

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, July 18, 2022

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, July 18, 2022 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, June 20, 2022
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action regarding Painting of Exterior Walls (Supervisor's Office) / General Building Repairs
 - B.
9. New Business
 - A.
10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
July 14, 2022

DRAFT

MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 20, 2022

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, June 20, 2022 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Melendy and Ziller, Road Commissioner Kearns. Absent: Trustee Cooper, Cratty; Assessor DeBaltz; Clerk Watson. These minutes were taken by Trustee Melendy. This meeting was not recorded.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Trustee Ziller, 2nd by Trustee Melendy to Approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Correction of Approved Minutes Township Regular Board Meeting, April 18, 2022.** A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approved the corrected minutes as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Ziller, , 2nd by Supervisor Ruth to approved the Minutes of the Township Regular Board Meeting dated May 16, 2022 as presented. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Ziller , 2nd by Trustee Melendy to approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund as with the following additions from the Assessor:
PO 21035, Petro, Line Item 1760 (Travel) in the amount of One Hundred Twelve and 88/100 (\$112.88).
PO 21036, MCH, Line Item 1759 (Dues) in the amount of Forty Dollars (\$40.00) Roll call vote taken, all ayes noted, motion carried.
 - D. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth, to approved the Audit and payment of unpaid bills/Warrant check detail for Road District as presented. Roll call vote taken, all ayes noted, motion carried.

6. **Public Comment - None**

7. **Board Members Response to Public Comment - None**

8. **Old Business - None**

9. **New Business -**

A. Discussion and possible action regarding Township Server

Discussion: Current server is 7 years old, no longer supported by Microsoft. Trustee Ziller asked if Township "can get an extended warranty upfront?"

A motion was made by Trustee Ziller, 2nd by Trustee Melendy to move forward on the Replacement of the Township Server. Roll call vote taken, all ayes noted, motion carried.

B. Discussion and possible action regarding Paving of Township Parking Lot

Road Commissioner Kearns presented a quote for Thirty Two Thousand Dollars (\$32,000), deducting Four Thousand Two Hundred Dollars (\$4,200) for asphalt removal by others. Total square feet of parking lot is 8,631 square feet. Trustee Ziller would like confirmation of the square footage.

A motion was made by Supervisor Ruth, 2nd by Trustee Ziller, to approve the asphalt paving of the parking lot, pending confirmation of square footage in the amount of Thirty-Two Thousand Dollars (\$32,000), less Four Thousand Two Hundred Dollars (\$4,200) for a total of Twenty Seven Thousand Eight Hundred Dollars (\$27,800). Roll call vote taken, all ayes noted, motion carried.

C. Discussion and possible action regarding Painting of Exterior Walls (Supervisor's Office)

Discussion: Road Commission Kearns noted that tuckpointing bad on Road side of building, and to wants paint Supervisor side. Time frame - 1 month. Will possibly need new letters for "Grafton Township" and "Ziller Annex".

No action taken.

10. **Executive Session, section to be decided - None**

11. **Discussion and potential actions of items as discussed during Executive Session - None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

Clerk had family loss; Assessor not feeling well. Keep both in prayers.

TRUSTEES-

ASSESSOR - None

ROAD COMMISSIONER ACTIVITY:

1. Filled cracks on several roads
2. Sealed bridges

3. Salt shed - adding beams, replacing boards, adding tin.
4. RD employee having back surgery and will be out for 6-12 weeks.

CLERK - None

13. ADJOURNMENT

Being no further business, a **motion was made by Trustee Ziller, 2nd by Trustee Melendy to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:08 p.m.

Minutes taken by:

Leslie Melendy, Grafton Township Trustee

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

**TOWN FUND
FINANCIALS**

9:35 AM

06/28/22

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
June 26 through July 2, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
06/27/2022	25082	BlueCross BlueShield...	PO 4003 21038	-2,295.32
06/27/2022	25083	ComCast	PO 4005 21039	-301.79
06/27/2022	25084	Humana Health Plan ...	PO 4006 21037	-174.11
06/28/2022	25085	BlueCross BlueShield...	PO 4004	-1,270.76
Total 101 · CHECKING -American Community				-4,041.98

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
COM ED				
07/14/2022		PO 4018	1571 · UTILITIES	268.41
Total COM ED				268.41
Hinckley Springs Water Co.				
07/14/2022	1842529...	PO 4008	1651 · OFFICE SUP...	55.37
Total Hinckley Springs Water Co.				55.37
Huntley Floral				
07/14/2022	222	PO 4009	1905 · MISCELLANE...	90.25
Total Huntley Floral				90.25
Leading IT				
07/14/2022	124858WB	PO 4010	1512 · MAINTENANC...	1,465.00
07/14/2022	125222	PO 4011	1512 · MAINTENANC...	6,600.00
Total Leading IT				8,065.00
MDC Environmental Services Inc.				
07/14/2022	2147275...	PO 4012	1511 · MAINTENANC...	43.19
Total MDC Environmental Services Inc.				43.19
Nicor Gas				
07/14/2022		PO 4013	1571 · UTILITIES	62.05
Total Nicor Gas				62.05
Orkin				
07/14/2022	28583806	PO 4014	1511 · MAINTENANC...	65.00
Total Orkin				65.00
Ready Refresh by Nestle				
07/12/2022	12F0123...	PO 21040	1751 · MAINTENANC...	15.97
Total Ready Refresh by Nestle				15.97
Stan's - LPS Midwest				
07/12/2022	368164	PO 21041	1751 · MAINTENANC...	207.00
07/14/2022	368428	PO 4016	1554 · PRINTING	24.12
07/14/2022	368145	PO 4015	1512 · MAINTENANC...	4,239.00
Total Stan's - LPS Midwest				4,470.12
Warehouse Direct Inc.				
07/14/2022	5270275-0	PO 4017	1651 · OFFICE SUP...	38.62
Total Warehouse Direct Inc.				38.62
TOTAL				13,173.98

07/12/22

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	360,694.53	690,575.00	52.2%
1010 · REPLACEMENT TAXES	47,272.56	18,000.00	262.6%
1020 · INTEREST INCOME	972.20	2,500.00	38.9%
1040 · IGA ROAD COM SALARY	0.00	0.00	0.0%
1055 · MISCELLANEOUS INCOME	0.00	500.00	0.0%
Total CORPORATE FUND REVENUE	408,939.29	711,575.00	57.5%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	9,407.24	18,000.00	52.3%
Total CORPORATE INSURANCE FUND REV	9,407.24	18,000.00	52.3%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	0.00	0.00	0.0%
5020 · INTEREST INCOME	57.13	400.00	14.3%
Total GENERAL ASSISTANCE FUND REVENUE	57.13	400.00	14.3%
Total Income	418,403.66	729,975.00	57.3%
Gross Profit	418,403.66	729,975.00	57.3%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	500.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	500.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	188.38	1,000.00	18.8%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	188.38	7,250.00	2.6%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	12,057.66	15,000.00	80.4%
5451 · HEALTH INSURANCE	1,530.71	2,500.00	61.2%
Total PERSONNEL	13,588.37	17,500.00	77.6%
Total ADMINISTRATION	13,776.75	25,750.00	53.5%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastastrophic Deduction	0.00	18,992.00	0.0%
Total COMMODITIES	0.00	24,992.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	1,780.00	20,000.00	8.9%
5888 · UTILITY PAYMENTS	0.00	20,000.00	0.0%
Total CONTRACTUAL SERVICES	4,430.00	47,500.00	9.3%
Total HOME RELIEF	4,430.00	72,492.00	6.1%
Total GENERAL ASSISTANCE FUND	18,206.75	98,242.00	18.5%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	250,000.00	0.0%
Total CAPITAL OUTLAY	0.00	500,000.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	231.90	5,000.00	4.6%
1652 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	231.90	8,000.00	2.9%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	350.14	250,000.00	0.1%
1512 · MAINTENANCE SERVICE - EQUIPMENT	6,190.53	179,543.00	3.4%
1531 · ACCOUNTING SERVICES	702.50	20,000.00	3.5%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	452.67	5,000.00	9.1%
1553 · PUBLISHING	200.80	2,000.00	10.0%
1554 · PRINTING	79.01	3,000.00	2.6%
1561 · DUES	1,289.45	5,000.00	25.8%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	0.00	5,000.00	0.0%
1571 · UTILITIES	970.65	10,000.00	9.7%
1572 · FUEL	30.94	2,000.00	1.5%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	10,266.69	710,543.00	1.4%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	50,000.00	0.0%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	0.00	110,000.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	19,744.00	100,000.00	19.7%
1421 · ELECTED OFFICIALS SALARIES	50,019.20	175,000.00	28.6%
1451 · HEALTH INSURANCE	7,684.49	60,000.00	12.8%
Total PERSONNEL	77,447.69	335,000.00	23.1%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	0.00	75,000.00	0.0%
Total ADMINISTRATION	87,946.28	1,738,543.00	5.1%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	0.00	3,000.00	0.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	265.96	4,200.00	6.3%
1752 · TELEPHONE	452.70	2,400.00	18.9%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	10,100.00	12,000.00	84.2%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	40.00	1,000.00	4.0%
1760 · TRAVEL EXPENSE	112.88	2,500.00	4.5%
1761 · TRAINING	0.00	3,000.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	10,971.54	26,750.00	41.0%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	44,682.00	285,500.00	15.7%
1241 · IMRF	3,235.42	28,550.00	11.3%
1242 · FICA/MEDICARE/TAXES	2,653.03	26,552.00	10.0%
1243 · HEALTH INSURANCE	2,243.70	52,080.00	4.3%
Total PERSONNEL	52,814.15	392,682.00	13.4%
Total ASSESSOR	63,785.69	429,432.00	14.9%
Total TOWN FUND EXPENDITURES	151,731.97	2,167,975.00	7.0%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	4,227.04	28,000.00	15.1%
Total TOWN IMRF FUND EXPENDITURES	4,227.04	28,000.00	15.1%

07/12/22

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	13,937.00	25,000.00	55.7%
Total CONTRACTED SERVICES	13,937.00	25,000.00	55.7%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	73.68	10,000.00	0.7%
Total PERSONNEL	73.68	10,000.00	0.7%
Total TOWN INSURANCE FUND EXPENDITURE	14,010.68	35,000.00	40.0%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	5,693.02	25,000.00	22.8%
3762 · MEDICARE CONTRIBUTION	1,331.42	10,000.00	13.3%
Total TOWN SOCIAL SECURITY EXPENDITURE	7,024.44	35,000.00	20.1%
Total Expense	195,200.88	2,364,217.00	8.3%
Net Ordinary Income	223,202.78	-1,634,242.00	-13.7%
Net Income	<u>223,202.78</u>	<u>-1,634,242.00</u>	<u>-13.7%</u>

11:31 AM

07/01/22

GRAFTON TOWNSHIP
Reconciliation Summary
101 - CHECKING -American Community, Period Ending 06/30/2022

	<u>Jun 30, 22</u>
Beginning Balance	1,539,619.23
Cleared Transactions	
Checks and Payments - 16 items	-58,065.10
Deposits and Credits - 24 items	295,893.91
Total Cleared Transactions	<u>237,828.81</u>
Cleared Balance	<u>1,777,448.04</u>
Uncleared Transactions	
Checks and Payments - 7 items	-5,445.25
Total Uncleared Transactions	<u>-5,445.25</u>
Register Balance as of 06/30/2022	<u>1,772,002.79</u>
New Transactions	
Checks and Payments - 1 item	-7,789.16
Total New Transactions	<u>-7,789.16</u>
Ending Balance	<u>1,764,213.63</u>

GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 06/30/2022

	Jun 30, 22
Beginning Balance	93,274.61
Cleared Transactions	
Checks and Payments - 2 items	-774.66
Deposits and Credits - 2 items	30.87
Total Cleared Transactions	-743.79
Cleared Balance	<u>92,530.82</u>
Uncleared Transactions	
Checks and Payments - 2 items	-435.63
Total Uncleared Transactions	-435.63
Register Balance as of 06/30/2022	<u>92,095.19</u>
Ending Balance	92,095.19

ROAD DISTRICT

FUND

FINANCIALS

8:40 AM

07/05/22

Cash Basis

Grafton Township RB WARRANT DETAIL REPORT

June 27 - 30, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
06/27/2022	6695	BlueCross BlueShield of Illinois	PO 13696	-4,625.51
06/27/2022	6696	Comcast	PO 13698	-150.90
06/27/2022	6697	Humana Health Plan Inc.	PO 13697	-421.77
06/27/2022	6698	Nicor Gas	PO 13695	-60.63
06/27/2022	6699	Verizon Wireless	PO 13694	-118.94
Total 103 · R&B General Amer. Comm.				-5,377.75
TOTAL				-5,377.75

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
A.S.A.P. Garage Door Repair Inc.				
06/22/2022	125566	PO 13712	6311 · MAINTENANCE SERVICE - BUIL...	1,583.00
Total A.S.A.P. Garage Door Repair Inc.				1,583.00
Bakley Construction Corp.				
06/22/2022	23876	PO 13706	9614 · MAINTENANCE SUPPLIES - RO...	169.64
Total Bakley Construction Corp.				169.64
C & L Rentals Sales & Service Inc.				
06/17/2022	111630	PO 13709	6123 · SMALL TOOLS	340.84
06/23/2022	111705	PO 13711	6394 · RENTALS	86.00
Total C & L Rentals Sales & Service Inc.				426.84
Cardmember Service				
06/10/2022		PO 13700	6651 · OFFICE SUPPLIES	170.92
06/30/2022		PO 13717	6111 · MAINTENANCE SUPPLY - BUILD...	81.36
Total Cardmember Service				252.28
Certified Laboratories				
06/14/2022	7824451	PO 13708	6122 · OPERATING SUPPLIES	513.69
Total Certified Laboratories				513.69
COM ED Street Lights				
06/20/2022		PO 13716	9519 · STREET LIGHTS	297.50
Total COM ED Street Lights				297.50
CSI Technical Services Inc.				
07/01/2022	39015 39078	PO 13714	6512 · MAINTENANCE EQUIPMENT	159.00
Total CSI Technical Services Inc.				159.00
Hinckley Springs Water Co.				
06/12/2022	10164181061222	PO 13702	6122 · OPERATING SUPPLIES	61.41
Total Hinckley Springs Water Co.				61.41
Liebovich Steel & Aluminum Co Inc				
06/20/2022	8910358	PO 13704	6111 · MAINTENANCE SUPPLY - BUILD...	2,441.13
Total Liebovich Steel & Aluminum Co Inc				2,441.13
Lorchem Technologies Inc.				
06/29/2022	76292	PO 13719	6312 · MAINTENANCE SERVICE - EQUI...	345.42
06/30/2022	76301	PO 13718	9594 · RENTALS	715.00
Total Lorchem Technologies Inc.				1,060.42
MDC Environmental Services Inc.				
07/01/2022	214727521084	PO 13715	6373 · GARBAGE DISPOSAL	129.57
Total MDC Environmental Services Inc.				129.57
Ralph Helm Inc.				
06/27/2022	362425	PO 13710	6112 · MAINTENANCE SUPPLY - EQUI...	79.90
Total Ralph Helm Inc.				79.90
Rush Truck Centers of Illinois Inc.				
06/30/2022	3028315484	PO 13713	6113 · MAINTENANCE SUPPLY - VEHIC...	263.12
Total Rush Truck Centers of Illinois Inc.				263.12
Sherwin Williams Co.				
06/01/2022	4141-8	PO 13699	6111 · MAINTENANCE SUPPLY - BUILD...	1,275.07
06/10/2022	4480-0	PO 13701	6111 · MAINTENANCE SUPPLY - BUILD...	360.08

Grafton Township RB Unpaid Bills Detail All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Total Sherwin Williams Co.				1,635.15
SKC Construction, Inc				
06/22/2022	9596	PO 13707	9514 · MAINTENANCE SERVICE ROAD	8,386.56
Total SKC Construction, Inc				8,386.56
Ziegler's Ace Hardware				
06/16/2022	88604b	PO 13703	9652 · OPERATING SUPPLIES	17.99
06/21/2022	88656b	PO 13705	6111 · MAINTENANCE SUPPLY - BUILD...	55.98
Total Ziegler's Ace Hardware				73.97
TOTAL				17,533.18

ROAD & BRIDGE WARRANT LIST - JUNE 2022

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
9652	ACE	13703	Operating Supplies	\$ 17.99	7/31/2022
6111	ACE	13705	Maint Supplies - Building	\$ 55.98	7/31/2022
6311	A.S.A.P. GARAGE DOOR REPAIR, INC.	13712	Maint Service - Building	\$ 1,583.00	7/22/2022
9614	BAKLEY CONSTRUCTION CORP	13706	Maint Supplies - Road	\$ 169.64	7/22/2022
6123	C&L RENTALS, SALES & SERVICE Inc.	13709	Small Tools	\$ 340.84	7/17/2022
6394	C&L RENTALS, SALES & SERVICE Inc.	13711	Rentals	\$ 86.00	7/23/2022
6651	CARDMEMBER SERVICE / VISA (USPS)	13700	Postage	\$ 170.92	8/3/2022
6111	CARDMEMBER SERVICE / VISA (HD)	13717	Maint Supplies - Building	\$ 81.36	8/3/2022
6122	CERTIFIED LABORATORIES	13708	Operating Supplies	\$ 513.69	6/24/2022
9519	COM ED - STREET LIGHTS	13716		\$ 297.50	8/19/2022
6512	CSI TECHNICAL SERVICES, INC.	13714	Monthly Software Service	\$ 10.00	8/1/2022
6512	CSI TECHNICAL SERVICES, INC.	13714	Extended Maint - Computer	\$ 149.00	8/1/2022
6122	HINCKLEY SPRINGS	13702	Water	\$ 61.41	7/5/2022
6111	LIEBOVICH STEEL & ALUMINUM CO	13704	Maint Supplies - Building	\$ 2,441.13	7/20/2022
9594	LORCHEM TECHNOLOGIES, INC.	13718	Rentals	\$ 715.00	7/30/2022
6312	LORCHEM TECHNOLOGIES, INC.	13719	Maint Service - Equipment	\$ 345.42	7/29/2022
6373	MDC ENVIRONMENTAL SERVICES INC	13715	Garbage Service	\$ 129.57	7/20/2022
6112	RALPH HELM INC.	13710	Maint Supply - Equipment	\$ 79.90	7/27/2022
6113	RUSH TRUCK CENTERS OF IL, INC.	13713	Maint Supply - Vehicles	\$ 263.12	7/10/2022
6111	SHERWIN WILLIAMS CO.	13699	Maint Supply - Building	\$ 1,275.07	7/20/2022
6111	SHERWIN WILLIAMS CO.	13701	Maint Supply - Building	\$ 360.08	7/20/2022
9514	SKC CONSTRUCTION INC.	13707	Maint Service - Road	\$ 8,386.56	7/22/2022
				\$ 17,533.18	
<u>BILLS PAID BEFORE MEETING</u>					
9451	BLUECROSS BLUESHIELD OF IL	13696	Health Insurance - July	\$ 4,625.51	7/1/2022
6552	COMCAST	13698	Phone & Internet	\$ 150.90	7/14/2022
9451	HUMANA DENTAL INSURANCE	13697	Health Insurance - July	\$ 421.77	7/1/2022
6371	NICOR GAS	13695		\$ 60.63	8/8/2022
6552	VERIZON WIRELESS	13694	Cell phone service	\$ 118.94	6/30/2022
				\$ 5,377.75	
			Total	\$ 22,910.93	

Road Commissioner:

Grafton Township RB
Actual vs Budget Year to Date

April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	298,059.95	570,146.00	52.3%
9020 · INTEREST INCOME	574.82	450.00	127.7%
9040 · INTERGOVERNMENTAL AGREEMENT	1,200.00	100.00	1,200.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · PERMITS & BONDS	2,861.00	2,000.00	143.1%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	302,695.77	572,711.00	52.9%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	60,548.65	223,382.00	27.1%
6002 · MUNICIPAL SHARE	0.00	-107,717.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	80,390.88	40,000.00	201.0%
6020 · INTEREST INCOME	265.31	200.00	132.7%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	500.00	500.00	100.0%
6060 · COURT FINES & PERMITS	50.00	200.00	25.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	141,754.84	156,580.00	90.5%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	6,565.17	12,569.00	52.2%
8020 · INTEREST INCOME	17.68	15.00	117.9%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	6,582.85	12,589.00	52.3%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	5,474.86	10,483.00	52.2%
7020 · INTEREST INCOME	26.52	20.00	132.6%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	5,501.38	13,503.00	40.7%
Total Income	456,534.84	755,383.00	60.4%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	26,681.12	50,000.00	53.4%
9652 · OPERATING SUPPLIES	890.03	8,000.00	11.1%
9655 · AUTO FUEL & OIL	3,502.30	35,000.00	10.0%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	110,000.00	0.0%
Total COMMODITIES	31,073.45	203,000.00	15.3%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	28,542.12	406,459.00	7.0%
9518 · ROAD STRIPING	0.00	30,000.00	0.0%
9519 · STREET LIGHTS	540.16	5,000.00	10.8%
9520 · ROAD SIGNS & MATERIALS	5,143.49	15,000.00	34.3%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	500.00	10,000.00	5.0%
Total CONTRACT SERVICES	34,725.77	506,459.00	6.9%

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	176.25	10,000.00	1.8%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	176.25	11,000.00	1.6%
PERSONNEL			
9421 · SALARIES	49,514.24	226,000.00	21.9%
9451 · HEALTH/LIFE INSURANCE	12,618.78	65,000.00	19.4%
9461 · SOCIAL SECURITY CONTRIBUTION	3,546.05	16,000.00	22.2%
9462 · MEDICARE CONTRIBUTION	829.32	6,000.00	13.8%
9472 · UNIFORMS	785.72	3,000.00	26.2%
9475 · PAYROLL EXPENSE	530.25	1,800.00	29.5%
Total PERSONNEL	67,824.36	317,800.00	21.3%
Total PERMANENT HARD ROAD EXPENDITURE	133,799.83	1,038,259.00	12.9%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	4,398.97	44,630.00	9.9%
Total PERSONNEL	4,398.97	44,630.00	9.9%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	4,398.97	44,630.00	9.9%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,056.00	39,000.00	51.4%
Total CONTRACT SERVICE	20,056.00	39,000.00	51.4%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	76.80	5,441.00	1.4%
Total PERSONNEL	76.80	5,441.00	1.4%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,132.80	44,441.00	45.3%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	936.60	2,000.00	46.8%
Total COMMODITIES	936.60	2,000.00	46.8%

07/14/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date

April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	30.00	4,000.00	0.8%
6531 · ACCOUNTING SERVICE	0.00	10,000.00	0.0%
6533 · LEGAL SERVICE	0.00	31,000.00	0.0%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	809.52	5,100.00	15.9%
6553 · PUBLISHING	32.54	1,500.00	2.2%
6554 · PRINTINING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	50.00	6,000.00	0.8%
6563 · EDUCATION & TRAINING	120.00	1,000.00	12.0%
Total CONTRACTED SERVICES	1,042.06	59,900.00	1.7%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	15,750.00	0.0%
6929 · MISCELLANEOUS	224.22	8,000.00	2.8%
Total OTHER EXPENDITURES	224.22	23,750.00	0.9%
PERSONNEL			
6421 · SALARIES	7,680.00	30,000.00	25.6%
Total PERSONNEL	7,680.00	30,000.00	25.6%
Total ADMINISTRATION	9,882.88	120,650.00	8.2%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	193,000.00	0.0%
6833 · OTHER IMPROVEMENTS	30,005.49	249,795.00	12.0%
Total CAPITAL OUTLAY	30,005.49	442,795.00	6.8%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	906.74	15,000.00	6.0%
6112 · MAINTENANCE SUPPLY - EQUIPM...	781.40	15,000.00	5.2%
6113 · MAINTENANCE SUPPLY - VEHICL...	753.85	20,000.00	3.8%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	852.60	4,000.00	21.3%
6123 · SMALL TOOLS	826.92	6,000.00	13.8%
Total COMMODITIES	4,121.51	67,000.00	6.2%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	75,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	800.91	40,000.00	2.0%
6313 · MAINTENANCE SERVICE - VEHIC...	3,805.96	70,000.00	5.4%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	35,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	12,000.00	0.0%
6371 · UTILITIES	666.81	9,000.00	7.4%
6373 · GARBAGE DISPOSAL	270.41	6,000.00	4.5%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	5,544.09	257,600.00	2.2%

07/14/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	0.00	5,000.00	0.0%
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>39,671.09</u>	<u>772,395.00</u>	<u>5.1%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>49,553.97</u>	<u>893,045.00</u>	<u>5.5%</u>
6391 · R&B - CONTINGENCIES	0.00	44,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	47,000.00	0.0%
Total Expense	<u>207,885.57</u>	<u>2,111,375.00</u>	<u>9.8%</u>
Net Ordinary Income	<u>248,649.27</u>	<u>-1,355,992.00</u>	<u>-18.3%</u>
Net Income	<u>248,649.27</u>	<u>-1,355,992.00</u>	<u>-18.3%</u>

10:59 AM

07/01/22

Grafton Township RB
Reconciliation Summary
103 - R&B General Amer. Comm., Period Ending 06/30/2022

	Jun 30, 22
Beginning Balance	1,384,839.25
Cleared Transactions	
Checks and Payments - 27 items	-68,654.19
Deposits and Credits - 14 items	296,366.08
Total Cleared Transactions	227,711.89
Cleared Balance	<u>1,612,551.14</u>
Uncleared Transactions	
Checks and Payments - 9 items	-28,639.10
Total Uncleared Transactions	-28,639.10
Register Balance as of 06/30/2022	<u>1,583,912.04</u>
New Transactions	
Checks and Payments - 1 item	-3,380.97
Total New Transactions	-3,380.97
Ending Balance	<u><u>1,580,531.07</u></u>

SUPERVISOR'S REPORT

System Activity Report

[6/1/2022 - 6/30/2022] Report Date: 7/1/2022

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$345.00
In-Process :	1	
Denials :	2	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	4	\$345.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	1	
	<hr/>	
	1	\$0.00
Grand Totals:	5	\$345.00