

## NOTICE AND AGENDA

### GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, December 18, 2024*

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, December 18, 2024 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
  - A. Approval of Minutes Township Regular Board Meeting, November 20, 2024 2023
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
  - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
  - A. Discussion and possible action – Transfer of Appropriation Road & Bridge
  - B. Discussion and possible action – 2024/2025 Road & Bridge Levy
  - C.
9. New Business
  - A.
  - B.
10. Executive Session, if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
  - Supervisor
  - Trustee
  - Assessor
  - Road District
  - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson  
December 14, 2023

# **DRAFT MINUTES**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, November 20, 2023*

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, November 20, 2023 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**  
A motion was made by Trustee Cratty, 2<sup>nd</sup> by Trustee Cooper to Approve the Agenda as posted. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
  - A. **Approval of Minutes Township Regular Board Meeting**  
A motion was made by Trustee Ziller, 2<sup>nd</sup> by Supervisor Ruth to approve the Minutes of the Township Regular Board Meeting dated October 16, 2023 as approved as submitted. Roll call vote taken, all ayes noted, motion carried.
  - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**  
A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cratty to approve the Audit and payment of unpaid bills/Warrant check detail for the Town Fund as presented. Roll call vote taken, all ayes noted, motion carried.
  - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**  
A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cooper to approve the audit and payment of unpaid bills/Warrant check detail for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Member Response to Public Comment - None**
8. **Old Business -**
  - A. **Discussion and possible action - 2024/2025 Town Fund and General Assistance Levy**  
A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Lueth, to approve and set the 2024/2025 Town Fund & General Assistance Levy at a flat levy. Roll call vote taken, all ayes noted, motion carried.

**B. Discussion and possible action - 2024/2025 Road & Bridge Levy**

A discussion ensued between Road Commissioner Kearns and the Board regarding the 2024/2025 Road & Bridge Levy. The following comments were noted:

Trustee Lueth expressed "concern, wanted a flat levy" for Road District.

Trustee Cratty : if 4.99% Levy is determined, would rather Road District would Black Box for voter transparency.

**A motion was made by Supervisor Ruth although he disagrees with the 4.99% increase, to approved the Road District Levy at 4.99%. There was no second. Motion failed.**

**A motion was made by Trustee Cooper, 2<sup>nd</sup> by Supervisor Ruth to table New Business Discussion for a short time to allow Assessor to address Board (She had to leave meeting early). Voice vote taken, all ayes noted. Motion passed.**

**A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty, to resume the discussion on the Road & Bridge Levy. Voice Vote take: Supervisor Ruth-aye; Trustee Cratty-Aye, Trustee Cooper-Aye; Trustee Lueth-Aye; Trustee Ziller-No. Motion carried.**

A discussion further ensued between Road Commissioner Kearns and the Board. RC Kearns comments:

4.99 % Levy vs. 5.00% Levy reduced expenses of newspaper black box

No need for a hearing.

"For all account purposes, money to be put into Road Funds".

Board:

Trustee Cratty: Would like Road & Bridge to be transparent for taxpayers. He would "have voted for Levy @ 5.00% if he black boxed".

Trustee Lueth would like "to come down to 2.50%, do a flat levy or black box for 5%".

Trustee Ziller: "Do less, make it work".

**A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Lueth to NOT approve the Road and Bridge Levy at 4.99%. Voice vote taken, all ayes noted, motion carried.**

Road Commission Kearns noted that because Board will not approve Levy, he will take it to the court and will go to the judge for approval.

9. **New Business - Discussion and possible action - Transfer of Appropriation Road & Bridge**  
A discussion ensued: RC Kearns requested a Transfer of Appropriation. The Board will wait for the invoice to come due - no action was taken.
10. **Executive Session, if necessary, pursuant to 5 IL CS 120/2(c) section to be decided**
11. **Discussion and potential action of items discussed during Executive Session- None**
12. **Committee and Officer Reports**

SUPERVISOR REPORT: There may be a change with computer service due to a change of personal at Leading IT.

TRUSTEES: None

ASSESSOR: None

CLERK - None

**13. ADJOURNMENT**

Being no further business, a **motion was made by Trustee Cooper, 2<sup>nd</sup> by Supervisor Ruth to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:30 p.m

Respectfully submitted,  
Kathleen M. Watson, Grafton Township Clerk

# **TOWN FUND FINANCIALS**

1:38 PM

12/04/23

Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
**November 27 - 30, 2023**

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
11/27/2023	25370	BlueCross BlueShie...	PO 4293 21136	-4,777.09
11/27/2023	25371	ComCast	PO 4294 21138	-323.59
11/27/2023	25372	Humana Health Pla...	PO 4292 21137	-365.17
11/27/2023	25373	Nicor Gas	PO 4291	-128.74
11/27/2023	25374	Village of Huntley	PO 4295	-27.72
11/30/2023			Service Charge	-30.00
Total 101 · CHECKING -American Community				-5,652.31
<b>TOTAL</b>				<b>-5,652.31</b>

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
 All Transactions

Date	Num	Memo	Split	Amount
<b>COM ED</b>				
12/01/2023		PO 4297	1571 · UTILITIES	186.52
Total COM ED				186.52
<b>Elan Financial Services</b>				
12/01/2023	HR service	PO 4302	1451 · HEALTH INS...	89.00
12/02/2023	amazon	PO 4301	1512 · MAINTENANC...	2.30
Total Elan Financial Services				91.30
<b>Feece Oil Company</b>				
11/01/2023	4036367	PO 21141	1760 · TRAVEL EXP...	76.99
Total Feece Oil Company				76.99
<b>Hinckley Springs Water Co.</b>				
11/26/2023	2309212...	PO 21140	1751 · MAINTENANC...	35.97
12/14/2023		PO 4305	1651 · OFFICE SUP...	24.98
Total Hinckley Springs Water Co.				60.95
<b>IL Township of G.A. Caseworkers</b>				
12/11/2023	2024 dues	PO 4303	5556 · TRAINING	50.00
Total IL Township of G.A. Caseworkers				50.00
<b>Leading IT</b>				
12/01/2023	133012w...	PO 4299	1512 · MAINTENANC...	2,273.00
Total Leading IT				2,273.00
<b>McHenry Co. Assessor's Association</b>				
12/11/2023	24/25 dues	PO 21142	1759 · DUES	40.00
Total McHenry Co. Assessor's Association				40.00
<b>McHenry County Law</b>				
12/13/2023	5562	PO 4304	1533 · LEGAL SERVI...	350.00
Total McHenry County Law				350.00
<b>MDC Environmental Services Inc.</b>				
12/01/2023	2257662...	PO 4300	1511 · MAINTENANC...	51.95
Total MDC Environmental Services Inc.				51.95
<b>Orkin</b>				
12/07/2023		PO 4298	1511 · MAINTENANC...	74.99
Total Orkin				74.99
<b>Staples</b>				
11/30/2023	8072451...	PO 21139	1851 · OFFICE SUP...	103.04
12/08/2023	8072539...	PO 4296	1651 · OFFICE SUP...	171.64
Total Staples				274.68
<b>TOTAL</b>				<b>3,530.38</b>



12/14/23

## GRAFTON TOWNSHIP

### Year to date actual vs budget

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	620,924.33	625,520.00	99.3%
1010 · REPLACEMENT TAXES	58,851.80	80,000.00	73.6%
1020 · INTEREST INCOME	33,377.19	9,000.00	370.9%
1055 · MISCELLANEOUS INCOME	247.50	500.00	49.5%
Total CORPORATE FUND REVENUE	713,400.82	715,020.00	99.8%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	29,782.84	30,000.00	99.3%
5020 · INTEREST INCOME	1,295.97	500.00	259.2%
Total GENERAL ASSISTANCE FUND REVENUE	31,078.81	30,500.00	101.9%
Total Income	744,479.63	745,520.00	99.9%
Gross Profit	744,479.63	745,520.00	99.9%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	500.00	500.00	100.0%
5534 · ACCOUNTING SERVICES	3,083.33	3,500.00	88.1%
5549 · OTHER PROFESSIONAL SERVICE	175.00	500.00	35.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	396.43	1,000.00	39.6%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	4,154.76	7,250.00	57.3%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	13,356.00	15,000.00	89.0%
5451 · HEALTH INSURANCE	1,590.97	2,500.00	63.6%
Total PERSONNEL	14,946.97	17,500.00	85.4%
Total ADMINISTRATION	19,101.73	25,750.00	74.2%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastastrophic Deduction	0.00	21,746.00	0.0%
Total COMMODITIES	0.00	27,746.00	0.0%

## GRAFTON TOWNSHIP

### Year to date actual vs budget

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	6,040.00	20,000.00	30.2%
5888 · UTILITY PAYMENTS	1,553.59	20,000.00	7.8%
<b>Total CONTRACTUAL SERVICES</b>	<b>10,243.59</b>	<b>47,500.00</b>	<b>21.6%</b>
<b>Total HOME RELIEF</b>	<b>10,243.59</b>	<b>75,246.00</b>	<b>13.6%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>29,345.32</b>	<b>100,996.00</b>	<b>29.1%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1831 · CAPITAL IMPROVEMENT RESERVE	79,248.12	292,887.00	27.1%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	292,887.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>79,248.12</b>	<b>585,774.00</b>	<b>13.5%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	1,211.41	5,000.00	24.2%
1652 · OPERATING SUPPLIES	157.97	3,000.00	5.3%
<b>Total COMMODITIES</b>	<b>1,369.38</b>	<b>8,000.00</b>	<b>17.1%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	4,258.96	250,000.00	1.7%
1512 · MAINTENANCE SERVICE - EQUIPMENT	20,772.81	210,000.00	9.9%
1531 · ACCOUNTING SERVICES	4,939.84	20,000.00	24.7%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	1,248.63	5,000.00	25.0%
1553 · PUBLISHING	421.32	2,000.00	21.1%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,289.45	5,000.00	25.8%
1562 · TRAVEL EXPENSES	39.60	2,000.00	2.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	404.81	5,000.00	8.1%
1571 · UTILITIES	3,378.58	10,000.00	33.8%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>36,754.00</b>	<b>741,000.00</b>	<b>5.0%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	241.10	50,000.00	0.5%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>241.10</b>	<b>110,000.00</b>	<b>0.2%</b>
<b>PERSONNEL</b>			
1420 · OFFICE STAFF HOURLY	70,918.53	110,000.00	64.5%
1421 · ELECTED OFFICIALS SALARIES	122,827.03	175,000.00	70.2%
1451 · HEALTH INSURANCE	25,161.33	60,000.00	41.9%
<b>Total PERSONNEL</b>	<b>218,906.89</b>	<b>345,000.00</b>	<b>63.5%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2023 through March 2024**

	Apr '23 - Mar 24	Budget	% of Budget
<b>SENIOR SERVICES</b>			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	398.40	10,000.00	4.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
<b>Total SENIOR SERVICES</b>	<b>398.40</b>	<b>75,000.00</b>	<b>0.5%</b>
<b>Total ADMINISTRATION</b>	<b>336,917.89</b>	<b>1,864,774.00</b>	<b>18.1%</b>
<b>ASSESSOR</b>			
<b>CAPITAL OUTLAY</b>			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	140.92	3,000.00	4.7%
<b>Total COMMODITIES</b>	<b>140.92</b>	<b>3,000.00</b>	<b>4.7%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	581.76	4,200.00	13.9%
1752 · TELEPHONE	1,248.61	2,400.00	52.0%
1755 · POSTAGE	72.85	250.00	29.1%
1756 · SOFTWARE	10,600.00	12,000.00	88.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	1,000.00	5.0%
1760 · TRAVEL EXPENSE	416.06	2,500.00	16.6%
1761 · TRAINING	400.00	3,000.00	13.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>13,369.28</b>	<b>26,750.00</b>	<b>50.0%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
1240 · SALARIES	142,605.70	285,500.00	49.9%
1241 · IMRF	7,605.72	28,550.00	26.6%
1242 · FICA/MEDICARE/TAXES	9,808.56	26,552.00	36.9%
1243 · HEALTH INSURANCE	11,846.48	52,080.00	22.7%
<b>Total PERSONNEL</b>	<b>171,866.46</b>	<b>392,682.00</b>	<b>43.8%</b>
<b>Total ASSESSOR</b>	<b>185,376.66</b>	<b>429,432.00</b>	<b>43.2%</b>
<b>Total TOWN FUND EXPENDITURES</b>	<b>522,294.55</b>	<b>2,294,206.00</b>	<b>22.8%</b>
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	8,143.72	28,000.00	29.1%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<b>8,143.72</b>	<b>28,000.00</b>	<b>29.1%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2023 through March 2024**

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
<b>TOWN INSURANCE FUND EXPENDITURE</b>			
<b>CONTRACTED SERVICES</b>			
2593 · RISK MANAGEMENT CONTRIBUTION	14,913.00	25,000.00	59.7%
<b>Total CONTRACTED SERVICES</b>	14,913.00	25,000.00	59.7%
<b>PERSONNEL</b>			
2453 · UNEMPLOYMENT INSURANCE	197.82	10,000.00	2.0%
<b>Total PERSONNEL</b>	197.82	10,000.00	2.0%
<b>Total TOWN INSURANCE FUND EXPENDITURE</b>	15,110.82	35,000.00	43.2%
<b>TOWN SOCIAL SECURITY EXPENDITURE</b>			
3761 · SOCIAL SECURITY CONTRIBUTION	10,961.94	25,000.00	43.8%
3762 · MEDICARE CONTRIBUTION	3,211.61	10,000.00	32.1%
<b>Total TOWN SOCIAL SECURITY EXPENDITURE</b>	14,173.55	35,000.00	40.5%
<b>Total Expense</b>	589,067.96	2,493,202.00	23.6%
<b>Net Ordinary Income</b>	155,411.67	-1,747,682.00	-8.9%
<b>Net Income</b>	155,411.67	-1,747,682.00	-8.9%

1:26 PM

12/04/23

# GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 11/30/2023

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	<u>Nov 30, 23</u>
Beginning Balance	1,919,013.13
Cleared Transactions	
Checks and Payments - 19 items	-68,933.86
Deposits and Credits - 30 items	10,722.75
Total Cleared Transactions	<u>-58,211.11</u>
Cleared Balance	<u>1,860,802.02</u>
Uncleared Transactions	
Checks and Payments - 6 items	<u>-5,731.81</u>
Total Uncleared Transactions	<u>-5,731.81</u>
Register Balance as of 11/30/2023	<u>1,855,070.21</u>
New Transactions	
Checks and Payments - 1 item	<u>-7,458.07</u>
Total New Transactions	<u>-7,458.07</u>
Ending Balance	<u>1,847,612.14</u>

1:32 PM

12/04/23

# GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 11/30/2023

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	Nov 30, 23
Beginning Balance	73,878.38
Cleared Transactions	
Checks and Payments - 2 items	-370.00
Deposits and Credits - 4 items	476.45
	<hr/>
Total Cleared Transactions	106.45
	<hr/>
Cleared Balance	73,984.83
	<hr/> <hr/>
Uncleared Transactions	
Checks and Payments - 1 item	-400.00
	<hr/>
Total Uncleared Transactions	-400.00
	<hr/>
Register Balance as of 11/30/2023	73,584.83
	<hr/> <hr/>
Ending Balance	73,584.83

**ROAD DISTRICT  
FUND  
FINANCIALS**

## Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
<b>Allied Asphalt Paving Company</b>				
12/11/2023	250229	PO 14322	9614 · MAINTENANCE SUPPLIES - RO...	100.50
Total Allied Asphalt Paving Company				100.50
<b>Botts Welding &amp; Truck Service Inc.</b>				
12/11/2023	697909 697480	PO 14317	6112 · MAINTENANCE SUPPLY - EQUI...	45.61
Total Botts Welding & Truck Service Inc.				45.61
<b>Christensen Excavating &amp; Trucking, Inc</b>				
12/11/2023	8425	PO 14316	9614 · MAINTENANCE SUPPLIES - RO...	2,843.64
Total Christensen Excavating & Trucking, Inc				2,843.64
<b>City of Crystal Lake</b>				
12/11/2023		PO 14335	6914 · MUNICIPAL REPLACEMENT	542.40
Total City of Crystal Lake				542.40
<b>COM ED</b>				
12/11/2023		PO 14338	6371 · UTILITIES	176.82
Total COM ED				176.82
<b>COM ED Street Lights</b>				
12/11/2023		PO 14320	9519 · STREET LIGHTS	260.91
Total COM ED Street Lights				260.91
<b>Elan Financial Services</b>				
12/11/2023		PO 14327	6651 · OFFICE SUPPLIES	46.03
12/11/2023		PO 14328	6123 · SMALL TOOLS	131.71
12/11/2023		PO 14329	6112 · MAINTENANCE SUPPLY - EQUI...	137.27
12/11/2023		PO 14330	6113 · MAINTENANCE SUPPLY - VEHIC...	291.87
12/11/2023		PO 14331	6113 · MAINTENANCE SUPPLY - VEHIC...	76.55
12/11/2023		PO 14332	9472 · UNIFORMS	65.22
12/11/2023		PO 14333	6111 · MAINTENANCE SUPPLY - BUILD...	111.67
Total Elan Financial Services				860.32
<b>Feece Oil Company</b>				
12/11/2023	4036367	PO 14321	9655 · AUTO FUEL & OIL	3,706.38
Total Feece Oil Company				3,706.38
<b>Geske &amp; Sons Inc.</b>				
12/11/2023	59397	PO 14323	9614 · MAINTENANCE SUPPLIES - RO...	191.08
Total Geske & Sons Inc.				191.08
<b>Interstate Billing Service, Inc.</b>				
12/11/2023	Truck #3	PO 14334	6313 · MAINTENANCE SERVICE - VEHI...	879.45
Total Interstate Billing Service, Inc.				879.45
<b>McHenry Co. Div. of Transportation</b>				
12/11/2023	337	PO 14318	9520 · ROAD SIGNS & MATERIALS	49.42
Total McHenry Co. Div. of Transportation				49.42
<b>MDC Environmental Services Inc.</b>				
12/11/2023	22576629T084	PO 14315	6373 · GARBAGE DISPOSAL	155.84
Total MDC Environmental Services Inc.				155.84
<b>Napa Auto Parts Rockford</b>				
12/11/2023	21846	PO 14324	6113 · MAINTENANCE SUPPLY - VEHIC...	43.99
Total Napa Auto Parts Rockford				43.99
<b>SKC Construction, Inc</b>				



## Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
12/11/2023	9984	PO 14319	6314 · MAINTENANCE SERVICE ROADS	19,900.00
Total SKC Construction, Inc				19,900.00
Village of Huntley 12/11/2023		PO 14336	6914 · MUNICIPAL REPLACEMENT	30,381.80
Total Village of Huntley				30,381.80
Village of Lakewood 12/11/2023		PO 14337	6914 · MUNICIPAL REPLACEMENT	924.43
Total Village of Lakewood				924.43
Ziegler's Ace Hardware 12/11/2023	92584/B	PO 14325	6113 · MAINTENANCE SUPPLY - VEHIC...	13.65
12/11/2023	92580/B	PO 14326	6111 · MAINTENANCE SUPPLY - BUILD...	48.73
Total Ziegler's Ace Hardware				62.38
<b>TOTAL</b>				<b>61,124.97</b>

**ROAD & BRIDGE WARRANT LIST - NOVEMBER 2023**

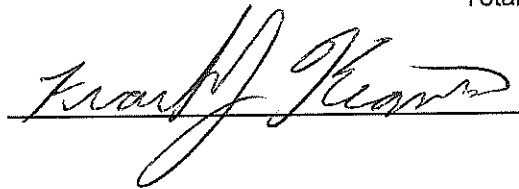
<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			
	Ziller Farms				
6373	MDC Environmental	<u>14315</u>	Garbage Disposal	\$	155.84
9614	Christensen Excavating and Trucking, Inc	<u>14316</u>	Maint. Supplies Road	\$	2,843.64
6112	Botts Welding	<u>14317</u>	Maint. Supplies Equipment	\$	45.61
9520	McHenry County DOT	<u>14318</u>	Road Signs	\$	49.42
9519	ComEd	<u>14320</u>	Street Lights	\$	260.91
9655	Feece Oil Company	<u>14321</u>	Auto Fuel and Oil	\$	3,706.38
9614	Allied Asphalt Paving Company	<u>14322</u>	Maint. Supplies Road	\$	100.50
9614	Geske and Sons, Inc. Asphalt	<u>14323</u>	Maint. Supplies Road	\$	191.08
6113	NAPA Auto Parts	<u>14324</u>	Maint. Supplies Vehicles	\$	43.99
6314	SKC Construction	<u>14319</u>	Maint. Service Road	\$	19,900.00
6113	ACE Hardware	<u>14325</u>	Maint. Supplies Vehicles	\$	48.73
6111	ACE Hardware	<u>14326</u>	Maint. Supplies Building	\$	13.65
6651	Elan Financial Services	<u>14327</u>	Office Supplies	\$	46.03
6123	Elan Financial Services	<u>14328</u>	Small Tools	\$	131.71
6112	Elan Financial Services	<u>14329</u>	Maint. Supply Equipment	\$	137.27
6113	Elan Financial Services	<u>14330</u>	Maint. Supply Vehicles	\$	291.87
6113	Elan Financial Services	<u>14331</u>	Maint. Supply Vehicles	\$	76.55
9472	Elan Financial Services	<u>14332</u>	Uniforms	\$	65.22
6111	Elan Financial Services	<u>14333</u>	Maint. Supply Building	\$	111.67
6313	Interstate Billing Service, Inc.	<u>14334</u>	Maint. Service Vehicles	\$	879.45
6914	City of Crystal Lake	<u>14335</u>	Municipal Replacement	\$	542.40
6914	Village of Huntley	<u>14336</u>	Municipal Replacement	\$	30,381.80
6914	Village of Lakewood	<u>14337</u>	Municipal Replacement	\$	924.43
6371	ComEd	<u>14338</u>	Utilities	\$	176.82

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**\$ 61,124.97**
**BILLS PAID BEFORE MEETING**

6552	VERIZON WIRELESS	<u>14313</u>	Cell phone service	\$	160.27
9451	HUMANA DENTAL INSURANCE	<u>14310</u>	Health Insurance	\$	279.24
9451	BLUECROSS BLUESHIELD OF IL	<u>14311</u>	Health Insurance	\$	3,826.34
6552	COMCAST	<u>14312</u>	Phone & Internet	\$	161.79
6371	NICOR GAS	<u>14314</u>	Utilities	\$	64.76
				\$	4,492.40

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**Total \$ 65,617.37**
**Road Commissioner:**


9:08 AM  
11/27/23  
Cash Basis

Grafton Township RB  
**WARRANT DETAIL REPORT**  
November 22 through December 8, 2023

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<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
11/27/2023	7129	BlueCross BlueShield of Illinois	PO 14311	-3,826.34
11/27/2023	7130	Comcast	PO 14312	-161.79
11/27/2023	7131	Humana Health Plan Inc.	PO 14310	-279.24
11/27/2023	7132	Nicor Gas	PO 14314	-64.76
11/27/2023	7133	Verizon Wireless	PO 14313	-160.27
Total 103 · R&B General Amer. Comm.				<u>-4,492.40</u>
<b>TOTAL</b>				<u><u>-4,492.40</u></u>

**Actual vs Budget Year to Date**

April 2023 through March 2024

12/14/23

Cash Basis

	Apr '23 - Mar 24	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	609,075.53	608,662.00	100.1%
9020 · INTEREST INCOME	14,293.71	450.00	3,176.4%
9040 · INTERGOVERNMENTAL AGREEMENT	100.00	100.00	100.0%
9050 · MISCELLANEOUS INCOME	42,901.00	10.00	429,010.0%
9060 · PERMITS & BONDS	4,949.00	2,000.00	247.5%
9080 · GRANT INCOME	0.00	5.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>671,319.24</b>	<b>611,227.00</b>	<b>109.8%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	116,318.15	224,568.00	51.8%
6002 · MUNICIPAL SHARE	0.00	-108,339.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	100,082.19	40,000.00	250.2%
6020 · INTEREST INCOME	5,092.33	200.00	2,546.2%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	707.85	500.00	141.6%
6060 · COURT FINES & PERMITS	150.00	200.00	75.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>222,350.52</b>	<b>157,144.00</b>	<b>141.5%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	13,192.81	13,211.00	99.9%
8020 · INTEREST INCOME	407.29	15.00	2,715.3%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>13,600.10</b>	<b>13,231.00</b>	<b>102.8%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	11,004.60	11,019.00	99.9%
7020 · INTEREST INCOME	609.24	20.00	3,046.2%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>11,613.84</b>	<b>14,039.00</b>	<b>82.7%</b>
<b>Total Income</b>	<b>918,883.70</b>	<b>795,641.00</b>	<b>115.5%</b>
<b>Gross Profit</b>	<b>918,883.70</b>	<b>795,641.00</b>	<b>115.5%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	16,623.13	35,000.00	47.5%
9652 · OPERATING SUPPLIES	1,310.45	8,000.00	16.4%
9655 · AUTO FUEL & OIL	10,151.94	35,000.00	29.0%
9656 · SALT, CALCIUM, ICE CONTROL	9,195.94	70,000.00	13.1%
<b>Total COMMODITIES</b>	<b>37,281.46</b>	<b>148,000.00</b>	<b>25.2%</b>

**Actual vs Budget Year to Date**

April 2023 through March 2024

12/14/23

Cash Basis

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	319,293.00	334,293.00	95.5%
9518 · ROAD STRIPING	30,826.38	40,000.00	77.1%
9519 · STREET LIGHTS	2,048.88	5,000.00	41.0%
9520 · ROAD SIGNS & MATERIALS	279.24	7,500.00	3.7%
9532 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
9594 · RENTALS	0.00	5,000.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>352,447.50</b>	<b>396,793.00</b>	<b>88.8%</b>
<b>OTHER EXPENDITURES</b>			
9929 · MISCELLANEOUS	392.00	8,000.00	4.9%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>392.00</b>	<b>9,000.00</b>	<b>4.4%</b>
<b>PERSONNEL</b>			
9421 · SALARIES	133,311.37	238,000.00	56.0%
9451 · HEALTH/LIFE INSURANCE	31,549.77	67,000.00	47.1%
9461 · SOCIAL SECURITY CONTRIBUTION	8,667.54	17,000.00	51.0%
9462 · MEDICARE CONTRIBUTION	2,027.08	6,000.00	33.8%
9472 · UNIFORMS	551.72	3,000.00	18.4%
9475 · PAYROLL EXPENSE	1,252.25	1,800.00	69.6%
<b>Total PERSONNEL</b>	<b>177,359.73</b>	<b>332,800.00</b>	<b>53.3%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>567,480.69</b>	<b>886,593.00</b>	<b>64.0%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 · RETIREMENT CONTRIBUTION	8,351.53	42,642.00	19.6%
<b>Total PERSONNEL</b>	<b>8,351.53</b>	<b>42,642.00</b>	<b>19.6%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>8,351.53</b>	<b>42,642.00</b>	<b>19.6%</b>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 · RISK MANAGEMENT CONTRIBUTION	21,460.00	33,000.00	65.0%
<b>Total CONTRACT SERVICE</b>	<b>21,460.00</b>	<b>33,000.00</b>	<b>65.0%</b>
<b>PERSONNEL</b>			
7453 · UNEMPLOYMENT INSURANCE	57.33	5,330.00	1.1%
<b>Total PERSONNEL</b>	<b>57.33</b>	<b>5,330.00</b>	<b>1.1%</b>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<b>21,517.33</b>	<b>38,330.00</b>	<b>56.1%</b>
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 · EQUIPMENT	1,249.79	5,000.00	25.0%
<b>Total CAPITAL OUTLAY</b>	<b>1,249.79</b>	<b>5,000.00</b>	<b>25.0%</b>
<b>COMMODITIES</b>			
6651 · OFFICE SUPPLIES	539.71	2,000.00	27.0%
<b>Total COMMODITIES</b>	<b>539.71</b>	<b>2,000.00</b>	<b>27.0%</b>

**Actual vs Budget Year to Date**

April 2023 through March 2024

12/14/23

Cash Basis

	Apr '23 - Mar 24	Budget	% of Budget
<b>CONTRACTED SERVICES</b>			
6512 · MAINTENANCE EQUIPMENT	20.00	4,000.00	0.5%
6531 · ACCOUNTING SERVICE	3,083.33	8,000.00	38.5%
6533 · LEGAL SERVICE	1,912.50	15,000.00	12.8%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	2,472.22	5,100.00	48.5%
6553 · PUBLISHING	93.22	1,500.00	6.2%
6554 · PRINTING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	155.70	6,000.00	2.6%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
<b>Total CONTRACTED SERVICES</b>	<b>7,736.97</b>	<b>41,900.00</b>	<b>18.5%</b>
<b>OTHER EXPENDITURES</b>			
6914 · MUNICIPAL REPLACEMENT	0.00	31,850.00	0.0%
6929 · MISCELLANEOUS	192.87	8,000.00	2.4%
<b>Total OTHER EXPENDITURES</b>	<b>192.87</b>	<b>39,850.00</b>	<b>0.5%</b>
<b>PERSONNEL</b>			
6421 · SALARIES	6,487.50	25,000.00	26.0%
<b>Total PERSONNEL</b>	<b>6,487.50</b>	<b>25,000.00</b>	<b>26.0%</b>
<b>Total ADMINISTRATION</b>	<b>16,206.84</b>	<b>113,750.00</b>	<b>14.2%</b>
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	39,137.23	99,000.00	39.5%
6833 · OTHER IMPROVEMENTS	9,068.65	89,182.00	10.2%
<b>Total CAPITAL OUTLAY</b>	<b>48,205.88</b>	<b>188,182.00</b>	<b>25.6%</b>
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	5,009.57	15,000.00	33.4%
6112 · MAINTENANCE SUPPLY - EQUIPM...	7,288.41	15,000.00	48.6%
6113 · MAINTENANCE SUPPLY - VEHICL...	5,967.07	20,000.00	29.8%
6114 · MAINTENANCE SUPPLY - ROAD	652.73	1,000.00	65.3%
6116 · MAINTENANCE - SNOW REMOVAL	288.42	1,000.00	28.8%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	2,522.51	4,000.00	63.1%
6123 · SMALL TOOLS	3,520.64	6,000.00	58.7%
<b>Total COMMODITIES</b>	<b>25,249.35</b>	<b>67,000.00</b>	<b>37.7%</b>
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDI...	11,212.65	60,000.00	18.7%
6312 · MAINTENANCE SERVICE - EQUIP...	1,183.86	35,000.00	3.4%
6313 · MAINTENANCE SERVICE - VEHIC...	2,947.70	55,000.00	5.4%
6314 · MAINTENANCE SERVICE ROADS	13.98	10,000.00	0.1%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	7,000.00	0.0%
6371 · UTILITIES	1,840.61	9,000.00	20.5%
6373 · GARBAGE DISPOSAL	1,197.75	6,000.00	20.0%
6394 · RENTALS	0.00	500.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>18,396.55</b>	<b>207,600.00</b>	<b>8.9%</b>

**Actual vs Budget Year to Date**

April 2023 through March 2024

12/14/23

Cash Basis

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	1,165.00	5,000.00	23.3%
Total OTHER EXPENDITURES	1,165.00	5,000.00	23.3%
Total MAINTENANCE	93,016.78	467,782.00	19.9%
Total ROAD & BRIDGE FUND EXPENDITURES	109,223.62	581,532.00	18.8%
6391 · R&B - CONTINGENCIES	0.00	28,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	35,000.00	0.0%
Total Expense	706,573.17	1,612,097.00	43.8%
Net Ordinary Income	212,310.53	-816,456.00	-26.0%
Net Income	<u>212,310.53</u>	<u>-816,456.00</u>	<u>-26.0%</u>

1:21 PM

12/04/23

**Grafton Township RB**  
**Reconciliation Summary**  
103 · R&B General Amer. Comm., Period Ending 11/30/2023

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	Nov 30, 23
Beginning Balance	1,372,576.19
Cleared Transactions	
Checks and Payments - 26 items	-315,148.19
Deposits and Credits - 11 items	10,734.03
Total Cleared Transactions	-304,414.16
Cleared Balance	<u>1,068,162.03</u>
Uncleared Transactions	
Checks and Payments - 7 items	-35,617.61
Total Uncleared Transactions	-35,617.61
Register Balance as of 11/30/2023	<u>1,032,544.42</u>
New Transactions	
Checks and Payments - 1 item	-3,640.65
Total New Transactions	-3,640.65
Ending Balance	<u><u>1,028,903.77</u></u>



**OLD  
BUSINESS**

# **NEW BUSINESS**

# **SUPERVISOR'S REPORT**

# System Activity Report

[11/1/2023 - 11/30/2023] Report Date: 12/4/2023

## General Assistance

Grants (New Clients) :	1	\$345.00
Grants (Previous Clients) :	0	
In-Process :	1	
Denials :	1	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	3	\$345.00

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

## Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	1	
	<hr/>	
	1	\$0.00
Grand Totals:	4	\$345.00