

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, October 16, 2023

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, October 16, 2023 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, September 18, 2023
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action - 2024/2025 Town Fund & General Assistance Levy
9. New Business
 - A. Discussion and possible action - 2024/2025 Road & Bridge Levy
 - B.
10. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
October 12, 2023

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, September 18, 2023

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, September 18, 2023 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call**- Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to Approve the Agenda as posted. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the Minutes of the Township Regular Board Meeting dated September 18, 2023 correcting the spelling of *Hartland Road*. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Cooper, 2nd by Trustee Cratty to approve the Audit and payment of unpaid bills/Warrant check detail for the Town Fund with the addition of PO #21123, line item #1760 Travel, in the amount of Twenty Five Dollars (\$25.00). Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Ziller, 2nd by Trustee Lueth to approve the audit and payment of unpaid bills/Warrant check detail for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Member Response to Public Comment - None**
8. **Old Business - None**

9. **New Business**

A. Discussion and possible action – 2024/2025 Town Fund & General Assistance Levy

A discussion ensued between Supervisor Ruth and the Board regarding the 2024/2025 Town Fund & General Assistance Levy. No action was taken.

10. **Executive Session, if necessary, pursuant to 5 IL CS 120/2(c) section to be decided**

11. **Discussion and potential action of items discussed during Executive Session- None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT: None

TRUSTEES: None

ASSESSOR: None

ROAD COMMISSIONER- Gravel for the parking lot has been dug, paving will begin.

CLERK – None

13. **ADJOURNMENT**

Being no further business, a **motion was made by Trustee Cratty, 2nd by Trustee Ziller to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 7:50 p.m

Respectfully submitted,

Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Alarm Detection Systems				
09/10/2023	204233-...	PO 4265	1511 · MAINTENANC...	222.27
Total Alarm Detection Systems				222.27
COM ED				
10/02/2023		PO 4266	1571 · UTILITIES	259.53
Total COM ED				259.53
Elan Financial Services				
09/14/2023		PO 21128	1760 · TRAVEL EXP...	5.00
09/21/2023	bingo su...	PO 4267	959 · COMMUNITY S...	324.40
10/02/2023	web serv...	PO 4268	1512 · MAINTENANC...	2.20
Total Elan Financial Services				331.60
Feece Oil Company				
09/14/2023	4013051	PO 21129	1760 · TRAVEL EXP...	147.00
Total Feece Oil Company				147.00
Hinckley Springs Water Co.				
09/29/2023	2327269...	PO 4272	1651 · OFFICE SUP...	43.46
10/01/2023	2309212...	PO 21127	1751 · MAINTENANC...	68.92
Total Hinckley Springs Water Co.				112.38
Huntley Ford				
09/29/2023	256760	PO 4273	1512 · MAINTENANC...	250.95
Total Huntley Ford				250.95
Leading IT				
10/01/2023	132122WB	PO 4269	1512 · MAINTENANC...	2,273.00
Total Leading IT				2,273.00
MDC Environmental Services Inc.				
10/01/2023	2245448...	PO 4276	1511 · MAINTENANC...	52.34
Total MDC Environmental Services Inc.				52.34
Orkin				
09/25/2023	250578137	PO 4270	1511 · MAINTENANC...	74.99
Total Orkin				74.99
Shaw Media				
09/15/2023	0923104...	PO 4271	1553 · PUBLISHING	57.04
Total Shaw Media				57.04
TAT Enterprises, Inc				
10/10/2023	2447	PO 4275	1831 · CAPITAL IMP...	76,000.00
Total TAT Enterprises, Inc				76,000.00
TOTAL				79,781.10

12:26 PM
10/04/23
Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
September 25 - 30, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
09/25/2023	25337	BlueCross BlueShield...		-4,430.43
09/25/2023	25338	ComCast		-319.00
09/25/2023	25339	Humana Health Plan ...		-365.17
09/25/2023	25340	Nicor Gas	PO 4261	-103.20
09/25/2023	25341	Village of Huntley	PO 4260	-31.96
09/30/2023			Service Charge	-30.00
Total 101 · CHECKING -American Community				<u>-5,279.76</u>
TOTAL				<u>-5,279.76</u>

10/11/23

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	610,928.26	625,520.00	97.7%
1010 · REPLACEMENT TAXES	55,286.87	80,000.00	69.1%
1020 · INTEREST INCOME	23,799.82	9,000.00	264.4%
1055 · MISCELLANEOUS INCOME	247.50	500.00	49.5%
Total CORPORATE FUND REVENUE	690,262.45	715,020.00	96.5%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	29,489.29	30,000.00	98.3%
5020 · INTEREST INCOME	928.76	500.00	185.8%
Total GENERAL ASSISTANCE FUND REVENUE	30,418.05	30,500.00	99.7%
Total Income	720,680.50	745,520.00	96.7%
Gross Profit	720,680.50	745,520.00	96.7%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	500.00	500.00	100.0%
5534 · ACCOUNTING SERVICES	3,083.33	3,500.00	88.1%
5549 · OTHER PROFESSIONAL SERVICE	175.00	500.00	35.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	371.43	1,000.00	37.1%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	4,129.76	7,250.00	57.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	13,356.00	15,000.00	89.0%
5451 · HEALTH INSURANCE	1,590.97	2,500.00	63.6%
Total PERSONNEL	14,946.97	17,500.00	85.4%
Total ADMINISTRATION	19,076.73	25,750.00	74.1%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastastrophic Deduction	0.00	21,746.00	0.0%
Total COMMODITIES	0.00	27,746.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	3,990.00	20,000.00	20.0%
5888 · UTILITY PAYMENTS	808.59	20,000.00	4.0%
Total CONTRACTUAL SERVICES	7,448.59	47,500.00	15.7%
Total HOME RELIEF	7,448.59	75,246.00	9.9%
Total GENERAL ASSISTANCE FUND	26,525.32	100,996.00	26.3%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	292,887.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	292,887.00	0.0%
Total CAPITAL OUTLAY	0.00	585,774.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	1,141.47	5,000.00	22.8%
1652 · OPERATING SUPPLIES	157.97	3,000.00	5.3%
Total COMMODITIES	1,299.44	8,000.00	16.2%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	3,782.44	250,000.00	1.5%
1512 · MAINTENANCE SERVICE - EQUIPMENT	15,757.15	210,000.00	7.5%
1531 · ACCOUNTING SERVICES	4,432.09	20,000.00	22.2%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	925.03	5,000.00	18.5%
1553 · PUBLISHING	254.78	2,000.00	12.7%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,289.45	5,000.00	25.8%
1562 · TRAVEL EXPENSES	39.60	2,000.00	2.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	404.81	5,000.00	8.1%
1571 · UTILITIES	2,730.24	10,000.00	27.3%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	29,615.59	741,000.00	4.0%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	181.10	50,000.00	0.4%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	181.10	110,000.00	0.2%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	49,762.02	110,000.00	45.2%
1421 · ELECTED OFFICIALS SALARIES	91,346.10	175,000.00	52.2%
1451 · HEALTH INSURANCE	18,250.75	60,000.00	30.4%
Total PERSONNEL	159,358.87	345,000.00	46.2%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	74.00	10,000.00	0.7%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	74.00	75,000.00	0.1%
Total ADMINISTRATION	190,529.00	1,864,774.00	10.2%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	119.38	3,000.00	4.0%
Total COMMODITIES	119.38	3,000.00	4.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	482.87	4,200.00	11.5%
1752 · TELEPHONE	925.03	2,400.00	38.5%
1755 · POSTAGE	6.85	250.00	2.7%
1756 · SOFTWARE	10,600.00	12,000.00	88.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	1,000.00	5.0%
1760 · TRAVEL EXPENSE	264.06	2,500.00	10.6%
1761 · TRAINING	400.00	3,000.00	13.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	12,728.81	26,750.00	47.6%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	106,434.50	285,500.00	37.3%
1241 · IMRF	5,669.66	28,550.00	19.9%
1242 · FICA/MEDICARE/TAXES	7,150.19	26,552.00	26.9%
1243 · HEALTH INSURANCE	8,819.20	52,080.00	16.9%
Total PERSONNEL	128,073.55	392,682.00	32.6%
Total ASSESSOR	140,921.74	429,432.00	32.8%
Total TOWN FUND EXPENDITURES	331,450.74	2,294,206.00	14.4%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	6,063.75	28,000.00	21.7%
Total TOWN IMRF FUND EXPENDITURES	6,063.75	28,000.00	21.7%

10/11/23

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,913.00	25,000.00	59.7%
Total CONTRACTED SERVICES	14,913.00	25,000.00	59.7%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	175.44	10,000.00	1.8%
Total PERSONNEL	175.44	10,000.00	1.8%
Total TOWN INSURANCE FUND EXPENDITURE	15,088.44	35,000.00	43.1%
TOWN SOCIAL SECURTY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	7,610.30	25,000.00	30.4%
3762 · MEDICARE CONTRIBUTION	2,427.76	10,000.00	24.3%
Total TOWN SOCIAL SECURTY EXPENDITURE	10,038.06	35,000.00	28.7%
Total Expense	389,166.31	2,493,202.00	15.6%
Net Ordinary Income	331,514.19	-1,747,682.00	-19.0%
Net Income	331,514.19	-1,747,682.00	-19.0%

12:09 PM

10/04/23

GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 09/30/2023

	Sep 30, 23
Beginning Balance	1,800,390.87
Cleared Transactions	
Checks and Payments - 17 items	-49,479.55
Deposits and Credits - 41 items	276,401.02
	226,921.47
Total Cleared Transactions	226,921.47
Cleared Balance	2,027,312.34
Uncleared Transactions	
Checks and Payments - 7 items	-8,335.28
Total Uncleared Transactions	-8,335.28
Register Balance as of 09/30/2023	2,018,977.06
New Transactions	
Checks and Payments - 2 items	-22,702.05
Total New Transactions	-22,702.05
Ending Balance	1,996,275.01

12:02 PM

10/04/23

GRAFTON TOWNSHIP
Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 09/30/2023

	<u>Sep 30, 23</u>
Beginning Balance	64,880.31
Cleared Transactions	
Checks and Payments - 2 items	-1,175.00
Deposits and Credits - 5 items	13,291.83
Total Cleared Transactions	<u>12,116.83</u>
Cleared Balance	<u><u>76,997.14</u></u>
Uncleared Transactions	
Checks and Payments - 1 item	-3,083.33
Total Uncleared Transactions	<u>-3,083.33</u>
Register Balance as of 09/30/2023	<u><u>73,913.81</u></u>
Ending Balance	73,913.81

**ROAD DISTRICT
FUND
FINANCIALS**

Grafton Township RB
Unpaid Bills Detail
 All Transactions

Date	Num	Memo	Split	Amount
COM ED				
10/02/2023		PO 14269	6371 · UTILITIES	133.47
Total COM ED				133.47
COM ED Street Lights				
09/21/2023		PO 14270	-SPLIT-	509.64
Total COM ED Street Lights				509.64
Elan Financial Services				
10/03/2023	walmart	PO 14272	6651 · OFFICE SUPPLIES	55.19
Total Elan Financial Services				55.19
Feece Oil Company				
09/30/2023		PO 14264	9655 · AUTO FUEL & OIL	3,381.02
Total Feece Oil Company				3,381.02
Getz Fire Equipment				
09/11/2023	112017466	PO 14261	-SPLIT-	406.20
Total Getz Fire Equipment				406.20
Hicksgas LLC Woodstock				
08/31/2023	27434	PO 14263	-SPLIT-	53.80
Total Hicksgas LLC Woodstock				53.80
Hinckley Springs Water Co.				
10/01/2023	10164181100123	PO 14266	-SPLIT-	88.93
Total Hinckley Springs Water Co.				88.93
MDC Environmental Services Inc.				
10/01/2023	224544861084	PO 14260	6373 · GARBAGE DISPOSAL	157.01
Total MDC Environmental Services Inc.				157.01
Mid-West Truckers Association, Inc.				
10/04/2023	28183	PO 14268	9929 · MISCELLANEOUS	392.00
Total Mid-West Truckers Association, Inc.				392.00
Prime Law Group, LLC				
09/29/2023	13596	PO 14271	6533 · LEGAL SERVICE	937.50
Total Prime Law Group, LLC				937.50
Standard Industrial Auto Equipment, Inc.				
10/11/2023	57352		6112 · MAINTENANCE SUPPLY - EQUI...	4,145.00
Total Standard Industrial Auto Equipment, Inc.				4,145.00
Tiger Mowers LLC				
07/13/2023	8679773	PO 14265	6820 · CAPITAL ASSET OUTLAY	10,012.20
Total Tiger Mowers LLC				10,012.20
Welch Bros. Inc.				
06/07/2023		PO 14267	6114 · MAINTENANCE SUPPLY - ROAD	14.13
Total Welch Bros. Inc.				14.13
Ziegler's Ace Hardware				
09/05/2023	92012	PO 14262	6111 · MAINTENANCE SUPPLY - BUILD...	3.99
Total Ziegler's Ace Hardware				3.99
TOTAL				20,290.08

8:56 AM

09/25/23

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
September 24 - 30, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
09/25/2023	7086	BlueCross BlueShield of Illinois	PO 14256	-3,496.21
09/25/2023	7087	Comcast	PO 14255	-159.50
09/25/2023	7088	Humana Health Plan Inc.	PO 14257	-279.24
09/25/2023	7089	Nicor Gas	PO 14259	-55.51
09/25/2023	7090	Verizon Wireless	PO 14258	-158.69
Total 103 · R&B General Amer. Comm.				-4,149.15
TOTAL				-4,149.15

ROAD & BRIDGE WARRANT LIST - SEPTEMBER 2023

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			
6373	MDC Environmental Services Inc.	<u>14260</u>	Garbage Disposal	\$	157.01
6113	Getz Fire Equipment	<u>14261</u>	Fire Ext.	\$	406.20
6111	ACE	<u>14262</u>	Building supplies	\$	3.99
6112	Hicksgas	<u>14263</u>	Maint. Supply	\$	53.80
9655	Feece Oil Company	<u>14264</u>	Fuel	\$	3,381.02
6122	Hinckley Springs	<u>14266</u>	Water	\$	88.93
6820	Tiger Mowers LLC	<u>14265</u>	Tiger Claw	\$	10,012.20
6114	Welch Bros. Inc.	<u>14267</u>	Coupler	\$	14.13
9929	Mid-West Truckers Association	<u>14268</u>	Drug Testing	\$	392.00
6371	ComEd	<u>14269</u>	Utilities	\$	133.47
9519	ComEd Street Lights	<u>14270</u>	Street Lights	\$	509.64
6533	Prime Law Group LLC	<u>14271</u>	Legal Service	\$	937.50
6651	Elan Financial	<u>14272</u>	Walmart- Office Supplies	\$	55.19
6112	Standard Industrial & Auto Equip., Inc	<u>14273</u>	Rotary Lift Columns	\$	4,145.00

\$ 20,290.08
BILLS PAID BEFORE MEETING

6552	VERIZON WIRELESS	<u>14258</u>	Cell phone service	\$	158.69
9451	HUMANA DENTAL INSURANCE	<u>14257</u>	Health Insurance - August	\$	279.24
9451	BLUECROSS BLUESHIELD OF IL	<u>14256</u>	Health Insurance - August	\$	3,496.21
6552	COMCAST	<u>14255</u>	Phone & Internet	\$	159.50
6371	NICOR GAS	<u>14259</u>	Utilities	\$	55.51
				\$	4,149.15

Total \$ 24,439.23
Road Commissioner:

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	599,456.50	608,662.00	98.5%
9020 · INTEREST INCOME	8,857.54	450.00	1,968.3%
9040 · INTERGOVERNMENTAL AGREEMENT	100.00	100.00	100.0%
9050 · MISCELLANEOUS INCOME	40,540.00	10.00	405,400.0%
9060 · PERMITS & BONDS	4,646.00	2,000.00	232.3%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	653,600.04	611,227.00	106.9%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	114,469.37	224,568.00	51.0%
6002 · MUNICIPAL SHARE	0.00	-108,339.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	74,485.56	40,000.00	186.2%
6020 · INTEREST INCOME	4,088.10	200.00	2,044.1%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	648.00	500.00	129.6%
6060 · COURT FINES & PERMITS	150.00	200.00	75.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	193,841.03	157,144.00	123.4%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	12,984.24	13,211.00	98.3%
8020 · INTEREST INCOME	272.53	15.00	1,816.9%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	13,256.77	13,231.00	100.2%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	10,830.62	11,019.00	98.3%
7020 · INTEREST INCOME	408.81	20.00	2,044.1%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	11,239.43	14,039.00	80.1%
Total Income	871,937.27	795,641.00	109.6%
Gross Profit	871,937.27	795,641.00	109.6%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	14,700.79	35,000.00	42.0%
9652 · OPERATING SUPPLIES	1,310.45	8,000.00	16.4%
9655 · AUTO FUEL & OIL	6,582.52	35,000.00	18.8%
9656 · SALT, CALCIUM, ICE CONTROL	9,195.94	70,000.00	13.1%
Total COMMODITIES	31,789.70	148,000.00	21.5%

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	41,699.86	334,293.00	12.5%
9518 · ROAD STRIPING	0.00	40,000.00	0.0%
9519 · STREET LIGHTS	1,539.24	5,000.00	30.8%
9520 · ROAD SIGNS & MATERIALS	0.00	7,500.00	0.0%
9532 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
9594 · RENTALS	0.00	5,000.00	0.0%
Total CONTRACT SERVICES	43,239.10	396,793.00	10.9%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	8,000.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	0.00	9,000.00	0.0%
PERSONNEL			
9421 · SALARIES	99,350.19	238,000.00	41.7%
9451 · HEALTH/LIFE INSURANCE	23,668.74	67,000.00	35.3%
9461 · SOCIAL SECURITY CONTRIBUTION	6,552.64	17,000.00	38.5%
9462 · MEDICARE CONTRIBUTION	1,532.47	6,000.00	25.5%
9472 · UNIFORMS	489.92	3,000.00	16.3%
9475 · PAYROLL EXPENSE	944.25	1,800.00	52.5%
Total PERSONNEL	132,538.21	332,800.00	39.8%
Total PERMANENT HARD ROAD EXPENDITURE	207,567.01	886,593.00	23.4%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	6,252.71	42,642.00	14.7%
Total PERSONNEL	6,252.71	42,642.00	14.7%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	6,252.71	42,642.00	14.7%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	21,460.00	33,000.00	65.0%
Total CONTRACT SERVICE	21,460.00	33,000.00	65.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	56.05	5,330.00	1.1%
Total PERSONNEL	56.05	5,330.00	1.1%
Total ROAD & BRIDGE-INS-EXPENDITURE	21,516.05	38,330.00	56.1%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	1,249.79	5,000.00	25.0%
Total CAPITAL OUTLAY	1,249.79	5,000.00	25.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	484.52	2,000.00	24.2%
Total COMMODITIES	484.52	2,000.00	24.2%

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	20.00	4,000.00	0.5%
6531 · ACCOUNTING SERVICE	3,083.33	8,000.00	38.5%
6533 · LEGAL SERVICE	975.00	15,000.00	6.5%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	1,828.38	5,100.00	35.9%
6553 · PUBLISHING	93.22	1,500.00	6.2%
6554 · PRINTING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	155.70	6,000.00	2.6%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	6,155.63	41,900.00	14.7%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	31,850.00	0.0%
6929 · MISCELLANEOUS	192.87	8,000.00	2.4%
Total OTHER EXPENDITURES	192.87	39,850.00	0.5%
PERSONNEL			
6421 · SALARIES	6,337.50	25,000.00	25.4%
Total PERSONNEL	6,337.50	25,000.00	25.4%
Total ADMINISTRATION	14,420.31	113,750.00	12.7%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	29,125.03	99,000.00	29.4%
6833 · OTHER IMPROVEMENTS	9,068.65	89,182.00	10.2%
Total CAPITAL OUTLAY	38,193.68	188,182.00	20.3%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	3,860.93	15,000.00	25.7%
6112 · MAINTENANCE SUPPLY - EQUIPM...	2,932.17	15,000.00	19.5%
6113 · MAINTENANCE SUPPLY - VEHICL...	3,637.79	20,000.00	18.2%
6114 · MAINTENANCE SUPPLY - ROAD	638.60	1,000.00	63.9%
6116 · MAINTENANCE - SNOW REMOVAL	288.42	1,000.00	28.8%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	1,786.69	4,000.00	44.7%
6123 · SMALL TOOLS	3,024.37	6,000.00	50.4%
Total COMMODITIES	16,168.97	67,000.00	24.1%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	10,806.45	60,000.00	18.0%
6312 · MAINTENANCE SERVICE - EQUIP...	440.50	35,000.00	1.3%
6313 · MAINTENANCE SERVICE - VEHIC...	0.00	55,000.00	0.0%
6314 · MAINTENANCE SERVICE ROADS	13.98	10,000.00	0.1%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	7,000.00	0.0%
6371 · UTILITIES	1,403.43	9,000.00	15.6%
6373 · GARBAGE DISPOSAL	884.97	6,000.00	14.7%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	13,549.33	207,600.00	6.5%

10/11/23
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>1,165.00</u>	<u>5,000.00</u>	<u>23.3%</u>
Total OTHER EXPENDITURES	<u>1,165.00</u>	<u>5,000.00</u>	<u>23.3%</u>
Total MAINTENANCE	<u>69,076.98</u>	<u>467,782.00</u>	<u>14.8%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>83,497.29</u>	<u>581,532.00</u>	<u>14.4%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>28,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>35,000.00</u>	<u>0.0%</u>
Total Expense	<u>318,833.06</u>	<u>1,612,097.00</u>	<u>19.8%</u>
Net Ordinary Income	<u>553,104.21</u>	<u>-816,456.00</u>	<u>-67.7%</u>
Net Income	<u>553,104.21</u>	<u>-816,456.00</u>	<u>-67.7%</u>

12:17 PM

10/04/23

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 09/30/2023

	Sep 30, 23
Beginning Balance	1,084,917.17
Cleared Transactions	
Checks and Payments - 18 items	-32,890.60
Deposits and Credits - 16 items	332,124.92
Total Cleared Transactions	299,234.32
Cleared Balance	<u>1,384,151.49</u>
Uncleared Transactions	
Checks and Payments - 7 items	-7,442.47
Total Uncleared Transactions	-7,442.47
Register Balance as of 09/30/2023	<u>1,376,709.02</u>
New Transactions	
Checks and Payments - 2 items	-8,799.04
Deposits and Credits - 1 item	1,200.00
Total New Transactions	-7,599.04
Ending Balance	<u><u>1,369,109.98</u></u>

**OLD
BUSINESS**

TAX LEVY ORDINANCE

GRAFTON TOWNSHIP

ORDINANCE No. _____

An ordinance levying taxes for all town purposes for Grafton Township,
McHenry County, Illinois, for the tax year 2023, collectable in 2024.

BE IT ORDAINED by the Board of Trustees of Grafton Township,
McHenry County, Illinois, as follows:

SECTION 1: That the sum of
Six Hundred Fifty One Thousand Five Hundred twenty and 00/100
(\$651,520.00) are hereby levied upon all
property subject to taxation within the Township as that property is assessed and equalized, in order to
meet and defray all the necessary expenses and liabilities of the Township as required by statute or voted
by the people in accordance with the law, for such purposes as:

- General Town Fund
 - General Assistance Fund
- for the year 2023.

SECTION 2: That the amount levied for each object and purpose shall be as follows:

	<u>Amount Levied</u>	
<u>GENERAL TOWN FUND</u>	621,520.00	
		621,520.00

REF: General Corporate Tax 60 ILCS 1/235-10

	<u>Amount Levied</u>	
<u>GENERAL ASSISTANCE FUND</u>	30,000.00	
		30,000.00

REF: Public Assistance Tax 60 ILCS 1/235-20

TAX LEVY SUMMARY

General Corporate Tax	621,520.00
Public Assistance Tax	30,000.00

TOTAL TAXES LEVIED: \$651,520.00

SECTION 3: That the Town Clerk shall make and file with the County Clerk of McHenry, on or before the last Tuesday of December, a duly certified copy of this ordinance.

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such finding shall not effect the validity of the remaining portion of this ordinance.

SECTION 5: That this ordinance shall be in full force and effect after its adoption, as provided by law.

ADOPTED this ____ day of _____, 2023, pursuant to a roll call vote by the Board
of Trustees of Grafton Township, McHenry
County, Illinois.

<u>BOARD OF TRUSTEES</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
Matthew Cooper	_____	_____	_____
Sean Cratty	_____	_____	_____
Tamara Leuth	_____	_____	_____
Daniel Ziller Jr.	_____	_____	_____

Kathleen Watson - Town Clerk

Eric Ruth - Chairman - Board of Trustees

CERTIFICATION OF TAX LEVY ORDINANCE

GRAFTON TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of Grafton Township, McHenry County, Illinois, does hereby certify that the attached hereto is a true and correct copy of the Tax Levy Ordinance, of said Township for the year 2023 as adopted this ____ day of _____, 2023

This certification is made and filed pursuant to the requirements of (60 ILCS 1/75-20) and on behalf of Grafton Township, McHenry County, Illinois.

This certification must be filed by the last Tuesday in December.

Dated this ____ day of _____, 2023

Grafton Township Town Clerk

Filed this ____ day of _____, 2023

County Clerk

NEW BUSINESS

SUPERVISOR'S REPORT

System Activity Report

[9/1/2023 - 9/30/2023] Report Date: 10/11/2023

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	3	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	3	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	1	\$500.00
In-Process :	2	
Denials :	0	
	<hr/>	
	3	\$500.00
Grand Totals:	6	\$500.00