

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, April 18, 2022

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, April 18, 2022 @ 7:30 p.m. in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, March 21, 2022
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
9. New Business
 - A.
11. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be cited.
12. Discussion and potential action of items as discussed during Executive Session
13. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
14. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
April 14, 2022

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

DRAFT
MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, March 21, 2022

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, March 21, 2022 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call- Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Melendy and Ziller; Assessor DeBaltz, Road Commissioner Kearns, and Clerk Watson. This meeting was recorded.**
3. **Pledge of Allegiance was said.**
4. **A motion was made by Trustee Ziller, 2nd by Trustee Cratty to Approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.**
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**

A motion was made by Trustee Ziller, 2nd by Trustee Cooper, to approve the Minutes of the Regular Board Meeting dated January 17, 2022 as corrected (9. ii. Corrected to read "Parking Lot Repavement (working with Village of Huntley Inter-Governmental Agreement)"). Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**

A motion was made by Trustee Cooper, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/warrant check detail for the Town Fund as presented. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**

A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/Warrant check detail for the Road District as presented with the addition of the following:

PO 13584, Line Item 6813, John Seat & Supply, Two Hundred Seventy-Five Dollars (\$275.00)

PO 13586, Line Item 6920, Deere & Co., Fifty-Nine Thousand, Eight Hundred Forty-Five And 24/100 Dollars (\$59,845.24).

PO 135885, Line Item 6833, DF Supply, Eight Thousand One Hundred Thirteen and 38/100 Dollars (\$8,113.38).

PO 13587, Line Item 6833, DF Supply, Two Hundred Sixty Nine and 84/100 Dollars (\$269.84).

Roll call vote taken, all ayes noted, motion carries.

6. **Public Comment - None**

7. **Board Members Response to Public Comment - None**

8. **Old Business**

A. Discussion and possible action regarding the proposed 2022/2023 Town Fund Budget
Supervisor Ruth presented the budget with no numbers changed in the presented material. If changes need to be made, they will be made at the April 12, 2022 Budget Hearing.

Assessor: A discussion ensued regarding the following:

- i. Employees-Clarification from Assessor DeBaltz regarding employee needs.
- ii. Discussion ensued regarding ways of assessing new construction by Assessor Debaltz.

No Action Taken.

B. Discussion and possible action regarding 2022/2023 Road District Budget

A short discussion ensued, and **No Action Taken**

9. **New Business**

A. Discussion of 2022 Annual Town Meeting Agenda.

A motion was made by Trustee Ziller , 2nd by Trustee Melendy to approved the Annual Town Meeting Agenda as presented. Roll call vote taken, all ayes noted, motion carried.

10. **Executive Session, section to be decided - None**

11. **Discussion and potential actions of items as discussed during Executive Session - None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT :

A. Annual meeting will be April 12, 2022 at 7:00 p.m.

B. New Economic Interest forms must be completed by May 1 by all Township officials.

C. Entre Computer Services have been successfully cancelled.

D. Thomas Still Birthday celebration is at the Huntley Cemetary at noon on Sunday, March 27, 2022.

E. Future: Server is 7 years old, can extend warranty 1 more year, but it is at the end of life. Will have to consider new server for office computer system soon.

TRUSTEES-

Trustee Ziller asked Road Commission to move tractor sign on Ernesti Road to the other side, siting danger to farmers in this area/school traffic.

ASSESSOR - None

ROAD COMMISSIONER ACTIVITY:

- A. Garage Door is still 1 month out/springs unavailable
- B. Julie training was completed
- C. Tree Trimming has started
- D. Dumpster contract will be changing for cost savings
- E. Will start fixing salt shed
- F. Discussion ensured on beatification of property

CLERK - None

13. ADJOURNMENT

Being no further business, a motion was made by Trustee Cratty, 2nd by Trustee Cooper to **adjourn the Regular Board Meeting**. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:17 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

Approved as Corrected to read: 9. New Business

ii. Parking lot re-pavement (working with Village of Huntley per intergovernmental agreement).

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, February 21, 2022

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, February 21, 2022 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee: Cooper, Cratty, Melendy and Ziller; Assessor DeBaltz, Road Commissioner Kearns, Attorney Gottemoller, Clerk Watson. This meeting was recorded.
3. **Pledge of Allegiance** was said.
4. **A motion was made by Trustee Ziller, 2nd by Trustee Cratty to Approve the Agenda as presented.** Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**

A motion was made by Trustee Ziller, 2nd by Trustee Cooper, to approve the Minutes of the Regular Board Meeting dated January 17, 2022 as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**

Supervisor Ruth asked to include double bills for warrant/insurance as February is a short month. He also submitted additional bills to be included in the unpaid bills.

A motion was made by Trustee Ziller, 2nd by Trustee Melendi to approve the audit and payment of unpaid bills/warrant check detail for the Town Fund as presented with the inclusion of double warrant/insurance bills, PO 3937, line item 1552 for Comcast in the amount of Two Dollars and sixty-nine cents (\$2.69), PO 3938, line item 1835 for Leading IT in the amount of Eight Hundred Fifty Dollars (\$850.00), and PO 3939, line item 1511 for Jensen's Backflow in the amount of Two Hundred Forty Seven Dollars (\$247.00). Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**

A discussion ensued regarding the excessive amount of the lawyer services charged for the Road District levy.

A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/Warrant check detail for the Road District as presented with the inclusion of double warrant/insurance bills. Roll call vote taken: Supervisor Ruth-Yes;

Trustee Cratty-Yes; Trustee Cooper-Yes; Trustee Melendy-Yes; Trustee Ziller-No. Motion carries.

6. **Public Comment - None**

7. **Board Members Response to Public Comment - None**

8. **Old Business**

A. Discussion and possible action regarding the proposed 2022/2023 Town Fund Budget Assessor Budget - A discussion ensued regarding the following:

- i. Equipment (Which equipment stays with Town vs Assessor Budget; Is enough funds budgeted for a new copier?)
- ii. Salaries - Assessor DeBaltz gave explanation for her salary requirements for her office (Wants to hire 2 more full time employees).

Trustee Cooper made a motion, 2nd by Trustee Cratty, to Tentatively approve the Town Fund budget as presented. Roll call vote taken, all ayes noted, motion carried.

B. Discussion and possible action regarding General Assistance Fund Levy Abatement
Supervisor Ruth opened a discussion regarding abating the General Assistance levy funds for 2022/2023 due to excess funds in the account, abating 100% of the funds and to abate the Revenue Recap 100%. **Supervisor Ruth made a motion, 2nd by Trustee Ziller to Abate the General Assistance Fund Levy 100% for Thirty-Three Thousand Dollars (\$33,000.00), and to Abate the Revenue Recap 100% in the amount of Six Hundred Fourteen Dollars (\$614.00). Roll call vote taken, all ayes noted, motion carried.**

9. **New Business**

A. Discussion of 2022/2023 Road District Budget

A discussion ensued regarding the following:

- i. Capital Asset Outlay fund (New truck budgeted for 21 fiscal year will arrive in 2022),
- ii. Parking lot re-pavement (working Village of Huntley per intergovernmental agreement),
- iii. Salt shed repair,
- iv. Capital Road Fund's salt budget.

A motion was made by Supervisor Ruth, 2nd by Trustee Melendy to approved the Tentative Road Distict Budget as presented. Roll call vote taken, all ayes noted, motion carried.

10. **Executive Session, section to be decided - None**

11. **Discussion and potential actions of items as discussed during Executive Session - None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT :

A. Annual meeting will be April 12, 2022 at 7:00 pm.

B. New Economic Interest forms must be completed by May 1 by all Township officials.

C. New Server for entire office will change over with the Assessor's office first, followed by the Road District office.

TRUSTEES-None

ASSESSOR

ROAD COMMISSIONER ACTIVITY:

A. STP Grants available, and is working with County(who has grant writer) for a Federal Grant; looking into Grants available with surrounding villages.

CLERK - None

13. ADJOURMENT

Being no further business, a motion was made by Trustee Cooper, 2nd by Trustee Ziller to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 9:01 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

**TOWN FUND
FINANCIALS**

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Allied Benefit Systems Inc.				
04/08/2022	19856	PO 3969	5885 · OTHER MEDI...	2,650.00
Total Allied Benefit Systems Inc.				2,650.00
Cardmember Service				
04/04/2022		PO 3964	1512 · MAINTENANC...	1.78
Total Cardmember Service				1.78
Cirone Computer Consulting Inc.				
03/29/2022	6394	PO 21027	1756 · SOFTWARE	10,100.00
Total Cirone Computer Consulting Inc.				10,100.00
COM ED				
04/05/2022		PO 3960	1571 · UTILITIES	162.90
Total COM ED				162.90
Entre Computer Solutions				
03/24/2022	00148913	PO 3958	1512 · MAINTENANC...	157.50
Total Entre Computer Solutions				157.50
Hinckley Springs Water Co.				
04/01/2022	18425297040822	PO 3961	1651 · OFFICE SUP...	33.43
Total Hinckley Springs Water Co.				33.43
Leading IT				
04/01/2022	33781wb	PO 3965	1512 · MAINTENANC...	1,315.00
Total Leading IT				1,315.00
MDC Environmental Services Inc.				
04/01/2022	21282851T084	PO 3959	1511 · MAINTENANC...	5.49
Total MDC Environmental Services Inc.				5.49
Orkin				
04/01/2022		PO 3962	1511 · MAINTENANC...	130.00
Total Orkin				130.00
Shaw Suburban Media				
03/31/2022		PO 3967	1553 · PUBLISHING	200.80
Total Shaw Suburban Media				200.80
Stan's - LPS Midwest				
03/28/2022	366284	PO 21026	1751 · MAINTENANC...	207.00
Total Stan's - LPS Midwest				207.00
Township Clerks of Illinois				
04/01/2022	2022 TOI clerks ...	PO 3966	1561 · DUES	30.00
Total Township Clerks of Illinois				30.00
TSI Membership				
04/01/2022	2022 supervisor ...	PO 3963	1561 · DUES	40.00
Total TSI Membership				40.00
Warehouse Direct Inc.				
04/05/2022	5208097-0	PO 3968	1651 · OFFICE SUP...	63.11
Total Warehouse Direct Inc.				63.11
TOTAL				15,097.01

10:33 AM
04/11/22
Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
March 28 - 31, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 - CHECKING -American Community				
03/28/2022	25034	BlueCross BlueShield of Illin...	PO 3954 21024	-3,566.08
03/28/2022	25035	ComCast	PO 3953 21025	-302.18
03/28/2022	25036	Humana Health Plan Inc.	PO 3955 21023	-247.96
03/28/2022	25037	Nicor Gas	PO 3956	-265.23
03/28/2022	25038	Village of Huntley	PO 3957	-26.05
Total 101 - CHECKING -American Community				-4,407.50
TOTAL				-4,407.50

04/12/22

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2022 through March 2023

	Apr '22 - Mar ...	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	0.00	0.00	0.0%
1010 · REPLACEMENT TAXES	14,312.88	0.00	100.0%
1020 · INTEREST INCOME	0.00	0.00	0.0%
1040 · IGA ROAD COM SALARY	0.00	0.00	0.0%
1055 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE FUND REVENUE	14,312.88	0.00	100.0%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	0.00	0.00	0.0%
5020 · INTEREST INCOME	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND REVENUE	0.00	0.00	0.0%
Total Income	14,312.88	0.00	100.0%
Gross Profit	14,312.88	0.00	100.0%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIP...	0.00	0.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	0.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	0.00	0.0%
5551 · POSTAGE	0.00	0.00	0.0%
5552 · TELEPHONE	0.00	0.00	0.0%
5554 · PRINTING	0.00	0.00	0.0%
5556 · TRAINING	0.00	0.00	0.0%
5571 · UTILITIES	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	0.00	0.00	0.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILD...	0.00	0.00	0.0%
5651 · OFFICE SUPPLIES	0.00	0.00	0.0%
Total OPERATING EXPENSES	0.00	0.00	0.0%
PERSONNEL			
5421 · SALARIES	1,443.64	0.00	100.0%
5451 · HEALTH INSURANCE	0.00	0.00	0.0%
Total PERSONNEL	1,443.64	0.00	100.0%
Total ADMINISTRATION	1,443.64	0.00	100.0%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	0.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	0.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	0.00	0.0%
5784 · FLAT GRANT	0.00	0.00	0.0%
5785 · DRUGS	0.00	0.00	0.0%
5786 · FUEL	0.00	0.00	0.0%
5790 · Catastrophic Deduction	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2022 through March 2023

	Apr '22 - Mar ...	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	0.00	0.0%
5885 · OTHER MEDICAL SERVICE INSUR...	0.00	0.00	0.0%
5887 · SHELTER	0.00	0.00	0.0%
5888 · UTILITY PAYMENTS	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	0.00	0.00	0.0%
Total HOME RELIEF	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND	1,443.64	0.00	100.0%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	0.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	0.00	0.00	0.0%
1652 · OPERATING SUPPLIES	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	0.00	0.00	0.0%
1512 · MAINTENANCE SERVICE - EQUIP...	0.00	0.00	0.0%
1531 · ACCOUNTING SERVICES	138.25	0.00	100.0%
1533 · LEGAL SERVICE	0.00	0.00	0.0%
1551 · POSTAGE	0.00	0.00	0.0%
1552 · TELEPHONE	0.00	0.00	0.0%
1553 · PUBLISHING	0.00	0.00	0.0%
1554 · PRINTING	0.00	0.00	0.0%
1561 · DUES	0.00	0.00	0.0%
1562 · TRAVEL EXPENSES	0.00	0.00	0.0%
1563 · TRAINING	0.00	0.00	0.0%
1565 · CLERK	0.00	0.00	0.0%
1571 · UTILITIES	0.00	0.00	0.0%
1572 · FUEL	0.00	0.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	0.00	0.0%
1574 · ANNUAL MEETING	0.00	0.00	0.0%
1575 · ROOM RENTAL	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	138.25	0.00	100.0%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	0.00	0.0%
1911 · CONTINGENCIES	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	2,384.00	0.00	100.0%
1421 · ELECTED OFFICIALS SALARIES	6,096.15	0.00	100.0%
1451 · HEALTH INSURANCE	0.00	0.00	0.0%
Total PERSONNEL	8,480.15	0.00	100.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2022 through March 2023

	Apr '22 - Mar ...	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	0.00	0.0%
901 · PAYROLL TAXES	0.00	0.00	0.0%
902 · HEALTH INSURANCE	0.00	0.00	0.0%
903 · IMRF	0.00	0.00	0.0%
930 · FUEL	0.00	0.00	0.0%
950 · OFFICE SUPPLIES	0.00	0.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	0.00	0.0%
960 · TELEPHONE	0.00	0.00	0.0%
967 · PRINTING	0.00	0.00	0.0%
968 · POSTAGE	0.00	0.00	0.0%
970 · MISCELLANEOUS	0.00	0.00	0.0%
971 · UTILITIES	0.00	0.00	0.0%
Total SENIOR SERVICES	0.00	0.00	0.0%
Total ADMINISTRATION	8,618.40	0.00	100.0%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	0.00	0.00	0.0%
1752 · TELEPHONE	0.00	0.00	0.0%
1755 · POSTAGE	0.00	0.00	0.0%
1756 · SOFTWARE	0.00	0.00	0.0%
1757 · PUBLISHING	0.00	0.00	0.0%
1758 · PRINTING	0.00	0.00	0.0%
1759 · DUES	0.00	0.00	0.0%
1760 · TRAVEL EXPENSE	0.00	0.00	0.0%
1761 · TRAINING	0.00	0.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	0.00	0.00	0.0%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	0.00	0.0%
1940 · UNIFORMS	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
1240 · SALARIES	5,174.00	0.00	100.0%
1241 · IMRF	401.06	0.00	100.0%
1242 · FICA/MEDICARE/TAXES	0.00	0.00	0.0%
1243 · HEALTH INSURANCE	0.00	0.00	0.0%
Total PERSONNEL	5,575.06	0.00	100.0%
Total ASSESSOR	5,575.06	0.00	100.0%
Total TOWN FUND EXPENDITURES	14,193.46	0.00	100.0%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	516.33	0.00	100.0%
Total TOWN IMRF FUND EXPENDITURES	516.33	0.00	100.0%

04/12/22

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2022 through March 2023

	Apr '22 - Mar ...	Budget	% of Budget
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	0.00	0.00	0.0%
Total CONTRACTED SERVICES	0.00	0.00	0.0%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	12.34	0.00	100.0%
Total PERSONNEL	12.34	0.00	100.0%
Total TOWN INSURANCE FUND EXPENDITURE	12.34	0.00	100.0%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	936.06	0.00	100.0%
3762 · MEDICARE CONTRIBUTION	218.92	0.00	100.0%
Total TOWN SOCIAL SECURITY EXPENDITURE	1,154.98	0.00	100.0%
Total Expense	17,320.75	0.00	100.0%
Net Ordinary Income	-3,007.87	0.00	100.0%
Net Income	-3,007.87	0.00	100.0%

GRAFTON TOWNSHIP
Reconciliation Summary

101 - CHECKING -American Community, Period Ending 03/31/2022

	Mar 31, 22
Beginning Balance	1,560,086.45
Cleared Transactions	
Checks and Payments - 29 Items	-52,003.26
Deposits and Credits - 26 Items	34,078.58
Total Cleared Transactions	-17,924.68
Cleared Balance	1,542,161.77
Uncleared Transactions	
Checks and Payments - 5 Items	-4,407.50
Deposits and Credits - 1 Item	0.00
Total Uncleared Transactions	-4,407.50
Register Balance as of 03/31/2022	1,537,754.27
New Transactions	
Checks and Payments - 1 Item	-5,049.40
Total New Transactions	-5,049.40
Ending Balance	1,532,704.87

12:08 PM

04/01/22

GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 03/31/2022

	<u>Mar 31, 22</u>
Beginning Balance	118,371.07
Cleared Transactions	
Checks and Payments - 4 items	-20,533.70
Deposits and Credits - 1 item	4.78
	<u>-20,528.92</u>
Total Cleared Transactions	
Cleared Balance	<u>97,842.15</u>
Register Balance as of 03/31/2022	97,842.15
Ending Balance	97,842.15

ROAD DISTRICT

FUND

FINANCIALS

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
AHW LLC - Hampshire				
03/30/2022	11315026	PO 13607	6111 · MAINTENANCE SUPPLY - BUILD...	29.48
03/30/2022	11315060	PO 13616	6111 · MAINTENANCE SUPPLY - BUILD...	11.21
03/30/2022	11315066	PO 13617	6113 · MAINTENANCE SUPPLY - VEHIC...	54.49
Total AHW LLC - Hampshire				95.18
Bulk Systems, INC.				
03/29/2022	44954	PO 13609	6122 · OPERATING SUPPLIES	600.00
Total Bulk Systems, INC.				600.00
Cardmember Service				
03/07/2022		PO 13593	6651 · OFFICE SUPPLIES	6.09
03/08/2022		PO 13594	6651 · OFFICE SUPPLIES	770.47
03/16/2022		PO 13600	6123 · SMALL TOOLS	164.86
03/17/2022		PO 13601	6113 · MAINTENANCE SUPPLY - VEHIC...	76.97
03/18/2022		PO 13595	6111 · MAINTENANCE SUPPLY - BUILD...	261.84
03/18/2022		PO 13602	6112 · MAINTENANCE SUPPLY - EQUI...	53.49
03/18/2022		PO 13603	9652 · OPERATING SUPPLIES	18.99
03/24/2022		PO 13605	9614 · MAINTENANCE SUPPLIES - RO...	159.12
04/04/2022		PO 13610	6122 · OPERATING SUPPLIES	21.64
Total Cardmember Service				1,533.47
COM ED				
04/05/2022		PO 13618	6371 · UTILITIES	189.05
Total COM ED				189.05
CSI Technical Services Inc.				
04/01/2022	38204	PO 13614	6512 · MAINTENANCE EQUIPMENT	10.00
Total CSI Technical Services Inc.				10.00
Elburn Napa Inc.				
03/08/2022		PO 13596	6122 · OPERATING SUPPLIES	66.96
03/08/2022		PO 13597	6123 · SMALL TOOLS	36.92
03/08/2022		PO 13598	9655 · AUTO FUEL & OIL	7.99
Total Elburn Napa Inc.				111.87
Liebovich Steel & Aluminum Co				
04/04/2022	8844566	PO 13613	6833 · OTHER IMPROVEMENTS	7,946.78
04/05/2022	8845929	PO 13615	6833 · OTHER IMPROVEMENTS	1,140.30
04/08/2022	8849523	PO 13619	6833 · OTHER IMPROVEMENTS	819.84
Total Liebovich Steel & Aluminum Co				9,906.92
McHenry Co. Twp. Hwy. Comm. Assoc.				
03/08/2022		PO 13620	6562 · TRAVEL & MEETING EXPENSE	50.00
Total McHenry Co. Twp. Hwy. Comm. Assoc.				50.00
MDC Environmental Services Inc.				
04/01/2022	21282851T084	PO 13612	6373 · GARBAGE DISPOSAL	16.47
Total MDC Environmental Services Inc.				16.47
Rush Truck Centers of Illinois Inc.				
03/16/2022	3026988831	PO 13599	6113 · MAINTENANCE SUPPLY - VEHIC...	93.86
Total Rush Truck Centers of Illinois Inc.				93.86
Shaw Suburban Media				
03/15/2022		PO 13611	6553 · PUBLISHING	32.54
Total Shaw Suburban Media				32.54
Warehouse Direct Inc.				
03/21/2022	5195878-0	PO 13604	6651 · OFFICE SUPPLIES	83.90
Total Warehouse Direct Inc.				83.90
TOTAL				12,723.26

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04/12/22
Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
March 28 - 31, 2022

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 - R&B General Amer. Comm.				
03/28/2022	6627	BlueCross BlueShield of Illinois	PO 13590	-3,531.77
03/28/2022	6628	Comcast	PO 13592	-151.09
03/28/2022	6629	Humana Health Plan Inc.	PO 13591	-253.98
03/28/2022	6630	Nicor Gas	PO 13589	-87.42
03/28/2022	6631	Verizon Wireless	PO 13588	-119.42
Total 103 - R&B General Amer. Comm.				-4,143.68
TOTAL				-4,143.68

ROAD & BRIDGE WARRANT LIST - MARCH 2022

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6111	AHW LLC - HAMPSHIRE	13607	Maint Supplies - Building	\$ 29.48	4/29/2022
6111	AHW LLC - HAMPSHIRE	13616	Maint Supplies - Building	\$ 11.21	4/29/2022
6113	AHW LLC - HAMPSHIRE	13617	Maint Supplies - Vehicle	\$ 54.49	4/29/2022
6122	BULK SYSTEMS, INC.	13609	Operating Supplies	\$ 600.00	4/28/2022
6651	CARDMEMBER SERVICE / VISA (OFFICE DEPOT)	13593	Office Supplies	\$ 6.09	4/3/2022
6651	CARDMEMBER SERVICE / VISA (OFFICE DEPOT)	13594	Office Supplies	\$ 770.47	4/3/2022
6111	CARDMEMBER SERVICE / VISA (HOME DEPOT)	13595	Maint Supplies - Building	\$ 261.84	4/3/2022
6123	CARDMEMBER SERVICE / VISA (EBAY)	13600	Small Tools	\$ 164.86	4/3/2022
6113	CARDMEMBER SERVICE / VISA (ONLINE-LED)	13601	Maint Supplies - Vehicle	\$ 76.97	4/3/2022
6112	CARDMEMBER SERVICE / VISA (F&F)	13602	Maint Supplies - Equipment	\$ 53.49	4/3/2022
9652	CARDMEMBER SERVICE / VISA (F&F)	13603	Operating Supplies	\$ 18.99	4/3/2022
9614	CARDMEMBER SERVICE / VISA (HOME DEPOT)	13605	Maint Supplies - Road	\$ 159.12	4/3/2022
6122	CARDMEMBER SERVICE / VISA (WALGREENS)	13610	Operating Supplies	\$ 21.64	4/3/2022
6371	COM ED	13618		\$ 189.05	5/23/2022
6512	CSI TECHNICAL SERVICES, INC.	13614	Monthly Software Service	\$ 10.00	5/1/2022
6123	HAMPSHIRE AUTO PARTS	13596	Operating Supplies	\$ 66.96	4/7/2022
6123	HAMPSHIRE AUTO PARTS	13597	Small Tools	\$ 36.92	4/7/2022
9655	HAMPSHIRE AUTO PARTS	13598	Auto Fuel & Oil	\$ 7.99	4/7/2022
6833	LIEBOVICH STEEL & ALUMINUM CO	13613	Steel - Fence	\$ 7,946.78	5/4/2022
6833	LIEBOVICH STEEL & ALUMINUM CO	13615	Steel - Fence	\$ 1,140.30	5/5/2022
6833	LIEBOVICH STEEL & ALUMINUM CO	13619	Steel - Fence	\$ 819.84	5/8/2022
6562	MCHENRY CNTY TWP HWY COMM ASSOC.	13620	Meeting	\$ 50.00	4/22/2022
6373	MDC ENVIRONMENTAL SERVICES INC	13612	Garbage Service	\$ 16.47	4/20/2022
6113	RUSH TRUCK CENTERS OF IL, INC.	13599	Maint Supplies - Vehicle	\$ 93.86	4/10/2022
6553	SHAW MEDIA	13611	2022-2023 Budget Notice	\$ 32.54	4/30/2022
6651	WAREHOUSE DIRECT	13604	Office Supplies	\$ 83.90	4/20/2022
				\$ 12,723.26	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	13590	Health Insurance - April	\$ 3,531.77	4/1/2022
6552	COMCAST	13592	Phone & Internet	\$ 151.09	4/13/2022
9451	HUMANA DENTAL INSURANCE	13591	Health Insurance - April	\$ 253.98	4/1/2022
6371	NICOR GAS	13589		\$ 87.42	5/3/2022
6552	VERIZON WIRELESS	13588	Cell phone service	\$ 119.42	3/31/2022
				\$ 4,143.68	

Total \$ **16,866.94**

Road Commissioner:



Actual vs Budget Year to Date

April 2022 through March 2023

04/12/22

Cash Basis

	Apr '22 - Mar 23	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	0.00	0.00	0.0%
9020 · INTEREST INCOME	0.00	0.00	0.0%
9040 · INTERGOVERNMENTAL AGREEMENT	0.00	0.00	0.0%
9050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
9060 · PERMITS & BONDS	100.00	0.00	100.0%
9080 · GRANT INCOME	0.00	0.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	100.00	0.00	100.0%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	0.00	0.00	0.0%
6002 · MUNICIPAL SHARE	0.00	0.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	24,340.24	0.00	100.0%
6020 · INTEREST INCOME	0.00	0.00	0.0%
6030 · RENTAL INCOME	0.00	0.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	0.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
6060 · COURT FINES & PERMITS	0.00	0.00	0.0%
6080 · GRANT INCOME	0.00	0.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	24,340.24	0.00	100.0%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	0.00	0.00	0.0%
8020 · INTEREST INCOME	0.00	0.00	0.0%
8050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	0.00	0.00	0.0%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	0.00	0.00	0.0%
7020 · INTEREST INCOME	0.00	0.00	0.0%
7050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	0.00	0.00	0.0%
Total Income	24,440.24	0.00	100.0%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	0.00	0.00	0.0%
9652 · OPERATING SUPPLIES	0.00	0.00	0.0%
9655 · AUTO FUEL & OIL	0.00	0.00	0.0%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	0.00	0.0%
9518 · ROAD STRIPING	0.00	0.00	0.0%
9519 · STREET LIGHTS	0.00	0.00	0.0%
9520 · ROAD SIGNS & MATERIALS	0.00	0.00	0.0%
9532 · ENGINEERING SERVICE	0.00	0.00	0.0%
9594 · RENTALS	0.00	0.00	0.0%
Total CONTRACT SERVICES	0.00	0.00	0.0%

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	0.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
9421 · SALARIES	5,230.75	0.00	100.0%
9451 · HEALTH/LIFE INSURANCE	0.00	0.00	0.0%
9461 · SOCIAL SECURITY CONTRIBUTION	383.83	0.00	100.0%
9462 · MEDICARE CONTRIBUTION	89.77	0.00	100.0%
9472 · UNIFORMS	0.00	0.00	0.0%
9475 · PAYROLL EXPENSE	118.75	0.00	100.0%
Total PERSONNEL	5,823.10	0.00	100.0%
Total PERMANENT HARD ROAD EXPENDITURE	5,823.10	0.00	100.0%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	505.17	0.00	100.0%
Total PERSONNEL	505.17	0.00	100.0%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	505.17	0.00	100.0%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	0.00	0.00	0.0%
Total CONTRACT SERVICE	0.00	0.00	0.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	10.44	0.00	100.0%
Total PERSONNEL	10.44	0.00	100.0%
Total ROAD & BRIDGE-INS-EXPENDITURE	10.44	0.00	100.0%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	Apr '22 - Mar 23	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	0.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	0.00	0.0%
6533 · LEGAL SERVICE	0.00	0.00	0.0%
6551 · POSTAGE	0.00	0.00	0.0%
6552 · TELEPHONE	0.00	0.00	0.0%
6553 · PUBLISHING	0.00	0.00	0.0%
6554 · PRINTING	0.00	0.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	0.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	0.00	0.0%
6563 · EDUCATION & TRAINING	0.00	0.00	0.0%
Total CONTRACTED SERVICES	0.00	0.00	0.0%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	0.00	0.0%
6929 · MISCELLANEOUS	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
6421 · SALARIES	960.00	0.00	100.0%
Total PERSONNEL	960.00	0.00	100.0%
Total ADMINISTRATION	960.00	0.00	100.0%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	0.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	0.00	0.00	0.0%
6112 · MAINTENANCE SUPPLY - EQUIPM...	0.00	0.00	0.0%
6113 · MAINTENANCE SUPPLY - VEHICL...	0.00	0.00	0.0%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	0.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	0.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	0.00	0.0%
6122 · OPERATING SUPPLIES	0.00	0.00	0.0%
6123 · SMALL TOOLS	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	0.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	0.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	0.00	0.00	0.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	0.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	0.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	0.00	0.0%
6332 · ENGINEERING SERVICE	0.00	0.00	0.0%
6371 · UTILITIES	0.00	0.00	0.0%
6373 · GARBAGE DISPOSAL	0.00	0.00	0.0%
6394 · RENTALS	0.00	0.00	0.0%
Total CONTRACT SERVICES	0.00	0.00	0.0%

04/12/22
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2022 through March 2023

	<u>Apr '22 - Mar 23</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>960.00</u>	<u>0.00</u>	<u>100.0%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Expense	<u>7,298.71</u>	<u>0.00</u>	<u>100.0%</u>
Net Ordinary Income	<u>17,141.53</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u><u>17,141.53</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

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04/01/22

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 03/31/2022

	Mar 31, 22
Beginning Balance	1,662,115.16
Cleared Transactions	
Checks and Payments - 48 items	-344,060.49
Deposits and Credits - 12 items	42,896.35
Total Cleared Transactions	-301,164.14
Cleared Balance	<u>1,360,951.02</u>
Uncleared Transactions	
Checks and Payments - 6 items	-4,293.68
Total Uncleared Transactions	-4,293.68
Register Balance as of 03/31/2022	<u>1,356,657.34</u>
New Transactions	
Checks and Payments - 1 item	-2,273.87
Total New Transactions	-2,273.87
Ending Balance	<u><u>1,354,383.47</u></u>

SUPERVISOR'S REPORT

System Activity Report

[3/1/2022 - 3/31/2022] Report Date: 3/29/2022

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	1	
Denials :	0	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	1	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	0	
	<hr/>	
	0	\$0.00

Grand Totals:	1	\$0.00
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