

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, May 16, 2022

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, May 16, 2022 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, April 18, 2022
 - B. Approval of Minutes of Public Hearing Budget & Appropriation Ordinance, Town Fund and Road District, dated April 18, 2022
 - C. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - D. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
9. New Business
 - A.
10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
May 12, 2022

DRAFT
MINUTES

**GRAFTON TOWNSHIP
PUBLIC HEARING OF BUDGET AND APPROPRIATION ORDINANCE
TOWN FUND BUDGET/ROAD DISTRICT BUDGET
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142**

MONDAY, April 18, 2022

The Public Hearing of Budget and Appropriation Ordinance for the Town Fund and the Road District of Grafton Township, McHenry County, Illinois was held on Monday, April 18, 2022 at the Grafton Township Offices.

1. **Call to Order -7:00**
2. **Roll Call- Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Melendy and Ziller; Assessor DeBaltz, Road Commissioner Kearns, and Clerk Watson. This meeting was recorded.**
3. **Pledge of Allegiance was said.**
4. **Approval of Agenda**
Clerk Watson noted the incorrect date on the Agenda, noting that the Public Notice in the newspaper was correct. **A motion was made by Trustee Ziller, 2nd by Trustee Cratty, to approve the agenda as corrected. Roll call vote taken, all ayes noted, motion carried.**
5. **Town Fund Public Hearing on Budget and Appropriation Ordinance**
 - A. **Public Comment - None**
 - B. **Board Discussion and Possible Action**
A motion was made by Trustee Ziller, 2nd by Trustee Cooper, to approved the Town Fund Budget and Appropriation Ordinance as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Road District Public Hearing on Budget and Appropriation Ordinance**
 - A. **Public Comment - None**
 - B. **Board Discussion and Possible Action**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper, to approve the Road District Budget and Appropriation Ordinance as presented. Roll call vote taken, all ayes noted, motion carried.
7. **Close Public Hearing and Adjournment**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper, to close the Public Hearing and Adjourn the Hearing. Roll call vote taken, all ayes noted, motion carried. Public Hearing closed at 7:02 p.m.

Respectfully submitted,
Kathleen Watson, Grafton Township Clerk

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, April 18, 2022

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, April 18, 2022 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Melendy and Ziller; Assessor DeBaltz, Road Commissioner Kearns, and Clerk Watson. This meeting was recorded.
3. **Pledge of Allegiance** was said at the Public Hearing of Budget and Appropriation Ordinance earlier in the evening and not repeated.
4. **A motion was made by Trustee Cratty, 2nd by Trustee Cooper to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approved the Minutes of the Township Regular Board Meeting dated March 21, 2022 as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund** Supervisor Ruth added PO 3970, line item 5556 Training, in the amount of One Hundred Eighty Eight and 38/100 Dollars (\$188.38).
A motion was made by Trustee Cooper, 2nd by Trustee Melendy, to approve the Minutes of the Regular Board Meeting dated February 21, 2022 as presented with the addition of PO 3970 in the amount of \$188.38. Roll call vote taken, all ayes noted, Trustee Cooper: Ayes; Trustee Melendy-Aye; Supervisor Ruth-Aye; Trustee Cratty-Aye; Trustee Ziller-No. Motion carried.
 - C. **A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the audit and payment of unpaid bills/warrant check detail for the Road District as presented.** Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Members Response to Public Comment - None**
8. **Old Business - None**

9. **New Business - None**
10. **Executive Session, section to be decided - None**
11. **Discussion and potential actions of items as discussed during Executive Session - None**
12. **Committee and Officer Reports**
SUPERVISOR REPORT -Statement of Economic Interest due May 1, 2022
TRUSTEES- None
ASSESSOR - None

ROAD COMMISSIONER ACTIVITY:

1. New culvert on Hensel Road
2. Permit for Salt Shed repair approved pending signature by Supervisor
3. Will be installing a 6 ft fence around dumpster
4. Will consider help from McHenry County Convicts in June. Will have to work out details regarding liability/safety/etc.

CLERK - None

13. **ADJOURNMENT**
Being no further business, a motion was made by Trustee Ziller, 2nd by Trustee Cratty to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 7:48 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

1:02 PM
04/29/22
Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
April 25 - 30, 2022

Date	Num	Name	Memo	Paid Amount
101 - CHECKING -American Community				
04/25/2022	25052	BlueCross BlueShield...	PO 3972 21030	-2,295.32
04/25/2022	25053	ComCast	PO 3975 21028	-301.79
04/25/2022	25054	Humana Health Plan ...	PO 1451 21029	-163.30
04/25/2022	25055	Nicor Gas	PO 3976	-239.37
Total 101 - CHECKING -American Community				-2,999.78

GRAFTON TOWNSHIP
Unpaid Bills Detail
 All Transactions

Date	Num	Memo	Split	Amount
Cardmember Service				
05/09/2022		PO 3977	1512 · MAINTENANC...	798.43
Total Cardmember Service				798.43
COM ED				
05/09/2022		PO 3978	1571 · UTILITIES	157.65
Total COM ED				157.65
Huntley Ford				
05/09/2022	231446	PO 3979	1512 · MAINTENANC...	39.53
Total Huntley Ford				39.53
Leading IT				
05/09/2022	33970WB	PO 3980	1512 · MAINTENANC...	1,465.00
Total Leading IT				1,465.00
MDC Environmental Services Inc.				
05/09/2022	2135429...	PO 3981	1511 · MAINTENANC...	41.95
Total MDC Environmental Services Inc.				41.95
Orkin				
05/11/2022	226417427	PO 3985	1511 · MAINTENANC...	65.00
Total Orkin				65.00
Stan's - LPS Midwest				
05/09/2022	367245	PO 3982	1554 · PRINTING	54.73
Total Stan's - LPS Midwest				54.73
TOIRMA				
05/09/2022	2022-20...	PO 3983	2593 · RISK MANAG...	13,937.00
Total TOIRMA				13,937.00
Ziegler's Ace Hardware				
05/09/2022	214153	PO 3984	1512 · MAINTENANC...	60.09
Total Ziegler's Ace Hardware				60.09
TOTAL				16,619.38

05/11/22

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	0.00	690,575.00	0.0%
1010 · REPLACEMENT TAXES	33,475.75	18,000.00	186.0%
1020 · INTEREST INCOME	125.69	2,500.00	5.0%
1040 · IGA ROAD COM SALARY	0.00	0.00	0.0%
1055 · MISCELLANEOUS INCOME	0.00	500.00	0.0%
Total CORPORATE FUND REVENUE	33,601.44	711,575.00	4.7%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	18,000.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	18,000.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	0.00	0.00	0.0%
5020 · INTEREST INCOME	8.02	400.00	2.0%
Total GENERAL ASSISTANCE FUND REVENUE	8.02	400.00	2.0%
Total Income	33,609.46	729,975.00	4.6%
Gross Profit	33,609.46	729,975.00	4.6%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	500.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	500.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	188.38	1,000.00	18.8%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	188.38	7,250.00	2.6%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	4,401.65	15,000.00	29.3%
5451 · HEALTH INSURANCE	1,355.42	2,500.00	54.2%
Total PERSONNEL	5,757.07	17,500.00	32.9%
Total ADMINISTRATION	5,945.45	25,750.00	23.1%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastastrophic Deduction	0.00	18,992.00	0.0%
Total COMMODITIES	0.00	24,992.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	1,090.00	20,000.00	5.5%
5888 · UTILITY PAYMENTS	0.00	20,000.00	0.0%
Total CONTRACTUAL SERVICES	3,740.00	47,500.00	7.9%
Total HOME RELIEF	3,740.00	72,492.00	5.2%
Total GENERAL ASSISTANCE FUND	9,685.45	98,242.00	9.9%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	250,000.00	0.0%
Total CAPITAL OUTLAY	0.00	500,000.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	96.54	5,000.00	1.9%
1652 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	96.54	8,000.00	1.2%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	135.49	250,000.00	0.1%
1512 · MAINTENANCE SERVICE - EQUIPMENT	1,474.28	179,543.00	0.8%
1531 · ACCOUNTING SERVICES	318.75	20,000.00	1.6%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	150.89	5,000.00	3.0%
1553 · PUBLISHING	200.80	2,000.00	10.0%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	70.00	5,000.00	1.4%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	0.00	5,000.00	0.0%
1571 · UTILITIES	402.27	10,000.00	4.0%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	2,752.48	710,543.00	0.4%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	50,000.00	0.0%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	0.00	110,000.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	7,344.00	100,000.00	7.3%
1421 · ELECTED OFFICIALS SALARIES	18,788.45	175,000.00	10.7%
1451 · HEALTH INSURANCE	1,712.71	60,000.00	2.9%
Total PERSONNEL	27,845.16	335,000.00	8.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	0.00	75,000.00	0.0%
Total ADMINISTRATION	30,694.18	1,738,543.00	1.8%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	0.00	3,000.00	0.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	207.00	4,200.00	4.9%
1752 · TELEPHONE	150.90	2,400.00	6.3%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	10,100.00	12,000.00	84.2%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	0.00	1,000.00	0.0%
1760 · TRAVEL EXPENSE	0.00	2,500.00	0.0%
1761 · TRAINING	0.00	3,000.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	10,457.90	26,750.00	39.1%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	16,206.00	285,500.00	5.7%
1241 · IMRF	1,207.67	28,550.00	4.2%
1242 · FICA/MEDICARE/TAXES	752.00	26,552.00	2.8%
1243 · HEALTH INSURANCE	745.91	52,080.00	1.4%
Total PERSONNEL	18,911.58	392,682.00	4.8%
Total ASSESSOR	29,369.48	429,432.00	6.8%
Total TOWN FUND EXPENDITURES	60,063.66	2,167,975.00	2.8%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	1,570.45	28,000.00	5.6%
Total TOWN IMRF FUND EXPENDITURES	1,570.45	28,000.00	5.6%

05/11/22

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	0.00	25,000.00	0.0%
Total CONTRACTED SERVICES	0.00	25,000.00	0.0%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	42.11	10,000.00	0.4%
Total PERSONNEL	42.11	10,000.00	0.4%
Total TOWN INSURANCE FUND EXPENDITURE	42.11	35,000.00	0.1%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	2,288.43	25,000.00	9.2%
3762 · MEDICARE CONTRIBUTION	535.19	10,000.00	5.4%
Total TOWN SOCIAL SECURITY EXPENDITURE	2,823.62	35,000.00	8.1%
Total Expense	74,185.29	2,364,217.00	3.1%
Net Ordinary Income	-40,575.83	-1,634,242.00	2.5%
Net Income	-40,575.83	-1,634,242.00	2.5%

10:52 AM

05/03/22

GRAFTON TOWNSHIP
Reconciliation Summary

101 - CHECKING -American Community, Period Ending 04/30/2022

	<u>Apr 30, 22</u>
Beginning Balance	1,542,161.77
Cleared Transactions	
Checks and Payments - 20 items	-52,617.63
Deposits and Credits - 33 items	14,438.57
Total Cleared Transactions	<u>-38,179.06</u>
Cleared Balance	<u>1,503,982.71</u>
Uncleared Transactions	
Checks and Payments - 5 items	-2,830.41
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	<u>-2,830.41</u>
Register Balance as of 04/30/2022	<u>1,501,152.30</u>
New Transactions	
Checks and Payments - 1 Item	-15,195.63
Total New Transactions	<u>-15,195.63</u>
Ending Balance	<u>1,485,956.67</u>

10:47 AM

05/03/22

GRAFTON TOWNSHIP Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 04/30/2022

	Apr 30, 22
Beginning Balance	97,842.15
Cleared Transactions	
Checks and Payments - 1 item	-188.38
Deposits and Credits - 1 item	8.02
Total Cleared Transactions	-180.36
Cleared Balance	97,661.79
Uncleared Transactions	
Checks and Payments - 3 Items	-4,005.42
Total Uncleared Transactions	-4,005.42
Register Balance as of 04/30/2022	93,656.37
Ending Balance	93,656.37

ROAD DISTRICT

FUND

FINANCIALS

1:00 PM
04/29/22
Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
April 25 - 30, 2022

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
04/25/2022	6644	BlueCross BlueShield of Illinois	PO 13623	-3,531.77
04/25/2022	6645	Comcast	PO 13625	-150.90
04/25/2022	6646	Humana Health Plan Inc.	PO 13624	-253.98
04/25/2022	6647	Nicor Gas	PO 13626	-78.36
04/25/2022	6648	Verizon Wireless	PO 13622	-118.94
Total 103 · R&B General Amer. Comm.				-4,133.95
TOTAL				-4,133.95

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
AHW LLC - Hampshire 04/30/2022	11345910	PO 13646	6112 · MAINTENANCE SUPPLY - EQUI...	489.82
Total AHW LLC - Hampshire				489.82
Airgas USA LLC 04/28/2022	9125276582	PO 13648	9652 · OPERATING SUPPLIES	227.98
Total Airgas USA LLC				227.98
Cardmember Service				
04/11/2022		PO 13629	6113 · MAINTENANCE SUPPLY - VEHIC...	138.99
04/11/2022		PO 13632	6651 · OFFICE SUPPLIES	39.15
04/20/2022		PO 13633	9652 · OPERATING SUPPLIES	171.54
04/21/2022		PO 13637	6112 · MAINTENANCE SUPPLY - EQUI...	119.99
04/25/2022		PO 13640	6111 · MAINTENANCE SUPPLY - BUILD...	24.24
04/25/2022		PO 13641	9652 · OPERATING SUPPLIES	112.98
04/25/2022		PO 13642	9472 · UNIFORMS	503.84
04/25/2022		PO 13639	6113 · MAINTENANCE SUPPLY - VEHIC...	48.28
04/26/2022		PO 13645	9652 · OPERATING SUPPLIES	55.11
05/02/2022		PO 13651	9655 · AUTO FUEL & OIL	125.00
05/02/2022		PO 13654	9652 · OPERATING SUPPLIES	121.14
Total Cardmember Service				1,460.26
Christensen Excavating & Trucking, Inc 05/05/2022	7842	PO 13653	9614 · MAINTENANCE SUPPLIES - RO...	1,062.65
Total Christensen Excavating & Trucking, Inc				1,062.65
COM ED				
05/04/2022		PO 13647	6371 · UTILITIES	139.39
Total COM ED				139.39
COM ED Street Lights				
04/21/2022		PO 13606	9519 · STREET LIGHTS	243.53
Total COM ED Street Lights				243.53
CSI Technical Services Inc.				
05/01/2022	38454	PO 13652	6512 · MAINTENANCE EQUIPMENT	10.00
Total CSI Technical Services Inc.				10.00
HI-VIZ Inc				
04/18/2022	10434	PO 13636	9520 · ROAD SIGNS & MATERIALS	3,000.00
Total HI-VIZ Inc				3,000.00
Hicksgas LLC Woodstock				
04/20/2022	hg022424	PO 13634	6112 · MAINTENANCE SUPPLY - EQUI...	26.40
Total Hicksgas LLC Woodstock				26.40
Illinois Dept. of Agriculture				
04/20/2022		PO 13635	6563 · EDUCATION & TRAINING	120.00
Total Illinois Dept. of Agriculture				120.00
Illowa Culvert & Supply				
04/22/2022	36221	PO 13638	9614 · MAINTENANCE SUPPLIES - RO...	22,107.00
Total Illowa Culvert & Supply				22,107.00
McHenry Township Road District				
04/11/2022	20220411	PO 13630	9520 · ROAD SIGNS & MATERIALS	465.00
Total McHenry Township Road District				465.00
MDC Environmental Services Inc.				
05/01/2022	21354294T084	PO 13650	6373 · GARBAGE DISPOSAL	125.84

8:14 AM

05/10/22

Grafton Township RB
Unpaid Bills Detail
All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Total MDC Environmental Services Inc.				125.84
Rush Truck Centers of Illinois Inc.				
04/27/2022	3027510450	PO 13649	6313 · MAINTENANCE SERVICE - VEHI...	1,238.18
Total Rush Truck Centers of Illinois Inc.				1,238.18
Think Ink Inc.				
04/26/2022	20220402	PO 13644	9472 · UNIFORMS	281.88
Total Think Ink Inc.				281.88
TOIRMA				
04/26/2022	2022-2023ins	PO 13643	7593 · RISK MANAGEMENT CONTRIBU...	20,056.00
Total TOIRMA				20,056.00
Ultra Strobe Communications Inc.				
04/14/2022	080931	PO 13631	6833 · OTHER IMPROVEMENTS	558.57
Total Ultra Strobe Communications Inc.				558.57
Ziegler's Ace Hardware				
04/01/2022	88009/b	PO 13608	6111 · MAINTENANCE SUPPLY - BUILD...	23.98
04/04/2022	40339/l	PO 13627	6111 · MAINTENANCE SUPPLY - BUILD...	137.96
04/06/2022	88043/b	PO 13621	6122 · OPERATING SUPPLIES	3.59
04/07/2022	88058/b	PO 13628	6122 · OPERATING SUPPLIES	18.58
Total Ziegler's Ace Hardware				184.11
TOTAL				51,796.61

ROAD & BRIDGE WARRANT LIST - APRIL 2022

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6111	ACE	13608	Maint Supplies - Building	\$ 23.98	5/31/2022
6122	ACE	13621	Operating Supplies	\$ 3.59	5/31/2022
6111	ACE	13627	Maint Supplies - Building	\$ 137.96	5/31/2022
6122	ACE	13628	Operating Supplies	\$ 18.58	5/31/2022
6112	AHW LLC - HAMPSHIRE	13646	Maint Supplies - Equipment	\$ 489.82	5/30/2022
9652	AIRGAS USA, LLC	13648	Operating Supplies	\$ 227.98	5/28/2022
6651	CARDMEMBER SERVICE / VISA (OFFICE DEPOT)	13632	Office Supplies	\$ 39.15	6/3/2022
6113	CARDMEMBER SERVICE / VISA (SPRAYER)	13629	Maint Supplies - Vehicle	\$ 138.99	6/3/2022
9652	CARDMEMBER SERVICE / VISA (F&F)	13633	Operating Supplies	\$ 171.54	6/3/2022
6112	CARDMEMBER SERVICE / VISA (EBAY)	13637	Maint Supplies - Equipment	\$ 119.99	6/3/2022
6113	CARDMEMBER SERVICE / VISA (WAYTEK)	13639	Maint Supplies - Vehicle	\$ 48.28	6/3/2022
6111	CARDMEMBER SERVICE / VISA (F&F)	13640	Maint Supplies - Building	\$ 24.24	6/3/2022
9652	CARDMEMBER SERVICE / VISA (F&F)	13641	Operating Supplies	\$ 112.98	6/3/2022
9472	CARDMEMBER SERVICE / VISA (F&F)	13642	Uniforms	\$ 503.84	6/3/2022
9652	CARDMEMBER SERVICE / VISA (DM)	13645	Operating Supplies	\$ 55.11	6/3/2022
9655	CARDMEMBER SERVICE / VISA	13651	Fuel	\$ 125.00	6/3/2022
9652	CARDMEMBER SERVICE / VISA (DM)	13654	Operating Supplies	\$ 121.14	6/3/2022
9614	CHRISTENSEN EXCAVATING & TRUCKING	13653	Maint Supplies - Road	\$ 1,062.65	6/4/2022
6371	COM ED	13647		\$ 139.39	6/20/2022
9519	COM ED - STREET LIGHTS	13606		\$ 243.53	6/20/2022
6512	CSI TECHNICAL SERVICES, INC.	13652	Monthly Software Service	\$ 10.00	6/1/2022
6112	HICKSGAS, LLC - WOODSTOCK	13634	Maint Supplies - Equipment	\$ 26.40	5/20/2022
9520	HI VIZ INC	13636	Road Signs	\$ 3,000.00	5/18/2022
6563	ILLINOIS DEPARTMENT OF AGRICULTURE	13635	2 Pesticide Licenses	\$ 120.00	5/27/2022
9614	ILLOWA CULVERT & SUPPLY	13638	Culverts & Bands	\$ 22,107.00	5/22/2022
9520	McHENRY TOWNSHIP ROAD DISTRICT	13630	Road Signs	\$ 465.00	5/20/2022
6373	MDC ENVIRONMENTAL SERVICES INC	13650	Garbage Service	\$ 125.84	5/20/2022
6313	RUSH TRUCK CENTERS OF IL, INC.	13649	Maint Service - Vehicles	\$ 1,238.18	5/10/2022
9472	THINK INK, INC.	13644	Uniforms	\$ 281.88	5/11/2022
7593	TOIRMA	13643	2022-2023 Insurance	\$ 20,056.00	6/1/2022
6833	ULTRA STROBE COMMUNICATIONS INC	13631	2 Way Radio & Antenna - 5090	\$ 558.57	5/14/2022
				\$ 51,796.61	
BILLS PAID BEFORE MEETING					
9451	BLUECROSS BLUESHIELD OF IL	13623	Health Insurance - May	\$ 3,531.77	5/1/2022
6552	COMCAST	13625	Phone & Internet	\$ 150.90	5/14/2022
9451	HUMANA DENTAL INSURANCE	13624	Health Insurance - May	\$ 253.98	5/1/2022
6371	NICOR GAS	13671		\$ 78.36	6/6/2022
6552	VERIZON WIRELESS	13622	Cell phone service	\$ 118.94	4/30/2022
				\$ 4,133.95	
			Total	\$ 55,930.56	

Road Commissioner:



05/10/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	0.00	570,146.00	0.0%
9020 · INTEREST INCOME	72.85	450.00	16.2%
9040 · INTERGOVERNMENTAL AGREEMENT	0.00	100.00	0.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · PERMITS & BONDS	100.00	2,000.00	5.0%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	172.85	572,711.00	0.0%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	0.00	223,382.00	0.0%
6002 · MUNICIPAL SHARE	0.00	-107,717.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	56,928.27	40,000.00	142.3%
6020 · INTEREST INCOME	33.62	200.00	16.8%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	500.00	0.0%
6060 · COURT FINES & PERMITS	0.00	200.00	0.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	56,961.89	156,580.00	36.4%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	0.00	12,569.00	0.0%
8020 · INTEREST INCOME	2.24	15.00	14.9%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	2.24	12,589.00	0.0%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	0.00	10,483.00	0.0%
7020 · INTEREST INCOME	3.36	20.00	16.8%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	3.36	13,503.00	0.0%
Total Income	57,140.34	755,383.00	7.6%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	159.12	50,000.00	0.3%
9652 · OPERATING SUPPLIES	18.99	8,000.00	0.2%
9655 · AUTO FUEL & OIL	7.99	35,000.00	0.0%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	110,000.00	0.0%
Total COMMODITIES	186.10	203,000.00	0.1%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	406,459.00	0.0%
9518 · ROAD STRIPING	0.00	30,000.00	0.0%
9519 · STREET LIGHTS	0.00	5,000.00	0.0%
9520 · ROAD SIGNS & MATERIALS	0.00	15,000.00	0.0%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	0.00	10,000.00	0.0%
Total CONTRACT SERVICES	0.00	506,459.00	0.0%

05/10/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	10,000.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	0.00	11,000.00	0.0%
PERSONNEL			
9421 · SALARIES	18,457.34	226,000.00	8.2%
9451 · HEALTH/LIFE INSURANCE	3,785.75	65,000.00	5.8%
9461 · SOCIAL SECURITY CONTRIBUTION	1,322.92	16,000.00	8.3%
9462 · MEDICARE CONTRIBUTION	309.39	6,000.00	5.2%
9472 · UNIFORMS	0.00	3,000.00	0.0%
9475 · PAYROLL EXPENSE	250.50	1,800.00	13.9%
Total PERSONNEL	24,125.90	317,800.00	7.6%
Total PERMANENT HARD ROAD EXPENDITURE	24,312.00	1,038,259.00	2.3%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	1,597.18	44,630.00	3.6%
Total PERSONNEL	1,597.18	44,630.00	3.6%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	1,597.18	44,630.00	3.6%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	0.00	39,000.00	0.0%
Total CONTRACT SERVICE	0.00	39,000.00	0.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	23.23	5,441.00	0.4%
Total PERSONNEL	23.23	5,441.00	0.4%
Total ROAD & BRIDGE-INS-EXPENDITURE	23.23	44,441.00	0.1%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	860.46	2,000.00	43.0%
Total COMMODITIES	860.46	2,000.00	43.0%

05/10/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	10.00	4,000.00	0.3%
6531 · ACCOUNTING SERVICE	0.00	10,000.00	0.0%
6533 · LEGAL SERVICE	0.00	31,000.00	0.0%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	269.84	5,100.00	5.3%
6553 · PUBLISHING	32.54	1,500.00	2.2%
6554 · PRINTINING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	50.00	6,000.00	0.8%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	362.38	59,900.00	0.6%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	15,750.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
Total OTHER EXPENDITURES	0.00	23,750.00	0.0%
PERSONNEL			
6421 · SALARIES	2,880.00	30,000.00	9.6%
Total PERSONNEL	2,880.00	30,000.00	9.6%
Total ADMINISTRATION	4,102.84	120,650.00	3.4%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	193,000.00	0.0%
6833 · OTHER IMPROVEMENTS	9,906.92	249,795.00	4.0%
Total CAPITAL OUTLAY	9,906.92	442,795.00	2.2%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	302.53	15,000.00	2.0%
6112 · MAINTENANCE SUPPLY - EQUIPM...	53.49	15,000.00	0.4%
6113 · MAINTENANCE SUPPLY - VEHICL...	225.32	20,000.00	1.1%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	688.60	4,000.00	17.2%
6123 · SMALL TOOLS	201.78	6,000.00	3.4%
Total COMMODITIES	1,471.72	67,000.00	2.2%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	75,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	40,000.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	0.00	70,000.00	0.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	35,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	12,000.00	0.0%
6371 · UTILITIES	267.41	9,000.00	3.0%
6373 · GARBAGE DISPOSAL	16.47	6,000.00	0.3%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	283.88	257,600.00	0.1%

05/10/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 - MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>11,662.52</u>	<u>772,395.00</u>	<u>1.5%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>15,765.36</u>	<u>893,045.00</u>	<u>1.8%</u>
6391 - R&B - CONTINGENCIES	<u>0.00</u>	<u>44,000.00</u>	<u>0.0%</u>
9917 - PHR - CONTINGENCIES	<u>0.00</u>	<u>47,000.00</u>	<u>0.0%</u>
Total Expense	<u>41,697.77</u>	<u>2,111,375.00</u>	<u>2.0%</u>
Net Ordinary Income	<u>15,442.57</u>	<u>-1,355,992.00</u>	<u>-1.1%</u>
Net Income	<u>15,442.57</u>	<u>-1,355,992.00</u>	<u>-1.1%</u>

11:29 AM

05/02/22

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 04/30/2022

	<u>Apr 30, 22</u>
Beginning Balance	1,360,951.02
Cleared Transactions	
Checks and Payments - 20 items	-31,424.45
Deposits and Credits - 9 items	24,552.31
Total Cleared Transactions	<u>-6,872.14</u>
Cleared Balance	<u>1,354,078.88</u>
Uncleared Transactions	
Checks and Payments - 6 items	<u>-4,255.59</u>
Total Uncleared Transactions	<u>-4,255.59</u>
Register Balance as of 04/30/2022	<u>1,349,823.29</u>
Ending Balance	1,349,823.29

SUPERVISOR'S REPORT

System Activity Report

[4/1/2022 - 4/30/2022, SMS Phone #:] Report Date: 5/3/2022

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	2	
Sanctions :	1	
Terminations :	0	
	<hr/>	
	3	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	0	
In-Process :	1	
Denials :	0	
	<hr/>	
	1	\$0.00

Grand Totals:	4	\$0.00
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