1/2021
6552	COMCAST	13260	Phone & Internet	\$ 177.54	7/14/2021
9451	HUMANA DENTAL INSURANCE	13258	Health Insurance - July	\$ 253.98	7/1/2021
6371	NICOR GAS	13257		\$ 45.46	8/3/2021
6552	VERIZON WIRELESS	13256	Cell phone service	\$ 122.36	6/30/2021
				\$ 3,782.38	
				Total \$ 22,481.06	

Road Commissioner:


07/14/21
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	245,556.87	474,680.00	51.7%
9020 · INTEREST INCOME	59.34	900.00	6.6%
9040 · INTERGOVERNMENTAL AGREEMENT	3,200.00	100.00	3,200.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · PERMITS & BONDS	550.00	2,000.00	27.5%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	249,366.21	477,695.00	52.2%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	59,846.15	223,419.00	26.8%
6002 · MUNICIPAL SHARE	0.00	-107,731.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	42,590.34	40,000.00	106.5%
6020 · INTEREST INCOME	27.39	425.00	6.4%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	31,170.00	31,175.00	100.0%
6050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
6060 · COURT FINES & PERMITS	0.00	800.00	0.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	133,633.88	188,108.00	71.0%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	6,222.13	12,028.00	51.7%
8020 · INTEREST INCOME	1.83	25.00	7.3%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	6,223.96	12,058.00	51.6%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	5,182.39	10,018.00	51.7%
7020 · INTEREST INCOME	2.74	40.00	6.9%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	5,185.13	13,058.00	39.7%
Total Income	394,409.18	690,919.00	57.1%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	4,635.46	65,000.00	7.1%
9652 · OPERATING SUPPLIES	368.29	8,000.00	4.6%
9655 · AUTO FUEL & OIL	1,513.44	40,000.00	3.8%
9656 · SALT, CALCIUM, ICE CONTROL	9,297.52	95,000.00	9.8%
Total COMMODITIES	15,814.71	208,000.00	7.6%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	357,500.00	0.0%
9518 · ROAD STRIPING	0.00	28,000.00	0.0%
9519 · STREET LIGHTS	1,002.29	5,000.00	20.0%
9520 · ROAD SIGNS & MATERIALS	256.09	30,000.00	0.9%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
Total CONTRACT SERVICES	1,258.38	470,500.00	0.3%

07/14/21
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	<u>Apr '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	12,000.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	0.00	13,000.00	0.0%
PERSONNEL			
9421 · SALARIES	38,725.00	185,000.00	20.9%
9451 · HEALTH/LIFE INSURANCE	10,292.70	65,000.00	15.8%
9461 · SOCIAL SECURITY CONTRIBUTION	2,864.21	16,000.00	17.9%
9462 · MEDICARE CONTRIBUTION	669.85	6,000.00	11.2%
9472 · UNIFORMS	0.00	7,000.00	0.0%
9475 · PAYROLL EXPENSE	514.00	1,800.00	28.6%
Total PERSONNEL	53,065.76	280,800.00	18.9%
Total PERMANENT HARD ROAD EXPENDITURE	70,138.85	972,300.00	7.2%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	4,536.57	47,390.00	9.6%
Total PERSONNEL	4,536.57	47,390.00	9.6%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	4,536.57	47,390.00	9.6%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	45,000.00	45.0%
Total CONTRACT SERVICE	20,258.00	45,000.00	45.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	13.63	6,400.00	0.2%
Total PERSONNEL	13.63	6,400.00	0.2%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,271.63	51,400.00	39.4%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	29.99	1,000.00	3.0%
Total COMMODITIES	29.99	1,000.00	3.0%

07/14/21
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	468.75	1,000.00	46.9%
6531 · ACCOUNTING SERVICE	0.00	14,000.00	0.0%
6533 · LEGAL SERVICE	237.50	34,000.00	0.7%
6551 · POSTAGE	165.00	600.00	27.5%
6552 · TELEPHONE	889.24	5,100.00	17.4%
6553 · PUBLISHING	57.04	1,500.00	3.8%
6554 · PRINTING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	6,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	1,817.53	63,900.00	2.8%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	9,000.00	0.0%
6929 · MISCELLANEOUS	168.22	8,000.00	2.1%
Total OTHER EXPENDITURES	168.22	17,000.00	1.0%
PERSONNEL			
6421 · SALARIES	7,472.00	30,000.00	24.9%
Total PERSONNEL	7,472.00	30,000.00	24.9%
Total ADMINISTRATION	9,487.74	116,900.00	8.1%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	140,860.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	333,000.00	0.0%
Total CAPITAL OUTLAY	0.00	473,860.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	19.63	15,000.00	0.1%
6112 · MAINTENANCE SUPPLY - EQUIPM...	836.10	15,000.00	5.6%
6113 · MAINTENANCE SUPPLY - VEHICL...	521.42	20,000.00	2.6%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	298.67	4,000.00	7.5%
6123 · SMALL TOOLS	0.00	6,000.00	0.0%
Total COMMODITIES	1,675.82	67,000.00	2.5%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	15,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	31,170.00	71,170.00	43.8%
6313 · MAINTENANCE SERVICE - VEHIC...	1,120.74	70,000.00	1.6%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	35,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	12,000.00	0.0%
6371 · UTILITIES	524.02	9,000.00	5.8%
6373 · GARBAGE DISPOSAL	573.22	6,000.00	9.6%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	33,387.98	228,770.00	14.6%

07/14/21
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	<u>Apr '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>35,063.80</u>	<u>774,630.00</u>	<u>4.5%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	44,551.54	891,530.00	5.0%
6391 · R&B - CONTINGENCIES	0.00	42,000.00	0.0%
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>47,000.00</u>	<u>0.0%</u>
Total Expense	<u>139,498.59</u>	<u>2,051,620.00</u>	<u>6.8%</u>
Net Ordinary Income	<u>254,910.59</u>	<u>-1,360,701.00</u>	<u>-18.7%</u>
Net Income	<u><u>254,910.59</u></u>	<u><u>-1,360,701.00</u></u>	<u><u>-18.7%</u></u>

10:05 AM

07/01/21

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 06/30/2021

	Jun 30, 21
Beginning Balance	1,369,435.71
Cleared Transactions	
Checks and Payments - 21 items	-52,126.66
Deposits and Credits - 14 items	302,332.97
Total Cleared Transactions	250,206.31
Cleared Balance	1,619,642.02
Uncleared Transactions	
Checks and Payments - 9 items	-6,745.31
Total Uncleared Transactions	-6,745.31
Register Balance as of 06/30/2021	1,612,896.71
New Transactions	
Checks and Payments - 2 items	-7,990.22
Total New Transactions	-7,990.22
Ending Balance	1,604,906.49

NEW BUSINESS



A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS IN THE ILLINOIS MUNICIPAL RETIREMENT FUND

IMRF Form 6.64 (Rev. 03/17) (Income tax information can be found on the reverse side of this resolution)

PLEASE ENTER Employer IMRF I.D. Number
4312

RESOLUTION

Number _____

WHEREAS, the Grafton Township

EMPLOYER NAME

is a participant in the Illinois Municipal Retirement Fund; and

WHEREAS, elected officials may participate in the Illinois Municipal Retirement Fund if they are in positions normally requiring performance of duty for 1000 hours or more per year; and
600 OR 1,000

WHEREAS, this governing body can determine what the normal annual hourly requirements of its elected officials are, and should make such determination for the guidance and direction of the Board of Trustees of the Illinois Municipal Retirement Fund;*

NOW THEREFORE BE IT RESOLVED that the Grafton Township Board of Trustees

BOARD, COUNCIL, ETC.

finds the following elected positions qualify for membership in IMRF.

TITLE OF ELECTED POSITION

DATE POSITION BECAME QUALIFIED

Road Commissioner

CERTIFICATION

I, Kathleen Watson, the Clerk
NAME CLERK OR SECRETARY OF THE BOARD

of the Grafton Township of the County of McHenry,
EMPLOYER NAME COUNTY

State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of a resolution duly adopted by its Board of Trustees at a meeting duly
BOARD, COUNCIL, ETC.

convened and held on the _____ of _____ 20_____.
DAY MONTH YEAR

SIGNATURE CLERK OR SECRETARY OF THE BOARD

* Any person who knowingly makes any false statement or falsifies or permits to be falsified any record of the Illinois Municipal Retirement Fund in an attempt to defraud IMRF is guilty of a Class 3 felony (40 ILCS 5/1-135).

IMRF

2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337

Employer Only Phone: 1-800-728-7971

www.imrf.org

**A RESOLUTION RELATING TO PARTICIPATION BY ELECTED OFFICIALS
IN THE ILLINOIS MUNICIPAL RETIREMENT FUND**

INCOME TAX INFORMATION

All elected officials eligible to participate in IMRF are considered active participants in an employer sponsored retirement plan under the Internal Revenue Code, **even if the official does not elect to participate in IMRF**, and are subject to the IRA deductibility limits imposed by law.

IMRF

2211 York Road, Suite 500, Oak Brook, Illinois 60523-2337
Employer Only Phone: 1-800-728-7971
www.imrf.org

SUPERVISOR'S REPORT

System Activity Report

[6/1/2021 - 6/30/2021] Report Date: 7/6/2021

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	0	
Sanctions :	0	
Terminations :	0	
	0	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	0	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	0	
	0	\$0.00
Grand Totals:	0	