

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, August 15, 2022

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, August 15, 2022 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, July 18, 2022
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action regarding General Building Repairs
 - B.
9. New Business
 - A. Discussion and possible action regarding Grafton Township 2021-2022 Township Audit
10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
August 11, 2022

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, July 18, 2022

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, July 18, 2022 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Melendy and Ziller , Road Commissioner Kearns, Clerk Watson. Absent: Assessor DeBaltz. This meeting was not recorded.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to Approve the Agenda Changing
"Old Business:
Discussion and possible action regarding Painting of Exterior Walls (Supervisors Office) / General Business Repairs" to before Regular Business.
Roll call vote taken, all ayes noted, motion carried.
8. **Old Business**
 - A. Discussion and possible action regarding Painting of Exterior Walls (Supervisor's office) General Building Repairs

Painting of Exterior Walls:
A motion was made by Supervisor Ruth, 2nd by Trustee Cooper, to approve, after painting, the purchase of replacement lettering "ZILLER ANNEX" in the amount of Four Hundred Eighty-Six and 24/100 Dollars (\$486.24). Roll call vote taken: Supervisor Ruth-Yes; Trustee Cooper-Yes; Trustee Cratty-Yes; Trustee Melendy-Yes; Trustee Ziller-Abstain
Motion carried.

 - General Repairs**
Discussions ensued regarding the following general repairs: sofia/ facia wrap; siding, re-tuckpointing office (Road District will pay for this service), painting of the building (labor provided for painting by Road District staff). Will Town Fund Pay for siding?
AK Builders: Replace Siding, gable end fix: quote received for Five Thousand Nine Hundred and Eighty Dollars (\$5,980.00). (50% deposit required)
AK Builders: Wrap facia shop/building: quote received for Two Thousand Eight Hundred Ninety Dollars. (50% deposit required)
Carmichael Construction: Replace door and four (4) thermal windows, with new lock/ door - quote received for Four Thousand Nine Hundred and Ninety-Eight Dollars (\$4,998.00).

A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to approve that the Town Fund will pay for the following repairs:

AK Builders to replace siding, gable end fix; and wrap facia shop/building for a total of Eight Thousand Eight Hundred and Seventy-Dollars, approving a 50% deposit required;
AND

Carmichael Construction to replace door (with new lock) and four (4) thermal windows For a cost of Four Thousand Nine Hundred Ninety-Eight Dollars

In exchange for the Road District employees providing labor for the painting of the building. Town Fund will pay for 50% of supplies and paint.

Roll call vote taken, all ayes noted, motion carried

5. Regular Business.

A. Approval of Minutes Township Regular Board Meeting

A motion was made by Trustee Ziller, 2nd by Trustee Melendy to approved the Minutes of the Township Regular Board Meeting dated June 20, 2022 as presented. Roll call vote taken, Trustee Ziller-Yes, Trustee Melendy-Yes; Supervisor Ruth-Yes; Trustee Cooper-Abstain, Trustee Cratty-Abstain, motion carried.

B. Audit and payment of unpaid bills/Warrant check detail for Town Fund

A motion was made by Trustee Cooper, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund with the following additions:

PO #21043, Line Item 1755, Postage, Cardmember Services, in the amount of Twenty Three & 20/100 Dollars (\$23.20)

PO #4019, Line Item 1511, Maintenance Services, RK Builders Group, Four Thousand, Four Hundred Thirty-Five Dollars (\$4,435.00).

Roll call vote taken, all ayes noted, motion carried.

C. Audit and payment of unpaid bills/Warrant check detail for Road District

A motion was made by Trustee Ziller, 2nd by Melendy, to approved the Audit and payment of unpaid bills/Warrant check detail for Road District with the addition of:

PO #13720, Line Item 6122, Operating Supplies, Hinckley Springs, Seventy-Two and 17/100 Dollars (\$72.17). Roll call vote taken, all ayes noted, motion carried.

6. Public Comment - None

7. Board Members Response to Public Comment - None

8. Old Business - See above, before "Regular Business"

9. New Business - NONE

A.

10. **Executive Session, section to be decided - None**
11. **Discussion and potential actions of items as discussed during Executive Session - None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

Finalizing Audit

Server on its way

Assessor Copier on its way

TRUSTEES- None

ASSESSOR - None

ROAD COMMISSIONER ACTIVITY:

1. Roads paved and striped.
2. Mowed again.
3. Tuck pointing starting
4. Paint soon.
5. Inside shed repaved and repaired. Will be ordering salt soon.

CLERK -

Salvation Army drop off will be collected soon. Not very successful outside of employees of Township. May look for other avenues for service areas for next year.

13. **ADJOURNMENT**

Being no further business, a **motion was made by Trustee Ziller, 2nd by Trustee Cratty to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:21 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

8:35 AM
08/01/22
Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
July 24 - 30, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
07/25/2022	25099	BlueCross BlueShield of Illinois	PO 4022 21044	-2,295.32
07/25/2022	25100	ComCast	PO 4025 21046	-303.34
07/25/2022	25101	Humana Health Plan Inc.	PO 4020 21045	-174.11
07/25/2022	25102	Village of Huntley	PO 4024	-26.05
07/27/2022	25103	BlueCross BlueShield of Illinois	PO 4023	-1,270.76
Total 101 · CHECKING -American Community				-4,069.58

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
COM ED				
08/03/2022		PO 4026	1571 · UTILITIES	230.57
Total COM ED				230.57
Fast Signs				
07/27/2022	97-62207	PO 4027	1511 · MAINTENANC...	1,209.68
Total Fast Signs				1,209.68
Grafton Township Road District				
08/05/2022		PO 4028	1511 · MAINTENANC...	1,406.88
Total Grafton Township Road District				1,406.88
Hinckley Springs Water Co.				
07/29/2022	1842529...	PO 4029	1651 · OFFICE SUP...	21.94
Total Hinckley Springs Water Co.				21.94
Leading IT				
07/27/2022	125776	PO 4030	1512 · MAINTENANC...	75.00
08/01/2022	125329wb	PO 4031	1512 · MAINTENANC...	1,465.00
Total Leading IT				1,540.00
MDC Environmental Services Inc.				
08/01/2022	2154666...	PO 4032	1511 · MAINTENANC...	42.81
Total MDC Environmental Services Inc.				42.81
Nicor Gas				
07/19/2022		PO 4033	1571 · UTILITIES	115.57
Total Nicor Gas				115.57
Orkin				
08/01/2022	230111705	PO 4034	1511 · MAINTENANC...	65.00
Total Orkin				65.00
PetroChoice LLC				
07/28/2022	50962790	PO 21042	1760 · TRAVEL EXP...	83.70
Total PetroChoice LLC				83.70
Ready Refresh by Nestle				
08/09/2022		PO 21047	1751 · MAINTENANC...	61.69
Total Ready Refresh by Nestle				61.69
Stan's - LPS Midwest				
07/25/2022	368700	PO 4035	1512 · MAINTENANC...	5,332.00
Total Stan's - LPS Midwest				5,332.00
TOTAL				10,109.84

08/08/22

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	369,037.78	690,575.00	53.4%
1010 · REPLACEMENT TAXES	48,847.74	18,000.00	271.4%
1020 · INTEREST INCOME	2,101.95	2,500.00	84.1%
1040 · IGA ROAD COM SALARY	0.00	0.00	0.0%
1055 · MISCELLANEOUS INCOME	0.00	500.00	0.0%
Total CORPORATE FUND REVENUE	419,987.47	711,575.00	59.0%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	9,624.84	18,000.00	53.5%
Total CORPORATE INSURANCE FUND REV	9,624.84	18,000.00	53.5%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	0.00	0.00	0.0%
5020 · INTEREST INCOME	116.04	400.00	29.0%
Total GENERAL ASSISTANCE FUND REVENUE	116.04	400.00	29.0%
Total Income	429,728.35	729,975.00	58.9%
Gross Profit	429,728.35	729,975.00	58.9%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	500.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	500.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	188.38	1,000.00	18.8%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	188.38	7,250.00	2.6%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	13,797.67	15,000.00	92.0%
5451 · HEALTH INSURANCE	1,621.34	2,500.00	64.9%
Total PERSONNEL	15,419.01	17,500.00	88.1%
Total ADMINISTRATION	15,607.39	25,750.00	60.6%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	18,992.00	0.0%
Total COMMODITIES	0.00	24,992.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
CONTRACTUAL SERVICES			
5806 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5886 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	2,125.00	20,000.00	10.6%
5888 · UTILITY PAYMENTS	0.00	20,000.00	0.0%
Total CONTRACTUAL SERVICES	4,775.00	47,500.00	10.1%
Total HOME RELIEF	4,775.00	72,492.00	6.6%
Total GENERAL ASSISTANCE FUND	20,382.39	98,242.00	20.7%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	250,000.00	0.0%
Total CAPITAL OUTLAY	0.00	500,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	325.89	5,000.00	6.5%
1852 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	325.89	8,000.00	4.1%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	4,893.33	250,000.00	2.0%
1512 · MAINTENANCE SERVICE - EQUIPMENT	18,494.53	179,543.00	10.3%
1531 · ACCOUNTING SERVICES	883.00	20,000.00	4.4%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1561 · POSTAGE	0.00	2,000.00	0.0%
1562 · TELEPHONE	604.34	5,000.00	12.1%
1553 · PUBLISHING	200.80	2,000.00	10.0%
1564 · PRINTING	103.13	3,000.00	3.4%
1561 · DUES	1,289.45	5,000.00	25.8%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	0.00	5,000.00	0.0%
1571 · UTILITIES	1,327.16	10,000.00	13.3%
1572 · FUEL	30.94	2,000.00	1.5%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	27,826.68	710,643.00	3.9%
OTHER EXPENDITURES			
1906 · MISCELLANEOUS EXPENSE	90.25	50,000.00	0.2%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	90.25	110,000.00	0.1%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	26,444.00	100,000.00	26.4%
1421 · ELECTED OFFICIALS SALARIES	62,711.50	175,000.00	35.8%
1451 · HEALTH INSURANCE	10,672.80	60,000.00	17.8%
Total PERSONNEL	99,828.30	335,000.00	29.8%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	<u>0.00</u>	<u>75,000.00</u>	<u>0.0%</u>
Total ADMINISTRATION	128,071.12	1,738,543.00	7.4%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	0.00	3,000.00	0.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	488.93	4,200.00	11.6%
1752 · TELEPHONE	604.37	2,400.00	25.2%
1755 · POSTAGE	23.20	250.00	9.3%
1756 · SOFTWARE	10,100.00	12,000.00	84.2%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	40.00	1,000.00	4.0%
1760 · TRAVEL EXPENSE	112.88	2,500.00	4.5%
1761 · TRAINING	0.00	3,000.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	<u>11,369.38</u>	<u>26,750.00</u>	<u>42.5%</u>
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	56,583.00	285,500.00	19.8%
1241 · IMRF	4,046.52	28,550.00	14.2%
1242 · FICA/MEDICARE/TAXES	3,413.44	26,552.00	12.9%
1243 · HEALTH INSURANCE	2,995.58	52,080.00	5.8%
Total PERSONNEL	<u>67,038.54</u>	<u>392,682.00</u>	<u>17.1%</u>
Total ASSESSOR	78,407.92	429,432.00	18.3%
Total TOWN FUND EXPENDITURES	206,479.04	2,167,975.00	9.5%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	5,323.74	28,000.00	19.0%
Total TOWN IMRF FUND EXPENDITURES	5,323.74	28,000.00	19.0%

08/08/22

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	13,937.00	25,000.00	55.7%
Total CONTRACTED SERVICES	13,937.00	25,000.00	55.7%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	87.90	10,000.00	0.9%
Total PERSONNEL	87.90	10,000.00	0.9%
Total TOWN INSURANCE FUND EXPENDITURE	14,024.90	35,000.00	40.1%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	7,124.81	25,000.00	28.5%
3762 · MEDICARE CONTRIBUTION	1,666.27	10,000.00	16.7%
Total TOWN SOCIAL SECURITY EXPENDITURE	8,791.08	35,000.00	25.1%
Total Expense	255,001.15	2,364,217.00	10.8%
Net Ordinary Income	174,727.20	-1,634,242.00	-10.7%
Net Income	<u>174,727.20</u>	<u>-1,634,242.00</u>	<u>-10.7%</u>

10:44 AM
08/01/22

GRAFTON TOWNSHIP
Reconciliation Summary
101 - CHECKING -American Community, Period Ending 07/31/2022

	Jul 31, 22
Beginning Balance	1,777,448.04
Cleared Transactions	
Checks and Payments - 21 items	-64,183.96
Deposits and Credits - 26 items	21,515.80
Total Cleared Transactions	-42,668.16
Cleared Balance	<u>1,734,779.88</u>
Uncleared Transactions	
Checks and Payments - 7 items	-4,199.83
Total Uncleared Transactions	-4,199.83
Register Balance as of 07/31/2022	<u>1,730,580.05</u>
New Transactions	
Checks and Payments - 1 item	-5,297.90
Total New Transactions	-5,297.90
Ending Balance	<u>1,725,282.15</u>

10:37 AM
08/01/22

GRAFTON TOWNSHIP
Reconciliation Summary
151 · General Assistance - Amer Com, Period Ending 07/31/2022

	<u>Jul 31, 22</u>
Beginning Balance	92,530.82
Cleared Transactions	
Checks and Payments - 2 Items	-435.63
Deposits and Credits - 2 Items	58.91
Total Cleared Transactions	<u>-376.72</u>
Cleared Balance	<u>92,154.10</u>
Uncleared Transactions	
Checks and Payments - 2 Items	<u>-435.63</u>
Total Uncleared Transactions	<u>-435.63</u>
Register Balance as of 07/31/2022	<u>91,718.47</u>
Ending Balance	91,718.47

**ROAD DISTRICT
FUND
FINANCIALS**

ROAD & BRIDGE WARRANT LIST - JULY 2022

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6112	ACE	13735	Maint Supply - Equipment	\$ 21.98	8/31/2022
6111	ACE	13737	Maint Supplies - Building	\$ 49.99	8/31/2022
6112	ALTA CONSTRUCTION EQUIPMENT IL, LLC	13733	Maint Supply - Equipment	\$ 75.00	8/18/2022
9614	BAKLEY CONSTRUCTION CORP	13739	Maint Supplies - Road	\$ 3,960.09	8/24/2022
6111	CARDMEMBER SERVICE / VISA (MENARDS)	13727	Maint Supplies - Building	\$ 113.23	9/3/2022
6111	CARDMEMBER SERVICE / VISA (CCS)	13736	Maint Supplies - Building	\$ 69.00	9/3/2022
9929	CARDMEMBER SERVICE / VISA (CLEARINGHOUSE)	13741	D & A Clearinghouse Queries	\$ 6.25	9/3/2022
6122	CARDMEMBER SERVICE / VISA (HINCKLEY)	13742	Water	\$ 45.41	9/3/2022
6311	CARMICHAEL CONSTRUCTION INC.	13730	Maint Service - Building	\$ 22,047.12	8/14/2022
6312	CASSIDY TIRE & SERVICE	13732	Maint Service - Equipment	\$ 1,875.00	8/10/2022
6371	COM ED	13751		\$ 126.17	9/19/2022
9519	COM ED - STREET LIGHTS	13747		\$ 282.17	9/11/2022
9656	COMPASS MINERALS AMERICA	13749	Road Salt	\$ 6,383.73	8/31/2022
9656	COMPASS MINERALS AMERICA	13749	Road Salt	\$ 12,797.49	9/1/2022
9656	COMPASS MINERALS AMERICA	13749	Road Salt	\$ 8,000.56	9/2/2022
9514	CORRECTIVE ASPHALT MATERIALS, LLC	13731	Maint Service - Road	\$ 14,310.00	8/13/2022
6512	CSI TECHNICAL SERVICES, INC.	13746	Monthly Software Service	\$ 10.00	9/1/2022
6313	ED'S AUTOMOTIVE	13750	Maint Service - Vehicle	\$ 30.00	8/31/2022
6112	HICKSGAS, LLC - WOODSTOCK	13729	Maint Supply - Equipment	\$ 26.40	8/14/2022
6833	KK MASONRY, INC.	13738	Other Improvement	\$ 15,000.00	8/21/2022
6312	McCANN INDUSTRIES, INC.	13734	Maint Service - Equipment	\$ 1,229.36	8/17/2022
6373	MDC ENVIRONMENTAL SERVICES INC	13745	Garbage Service	\$ 128.41	8/20/2022
9514	PETER BAKER & SON CO.	13728	Maint Service - Road	\$ 14,467.84	8/13/2022
9655	PETROCHOICE LLC	13748	Fuel	\$ 4,061.24	8/17/2022
6111	SHERWIN WILLIAMS CO.	13740	Maint Supply - Building	\$ 693.60	8/20/2022
6111	SHERWIN WILLIAMS CO.	13740	Maint Supply - Building	\$ 237.24	8/20/2022
6111	SHERWIN WILLIAMS CO.	13740	Maint Supply - Building	\$ 3.20	8/20/2022
6111	STARK SERVICE, INC.	13743	Maint Supply - Building	\$ 555.00	8/27/2022
9652	STARK SERVICE, INC.	13744	Operating Supplies	\$ 1,100.00	8/27/2022
				\$ 107,705.48	
<u>BILLS PAID BEFORE MEETING</u>					
9451	BLUECROSS BLUESHIELD OF IL	13724	Health Insurance - August	\$ 4,078.64	8/1/2022
6552	COMCAST	13723	Phone & Internet	\$ 151.67	8/13/2022
6371	COM ED	13721		\$ 111.87	8/22/2022
9451	HUMANA DENTAL INSURANCE	13725	Health Insurance - August	\$ 362.52	8/1/2022
6371	NICOR GAS	13726		\$ 59.52	9/6/2022
6552	VERIZON WIRELESS	13722	Cell phone service	\$ 121.92	7/31/2022
				\$ 4,886.14	
			Total	\$ 112,591.62	

Road Commissioner:



12:59 PM
07/26/22
Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
July 24 - 30, 2022

Date	Num	Name	Memo	Paid Amount
103 · R&B General Amer. Comm.				
07/25/2022	6716	BlueCross BlueShield of Illinois	PO 13724	-4,078.64
07/25/2022	6717	COM ED	PO 13721	-111.87
07/25/2022	6718	Comcast	PO 13723	-151.67
07/25/2022	6719	Humana Health Plan Inc.	PO 13725	-362.52
07/25/2022	6720	Nicor Gas	PO 13726	-59.52
07/25/2022	6721	Verizon Wireless	PO 13722	-121.92
Total 103 · R&B General Amer. Comm.				-4,886.14
TOTAL				-4,886.14

Grafton Township RB
Unpaid Bills Detail
All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Alta Construction Equipment IL LLC 07/19/2022	SP4/53023	PO 13733	6112 · MAINTENANCE SUPPLY - EQUI...	75.00
Total Alta Construction Equipment IL LLC				75.00
Bakley Construction Corp. 07/25/2022	23920	PO 13739	9614 · MAINTENANCE SUPPLIES - RO...	3,960.09
Total Bakley Construction Corp.				3,960.09
Cardmember Service 07/08/2022		PO 13727	6111 · MAINTENANCE SUPPLY - BUILD...	113.23
07/19/2022	262062	PO 13736	6111 · MAINTENANCE SUPPLY - BUILD...	69.00
07/27/2022		PO 13741	9929 · MISCELLANEOUS	6.25
07/27/2022		PO 13742	6122 · OPERATING SUPPLIES	45.41
Total Cardmember Service				233.89
Carmichael Construction Inc. 07/15/2022	6680	PO 13730	6311 · MAINTENANCE SERVICE - BUIL...	22,047.12
Total Carmichael Construction Inc.				22,047.12
Cassidy Tire & Service 07/15/2022	925000478	PO 13732	6312 · MAINTENANCE SERVICE - EQUI...	1,875.00
Total Cassidy Tire & Service				1,875.00
COM ED 08/03/2022		PO 13751	6371 · UTILITIES	126.17
Total COM ED				126.17
COM ED Street Lights 07/13/2022		PO 13747	9519 · STREET LIGHTS	282.17
Total COM ED Street Lights				282.17
Compass Minerals America 08/01/2022		PO 13749	9656 · SALT, CALCIUM, ICE CONTROL	27,181.78
Total Compass Minerals America				27,181.78
Corrective Asphalt Materials LLC 07/14/2022	22042N	PO 13731	9514 · MAINTENANCE SERVICE ROAD	14,310.00
Total Corrective Asphalt Materials LLC				14,310.00
CSI Technical Services Inc. 08/01/2022	39314	PO 13746	6512 · MAINTENANCE EQUIPMENT	10.00
Total CSI Technical Services Inc.				10.00
Ed's Automotive 07/03/2022	345	PO 13750	6313 · MAINTENANCE SERVICE - VEHI...	30.00
Total Ed's Automotive				30.00
Hicksgas LLC Woodstock 07/14/2022	HG-022899	PO 13729	6112 · MAINTENANCE SUPPLY - EQUI...	26.40
Total Hicksgas LLC Woodstock				26.40
KK Masonry, Inc 07/22/2022	4421	PO 13738	6833 · OTHER IMPROVEMENTS	15,000.00
Total KK Masonry, Inc				15,000.00
McCann Industries Inc. 07/18/2022	W02402	PO 13734	6312 · MAINTENANCE SERVICE - EQUI...	1,229.36
Total McCann Industries Inc.				1,229.36

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**Grafton Township RB
Unpaid Bills Detail
All Transactions**

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
MDC Environmental Services Inc. 08/01/2022	21546668T084	PO 13745	6373 · GARBAGE DISPOSAL	128.41
Total MDC Environmental Services Inc.				128.41
Peter Baker & Son Co. 07/14/2022	22214.01F	PO 13728	9514 · MAINTENANCE SERVICE ROAD	14,467.84
Total Peter Baker & Son Co.				14,467.84
PetroChoice LLC 07/28/2022	50962790	PO 13748	9655 · AUTO FUEL & OIL	4,061.24
Total PetroChoice LLC				4,061.24
Sherwin Williams Co. 07/26/2022	6048-3,6093-9,42...	PO 13740	6111 · MAINTENANCE SUPPLY - BUILD...	934.04
Total Sherwin Williams Co.				934.04
Stark Service, Inc. 06/23/2022	185747	PO 13743	9652 · OPERATING SUPPLIES	555.00
07/25/2022	186559	PO 13744	9652 · OPERATING SUPPLIES	1,100.00
Total Stark Service, Inc.				1,655.00
Ziegler's Ace Hardware 07/20/2022	88908/B	PO 13735	6112 · MAINTENANCE SUPPLY - EQUI...	21.98
07/22/2022	88925/B	PO 13737	6111 · MAINTENANCE SUPPLY - BUILD...	49.99
Total Ziegler's Ace Hardware				71.97
TOTAL				107,705.48

08/08/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	304,954.91	570,146.00	53.5%
9020 · INTEREST INCOME	1,238.59	450.00	275.2%
9040 · INTERGOVERNMENTAL AGREEMENT	1,200.00	100.00	1,200.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · PERMITS & BONDS	5,067.00	2,000.00	253.4%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	312,460.50	572,711.00	54.6%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	61,948.54	223,382.00	27.7%
6002 · MUNICIPAL SHARE	0.00	-107,717.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	80,390.88	40,000.00	201.0%
6020 · INTEREST INCOME	571.66	200.00	285.8%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	500.00	500.00	100.0%
6060 · COURT FINES & PERMITS	50.00	200.00	25.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	143,461.08	156,580.00	91.6%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	6,717.04	12,569.00	53.4%
8020 · INTEREST INCOME	38.11	15.00	254.1%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	6,755.15	12,589.00	53.7%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	5,601.51	10,483.00	53.4%
7020 · INTEREST INCOME	57.16	20.00	285.8%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	5,658.67	13,503.00	41.9%
Total Income	468,335.40	755,383.00	62.0%
Gross Profit	468,335.40	755,383.00	62.0%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	26,850.76	50,000.00	53.7%
9652 · OPERATING SUPPLIES	908.02	8,000.00	11.4%
9655 · AUTO FUEL & OIL	3,502.30	35,000.00	10.0%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	110,000.00	0.0%
Total COMMODITIES	31,261.08	203,000.00	15.4%

08/08/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	36,928.68	406,459.00	9.1%
9518 · ROAD STRIPING	0.00	30,000.00	0.0%
9519 · STREET LIGHTS	837.66	5,000.00	16.8%
9520 · ROAD SIGNS & MATERIALS	5,143.49	15,000.00	34.3%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	1,215.00	10,000.00	12.2%
Total CONTRACT SERVICES	44,124.83	506,459.00	8.7%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	176.25	10,000.00	1.8%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	176.25	11,000.00	1.6%
PERSONNEL			
9421 · SALARIES	58,234.24	226,000.00	25.8%
9451 · HEALTH/LIFE INSURANCE	17,059.94	65,000.00	26.2%
9461 · SOCIAL SECURITY CONTRIBUTION	4,205.73	16,000.00	26.3%
9462 · MEDICARE CONTRIBUTION	983.60	6,000.00	16.4%
9472 · UNIFORMS	785.72	3,000.00	26.2%
9475 · PAYROLL EXPENSE	658.75	1,800.00	36.6%
Total PERSONNEL	81,927.98	317,800.00	25.8%
Total PERMANENT HARD ROAD EXPENDITURE	157,490.14	1,038,259.00	15.2%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	5,267.19	44,630.00	11.8%
Total PERSONNEL	5,267.19	44,630.00	11.8%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	5,267.19	44,630.00	11.8%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,056.00	39,000.00	51.4%
Total CONTRACT SERVICE	20,056.00	39,000.00	51.4%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	97.68	5,441.00	1.8%
Total PERSONNEL	97.68	5,441.00	1.8%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,153.68	44,441.00	45.3%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	936.60	2,000.00	46.8%
Total COMMODITIES	936.60	2,000.00	46.8%

08/08/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	189.00	4,000.00	4.7%
6531 · ACCOUNTING SERVICE	0.00	10,000.00	0.0%
6533 · LEGAL SERVICE	0.00	31,000.00	0.0%
6551 · POSTAGE	170.92	600.00	28.5%
6552 · TELEPHONE	1,083.11	5,100.00	21.2%
6553 · PUBLISHING	32.54	1,500.00	2.2%
6554 · PRINTING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	50.00	6,000.00	0.8%
6563 · EDUCATION & TRAINING	120.00	1,000.00	12.0%
Total CONTRACTED SERVICES	1,645.57	59,900.00	2.7%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	15,750.00	0.0%
6929 · MISCELLANEOUS	224.22	8,000.00	2.8%
Total OTHER EXPENDITURES	224.22	23,750.00	0.9%
PERSONNEL			
6421 · SALARIES	9,600.00	30,000.00	32.0%
Total PERSONNEL	9,600.00	30,000.00	32.0%
Total ADMINISTRATION	12,406.39	120,650.00	10.3%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	193,000.00	0.0%
6833 · OTHER IMPROVEMENTS	30,005.49	249,795.00	12.0%
Total CAPITAL OUTLAY	30,005.49	442,795.00	6.8%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	5,120.36	15,000.00	34.1%
6112 · MAINTENANCE SUPPLY - EQUIPM...	861.30	15,000.00	5.7%
6113 · MAINTENANCE SUPPLY - VEHICL...	1,016.97	20,000.00	5.1%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	1,499.87	4,000.00	37.5%
6123 · SMALL TOOLS	1,167.76	6,000.00	19.5%
Total COMMODITIES	9,666.26	67,000.00	14.4%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	1,583.00	75,000.00	2.1%
6312 · MAINTENANCE SERVICE - EQUIP...	1,146.33	40,000.00	2.9%
6313 · MAINTENANCE SERVICE - VEHIC...	3,805.96	70,000.00	5.4%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	35,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	12,000.00	0.0%
6371 · UTILITIES	838.20	9,000.00	9.3%
6373 · GARBAGE DISPOSAL	399.98	6,000.00	6.7%
6394 · RENTALS	86.00	500.00	17.2%
Total CONTRACT SERVICES	7,859.47	257,600.00	3.1%

06/08/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	0.00	5,000.00	0.0%
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
Total MAINTENANCE	47,531.22	772,395.00	6.2%
Total ROAD & BRIDGE FUND EXPENDITURES	59,937.61	893,045.00	6.7%
6391 · R&B - CONTINGENCIES	0.00	44,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	47,000.00	0.0%
Total Expense	242,848.62	2,111,375.00	11.5%
Net Ordinary income	225,486.78	-1,355,992.00	-16.6%
Net Income	225,486.78	-1,355,992.00	-16.6%

10:21 AM
08/01/22

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 07/31/2022

	<u>Jul 31, 22</u>
Beginning Balance	1,612,551.14
Cleared Transactions	
Checks and Payments - 28 items	-60,885.98
Deposits and Credits - 15 items	35,620.57
Total Cleared Transactions	<u>-25,265.41</u>
Cleared Balance	<u>1,587,285.73</u>
Uncleared Transactions	
Checks and Payments - 6 items	<u>-4,882.03</u>
Total Uncleared Transactions	<u>-4,882.03</u>
Register Balance as of 07/31/2022	<u>1,582,403.70</u>
New Transactions	
Checks and Payments - 1 Item	<u>-1,363.16</u>
Total New Transactions	<u>-1,363.16</u>
Ending Balance	<u>1,581,040.54</u>

**SUPERVISOR'S
REPORT**

System Activity Report

[7/1/2022 - 7/31/2022] Report Date: 8/2/2022

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$345.00
In-Process :	0	
Denials :	1	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	2	\$345.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	0	
	<hr/>	
	0	\$0.00

Additional Activity

Intake :	1	
	<hr/>	
	1	
Grand Totals:	3	\$345.00