

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, September 20, 2021

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, September 20, 2021 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, August 16, 2021
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - D. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action regarding Garage Repair
9. New Business
 - A. Discussion and possible action regarding Internet and Telephone Provider Contract
 - B. Discussion and possible action regarding Transfer of Appropriation
11. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
12. Discussion and potential action of items as discussed during Executive Session
13. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
14. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
September 16, 2021

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, August 16, 2021

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, August 16, 2021 at the Grafton Township Offices.

1. **Call to Order -7:30 p.m.**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Melendy and Ziller; Assessor Zielinski, Road Commissioner Kearns, and Clerk Watson. This meeting was not recorded.
3. **Pledge of Allegiance** was said.
4. **A motion was made by Trustee Ziller, 2nd by Trustee Cratty to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes**

A motion was made by Trustee Cooper , 2nd by Trustee Ziller to approve the July 19, 2021 Grafton Township Meeting minutes as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**

A motion was made by Trustee Ziller, 2nd by Trustee Melendy to approve the audit and payment of unpaid bills/warrant check detail for the Town Fund. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/warrant check detail Road District**

A discussion ensued regarding PO 133293 and PO 13296. A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/warrant check detail Road District changing PO 31293 in the amount of Forty Four and 25/100 Dollars (\$44.25) from line item 9929 Misc. to 6122 Operating Supplies; changing PO 13296 in the amount of Forty and 50/100 Dollars (\$40.50) from line item 9929 Misc. /Permanent Road to line item 6122 Operating Supplies. Roll call vote taken; all ayes noted, motion carried.
6. **Public Comment – None**
7. **Board Members Response to Public Comment – None**

8. **Old Business**

- A. Discussion and possible action regarding Road Commissioner IMRF Resolution
Discussion ensued and previous minutes were reviewed. A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to approve the Road Commission eligible for IMRF (as previously approved by the Board) effective 05.17.2021 assuming that he works the required 1,000 hours. Roll call vote taken, all ayes noted, motion carried.

9. **New Business**

A. **Discussion and possible action regarding Garage repair**

Road Commissioner Kearns explained the problems/issues with the garage/roof and repairs necessary. A discussion ensued regarding who owns the building, who leases the building, and who will pay for the repairs. The Road Commissioner Kearns will send out bids for the proposed repairs.

10. **Executive Session, section to be decided – None**

11. **Discussion and potential actions of items as discussed during Executive Session – None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT :

- A. Training: Attorney General Office website still down so FOIA training is still unavailable for all Board members. Sexual Harassment Training by all board members is required.

TRUSTEES: None

ASSESSOR –None

ROAD COMMISSIONER-

- a. Culver project on Coyne Station – plans to complete paving prior to school starting
- b. Will be picking up fallen trees after storm damage

CLERK - None

13. **ADJOURNMENT**

Being no further business, a motion was made by Supervisor Ruth, 2nd by Trustee Ziller to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:30 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

8:32 AM

08/31/21

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
August 23 - 31, 2021

Date	Num	Name	Memo	Paid Amount
101 · CHECKING -American Community				
08/23/2021	24884	BlueCross BlueShield...	PO 3820 20986	-3,992.91
08/23/2021	24885	ComCast	PO 3821 20984	-464.90
08/23/2021	24886	Humana Health Plan ...	PO 3822 20985	-332.62
Total 101 · CHECKING -American Community				-4,790.43
TOTAL				-4,790.43

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Alarm Detection Systems				
09/13/2021	2042331...	PO 3837	1512 · MAINTENANC...	207.60
Total Alarm Detection Systems				207.60
Cardmember Service				
09/13/2021		PO 3835	1651 · OFFICE SUP...	144.97
Total Cardmember Service				144.97
COM ED				
09/13/2021		PO 3832	1571 · UTILITIES	287.84
Total COM ED				287.84
Entre Computer Solutions				
09/13/2021	00143265	PO 3828	1751 · MAINTENANC...	157.50
Total Entre Computer Solutions				157.50
George Roach & Associates PC				
09/13/2021		PO 3824	1531 · ACCOUNTIN...	3,083.34
09/13/2021		PO 3826	5534 · ACCOUNTIN...	3,083.33
Total George Roach & Associates PC				6,166.67
Hinckley Springs Water Co.				
09/13/2021	1842529...	PO 3830	1651 · OFFICE SUP...	33.38
Total Hinckley Springs Water Co.				33.38
Illinois Labor Law Poster Service				
09/13/2021	A133668...	PO 3836	1553 · PUBLISHING	89.50
Total Illinois Labor Law Poster Service				89.50
Interstate Batteries of North Chicago				
09/13/2021		PO 3827	1512 · MAINTENANC...	129.95
Total Interstate Batteries of North Chicago				129.95
James Burke				
09/13/2021		PO 20990	1760 · TRAVEL EXP...	21.50
Total James Burke				21.50
Leading IT				
09/13/2021	32004WB	PO 3833	1512 · MAINTENANC...	424.00
Total Leading IT				424.00
MDC Environmental Services Inc.				
09/13/2021	20842526	PO 3834	1511 · MAINTENANC...	64.04
Total MDC Environmental Services Inc.				64.04
N.J.S. Enterprises Inc.				
09/13/2021	0210633	PO 3825	5512 · MAINTENANC...	600.00
Total N.J.S. Enterprises Inc.				600.00
Nicor Gas				
09/13/2021		PO 3831	1571 · UTILITIES	43.19
Total Nicor Gas				43.19
Orkin				
09/13/2021	217142247	PO 3829	1511 · MAINTENANC...	65.00
Total Orkin				65.00

Ready Refresh by Nestle

10:58 AM

09/14/21

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
09/13/2021	11H0123...	PO 20987	1751 · MAINTENANC...	115.82
Total Ready Refresh by Nestle				115.82
Shaw Suburban Media				
09/13/2021	104576	PO 3838	1553 · PUBLISHING	63.74
Total Shaw Suburban Media				63.74
Stan's - LPS Midwest				
09/13/2021	359001	PO 20973	1751 · MAINTENANC...	414.00
Total Stan's - LPS Midwest				414.00
Warehouse Direct Inc.				
09/13/2021	205700	PO 3826	1651 · OFFICE SUP...	98.26
09/13/2021		PO 20988	1851 · OFFICE SUP...	282.75
Total Warehouse Direct Inc.				381.01
Zoho Corporation				
09/13/2021	67430654	PO 20991	1756 · SOFTWARE	150.00
Total Zoho Corporation				150.00
TOTAL				9,559.71

09/14/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	Apr '21 - Mar 22	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	662,803.23	726,922.00	91.2%
1010 · REPLACEMENT TAXES	25,971.16	20,000.00	129.9%
1020 · INTEREST INCOME	81.96	2,500.00	3.3%
1040 · IGA ROAD COM SALARY	0.00	16,250.00	0.0%
1055 · MISCELLANEOUS INCOME	764.00	500.00	152.8%
Total CORPORATE FUND REVENUE	689,620.35	766,172.00	90.0%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	16,419.91	18,000.00	91.2%
2020 · INTEREST INCOME	33.41		
Total CORPORATE INSURANCE FUND REV	16,453.32	18,000.00	91.4%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	30,089.81	33,000.00	91.2%
5020 · INTEREST INCOME	8.48	400.00	2.1%
5050 · MISCELLANEOUS INCOME	219.00		
Total GENERAL ASSISTANCE FUND REVENUE	30,317.29	33,400.00	90.8%
Total Income	736,390.96	817,572.00	90.1%
Gross Profit	736,390.96	817,572.00	90.1%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQ...	0.00	2,000.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SER...	90.00	1,000.00	9.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	1,000.00	0.0%
5554 · PRINTING	0.00	1,000.00	0.0%
5556 · TRAINING	0.00	500.00	0.0%
5571 · UTILITIES	0.00	1,000.00	0.0%
Total CONTRACTUAL SERVICES	90.00	10,250.00	0.9%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - B...	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	168.22	1,000.00	16.8%
Total OPERATING EXPENSES	168.22	1,500.00	11.2%
PERSONNEL			
5421 · SALARIES	1,387.13	20,000.00	6.9%
5451 · HEALTH INSURANCE	0.00	5,000.00	0.0%
Total PERSONNEL	1,387.13	25,000.00	5.5%
Total ADMINISTRATION	1,645.35	36,750.00	4.5%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	15,506.00	0.0%
Total COMMODITIES	0.00	21,506.00	0.0%

09/14/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	<u>Apr '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTAN...	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE IN...	2,650.00	7,000.00	37.9%
5887 · SHELTER	800.00	35,000.00	2.3%
5888 · UTILITY PAYMENTS	0.00	30,000.00	0.0%
Total CONTRACTUAL SERVICES	3,450.00	74,500.00	4.6%
Total HOME RELIEF	3,450.00	96,006.00	3.6%
Total GENERAL ASSISTANCE FUND	5,095.35	132,756.00	3.8%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RES...	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESER...	0.00	250,000.00	0.0%
Total CAPITAL OUTLAY	0.00	500,000.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	369.37	5,000.00	7.4%
1652 · OPERATING SUPPLIES	168.22	3,000.00	5.6%
Total COMMODITIES	537.59	8,000.00	6.7%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUI...	770.06	250,000.00	0.3%
1512 · MAINTENANCE SERVICE - EQ...	4,066.73	140,897.00	2.9%
1531 · ACCOUNTING SERVICES	1,019.25	20,000.00	5.1%
1533 · LEGAL SERVICE	762.00	165,000.00	0.5%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	986.97	5,000.00	19.7%
1553 · PUBLISHING	362.74	2,000.00	18.1%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,284.45	5,000.00	25.7%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	0.00	5,000.00	0.0%
1571 · UTILITIES	1,661.19	10,000.00	16.6%
1572 · FUEL	31.48	2,000.00	1.6%
1573 · OTHER PROFESSIONAL SER...	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	10,944.87	671,897.00	1.6%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	25.00	50,000.00	0.1%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	25.00	110,000.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	43,829.71	90,000.00	48.7%
1421 · ELECTED OFFICIALS SALARI...	73,528.32	175,000.00	42.0%
1451 · HEALTH INSURANCE	14,218.14	60,000.00	23.7%
Total PERSONNEL	131,576.17	325,000.00	40.5%

09/14/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	<u>Apr '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
SENIOR SERVICES			
900 • SALARIES	0.00	30,000.00	0.0%
901 • PAYROLL TAXES	0.00	4,000.00	0.0%
902 • HEALTH INSURANCE	0.00	7,500.00	0.0%
903 • IMRF	0.00	2,500.00	0.0%
930 • FUEL	0.00	4,000.00	0.0%
950 • OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 • COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 • TELEPHONE	0.00	2,000.00	0.0%
967 • PRINTING	0.00	1,000.00	0.0%
968 • POSTAGE	0.00	1,000.00	0.0%
970 • MISCELLANEOUS	0.00	10,000.00	0.0%
971 • UTILITIES	0.00	2,000.00	0.0%
972 • McRIDE	0.00	0.00	0.0%
Total SENIOR SERVICES	0.00	75,000.00	0.0%
Total ADMINISTRATION	143,083.63	1,689,897.00	8.5%
ASSESSOR			
COMMODITIES			
1851 • OFFICE SUPPLIES	1,193.31	3,000.00	39.8%
Total COMMODITIES	1,193.31	3,000.00	39.8%
CONTRACTUAL SERVICES			
1751 • MAINTENANCE SERVICE	954.53	4,200.00	22.7%
1752 • TELEPHONE	986.98	2,400.00	41.1%
1755 • POSTAGE	0.00	250.00	0.0%
1756 • SOFTWARE	9,650.00	12,000.00	80.4%
1757 • PUBLISHING	0.00	600.00	0.0%
1758 • PRINTING	0.00	500.00	0.0%
1759 • DUES	0.00	1,000.00	0.0%
1760 • TRAVEL EXPENSE	93.39	2,500.00	3.7%
1761 • TRAINING	370.00	3,000.00	12.3%
1762 • PUBLICATIONS/SUBSCRIPTIO...	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	12,054.90	26,750.00	45.1%
OTHER EXPENDITURES			
1939 • MISCELLANEOUS	0.00	1,500.00	0.0%
1940 • UNIFORMS	224.00	500.00	44.8%
Total OTHER EXPENDITURES	224.00	2,000.00	11.2%
PERSONNEL			
1240 • SALARIES	89,573.72	225,500.00	39.7%
1241 • IMRF	8,796.08	18,658.00	47.1%
1242 • FICA/MEDICARE/TAXES	6,260.29	20,897.00	30.0%
1243 • HEALTH INSURANCE	7,386.61	52,080.00	14.2%
Total PERSONNEL	112,016.70	317,135.00	35.3%
Total ASSESSOR	125,488.91	348,885.00	36.0%
Total TOWN FUND EXPENDITURES	268,572.54	2,038,782.00	13.2%
TOWN IMRF FUND EXPENDITURES			
3262 • RETIREMENT CONTRIBUTION	6,450.61	28,000.00	23.0%
Total TOWN IMRF FUND EXPENDITURES	6,450.61	28,000.00	23.0%
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 • RISK MANAGEMENT CONTRIBU...	14,078.00	25,000.00	56.3%
Total CONTRACTED SERVICES	14,078.00	25,000.00	56.3%

09/14/21

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2021 through March 2022

	<u>Apr '21 - Mar 22</u>	<u>Budget</u>	<u>% of Budget</u>
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	<u>35.95</u>	<u>10,000.00</u>	<u>0.4%</u>
Total PERSONNEL	<u>35.95</u>	<u>10,000.00</u>	<u>0.4%</u>
Total TOWN INSURANCE FUND EXPENDITURE	14,113.95	35,000.00	40.3%
TOWN SOCIAL SECURTY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	<u>4,977.07</u>	<u>25,000.00</u>	<u>19.9%</u>
3762 · MEDICARE CONTRIBUTION	<u>1,834.03</u>	<u>10,000.00</u>	<u>18.3%</u>
Total TOWN SOCIAL SECURTY EXPENDITURE	<u>6,811.10</u>	<u>35,000.00</u>	<u>19.5%</u>
Total Expense	<u>301,043.55</u>	<u>2,269,538.00</u>	<u>13.3%</u>
Net Ordinary Income	<u>435,347.41</u>	<u>-1,451,966.00</u>	<u>-30.0%</u>
Net Income	<u>435,347.41</u>	<u>-1,451,966.00</u>	<u>-30.0%</u>

1:07 PM

09/01/21

GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 08/31/2021

	Aug 31, 21
Beginning Balance	1,565,915.56
Cleared Transactions	
Checks and Payments - 30 items	-56,369.80
Deposits and Credits - 23 items	26,696.86
Total Cleared Transactions	-29,672.94
Cleared Balance	1,536,242.62
Uncleared Transactions	
Checks and Payments - 4 items	-7,514.00
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-7,514.00
Register Balance as of 08/31/2021	1,528,728.62
New Transactions	
Checks and Payments - 1 item	-6,542.45
Total New Transactions	-6,542.45
Ending Balance	1,522,186.17

12:54 PM

09/01/21

GRAFTON TOWNSHIP
Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 08/31/2021

	Aug 31, 21
Beginning Balance	113,398.33
Cleared Transactions	
Checks and Payments - 1 item	-30.00
Deposits and Credits - 3 items	1,108.17
Total Cleared Transactions	1,078.17
Cleared Balance	114,476.50
Register Balance as of 08/31/2021	114,476.50
Ending Balance	114,476.50

**ROAD DISTRICT
FUND
FINANCIALS**

8:35 AM

08/31/21

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
August 23 - 31, 2021

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
08/23/2021	6459	BlueCross BlueShield of Illinois	PO 13311	-3,183.04
08/23/2021	6460	Comcast	PO 13312	-232.45
08/23/2021	6461	Humana Health Plan Inc.	PO 13310	-253.98
08/23/2021	6462	Nicor Gas	PO 13308	-45.44
08/23/2021	6463	Verizon Wireless	PO 13309	-122.02
Total 103 · R&B General Amer. Comm.				-3,836.93
TOTAL				-3,836.93

2:09 PM

09/14/21

Grafton Township RB

Unpaid Bills Detail

All Transactions

Date	Num	Memo	Split	Amount
Allied Asphalt Paving Company				
08/21/2021	237434	PO 13327	9614 · MAINTENANCE SUPPLIES - R...	1,067.27
08/31/2021	237691	PO 13331	9614 · MAINTENANCE SUPPLIES - R...	709.65
Total Allied Asphalt Paving Company				1,776.92
Bakley Construction Corp.				
08/13/2021	23746	PO 13319	9614 · MAINTENANCE SUPPLIES - R...	3,420.81
Total Bakley Construction Corp.				3,420.81
Buck Bros. Inc.				
08/16/2021	310968	PO 13318	6112 · MAINTENANCE SUPPLY - EQU...	586.17
08/19/2021	311253	PO 13320	6123 · SMALL TOOLS	224.90
08/19/2021	311253	PO 13322	6112 · MAINTENANCE SUPPLY - EQU...	0.60
08/19/2021	311253	PO 13321	9655 · AUTO FUEL & OIL	546.33
Total Buck Bros. Inc.				1,358.00
C & L Rentals Sales & Service Inc.				
08/20/2021	108989	Po 13329	6833 · OTHER IMPROVEMENTS	869.95
Total C & L Rentals Sales & Service Inc.				869.95
Cardmember Service				
08/10/2021	farm & fleet	PO 13313	6111 · MAINTENANCE SUPPLY - BUIL...	29.95
08/10/2021	F&F	PO 13314	6113 · MAINTENANCE SUPPLY - VEHI...	104.99
08/10/2021	F&F	PO 13315	6122 · OPERATING SUPPLIES	33.80
08/10/2021	F&F	PO 13316	9652 · OPERATING SUPPLIES	32.98
08/16/2021	dairy mart	PO 13317	9652 · OPERATING SUPPLIES	39.78
Total Cardmember Service				241.50
COM ED				
09/01/2021		PO 13335	6371 · UTILITIES	91.73
Total COM ED				91.73
COM ED Street Lights				
08/23/2021		PO 13330	9519 · STREET LIGHTS	338.01
Total COM ED Street Lights				338.01
CSI Technical Services Inc.				
08/13/2021	36058	PO 13324	6831 · EQUIPMENT	1,058.00
08/13/2021	36058	PO 13325	6512 · MAINTENANCE EQUIPMENT	655.00
08/13/2021	36059	PO 13326	6512 · MAINTENANCE EQUIPMENT	92.50
09/01/2021	36262	PO 13336	6512 · MAINTENANCE EQUIPMENT	10.00
Total CSI Technical Services Inc.				1,815.50
George Roach Associates PC				
08/23/2021	2020-2021 audit	PO 13337	6531 · ACCOUNTING SERVICE	3,083.33
Total George Roach Associates PC				3,083.33
Hicksgas LLC Woodstock				
09/01/2021	hg017933	PO 13332	6112 · MAINTENANCE SUPPLY - EQU...	26.40
Total Hicksgas LLC Woodstock				26.40
Hinckley Springs Water Co.				
09/05/2021	10164181090521	PO 13334	6122 · OPERATING SUPPLIES	37.17
Total Hinckley Springs Water Co.				37.17
Landmark Contractors, Inc				
07/31/2021	202139-01	PO 13328	9594 · RENTALS	3,579.52
Total Landmark Contractors, Inc				3,579.52
MDC Environmental Services Inc.				

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09/14/21

Grafton Township RB
Unpaid Bills Detail
All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
09/01/2021	20842526	PO 13333	6373 · GARBAGE DISPOSAL	192.10
Total MDC Environmental Services Inc.				192.10
Napa Auto Parts				
08/31/2021	148157	PO 13323	9652 · OPERATING SUPPLIES	44.99
Total Napa Auto Parts				44.99
Shaw Suburban Media				
08/31/2021	0821104576	PO 13338	6553 · PUBLISHING	85.18
Total Shaw Suburban Media				85.18
TOTAL				16,961.11

ROAD & BRIDGE WARRANT LIST - AUGUST 2021

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
9614	ALLIED ASPHALT PAVING COMPANY	13327	Blacktop - 4 Coyne Staion Culverts	\$ 1,067.27	9/20/2021
9614	ALLIED ASPHALT PAVING COMPANY	13331	Blacktop - 2 Coyne Staion Culverts	\$ 709.65	9/30/2021
			Grade 9 & Washed 6 Stone - Coyne Station Culverts, Grade 9 - Conley Rd		
9614	BAKLEY CONSTRUCTION CORP.	13319	Shoulders	\$ 3,420.81	9/12/2021
			Hyd Hose - Loader, 2 Sets		
6112	BUCK BROS., INC.	13318	Mower Blades - Batwing	\$ 586.17	9/15/2021
6123	BUCK BROS., INC.	13320	Battery Jumper & Case	\$ 224.90	9/18/2021
			30 gal drum - HY-Gard Hyd		
9655	BUCK BROS., INC.	13321	Fluid - Loader	\$ 546.33	9/18/2021
6112	BUCK BROS., INC.	13322	Pin - Yellow Trailer	\$ 0.60	9/18/2021
6833	C&L RENTALS, SALES & SERVICE, INC.	13329	Stihl Cahin Saw w/ 20" Bar	\$ 869.95	9/19/2021
6111	CARDMEMBER SERVICE / VISA (F&F)	13313	Softener Salt - 5 bags	\$ 29.95	10/3/2021
6113	CARDMEMBER SERVICE / VISA (F&F)	13314	Brake Control - White Pickup	\$ 104.99	10/3/2021
			Hand cleaner, Brake cleaner, Fantastik,		
6122	CARDMEMBER SERVICE / VISA (F&F)	13315	Spray bottle, Band-Aides	\$ 33.80	10/3/2021
9652	CARDMEMBER SERVICE / VISA (F&F)	13316	Safety Vest, Work Gloves	\$ 32.98	10/3/2021
9652	CARDMEMBER SERVICE / VISA (DM)	13317	Refreshments	\$ 39.78	10/3/2021
6371	COM ED	13335		\$ 91.73	10/18/2021
9519	COM ED - STREET LIGHTS	13330		\$ 338.01	10/25/2021
6831	CSI TECHNICAL SERVICES, INC.	13324	New Computer & Monitor	\$ 1,058.00	9/12/2021
			Computer Set up, Monthly Software Service		
6512	CSI TECHNICAL SERVICES, INC.	13325		\$ 655.00	9/12/2021
6512	CSI TECHNICAL SERVICES, INC.	13326	Computer Backup Configuration	\$ 92.50	9/12/2021
6512	CSI TECHNICAL SERVICES, INC.	13336	Monthly Computer Service	\$ 10.00	10/1/2021
6531	GEORGE ROACH ASSICIATES, PC	13337	2020-2021 Annual Audit	\$ 3,083.33	9/22/2021
6112	HICKSGAS, LLC - WOODSTOCK	13332	Propane - Forklift	\$ 26.40	9/30/2021
6122	HINCKLEY SPRINGS	13334	Water	\$ 37.17	9/28/2021
			Backhoe Rental w/Operator - 4		
9594	LANDMARK CONTRACTORS, INC.	13328	Coyne Station Culverts	\$ 3,579.52	9/20/2021
6373	MDC ENVIRONMENTAL SERVICES INC	13333	Garbage Service	\$ 192.10	9/20/2021
9652	NAPA AUTO PARTS ROCKFORD	13323	Manual Transfer Pump - Oil Drun	\$ 44.99	9/13/2021
6553	SHAW MEDIA	13338	Building Repair Bid Notice	\$ 85.18	9/30/2021
				\$ 16,961.11	
<u>BILLS PAID BEFORE MEETING</u>					
9451	BLUECROSS BLUESHIELD OF IL	13311	Health insurance - Sept	\$ 3,183.04	9/1/2021
6552	COMCAST	13312	Phone & Internet	\$ 232.45	9/13/2021
9451	HUMANA DENTAL INSURANCE	13310	Health Insurance - Sept	\$ 253.98	9/1/2021
6371	NICOR GAS	13308		\$ 45.44	10/4/2021
6552	VERIZON WIRELESS	13309	Cell phone service	\$ 122.02	8/31/2021
				\$ 3,836.93	
			Total	\$ 20,798.04	

Road Commissioner:

09/14/21
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	Apr '21 - Mar ...	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	432,739.29	474,680.00	91.2%
9020 · INTEREST INCOME	76.98	900.00	8.6%
9040 · INTERGOVERNMENTAL AGREEMENT	5,500.00	100.00	5,500.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · PERMITS & BONDS	1,662.00	2,000.00	83.1%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	439,978.27	477,695.00	92.1%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	105,469.33	223,419.00	47.2%
6002 · MUNICIPAL SHARE	0.00	-107,731.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	44,166.08	40,000.00	110.4%
6020 · INTEREST INCOME	35.53	425.00	8.4%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	31,170.00	31,175.00	100.0%
6050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
6060 · COURT FINES & PERMITS	125.00	800.00	15.6%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	180,965.94	188,108.00	96.2%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	10,965.15	12,028.00	91.2%
8020 · INTEREST INCOME	2.37	25.00	9.5%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	10,967.52	12,058.00	91.0%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	9,132.79	10,018.00	91.2%
7020 · INTEREST INCOME	3.55	40.00	8.9%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	9,136.34	13,058.00	70.0%
Total Income	641,048.07	690,919.00	92.8%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	17,333.49	65,000.00	26.7%
9652 · OPERATING SUPPLIES	3,083.09	8,000.00	38.5%
9655 · AUTO FUEL & OIL	3,741.16	40,000.00	9.4%
9656 · SALT, CALCIUM, ICE CONTROL	9,297.52	95,000.00	9.8%
Total COMMODITIES	33,455.26	208,000.00	16.1%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	357,500.00	0.0%
9518 · ROAD STRIPING	0.00	28,000.00	0.0%
9519 · STREET LIGHTS	1,672.38	5,000.00	33.4%
9520 · ROAD SIGNS & MATERIALS	256.09	30,000.00	0.9%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
Total CONTRACT SERVICES	1,928.47	470,500.00	0.4%

09/14/21
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	<u>Apr '21 - Mar ...</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	382.50	12,000.00	3.2%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	382.50	13,000.00	2.9%
PERSONNEL			
9421 · SALARIES	58,260.59	185,000.00	31.5%
9451 · HEALTH/LIFE INSURANCE	17,166.74	65,000.00	26.4%
9461 · SOCIAL SECURITY CONTRIBUTION	4,307.05	16,000.00	26.9%
9462 · MEDICARE CONTRIBUTION	1,007.29	6,000.00	16.8%
9472 · UNIFORMS	1,621.20	7,000.00	23.2%
9475 · PAYROLL EXPENSE	771.00	1,800.00	42.8%
Total PERSONNEL	83,133.87	280,800.00	29.6%
Total PERMANENT HARD ROAD EXPENDITURE	118,900.10	972,300.00	12.2%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	6,821.85	47,390.00	14.4%
Total PERSONNEL	6,821.85	47,390.00	14.4%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	6,821.85	47,390.00	14.4%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,258.00	45,000.00	45.0%
Total CONTRACT SERVICE	20,258.00	45,000.00	45.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	13.63	6,400.00	0.2%
Total PERSONNEL	13.63	6,400.00	0.2%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,271.63	51,400.00	39.4%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	156.62	1,000.00	15.7%
Total COMMODITIES	156.62	1,000.00	15.7%

09/14/21
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date

April 2021 through March 2022

	<u>Apr '21 - Mar ...</u>	<u>Budget</u>	<u>% of Budget</u>
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	468.75	1,000.00	46.9%
6531 · ACCOUNTING SERVICE	0.00	14,000.00	0.0%
6533 · LEGAL SERVICE	300.00	34,000.00	0.9%
6551 · POSTAGE	165.00	600.00	27.5%
6552 · TELEPHONE	1,598.08	5,100.00	31.3%
6553 · PUBLISHING	57.04	1,500.00	3.8%
6554 · PRINTING	33.99	300.00	11.3%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	6,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	2,622.86	63,900.00	4.1%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	9,000.00	0.0%
6929 · MISCELLANEOUS	196.22	8,000.00	2.5%
Total OTHER EXPENDITURES	196.22	17,000.00	1.2%
PERSONNEL			
6421 · SALARIES	11,208.00	30,000.00	37.4%
Total PERSONNEL	11,208.00	30,000.00	37.4%
Total ADMINISTRATION	14,183.70	116,900.00	12.1%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	140,860.00	0.0%
6833 · OTHER IMPROVEMENTS	1,850.00	333,000.00	0.6%
Total CAPITAL OUTLAY	1,850.00	473,860.00	0.4%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	32.81	15,000.00	0.2%
6112 · MAINTENANCE SUPPLY - EQUIPM...	1,569.01	15,000.00	10.5%
6113 · MAINTENANCE SUPPLY - VEHICL...	981.00	20,000.00	4.9%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	559.74	4,000.00	14.0%
6123 · SMALL TOOLS	12.29	6,000.00	0.2%
Total COMMODITIES	3,154.85	67,000.00	4.7%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	15,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	31,170.00	71,170.00	43.8%
6313 · MAINTENANCE SERVICE - VEHIC...	1,150.74	70,000.00	1.6%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	35,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	12,000.00	0.0%
6371 · UTILITIES	808.34	9,000.00	9.0%
6373 · GARBAGE DISPOSAL	957.17	6,000.00	16.0%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	34,086.25	228,770.00	14.9%

09/14/21
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2021 through March 2022

	<u>Apr '21 - Mar ...</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
PERSONNEL			
6221 · SALARIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total PERSONNEL	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>39,091.10</u>	<u>774,630.00</u>	<u>5.0%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>53,274.80</u>	<u>891,530.00</u>	<u>6.0%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>42,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>47,000.00</u>	<u>0.0%</u>
Total Expense	<u>199,268.38</u>	<u>2,051,620.00</u>	<u>9.7%</u>
Net Ordinary Income	<u>441,779.69</u>	<u>-1,360,701.00</u>	<u>-32.5%</u>
Net Income	<u>441,779.69</u>	<u>-1,360,701.00</u>	<u>-32.5%</u>

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09/01/21

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 08/31/2021

	Aug 31, 21
Beginning Balance	1,607,051.72
Cleared Transactions	
Checks and Payments - 23 items	-27,093.64
Deposits and Credits - 6 items	22,766.05
Total Cleared Transactions	-4,327.59
Cleared Balance	1,602,724.13
Uncleared Transactions	
Checks and Payments - 7 items	-6,374.24
Deposits and Credits - 6 items	0.00
Total Uncleared Transactions	-6,374.24
Register Balance as of 08/31/2021	1,596,349.89
New Transactions	
Checks and Payments - 1 item	-2,143.12
Total New Transactions	-2,143.12
Ending Balance	1,594,206.77

NEW BUSINESS

TRANSFER OF APPROPRIATION

ROAD DISTRICT

ORDINANCE NO. _____

WHEREAS there was adopted on the 20th day of September, 2021 by the Board of Trustees of Grafton Township, McHenry County, Illinois a Budget & Appropriation Ordinance for the fiscal year beginning April, 2021 and ending March, 2022, and

WHEREAS it now appears that certain adjustments between appropriated line items in the Road & Bridge Fund in said ordinance are desirable and necessary, and

WHEREAS Section 3 of the Illinois Municipal Budget Law (50 ILCS 330/3), as approved July 12, 1937, as amended, authorizes transfers between the various line items within any fund in such appropriation ordinance not exceeding 10% of the total amount appropriated in such fund by such ordinance, now therefore

BE IT RESOLVED by the Board of Trustees of Grafton Township, McHenry County, Illinois.

That there is hereby transferred from the unexpended balance of the line item 6533-LEGAL SERVICE, in the Road & Bridge Fund the sum of Three Thousand Hundred Dollars (\$ 3,000.00) which transferred sum is hereby added to the line item 6512-MAINT. EQUIPMENT in the same fund, making the adjusted appropriation for the first line item aforesaid Thirty One Thousand Dollars (\$ 31,000.00), and for the second line item aforesaid Four Thousand Hundred Dollars (\$ 4,000.00).

This transfer shall be in full force and effect from and after this date.

ADOPTED this 20th day of September, 2021 by the Board of Trustees Grafton Township, McHenry County, Illinois.

Town Clerk

Chairman

SUPERVISOR'S REPORT

System Activity Report

[8/1/2021 - 8/31/2021] Report Date: 8/31/2021

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	0	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	0	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	0	
	<hr/>	
	0	\$0.00
Grand Totals:	0	