

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, April 17, 2023

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, April 17, 2023 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, March 20, 2023
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
9. New Business
 - A. Discussion and possible action regarding 2023 Decennial Committee on Local Government Efficiency Act
 - B.
10. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Facilities Update Committee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
April 13, 2023

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, March 20, 2023

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, March 20, 2023 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson. Trustee Lueth was absent. This meeting was recorded
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Cratty, 2nd by Trustee Ziller to Approve the Agenda as presented.
Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to approve the Minutes of the Township Regular Board Meeting dated February 20, 2023 as corrected:
 - i. Regular Business, A. Transfer of Appropriation, Line item number the transfer was taken from was corrected to #6820 (Capital Improvements).
 - ii. Road Commissioner comments: clarified to "Going forward, services/equipment/etc. for more than \$30,000 will have to go out for bid for Township only. (\$ amount increased), whereas the Road district amount remains the same (\$20,000 and above will have to go out for bid).Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund with the addition of PO #4158, line item 1512 to Leading IT in the amount of Forty-Four Dollars (\$44.00) #21089, line item 1751 to Hinkley Springs in the amount of Forty Dollars & 97/100 (\$40.97).
Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District with the addition of nine (9) additional PO's (a list is attached to and made a permanent part of these minutes. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**

7. **Board Response to Public Comment - None**
8. **Old Business - None**
9. **New Business Discussion and possible action regarding 2023 Annual Town Meeting**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the Agenda for the 2023 Annual Town Meeting with the corrections noted. Roll call vote taken, all ayes noted, motion carried.
10. **Executive Session, section to be decided -None**
11. **Discussion and potential actions of items as discussed during Executive Session - None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

Budget Hearing next meeting starting @ 7:30

Annual Meeting April 11, 2023 at 7:00 – Annual Financial Reports will be done

Fire Department Inspection – Emergency Exit Lights need to be replaced

Silicone Banking Situation – confirmed with our bank; all accounts secured, and we are in the
“in the best position we can be in”.

New law signed, explanation, and possible action for “Decennial Local Government
Efficiency Act”

TRUSTEES: None

ASSESSOR: “My goal is to be more transparent to the community” and asked for suggestions to create a open door policy with safety of her employees being highest priority. Will contact suggested contractor.

ROAD COMMISSIONER

Made a few minor changes in proposed Budget – Distributed copies

Regarding potholes – currently Lake in the Hills using equipment

CLERK -None

13. **ADJOURNMENT**

Being no further business, a **motion was made by Trustee Cooper, 2nd by Trustee Cratty to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:05 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

Approved as corrected. PO in Road District warrant check list corrected; Road Commissioner comments clarified.

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, February 20, 2023

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, February 20, 2023 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson. Trustee Cratty and Lueth were absent. This meeting was recorded. Supervisor Ruth reminded Board that 3 members present were a quorum sufficient for the meeting, but the vote had to be unanimous to be approved.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**

Road Commissioner Kearns requested a change in the agenda.

A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to Approve the Agenda as changed, moving "New Business A. Discussion and possible action for Transfer of Appropriation in the Road and Bridge Fund" to prior to "C. Audit and payment of unpaid bills/Warrant check detail for the Road District". Roll call vote taken, all ayes noted, motion carried.

5. **Regular Business**

A. Approval of Minutes Township Regular Board Meeting

A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve the Minutes of the Township Regular Board Meeting dated January 16, 2023 as presented. Roll call vote taken, all ayes noted, motion carried.

B. Audit and payment of unpaid bills/Warrant check detail for Town Fund

A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund with the addition of PO #21084, Line Item 1851, in the amount of One Hundred Two and 76/100 Dollars (\$102.76) to Staples for the Assessors Office. Roll call vote taken, all ayes noted, motion carried.

New Business 9. Moved - Discussion and possible action Transfer of Appropriation in Road and Bridge Fund

A discussion ensued regarding the New Truck Road Commissioner Kearns had purchased giving the specs and the amount needed. A motion was made by Trustee Cooper, 2nd by Supervisor Ruth, to approve the Road & Bridge Transfer of Appropriation, transferring

Sixty Nine Thousand from Line Item 6833, Other Improvements, to Line Item 6820, Capital Improvements. Roll call vote taken, ayes noted, motion carried.

- C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.

6. **Public Comment - None**

7. **Board Response to Public Comment - None**

8. **Old Business**

A. **Discussion and possible action regarding Transfer of Appropriation in the Road & Bridge Fund moved to "5. Regular Business", prior to Audit and payment of unpaid bills/Warrant check detail for Road District - See above.**

B. **Discussion and possible action regarding 2023-2024 Road District Budget**
No action taken.

9. **Executive Session, section to be decided -None**

10. **Discussion and potential actions of items as discussed during Executive Session - None**

11. **Committee and Officer Reports**

SUPERVISOR REPORT

Statement of Economic Interest due from all Board members by 5.1.23

April 11, 2023 - Annual Meeting @ 7:00 in the Grafton Township Board room.

A discussion ensued regarding the \$85 state mandate hotel rate precedent.

TRUSTEES: Diekman Road Snow Plowing - need to push all the way to end going forward.

ASSESSOR - None.

ROAD COMMISSIONER

Signs are all done.

Going forward, Services/equipment/etc. for more than \$30,000 will have to go out to bid only for Township (\$ amount increased); the amounts for Road District remain at \$20,000.

CLERK -None

12. **ADJOURNMENT**

Being no further business, a motion was made by Trustee Ziller, 2nd by Trustee Cratty to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:00 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
C.I.A.O. Association				
04/10/2023	23/24 dues	PO 21094	1759 · DUES	50.00
Total C.I.A.O. Association				50.00
Cirone Computer Consulting Inc.				
04/05/2023	annual ...	PO 21093	1756 · SOFTWARE	10,600.00
Total Cirone Computer Consulting Inc.				10,600.00
COM ED				
04/04/2023		PO 4166	1571 · UTILITIES	208.53
Total COM ED				208.53
Elan Financial Services				
04/05/2023	web serv...	PO 4174	1512 · MAINTENANC...	2.18
04/05/2023	int.charge	PO 4175	1905 · MISCELLANE...	1.10
Total Elan Financial Services				3.28
Hinckley Springs Water Co.				
04/07/2023	1854252...	PO 4172	1651 · OFFICE SUP...	25.48
Total Hinckley Springs Water Co.				25.48
Kirchner Inc.				
04/13/2023	29	PO 4176	1511 · MAINTENANC...	1,854.00
Total Kirchner Inc.				1,854.00
Leading IT				
04/01/2023	129073wb	PO 4171	1512 · MAINTENANC...	1,915.00
04/01/2023	129134	PO 4170	1512 · MAINTENANC...	44.00
Total Leading IT				1,959.00
MDC Environmental Services Inc.				
04/01/2023	2205697...	PO 4173	1511 · MAINTENANC...	45.76
Total MDC Environmental Services Inc.				45.76
Nicor Gas				
04/06/2023		PO 4169	1571 · UTILITIES	220.84
Total Nicor Gas				220.84
Orkin				
04/03/2023	242331349	PO 4167	1511 · MAINTENANC...	74.99
Total Orkin				74.99
Shaw Media				
04/04/2023	2061638,...	PO 4165	1553 · PUBLISHING	254.78
Total Shaw Media				254.78
Starkey Laboratories Inc.				
03/31/2023	216460933	PO 4163	959 · COMMUNITY S...	74.00
Total Starkey Laboratories Inc.				74.00
Township Supervisors of Illinois				
04/10/2023	23/24 dues	PO 4164	1561 · DUES	40.00
Total Township Supervisors of Illinois				40.00
Warehouse Direct Inc.				
03/31/2023	5450829,...	PO 4168	1565 · CLERK	404.81
Total Warehouse Direct Inc.				404.81
TOTAL				15,815.47

1:43 PM
04/04/23
Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
March 22 - 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
03/22/2023	25236	BlueCross BlueShield...	PO 4162 21091	-4,430.43
03/22/2023	25237	ComCast	PO 4159 21090	-306.34
03/22/2023	25238	Humana Health Plan ...	PO 4161 21092	-355.37
03/22/2023	25239	Village of Huntley	PO 4160	-27.72
03/31/2023			Service Charge	-30.00
Total 101 · CHECKING -American Community				-5,149.86
TOTAL				-5,149.86

04/13/23

GRAFTON TOWNSHIP

Year to date actual vs budget

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	0.00	0.00	0.0%
1010 · REPLACEMENT TAXES	10,565.26	0.00	100.0%
1020 · INTEREST INCOME	0.00	0.00	0.0%
1055 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total CORPORATE FUND REVENUE	10,565.26	0.00	100.0%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	0.00	0.00	0.0%
5020 · INTEREST INCOME	0.00	0.00	0.0%
Total GENERAL ASSISTANCE FUND REVENUE	0.00	0.00	0.0%
Total Income	10,565.26	0.00	100.0%
Gross Profit	10,565.26	0.00	100.0%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	0.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	0.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	0.00	0.0%
5551 · POSTAGE	0.00	0.00	0.0%
5552 · TELEPHONE	0.00	0.00	0.0%
5554 · PRINTING	0.00	0.00	0.0%
5556 · TRAINING	0.00	0.00	0.0%
5571 · UTILITIES	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	0.00	0.00	0.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	0.00	0.0%
5651 · OFFICE SUPPLIES	0.00	0.00	0.0%
Total OPERATING EXPENSES	0.00	0.00	0.0%
PERSONNEL			
5421 · SALARIES	1,920.00	0.00	100.0%
5451 · HEALTH INSURANCE	0.00	0.00	0.0%
Total PERSONNEL	1,920.00	0.00	100.0%
Total ADMINISTRATION	1,920.00	0.00	100.0%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	0.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	0.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	0.00	0.0%
5784 · FLAT GRANT	0.00	0.00	0.0%
5785 · DRUGS	0.00	0.00	0.0%
5786 · FUEL	0.00	0.00	0.0%
5790 · Catastastrophic Deduction	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	0.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	0.00	0.00	0.0%
5887 · SHELTER	0.00	0.00	0.0%
5888 · UTILITY PAYMENTS	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total HOME RELIEF	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total GENERAL ASSISTANCE FUND	1,920.00	0.00	100.0%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	0.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	0.00	0.0%
Total CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
COMMODITIES			
1651 · OFFICE SUPPLIES	0.00	0.00	0.0%
1652 · OPERATING SUPPLIES	0.00	0.00	0.0%
Total COMMODITIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	0.00	0.00	0.0%
1512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	0.00	0.0%
1531 · ACCOUNTING SERVICES	144.75	0.00	100.0%
1533 · LEGAL SERVICE	0.00	0.00	0.0%
1551 · POSTAGE	0.00	0.00	0.0%
1552 · TELEPHONE	0.00	0.00	0.0%
1553 · PUBLISHING	0.00	0.00	0.0%
1554 · PRINTING	0.00	0.00	0.0%
1561 · DUES	0.00	0.00	0.0%
1562 · TRAVEL EXPENSES	0.00	0.00	0.0%
1563 · TRAINING	0.00	0.00	0.0%
1565 · CLERK	0.00	0.00	0.0%
1571 · UTILITIES	0.00	0.00	0.0%
1572 · FUEL	0.00	0.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	0.00	0.0%
1574 · ANNUAL MEETING	0.00	0.00	0.0%
1575 · ROOM RENTAL	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	<u>144.75</u>	<u>0.00</u>	<u>100.0%</u>
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	0.00	0.00	0.0%
1911 · CONTINGENCIES	0.00	0.00	0.0%
Total OTHER EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
PERSONNEL			
1420 · OFFICE STAFF HOURLY	2,660.00	0.00	100.0%
1421 · ELECTED OFFICIALS SALARIES	6,096.15	0.00	100.0%
1451 · HEALTH INSURANCE	0.00	0.00	0.0%
Total PERSONNEL	<u>8,756.15</u>	<u>0.00</u>	<u>100.0%</u>

GRAFTON TOWNSHIP

Year to date actual vs budget

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	0.00	0.0%
901 · PAYROLL TAXES	0.00	0.00	0.0%
902 · HEALTH INSURANCE	0.00	0.00	0.0%
903 · IMRF	0.00	0.00	0.0%
930 · FUEL	0.00	0.00	0.0%
950 · OFFICE SUPPLIES	0.00	0.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	0.00	0.0%
960 · TELEPHONE	0.00	0.00	0.0%
967 · PRINTING	0.00	0.00	0.0%
968 · POSTAGE	0.00	0.00	0.0%
970 · MISCELLANEOUS	0.00	0.00	0.0%
971 · UTILITIES	0.00	0.00	0.0%
Total SENIOR SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total ADMINISTRATION	8,900.90	0.00	100.0%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
COMMODITIES			
1851 · OFFICE SUPPLIES	0.00	0.00	0.0%
Total COMMODITIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	0.00	0.00	0.0%
1752 · TELEPHONE	0.00	0.00	0.0%
1755 · POSTAGE	0.00	0.00	0.0%
1756 · SOFTWARE	0.00	0.00	0.0%
1757 · PUBLISHING	0.00	0.00	0.0%
1758 · PRINTING	0.00	0.00	0.0%
1759 · DUES	0.00	0.00	0.0%
1760 · TRAVEL EXPENSE	0.00	0.00	0.0%
1761 · TRAINING	0.00	0.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	0.00	0.0%
Total CONTRACTUAL SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	0.00	0.0%
1940 · UNIFORMS	0.00	0.00	0.0%
Total OTHER EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
PERSONNEL			
1240 · SALARIES	7,319.00	0.00	100.0%
1241 · IMRF	413.45	0.00	100.0%
1242 · FICA/MEDICARE/TAXES	0.00	0.00	0.0%
1243 · HEALTH INSURANCE	0.00	0.00	0.0%
Total PERSONNEL	<u>7,732.45</u>	<u>0.00</u>	<u>100.0%</u>
Total ASSESSOR	<u>7,732.45</u>	<u>0.00</u>	<u>100.0%</u>
Total TOWN FUND EXPENDITURES	16,633.35	0.00	100.0%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	437.55	0.00	100.0%
Total TOWN IMRF FUND EXPENDITURES	<u>437.55</u>	<u>0.00</u>	<u>100.0%</u>

04/13/23

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	0.00	0.00	0.0%
Total CONTRACTED SERVICES	0.00	0.00	0.0%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	36.89	0.00	100.0%
Total PERSONNEL	36.89	0.00	100.0%
Total TOWN INSURANCE FUND EXPENDITURE	36.89	0.00	100.0%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	1,115.70	0.00	100.0%
3762 · MEDICARE CONTRIBUTION	260.93	0.00	100.0%
Total TOWN SOCIAL SECURITY EXPENDITURE	1,376.63	0.00	100.0%
Total Expense	20,404.42	0.00	100.0%
Net Ordinary Income	-9,839.16	0.00	100.0%
Net Income	-9,839.16	0.00	100.0%

12:21 PM

04/03/23

GRAFTON TOWNSHIP Reconciliation Summary

101 · CHECKING -American Community, Period Ending 03/31/2023

	Mar 31, 23
Beginning Balance	1,731,746.00
Cleared Transactions	
Checks and Payments - 31 items	-60,657.00
Deposits and Credits - 27 items	11,643.67
Total Cleared Transactions	-49,013.33
Cleared Balance	<u>1,682,732.67</u>
Uncleared Transactions	
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	0.00
Register Balance as of 03/31/2023	<u>1,682,732.67</u>
New Transactions	
Checks and Payments - 1 item	-5,546.38
Total New Transactions	-5,546.38
Ending Balance	<u>1,677,186.29</u>

12:04 PM

04/03/23

GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 03/31/2023

	<u>Mar 31, 23</u>
Beginning Balance	71,537.53
Cleared Transactions	
Checks and Payments - 4 items	-813.12
Deposits and Credits - 1 item	116.16
Total Cleared Transactions	<u>-696.96</u>
Cleared Balance	<u>70,840.57</u>
Uncleared Transactions	
Checks and Payments - 1 item	<u>-345.00</u>
Total Uncleared Transactions	<u>-345.00</u>
Register Balance as of 03/31/2023	<u>70,495.57</u>
Ending Balance	70,495.57

**ROAD DISTRICT
FUND
FINANCIALS**

1:16 PM
04/10/23

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
Airgas USA LLC				
03/21/2023	9136508716	14109	9652 · OPERATING SUPPLIES	91.10
03/21/2023	9136177396	PO 14093	9652 · OPERATING SUPPLIES	103.71
Total Airgas USA LLC				194.81
Botts Welding & Truck Service Inc.				
03/21/2023	691849	PO 14085	6112 · MAINTENANCE SUPPLY - EQUI...	166.50
Total Botts Welding & Truck Service Inc.				166.50
Cargill Inc.				
03/21/2023	29080882812908...	PO 14082	9656 · SALT, CALCIUM, ICE CONTROL	3,725.61
03/22/2023	29080967512908...	PO 14090	9656 · SALT, CALCIUM, ICE CONTROL	5,470.33
Total Cargill Inc.				9,195.94
Cassidy Tire & Service				
03/21/2023	9250002424	PO 14089	6312 · MAINTENANCE SERVICE - EQUI...	378.00
Total Cassidy Tire & Service				378.00
COM ED				
04/04/2023		PO 14110	6371 · UTILITIES	269.37
Total COM ED				269.37
COM ED Street Lights				
03/24/2023		PO 14094	9519 · STREET LIGHTS	256.58
Total COM ED Street Lights				256.58
CSI Technical Services Inc.				
04/01/2023	41535	PO 14101	6512 · MAINTENANCE EQUIPMENT	10.00
Total CSI Technical Services Inc.				10.00
Elan Financial Services				
12/27/2022		PO 13941	6123 · SMALL TOOLS	306.99
03/23/2023		PO 14091	6113 · MAINTENANCE SUPPLY - VEHIC...	38.07
03/29/2023	1117034	PO 14095	6113 · MAINTENANCE SUPPLY - VEHIC...	191.99
03/30/2023	Amazon	PO 14096	6113 · MAINTENANCE SUPPLY - VEHIC...	33.92
03/30/2023		PO 14097	6111 · MAINTENANCE SUPPLY - BUILD...	22.50
03/30/2023		PO 14098	6122 · OPERATING SUPPLIES	133.90
03/30/2023		PO 14099	6123 · SMALL TOOLS	36.37
03/30/2023		PO 14100	9655 · AUTO FUEL & OIL	74.94
04/06/2023		PO 14108	9472 · UNIFORMS	234.99
Total Elan Financial Services				1,073.67
Gencomm				
04/04/2023	318139	PO 14102	6312 · MAINTENANCE SERVICE - EQUI...	62.50
Total Gencomm				62.50
Hicksgas LLC Woodstock				
02/08/2023	EO43352	PO 14104	6112 · MAINTENANCE SUPPLY - EQUI...	5.00
03/21/2023	#HG025984	PO 14086	6112 · MAINTENANCE SUPPLY - EQUI...	26.40
Total Hicksgas LLC Woodstock				31.40
Hinckley Springs Water Co.				
03/19/2023	10164181031923	PO 14083	6122 · OPERATING SUPPLIES	46.71
Total Hinckley Springs Water Co.				46.71
Illinois Secretary of State				
04/05/2023	2022 Truck Title ...	PO 14106	6919 · MISCELLANEOUS	165.00
Total Illinois Secretary of State				165.00
Liebovich Steel & Aluminum Co.				
03/21/2023	9140710, 9147448	PO 14087	6113 · MAINTENANCE SUPPLY - VEHIC...	721.50

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
03/21/2023	9140711	PO 14088	6111 · MAINTENANCE SUPPLY - BUILD...	433.08
Total Liebovich Steel & Aluminum Co.				1,154.58
MDC Environmental Services Inc.				
04/01/2023	22056970T084	PO 14107	6373 · GARBAGE DISPOSAL	137.28
Total MDC Environmental Services Inc.				137.28
Sherwin Williams Co.				
04/04/2023	7786-2,3626-9	PO 14103	6111 · MAINTENANCE SUPPLY - BUILD...	267.24
Total Sherwin Williams Co.				267.24
Ultra Strobe Communications Inc.				
04/05/2023	083044	PO 14105	6113 · MAINTENANCE SUPPLY - VEHIC...	143.80
Total Ultra Strobe Communications Inc.				143.80
Ziegler's Ace Hardware				
03/20/2023	90627/B	PO 14080	6113 · MAINTENANCE SUPPLY - VEHIC...	7.99
03/20/2023	90631/B	PO 14081	6123 · SMALL TOOLS	15.98
03/21/2023	90639/B	PO 14084	6113 · MAINTENANCE SUPPLY - VEHIC...	25.77
03/27/2023	90671	PO 14092	6113 · MAINTENANCE SUPPLY - VEHIC...	70.30
Total Ziegler's Ace Hardware				120.04
TOTAL				13,673.42

11:31 AM
03/24/23
Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
March 22 - 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
03/22/2023	6963	BlueCross BlueShield of Illinois	PO 14077	-4,483.06
03/22/2023	6964	Comcast	PO 14076	-153.17
03/22/2023	6965	Humana Health Plan Inc.	PO 14078	-362.52
03/22/2023	6966	Nicor Gas	PO 14079	-83.66
03/22/2023	6967	Verizon Wireless	PO 14075	-121.36
				<hr/>
Total 103 · R&B General Amer. Comm.				-5,203.77
				<hr/>
TOTAL				-5,203.77
				<hr/>

04/13/23
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	0.00	0.00	0.0%
9020 · INTEREST INCOME	0.00	0.00	0.0%
9040 · INTERGOVERNMENTAL AGREEMENT	0.00	0.00	0.0%
9050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
9060 · PERMITS & BONDS	0.00	0.00	0.0%
9080 · GRANT INCOME	0.00	0.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	0.00	0.00	0.0%
6002 · MUNICIPAL SHARE	0.00	0.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	17,967.07	0.00	100.0%
6020 · INTEREST INCOME	0.00	0.00	0.0%
6030 · RENTAL INCOME	0.00	0.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	0.00	0.0%
6050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
6060 · COURT FINES & PERMITS	0.00	0.00	0.0%
6080 · GRANT INCOME	0.00	0.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	<u>17,967.07</u>	<u>0.00</u>	<u>100.0%</u>
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	0.00	0.00	0.0%
8020 · INTEREST INCOME	0.00	0.00	0.0%
8050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	0.00	0.00	0.0%
7020 · INTEREST INCOME	0.00	0.00	0.0%
7050 · MISCELLANEOUS INCOME	0.00	0.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Income	<u>17,967.07</u>	<u>0.00</u>	<u>100.0%</u>
Gross Profit	<u>17,967.07</u>	<u>0.00</u>	<u>100.0%</u>
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	0.00	0.00	0.0%
9652 · OPERATING SUPPLIES	0.00	0.00	0.0%
9655 · AUTO FUEL & OIL	0.00	0.00	0.0%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	0.00	0.0%
Total COMMODITIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	0.00	0.0%
9518 · ROAD STRIPING	0.00	0.00	0.0%
9519 · STREET LIGHTS	0.00	0.00	0.0%
9520 · ROAD SIGNS & MATERIALS	0.00	0.00	0.0%
9532 · ENGINEERING SERVICE	0.00	0.00	0.0%
9594 · RENTALS	0.00	0.00	0.0%
Total CONTRACT SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	0.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	0.00	0.0%
Total OTHER EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
PERSONNEL			
9421 · SALARIES	7,490.95	0.00	100.0%
9451 · HEALTH/LIFE INSURANCE	0.00	0.00	0.0%
9461 · SOCIAL SECURITY CONTRIBUTION	523.96	0.00	100.0%
9462 · MEDICARE CONTRIBUTION	122.54	0.00	100.0%
9472 · UNIFORMS	0.00	0.00	0.0%
9475 · PAYROLL EXPENSE	122.00	0.00	100.0%
Total PERSONNEL	<u>8,259.45</u>	<u>0.00</u>	<u>100.0%</u>
Total PERMANENT HARD ROAD EXPENDITURE	<u>8,259.45</u>	<u>0.00</u>	<u>100.0%</u>
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	522.28	0.00	100.0%
Total PERSONNEL	<u>522.28</u>	<u>0.00</u>	<u>100.0%</u>
Total ROAD & BRIDGE-IMRF-EXPENDITURE	<u>522.28</u>	<u>0.00</u>	<u>100.0%</u>
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	0.00	0.00	0.0%
Total CONTRACT SERVICE	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	17.70	0.00	100.0%
Total PERSONNEL	<u>17.70</u>	<u>0.00</u>	<u>100.0%</u>
Total ROAD & BRIDGE-INS-EXPENDITURE	<u>17.70</u>	<u>0.00</u>	<u>100.0%</u>
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	0.00	0.0%
Total CAPITAL OUTLAY	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
COMMODITIES			
6651 · OFFICE SUPPLIES	0.00	0.00	0.0%
Total COMMODITIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	0.00	0.0%
6531 · ACCOUNTING SERVICE	0.00	0.00	0.0%
6533 · LEGAL SERVICE	0.00	0.00	0.0%
6551 · POSTAGE	0.00	0.00	0.0%
6552 · TELEPHONE	0.00	0.00	0.0%
6553 · PUBLISHING	0.00	0.00	0.0%
6554 · PRINTINING	0.00	0.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	0.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	0.00	0.0%
6563 · EDUCATION & TRAINING	0.00	0.00	0.0%
Total CONTRACTED SERVICES	0.00	0.00	0.0%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	0.00	0.0%
6929 · MISCELLANEOUS	0.00	0.00	0.0%
Total OTHER EXPENDITURES	0.00	0.00	0.0%
PERSONNEL			
6421 · SALARIES	960.00	0.00	100.0%
Total PERSONNEL	960.00	0.00	100.0%
Total ADMINISTRATION	960.00	0.00	100.0%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	0.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	0.00	0.0%
Total CAPITAL OUTLAY	0.00	0.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	0.00	0.00	0.0%
6112 · MAINTENANCE SUPPLY - EQUIPM...	0.00	0.00	0.0%
6113 · MAINTENANCE SUPPLY - VEHICL...	0.00	0.00	0.0%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	0.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	0.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	0.00	0.0%
6122 · OPERATING SUPPLIES	0.00	0.00	0.0%
6123 · SMALL TOOLS	0.00	0.00	0.0%
Total COMMODITIES	0.00	0.00	0.0%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	0.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	0.00	0.00	0.0%
6313 · MAINTENANCE SERVICE - VEHIC...	0.00	0.00	0.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	0.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	0.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	0.00	0.0%
6332 · ENGINEERING SERVICE	0.00	0.00	0.0%
6371 · UTILITIES	0.00	0.00	0.0%
6373 · GARBAGE DISPOSAL	0.00	0.00	0.0%
6394 · RENTALS	0.00	0.00	0.0%
Total CONTRACT SERVICES	0.00	0.00	0.0%

04/13/23
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>960.00</u>	<u>0.00</u>	<u>100.0%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
Total Expense	<u>9,759.43</u>	<u>0.00</u>	<u>100.0%</u>
Net Ordinary Income	<u>8,207.64</u>	<u>0.00</u>	<u>100.0%</u>
Net Income	<u><u>8,207.64</u></u>	<u><u>0.00</u></u>	<u><u>100.0%</u></u>

ROAD & BRIDGE WARRANT LIST - MARCH 2023

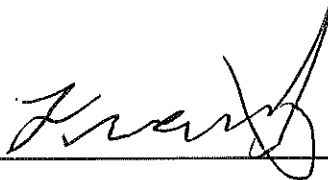
<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			<u>DUE DATE</u>
6113	ACE	14080	Maint Supply - Vehicles	\$ 7.99	4/30/2023
6123	ACE	14081	Small Tools	\$ 15.98	4/30/2023
6113	ACE	14084	Maint Supply - Vehicles	\$ 25.77	4/30/2023
6113	ACE	14092	Maint Supply - Vehicles	\$ 70.30	4/30/2023
9652	AIRGAS USA, LLC	14093	Operating Supplies	\$ 103.71	4/20/2023
9652	AIRGAS USA, LLC	14109	Operating Supplies	\$ 91.10	4/30/2023
6112	BOTT'S WELDING & TRUCK SERVICE INC.	14085	Maint Supply - Equipment	\$ 166.50	4/20/2023
9656	CARGILL, INCORPORATED	14082	Road Salt	\$ 1,859.13	4/19/2023
9656	CARGILL, INCORPORATED	14082	Road Salt	\$ 1,866.48	4/20/2023
9656	CARGILL, INCORPORATED	14090	Road Salt	\$ 3,594.86	4/21/2023
9656	CARGILL, INCORPORATED	14090	Road Salt	\$ 1,875.47	4/22/2023
6312	CASSIDY TIRE & SERVICE	14089	Maint Service - Equipment	\$ 378.00	3/21/2023
6371	COM ED	14110		\$ 269.37	5/22/2023
9519	COM ED - STREET LIGHTS	14094		\$ 256.58	5/26/2023
6512	CSI TECHNICAL SERVICES, INC.	14101	Monthly Software Service	\$ 10.00	4/30/2023
6123	ELAN FINANCIAL SERVICES / VISA (EBAY)	13941	Small Tools	\$ 306.99	5/3/2023
6113	ELAN FINANCIAL SERVICES / VISA (AMAZON)	14091	Maint Supply - Vehicles	\$ 38.07	5/3/2023
6113	ELAN FINANCIAL SERVICES / VISA (ZIPS)	14095	Maint Supply - Vehicles	\$ 191.99	5/3/2023
6113	ELAN FINANCIAL SERVICES / VISA (AMAZON)	14096	Maint Supply - Vehicles	\$ 7.21	5/3/2023
6113	ELAN FINANCIAL SERVICES / VISA (AMAZON)	14096	Maint Supply - Vehicles	\$ 19.71	5/3/2023
6113	ELAN FINANCIAL SERVICES / VISA (AMAZON)	14096	Maint Supply - Vehicles	\$ 7.00	5/3/2023
6111	ELAN FINANCIAL SERVICES / VISA (F&F)	14097	Maint Supply - Building	\$ 22.50	5/3/2023
6122	ELAN FINANCIAL SERVICES / VISA (F&F)	14098	Operating Supplies	\$ 133.90	5/3/2023
6123	ELAN FINANCIAL SERVICES / VISA (F&F)	14099	Small Tools	\$ 36.37	5/3/2023
9655	ELAN FINANCIAL SERVICES / VISA (F&F)	14100	Auto Fuel & Oil	\$ 74.94	5/3/2023
9472	ELAN FINANCIAL SERVICES / VISA (REDWING)	14108	Uniforms	\$ 234.99	5/3/2023
6312	GENCOMM	14102	Maint Service - Equipment	\$ 62.50	5/4/2023
6112	HICKSGAS, LLC - WOODSTOCK	14086	Maint Supply - Equipment	\$ 26.40	4/20/2023
6112	HICKSGAS, LLC - WOODSTOCK	14104	Maint Supply - Equipment	\$ 5.00	3/10/2023
6122	HINCKLEY SPRINGS	14083	Water	\$ 46.71	4/11/2023
6919	IL SECRETARY OF STATE	14106	Miscellaneous	\$ 165.00	4/21/2023
6113	LIEBOVICH STEEL & ALUMINUM CO.	14087	Maint Supply - Vehicles	\$ 285.24	4/20/2023
6113	LIEBOVICH STEEL & ALUMINUM CO.	14087	Maint Supply - Vehicles	\$ 436.26	4/27/2023
6111	LIEBOVICH STEEL & ALUMINUM CO.	14088	Maint Supply - Building	\$ 433.08	4/20/2023
6373	MDC ENVIRONMENTAL SERVICE INC.	14107	Garbage Service	\$ 137.28	4/20/2023
6111	SHERWIN WILLIAMS	14103	Maint Supply - Building	\$ 66.81	5/20/2023
6111	SHERWIN WILLIAMS	14103	Maint Supply - Building	\$ 200.43	5/20/2023
6113	ULTRA STROBE COMMUNICATIONS INC.	14105	Maint Supply - Vehicles	\$ 143.80	5/5/2023
				\$ 13,673.42	

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	14077	Health Insurance - April	\$ 4,483.06	4/1/2023
6552	COMCAST	14076	Phone & Internet	\$ 153.17	4/13/2023
9451	HUMANA DENTAL INSURANCE	14078	Health Insurance - April	\$ 362.52	4/1/2023
6371	NICOR GAS	14079		\$ 83.66	5/5/2023
6552	VERIZON WIRELESS	14075	Cell phone service	\$ 121.36	3/31/2023
				\$ 5,203.77	

Total \$ **18,877.19**

Road Commissioner:



12:28 PM

04/03/23

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 03/31/2023

	<u>Mar 31, 23</u>
Beginning Balance	1,178,033.75
Cleared Transactions	
Checks and Payments - 52 items	-384,949.04
Deposits and Credits - 18 items	25,067.89
Total Cleared Transactions	<u>-359,881.15</u>
Cleared Balance	<u>818,152.60</u>
Uncleared Transactions	
Checks and Payments - 2 items	-295.41
Total Uncleared Transactions	<u>-295.41</u>
Register Balance as of 03/31/2023	<u>817,857.19</u>
New Transactions	
Checks and Payments - 2 items	-11,422.10
Total New Transactions	<u>-11,422.10</u>
Ending Balance	<u>806,435.09</u>

SUPERVISOR'S REPORT

System Activity Report

[3/1/2023 - 3/31/2023] Report Date: 3/31/2023

General Assistance

Grants (New Clients) :	1	\$345.00
Grants (Previous Clients) :	0	
In-Process :	1	
Denials :	2	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	4	\$345.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	1	\$600.00
In-Process :	1	
Denials :	0	
	<hr/>	
	2	\$600.00
Grand Totals:	6	\$945.00