

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, September 19, 2022

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, September 19, 2022 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, August 15, 2022
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
9. New Business
 - A. Discussion and possible action regarding Computer Software Upgrades
 - B.
10. Executive Session pursuant to 5 ILCS 120/2(c)(21) past executive session meeting minutes; Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
August 15, 2022

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, August 15, 2022

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, August 15, 2022 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty, and Melendy, Road Commissioner Kearns, Assessor DeBaltz, Clerk Watson. Absent: Trustee Ziller. This meeting was recorded.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to Approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business.**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Cratty, 2nd by Supervisor Ruth to approved the Minutes of the Township Regular Board Meeting dated July 18, 2022 as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Cratty, 2nd by Trustee Melendy to approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund with the following correction:
PO #21047, Line Item 1751, Maintenance, in the correct amount of Sixty One Dollars and 96/100 Dollars (\$61.96).
Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Cratty, 2nd by Supervisor Ruth, to approved the Audit and payment of unpaid bills/Warrant check detail for Road District as presented. Roll call vote taken, all ayes noted, motion carried.

Trustee Ziller, asked through Supervisor Ruth, that the Warrant List be more detailed in the future (example: road salt to include # of tons). Duly noted by Road Commissioner Kearns.
6. **Public Comment - None**

7. **Board Members Response to Public Comment - None**

8. **Old Business**

**Discussion and possible action regarding Painting of Exterior Walls (Supervisors Office)/
General Business Repairs**

Road Commissioner Kearns discussed the painting of the building:

- a. Waiting for final measurements
- b. Forgot wrapping above doors; Vendor asked for \$1000 but agreed to do it for \$400
- c. Signs should be in by end of the current week.

No action taken.

9. **New Business -**

A. Discussion and possible action regarding 2021-2022 Township Budget

Auditor George Roach, George Roach & Associates, P.C., was present to discuss the 2021-2022 Township Budget he prepared. He stated that Grafton Township is "healthy" and material was "accurate". He fielded questions, but there were none. No action taken.

10. **Executive Session, section to be decided - None**

11. **Discussion and potential actions of items as discussed during Executive Session - None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

Treasurers Report is finalized and ready for submission to the County by Clerk and available on the website.

Sexual Harrassment Training by all employees - completed certificate is due upon completion.

TRUSTEES - None

ASSESSOR -

Books to the County will be ready by 9.1.22

Assessments projected (not tax increase) Six Percent (6%) increase.

ROAD COMMISSIONER - None

CLERK -None

13. **ADJOURNMENT**

Being no further business, a **motion was made by Trustee Cratty, 2nd by Trustee Cooper to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 7:53 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Carmichael Construction Inc.				
09/13/2022	6789	PO 4050	1511 · MAINTENANC...	6,076.00
Total Carmichael Construction Inc.				6,076.00
COM ED				
09/12/2022		PO 4041	1571 · UTILITIES	218.22
Total COM ED				218.22
George Roach & Associates PC				
09/12/2022	Audit	PO 4046	1531 · ACCOUNTIN...	3,083.34
09/12/2022	Audit	PO 4047	5534 · ACCOUNTIN...	3,083.33
Total George Roach & Associates PC				6,166.67
Hinckley Springs Water Co.				
09/12/2022	1842529...	PO 4043	1651 · OFFICE SUP...	45.88
Total Hinckley Springs Water Co.				45.88
Leading IT				
09/12/2022	125880WB	PO 4048	1512 · MAINTENANC...	1,465.00
Total Leading IT				1,465.00
MDC Environmental Services Inc.				
09/12/2022	2159232...	PO 4039	1511 · MAINTENANC...	41.88
Total MDC Environmental Services Inc.				41.88
N.J.S. Enterprises Inc.				
09/12/2022	220658	PO 4040	5512 · MAINTENANC...	600.00
Total N.J.S. Enterprises Inc.				600.00
Nicor Gas				
09/12/2022		PO 4045	1571 · UTILITIES	108.78
Total Nicor Gas				108.78
Orkin				
09/12/2022	232836673	PO 4044	1511 · MAINTENANC...	65.00
Total Orkin				65.00
Ready Refresh by Nestle				
09/12/2022	1210123...	PO 21051	1751 · MAINTENANC...	20.98
Total Ready Refresh by Nestle				20.98
The Edge Sports Apparel LLC				
09/15/2022	6089	PO 21052	1940 · UNIFORMS	216.00
Total The Edge Sports Apparel LLC				216.00
Warehouse Direct Inc.				
09/12/2022	5301528-0	PO 4042	1651 · OFFICE SUP...	108.35
09/12/2022	5322297-0	PO 4049	1651 · OFFICE SUP...	49.14
Total Warehouse Direct Inc.				157.49
TOTAL				15,181.90

8:36 AM

09/15/22

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
August 22 - 23, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
08/22/2022	25115	BlueCross BlueShield...	VOID:	0.00
08/22/2022	25116	ComCast	VOID:	0.00
08/22/2022	25117	Humana Health Plan ...	VOID:	0.00
08/22/2022	25118	BlueCross BlueShield...	PO 4037 21049	-3,566.08
08/22/2022	25119	ComCast	PO 4036 21050	-303.34
08/22/2022	25120	Humana Health Plan ...	PO 4038 21048	-264.74
Total 101 · CHECKING -American Community				-4,134.16

09/15/22

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	430,392.12	690,575.00	62.3%
1010 · REPLACEMENT TAXES	48,847.74	18,000.00	271.4%
1020 · INTEREST INCOME	3,200.59	2,500.00	128.0%
1040 · IGA ROAD COM SALARY	0.00	0.00	0.0%
1055 · MISCELLANEOUS INCOME	442.00	500.00	88.4%
Total CORPORATE FUND REVENUE	482,882.45	711,575.00	67.9%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	11,225.01	18,000.00	62.4%
Total CORPORATE INSURANCE FUND REV	11,225.01	18,000.00	62.4%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	0.00	0.00	0.0%
5020 · INTEREST INCOME	174.48	400.00	43.6%
Total GENERAL ASSISTANCE FUND REVENUE	174.48	400.00	43.6%
Total Income	494,281.94	729,975.00	67.7%
Gross Profit	494,281.94	729,975.00	67.7%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	500.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	500.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	188.38	1,000.00	18.8%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	188.38	7,250.00	2.6%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	13,797.67	15,000.00	92.0%
5451 · HEALTH INSURANCE	1,621.34	2,500.00	64.9%
Total PERSONNEL	15,419.01	17,500.00	88.1%
Total ADMINISTRATION	15,607.39	25,750.00	60.6%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastastrophic Deduction	0.00	18,992.00	0.0%
Total COMMODITIES	0.00	24,992.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	60.00	2,500.00	2.4%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	3,120.00	20,000.00	15.6%
5888 · UTILITY PAYMENTS	700.00	20,000.00	3.5%
Total CONTRACTUAL SERVICES	6,530.00	47,500.00	13.7%
Total HOME RELIEF	6,530.00	72,492.00	9.0%
Total GENERAL ASSISTANCE FUND	22,137.39	98,242.00	22.5%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	250,000.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	250,000.00	0.0%
Total CAPITAL OUTLAY	0.00	500,000.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	347.83	5,000.00	7.0%
1652 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	347.83	8,000.00	4.3%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	7,617.70	250,000.00	3.0%
1512 · MAINTENANCE SERVICE - EQUIPMENT	25,366.53	179,543.00	14.1%
1531 · ACCOUNTING SERVICES	1,063.50	20,000.00	5.3%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	756.01	5,000.00	15.1%
1553 · PUBLISHING	200.80	2,000.00	10.0%
1554 · PRINTING	103.13	3,000.00	3.4%
1561 · DUES	1,289.45	5,000.00	25.8%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	0.00	5,000.00	0.0%
1571 · UTILITIES	1,673.30	10,000.00	16.7%
1572 · FUEL	30.94	2,000.00	1.5%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	38,101.36	710,543.00	5.4%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	90.25	50,000.00	0.2%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	90.25	110,000.00	0.1%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	33,644.00	100,000.00	33.6%
1421 · ELECTED OFFICIALS SALARIES	75,278.80	175,000.00	43.0%
1451 · HEALTH INSURANCE	13,751.74	60,000.00	22.9%
Total PERSONNEL	122,674.54	335,000.00	36.6%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	0.00	75,000.00	0.0%
Total ADMINISTRATION	161,213.98	1,738,543.00	9.3%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	0.00	3,000.00	0.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	550.89	4,200.00	13.1%
1752 · TELEPHONE	756.04	2,400.00	31.5%
1755 · POSTAGE	23.20	250.00	9.3%
1756 · SOFTWARE	10,100.00	12,000.00	84.2%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	40.00	1,000.00	4.0%
1760 · TRAVEL EXPENSE	196.58	2,500.00	7.9%
1761 · TRAINING	0.00	3,000.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	11,666.71	26,750.00	43.6%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	68,538.50	285,500.00	24.0%
1241 · IMRF	4,896.79	28,550.00	17.2%
1242 · FICA/MEDICARE/TAXES	4,173.85	26,552.00	15.7%
1243 · HEALTH INSURANCE	3,747.46	52,080.00	7.2%
Total PERSONNEL	81,356.60	392,682.00	20.7%
Total ASSESSOR	93,023.31	429,432.00	21.7%
Total TOWN FUND EXPENDITURES	254,237.29	2,167,975.00	11.7%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	6,319.25	28,000.00	22.6%
Total TOWN IMRF FUND EXPENDITURES	6,319.25	28,000.00	22.6%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	13,937.00	25,000.00	55.7%
Total CONTRACTED SERVICES	13,937.00	25,000.00	55.7%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	102.51	10,000.00	1.0%
Total PERSONNEL	102.51	10,000.00	1.0%
Total TOWN INSURANCE FUND EXPENDITURE	14,039.51	35,000.00	40.1%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	8,475.34	25,000.00	33.9%
3762 · MEDICARE CONTRIBUTION	1,982.12	10,000.00	19.8%
Total TOWN SOCIAL SECURITY EXPENDITURE	10,457.46	35,000.00	29.9%
Total Expense	307,190.90	2,364,217.00	13.0%
Net Ordinary Income	187,091.04	-1,634,242.00	-11.4%
Net Income	187,091.04	-1,634,242.00	-11.4%

GRAFTON TOWNSHIP
Reconciliation Summary
101 - CHECKING -American Community, Period Ending 08/31/2022

	<u>Aug 31, 22</u>
Beginning Balance	1,734,779.88
Cleared Transactions	
Checks and Payments - 23 items	-53,708.82
Deposits and Credits - 29 items	14,241.04
Total Cleared Transactions	<u>-39,467.78</u>
Cleared Balance	<u>1,695,312.10</u>
Uncleared Transactions	
Checks and Payments - 1 item	<u>-303.34</u>
Total Uncleared Transactions	<u>-303.34</u>
Register Balance as of 08/31/2022	<u>1,695,008.76</u>
New Transactions	
Checks and Payments - 1 item	<u>-5,016.91</u>
Total New Transactions	<u>-5,016.91</u>
Ending Balance	<u>1,689,991.85</u>

11:12 AM

09/01/22

GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 08/31/2022

	Aug 31, 22
Beginning Balance	92,154.10
Cleared Transactions	
Checks and Payments - 3 items	-1,085.63
Deposits and Credits - 1 item	58.44
Total Cleared Transactions	-1,027.19
Cleared Balance	<u>91,126.91</u>
Uncleared Transactions	
Checks and Payments - 3 items	-1,045.00
Total Uncleared Transactions	-1,045.00
Register Balance as of 08/31/2022	<u>90,081.91</u>
Ending Balance	90,081.91

**ROAD DISTRICT
FUND
FINANCIALS**

Grafton Township RB
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Allied Asphalt Paving Company				
08/20/2022	242956	PO 13770	9614 · MAINTENANCE SUPPLIES - RO...	807.27
Total Allied Asphalt Paving Company				807.27
Alta Construction Equipment IL LLC				
08/18/2022	sp4/54604	PO 13766	6112 · MAINTENANCE SUPPLY - EQUI...	578.00
Total Alta Construction Equipment IL LLC				578.00
Bakley Construction Corp.				
09/06/2022	23956	PO 13781	9614 · MAINTENANCE SUPPLIES - RO...	185.01
Total Bakley Construction Corp.				185.01
C & L Rentals Sales & Service Inc.				
08/22/2022	112407	PO 13772	6123 · SMALL TOOLS	118.46
Total C & L Rentals Sales & Service Inc.				118.46
Cardmember Service				
08/05/2022	hotel	PO 13757	6562 · TRAVEL & MEETING EXPENSE	96.00
08/05/2022	hinckley	PO 13758	6122 · OPERATING SUPPLIES	72.89
08/11/2022	home depot	PO 13761	6111 · MAINTENANCE SUPPLY - BUILD...	143.84
08/12/2022	F&F	PO 13762	6111 · MAINTENANCE SUPPLY - BUILD...	31.94
08/12/2022	F&F	PO 13763	9472 · UNIFORMS	52.47
08/12/2022	F&F	PO 13764	9655 · AUTO FUEL & OIL	74.94
08/22/2022	F&F	PO 13769	6112 · MAINTENANCE SUPPLY - EQUI...	73.49
08/29/2022	il toll	PO 13776	9929 · MISCELLANEOUS	6.65
08/29/2022	8124672071 air gas	PO 13777	6122 · OPERATING SUPPLIES	224.00
09/02/2022	hinckley	PO 13785	6122 · OPERATING SUPPLIES	67.65
09/02/2022	tollway	PO 13786	9929 · MISCELLANEOUS	10.00
Total Cardmember Service				853.87
Carmichael Construction Inc.				
09/12/2022	6790	PO 13787	6833 · OTHER IMPROVEMENTS	6,076.00
Total Carmichael Construction Inc.				6,076.00
COM ED				
09/01/2022		PO 13782	6371 · UTILITIES	101.83
Total COM ED				101.83
COM ED Street Lights				
08/22/2022		PO 13779	9519 · STREET LIGHTS	282.30
Total COM ED Street Lights				282.30
CSI Technical Services Inc.				
09/01/2022	39621	PO 13778	6512 · MAINTENANCE EQUIPMENT	10.00
Total CSI Technical Services Inc.				10.00
George Roach Associates PC				
08/11/2022	2021-2022 audit	PO 13765	6531 · ACCOUNTING SERVICE	3,083.33
Total George Roach Associates PC				3,083.33
Geske & Sons Inc.				
08/15/2022	1906	PO 13767	9614 · MAINTENANCE SUPPLIES - RO...	557.87
Total Geske & Sons Inc.				557.87
Liebovich Steel & Aluminum Co.				
08/10/2022	8951655	PO 13760	6111 · MAINTENANCE SUPPLY - BUILD...	390.79
08/16/2022	8956397	PO 13760	6111 · MAINTENANCE SUPPLY - BUILD...	3,473.44
Total Liebovich Steel & Aluminum Co.				3,864.23
MDC Environmental Services Inc.				

Grafton Township RB
Unpaid Bills Detail
All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
08/01/2022	21592329t084	PO 13780	6373 · GARBAGE DISPOSAL	125.63
Total MDC Environmental Services Inc.				125.63
Peter Baker & Son Co.				
08/08/2022	2022 Road proj	PO 13759	9514 · MAINTENANCE SERVICE ROAD	306,378.92
Total Peter Baker & Son Co.				306,378.92
Ralph Helm Inc.				
08/25/2022	365503	PO 13771	6112 · MAINTENANCE SUPPLY - EQUI...	38.32
Total Ralph Helm Inc.				38.32
Safelite Fulfillment, Inc.				
08/31/2022	05830-679372	PO 13783	6313 · MAINTENANCE SERVICE - VEHI...	197.96
Total Safelite Fulfillment, Inc.				197.96
Think Ink Inc.				
09/07/2022	20220866	PO 13784	9472 · UNIFORMS	292.08
Total Think Ink Inc.				292.08
Township Officials of Illinois				
08/17/2022	drug program-Luke	PO 13768	9929 · MISCELLANEOUS	50.00
Total Township Officials of Illinois				50.00
Ziegler's Ace Hardware				
08/24/2022	89199/b	PO 13773	6123 · SMALL TOOLS	4.59
08/29/2022	89248/ b	PO 13774	6111 · MAINTENANCE SUPPLY - BUILD...	7.48
08/29/2022	89248/b	PO 13775	6123 · SMALL TOOLS	11.99
Total Ziegler's Ace Hardware				24.06
TOTAL				323,625.14

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Grafton Township RB
WARRANT DETAIL REPORT
August 22, 2022 through March 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
08/22/2022	6743	BlueCross BlueShield of Illinois	PO 13754	-4,078.64
08/22/2022	6744	Comcast	PO 13753	-151.67
08/22/2022	6745	Humana Health Plan Inc.	PO 13755	-362.52
08/22/2022	6746	Nicor Gas	PO 13756	-59.75
08/22/2022	6747	Verizon Wireless	PO 13752	-121.92
Total 103 · R&B General Amer. Comm.				-4,774.50
TOTAL				-4,774.50

ROAD & BRIDGE WARRANT LIST - AUGUST 2022

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6123	ACE	13773	Small Tools	\$ 4.59	9/30/2022
6111	ACE	13774	Maint Supply - Building	\$ 7.48	9/30/2022
6123	ACE	13775	Small Tools	\$ 11.99	9/30/2022
9614	ALLIED ASPHALT PAVING COMPANY	13770	Maint Supplies - Road	\$ 807.27	9/19/2022
6112	ALTA CONSTRUCTION EQUIPMENT IL, LLC	13766	Maint Supply - Equipment	\$ 578.00	9/17/2022
9614	BAKLEY CONSTRUCTION CORP	13781	Maint Supplies - Road	\$ 185.01	10/6/2022
6123	C&L RENTALS, SALES & SERVICE INC.	13772	Small Tools	\$ 118.46	9/21/2022
6562	CARDMEMBER SERVICE / VISA (STAYBRIDGE)	13757	Travel Expense	\$ 96.00	10/3/2022
6122	CARDMEMBER SERVICE / VISA (HINCKLEY)	13758	Water	\$ 72.89	10/3/2022
6111	CARDMEMBER SERVICE / VISA (HOME DEPOT)	13761	Maint Supply - Building	\$ 143.84	10/3/2022
6111	CARDMEMBER SERVICE / VISA (F&F)	13762	Maint Supply - Building	\$ 31.94	10/3/2022
9472	CARDMEMBER SERVICE / VISA (F&F)	13763	Uniforms	\$ 52.47	10/3/2022
9655	CARDMEMBER SERVICE / VISA (F&F)	13764	Auto Fuel & Oil	\$ 74.94	10/3/2022
6112	CARDMEMBER SERVICE / VISA (F&F)	13769	Maint Supply - Equipment	\$ 73.49	10/3/2022
9929	CARDMEMBER SERVICE / VISA (TOLLWAY)	13776	Miscellaneous	\$ 6.65	10/3/2022
6122	CARDMEMBER SERVICE / VISA (AIRGAS USA)	13777	Operating Supplies	\$ 224.00	10/3/2022
6122	CARDMEMBER SERVICE / VISA (HINCKLEY)	13785	Water	\$ 67.65	10/3/2022
9929	CARDMEMBER SERVICE / VISA (TOLLWAY)	13786	Miscellaneous	\$ 10.00	10/3/2022
6833	CARMICHAEL CONSTRUCTION INC.	13787	Other Improvments	\$ 6,076.00	9/23/2022
6371	COM ED	13782		\$ 101.83	10/17/2022
9519	COM ED - STREET LIGHTS	13779		\$ 282.30	10/21/2022
6512	CSI TECHNICAL SERVICES, INC.	13778	Monthly Software Service	\$ 10.00	10/1/2022
6531	GEORGE ROACH ASSOCIATES, PC	13765	2021-2022 Audit	\$ 3,083.33	9/10/2022
9614	GESKE & SONS, INC.	13767	Maint Supplies - Road	\$ 557.87	9/14/2022
6111	LIEBOVICH STEEL & ALUMINUM CO.	13760	Maint Supply - Building	\$ 390.79	9/9/2022
6111	LIEBOVICH STEEL & ALUMINUM CO.	13760	Maint Supply - Building	\$ 3,473.44	9/15/2022
6373	MDC ENVIRONMENTAL SERVICES INC	13780	Garbage Service	\$ 125.63	9/20/2022
9514	PETER BAKER & SON CO.	13759	Maint Service - Road	\$ 306,378.92	9/30/2022
6112	RALPH HELM INC.	13771	Maint Supply - Equipment	\$ 38.32	9/24/2022
6313	SAFELITE FULFILLMENT, INC.	13783	Maint Service - Vehicle	\$ 197.96	9/30/2022
9472	THINK INK INC.	13784	Uniforms	\$ 292.08	9/22/2022
9929	TOWNSHIP OFFICIALS OF ILLONOIS	13768	Miscellaneous	\$ 50.00	9/18/2022
				\$ 323,625.14	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	13754	Health Insurance - Sept	\$ 4,078.64	9/1/2022
6552	COMCAST	13755	Phone & Internet	\$ 151.67	9/13/2022
9451	HUMANA DENTAL INSURANCE	13753	Health Insurance - Sept	\$ 362.52	9/1/2022
6371	NICOR GAS	13756		\$ 59.75	10/4/2022
6552	VERIZON WIRELESS	13752	Cell phone service	\$ 121.92	8/31/2022
				\$ 4,774.50	
Total				\$ 328,399.64	

Road Commissioner:



Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	355,661.23	570,146.00	62.4%
9020 · INTEREST INCOME	1,887.54	450.00	419.5%
9040 · INTERGOVERNMENTAL AGREEMENT	1,200.00	100.00	1,200.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · PERMITS & BONDS	5,067.00	2,000.00	253.4%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	363,815.77	572,711.00	63.5%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	72,243.55	223,382.00	32.3%
6002 · MUNICIPAL SHARE	0.00	-107,717.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	83,069.60	40,000.00	207.7%
6020 · INTEREST INCOME	871.18	200.00	435.6%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	1,406.88	5.00	28,137.6%
6050 · MISCELLANEOUS INCOME	500.00	500.00	100.0%
6060 · COURT FINES & PERMITS	75.00	200.00	37.5%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	158,166.21	156,580.00	101.0%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	7,833.89	12,569.00	62.3%
8020 · INTEREST INCOME	58.08	15.00	387.2%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	7,891.97	12,589.00	62.7%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	6,532.90	10,483.00	62.3%
7020 · INTEREST INCOME	87.11	20.00	435.6%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	6,620.01	13,503.00	49.0%
Total Income	536,493.96	755,383.00	71.0%
Gross Profit	536,493.96	755,383.00	71.0%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	30,810.85	50,000.00	61.6%
9652 · OPERATING SUPPLIES	2,008.02	8,000.00	25.1%
9655 · AUTO FUEL & OIL	7,563.54	35,000.00	21.6%
9656 · SALT, CALCIUM, ICE CONTROL	27,181.78	110,000.00	24.7%
Total COMMODITIES	67,564.19	203,000.00	33.3%

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	65,706.52	406,459.00	16.2%
9518 · ROAD STRIPING	0.00	30,000.00	0.0%
9519 · STREET LIGHTS	1,119.83	5,000.00	22.4%
9520 · ROAD SIGNS & MATERIALS	5,143.49	15,000.00	34.3%
9532 · ENGINEERING SERVICE	0.00	40,000.00	0.0%
9594 · RENTALS	1,215.00	10,000.00	12.2%
Total CONTRACT SERVICES	73,184.84	506,459.00	14.5%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	182.50	10,000.00	1.8%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	182.50	11,000.00	1.7%
PERSONNEL			
9421 · SALARIES	69,798.34	226,000.00	30.9%
9451 · HEALTH/LIFE INSURANCE	21,501.10	65,000.00	33.1%
9461 · SOCIAL SECURITY CONTRIBUTION	5,041.74	16,000.00	31.5%
9462 · MEDICARE CONTRIBUTION	1,179.12	6,000.00	19.7%
9472 · UNIFORMS	785.72	3,000.00	26.2%
9475 · PAYROLL EXPENSE	790.50	1,800.00	43.9%
Total PERSONNEL	99,096.52	317,800.00	31.2%
Total PERMANENT HARD ROAD EXPENDITURE	240,028.05	1,038,259.00	23.1%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	6,367.49	44,630.00	14.3%
Total PERSONNEL	6,367.49	44,630.00	14.3%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	6,367.49	44,630.00	14.3%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	20,056.00	39,000.00	51.4%
Total CONTRACT SERVICE	20,056.00	39,000.00	51.4%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	104.40	5,441.00	1.9%
Total PERSONNEL	104.40	5,441.00	1.9%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,160.40	44,441.00	45.4%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	936.60	2,000.00	46.8%
Total COMMODITIES	936.60	2,000.00	46.8%

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	199.00	4,000.00	5.0%
6531 · ACCOUNTING SERVICE	0.00	10,000.00	0.0%
6533 · LEGAL SERVICE	0.00	31,000.00	0.0%
6551 · POSTAGE	170.92	600.00	28.5%
6552 · TELEPHONE	1,356.70	5,100.00	26.6%
6553 · PUBLISHING	32.54	1,500.00	2.2%
6554 · PRINTING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	50.00	6,000.00	0.8%
6563 · EDUCATION & TRAINING	120.00	1,000.00	12.0%
Total CONTRACTED SERVICES	1,929.16	59,900.00	3.2%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	15,750.00	0.0%
6929 · MISCELLANEOUS	224.22	8,000.00	2.8%
Total OTHER EXPENDITURES	224.22	23,750.00	0.9%
PERSONNEL			
6421 · SALARIES	11,520.00	30,000.00	38.4%
Total PERSONNEL	11,520.00	30,000.00	38.4%
Total ADMINISTRATION	14,609.98	120,650.00	12.1%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	193,000.00	0.0%
6833 · OTHER IMPROVEMENTS	45,005.49	249,795.00	18.0%
Total CAPITAL OUTLAY	45,005.49	442,795.00	10.2%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	6,841.62	15,000.00	45.6%
6112 · MAINTENANCE SUPPLY - EQUIPM...	984.68	15,000.00	6.6%
6113 · MAINTENANCE SUPPLY - VEHICL...	1,016.97	20,000.00	5.1%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	1,545.28	4,000.00	38.6%
6123 · SMALL TOOLS	1,167.76	6,000.00	19.5%
Total COMMODITIES	11,556.31	67,000.00	17.2%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	23,630.12	75,000.00	31.5%
6312 · MAINTENANCE SERVICE - EQUIP...	4,250.69	40,000.00	10.6%
6313 · MAINTENANCE SERVICE - VEHIC...	3,835.96	70,000.00	5.5%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	35,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	12,000.00	0.0%
6371 · UTILITIES	1,024.12	9,000.00	11.4%
6373 · GARBAGE DISPOSAL	528.39	6,000.00	8.8%
6394 · RENTALS	86.00	500.00	17.2%
Total CONTRACT SERVICES	33,355.28	257,600.00	12.9%

09/13/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>89,917.08</u>	<u>772,395.00</u>	<u>11.6%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>104,527.06</u>	<u>893,045.00</u>	<u>11.7%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>44,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>47,000.00</u>	<u>0.0%</u>
Total Expense	<u>371,083.00</u>	<u>2,111,375.00</u>	<u>17.6%</u>
Net Ordinary Income	<u>165,410.96</u>	<u>-1,355,992.00</u>	<u>-12.2%</u>
Net Income	<u><u>165,410.96</u></u>	<u><u>-1,355,992.00</u></u>	<u><u>-12.2%</u></u>

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09/01/22

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 08/31/2022

	<u>Aug 31, 22</u>
Beginning Balance	1,587,285.73
Cleared Transactions	
Checks and Payments - 31 items	-128,910.66
Deposits and Credits - 11 items	16,228.09
Total Cleared Transactions	<u>-112,682.57</u>
Cleared Balance	<u>1,474,603.16</u>
Uncleared Transactions	
Checks and Payments - 3 items	-1,141.12
Total Uncleared Transactions	<u>-1,141.12</u>
Register Balance as of 08/31/2022	<u>1,473,462.04</u>
New Transactions	
Checks and Payments - 1 item	-1,372.28
Total New Transactions	<u>-1,372.28</u>
Ending Balance	<u>1,472,089.76</u>

SUPERVISOR'S REPORT

System Activity Report

[8/1/2022 - 8/31/2022] Report Date: 9/1/2022

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$345.00
In-Process :	2	
Denials :	4	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	7	\$345.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	2	\$1,350.00
In-Process :	0	
Denials :	1	
	<hr/>	
	3	\$1,350.00
Grand Totals:	10	\$1,695.00