

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, May 15, 2023

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, May 15, 2023 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, April 17, 2023
 - B. Approval of Minutes Township Town & Road Budget Hearing Minutes
 - C. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - D. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action regarding 2023 Decennial Committee on Local Government Efficient Act (2nd Meeting)
 - b.
9. New Business
 - A.
10. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
May 11, 2023

DRAFT MINUTES

PUBLIC HEARING OF BUDGET AND APPROPRIATION ORDINANCE

April 1, 2023- March 31, 2024

**JOINT Grafton Township Town Board and Grafton Township Road District
McHenry County, Illinois
Grafton Township Office
10109 Vine Street, Huntley, IL 60142**

MONDAY, April 17, 2023

The Public Hearing on Budget and Appropriation Ordinance for Grafton Township Town Fund AND Grafton Township Road District for the fiscal year April 1, 2023 – March 31, 2024 was held at the Grafton Township Board Room, McHenry County, Illinois on Monday, April 17, 2023 @ **7:30** p.m., prior to the Regular Board Meeting of Township Board.

1. **Call to Order** - 7:30 p.m.
2. **Pledge of Allegiance** was said.
3. **Roll Call**
Board present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson.
4. **Approval of Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to approve the Agenda as posted. Roll call vote taken, all ayes noted, motion carried.
5. **Town Fund Public Hearing on Budget and Appropriation Ordinance**
 - a. Public Comment
 - b. Discussion and Possible Action
Being no public comment, Trustee Ziller made a motion, 2nd by Trustee Lueth, to approve the Town Fund Budget and Appropriation Ordinance for the fiscal year April 1, 2023 to March 31, 2024 as presented. Roll call vote taken, all ayes noted, motion carried.
5. **Road District Public Hearing on Budget and Appropriation Ordinance**
 - a. Public Comment
 - b. Discussion and Possible Action
Being no public comment, Trustee Ziller made a motion, 2nd by Supervisor Ruth, to approve the Road District Budget and Appropriation Ordinance for the fiscal year April 1, 2023 to March 31, 2024 as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Close Joint Public Hearing**
7. **Adjournment**
A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to close the Joint Public Hearing and Adjourn the Public Hearing. Roll call vote taken, all ayes noted, motion carried. Meeting was adjourned @ 7:38.p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, April 17, 2023

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, April 17, 2023 at the Grafton Township Offices.

1. **Call to Order -7:40** (Meeting started after Town Fund and Road District Budget Hearing)
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson.
3. **Pledge of Allegiance** was said at the Public Hearing and not repeated for this meeting.
4. **Approval of the Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to Approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to approve the Minutes of the Township Regular Board Meeting dated March 20, 2023 as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund with the addition of the following PO 's:
PO 4177, line item 1512, payable to Huntley Ford in the amount of Eight Hundred Thirty-Nine and 80/100 (\$839.80);
PO 4178, line item 1512, payable to Huntley Ford in the amount of Eight Hundred Thirty-Nine and 80/100 (\$839.80); and
PO 4179, line item #1512, payable to Huntley Ford in the amount of Fifty-One Dollars and 87/100 (\$51.87).
Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Response to Public Comment - None**

8. **Old Business - None**

9. **New Business Discussion and possible action regarding 2023 Decennial Committee on Local Government Efficient Act.**

Supervisor Ruth presented the 2023 Decennial Committee on Local Government and explained the new mandatory committee. A copy of the report discussed is attached and included as part of these original minutes. This is the 1st official meeting of the decennial committee.

A discussion ensued. No action was taken.

10. **Executive Session, section to be decided -None**

11. **Discussion and potential actions of items as discussed during Executive Session - None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

Reminded all Board members that Sexual Harassment Training is Required of all members. New "Exit" signs have been installed.

Replacement taxes - we receive them every year and they are growing each year.

TRUSTEES: None

ASSESSOR: Tax bills will go out on time.

ROAD COMMISSIONER- None

CLERK -None

13. **ADJOURMENT**

Being no further business, a **motion was made by Trustee Ziller, 2nd by Supervisor Ruth to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 7:54 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

12:43 PM

04/25/23

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
April 24 - 28, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
04/24/2023	25256	BlueCross BlueShield...	PO 4181 21096	-3,020.72
04/24/2023	25257	ComCast	PO 4184 21097	-306.10
04/24/2023	25258	Humana Health Plan ...	PO 4183 21095	-264.74
Total 101 · CHECKING -American Community				-3,591.56

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
Allied Benefit Systems Inc.				
05/09/2023		PO 4194	5885 · OTHER MEDI...	2,650.00
Total Allied Benefit Systems Inc.				2,650.00
Candice L. Prince				
05/09/2023		PO 4185	5556 · TRAINING	258.31
Total Candice L. Prince				258.31
COM ED				
05/09/2023		PO 4187	1571 · UTILITIES	206.23
Total COM ED				206.23
Elan Financial Services				
05/09/2023		PO 4190	1512 · MAINTENANC...	949.00
05/09/2023		PO 4191	1512 · MAINTENANC...	19.99
05/09/2023		PO 4192	5556 · TRAINING	113.12
05/09/2023		PO 4193	1512 · MAINTENANC...	2.18
05/09/2023		PO 21101	1755 · POSTAGE	6.85
Total Elan Financial Services				1,091.14
Feece Oil Company				
05/09/2023		PO 21100	1760 · TRAVEL EXP...	41.06
Total Feece Oil Company				41.06
Hinckley Springs Water Co.				
05/09/2023		PO 4188	1651 · OFFICE SUP...	25.48
05/09/2023		PO 21098	1751 · MAINTENANC...	34.97
Total Hinckley Springs Water Co.				60.45
Leading IT				
05/09/2023		PO 4198	1512 · MAINTENANC...	1,959.00
Total Leading IT				1,959.00
MDC Environmental Services Inc.				
05/09/2023		PO 4186	1511 · MAINTENANC...	45.64
Total MDC Environmental Services Inc.				45.64
Nicor Gas				
05/09/2023		PO 4197	1571 · UTILITIES	136.86
Total Nicor Gas				136.86
Orkin				
05/09/2023		PO 4195	1511 · MAINTENANC...	74.99
Total Orkin				74.99
Staples				
05/09/2023	8069990...	PO 21099	1851 · OFFICE SUP...	45.62
Total Staples				45.62
TOIRMA				
05/09/2023		PO 4189	2593 · RISK MANAG...	14,913.00
Total TOIRMA				14,913.00
Warehouse Direct Inc.				
05/09/2023		PO 4196	1651 · OFFICE SUP...	285.72
Total Warehouse Direct Inc.				285.72
TOTAL				21,768.02

05/10/23

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	0.00	625,520.00	0.0%
1010 · REPLACEMENT TAXES	27,707.22	80,000.00	34.6%
1020 · INTEREST INCOME	3,290.73	9,000.00	36.6%
1055 · MISCELLANEOUS INCOME	18.00	500.00	3.6%
Total CORPORATE FUND REVENUE	31,015.95	715,020.00	4.3%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	0.00	30,000.00	0.0%
5020 · INTEREST INCOME	139.02	500.00	27.8%
Total GENERAL ASSISTANCE FUND REVENUE	139.02	30,500.00	0.5%
Total Income	31,154.97	745,520.00	4.2%
Gross Profit	31,154.97	745,520.00	4.2%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	500.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	500.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	0.00	1,000.00	0.0%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	0.00	7,250.00	0.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	5,760.00	15,000.00	38.4%
5451 · HEALTH INSURANCE	1,500.34	2,500.00	60.0%
Total PERSONNEL	7,260.34	17,500.00	41.5%
Total ADMINISTRATION	7,260.34	25,750.00	28.2%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastastrophic Deduction	0.00	21,746.00	0.0%
Total COMMODITIES	0.00	27,746.00	0.0%

GRAFTON TOWNSHIP

Year to date actual vs budget

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	0.00	5,000.00	0.0%
5887 · SHELTER	945.00	20,000.00	4.7%
5888 · UTILITY PAYMENTS	0.00	20,000.00	0.0%
Total CONTRACTUAL SERVICES	945.00	47,500.00	2.0%
Total HOME RELIEF	945.00	75,246.00	1.3%
Total GENERAL ASSISTANCE FUND	8,205.34	100,996.00	8.1%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	292,887.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	292,887.00	0.0%
Total CAPITAL OUTLAY	0.00	585,774.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	25.48	5,000.00	0.5%
1652 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	25.48	8,000.00	0.3%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	1,974.75	250,000.00	0.8%
1512 · MAINTENANCE SERVICE - EQUIPMENT	3,692.65	210,000.00	1.8%
1531 · ACCOUNTING SERVICES	331.75	20,000.00	1.7%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	153.05	5,000.00	3.1%
1553 · PUBLISHING	254.78	2,000.00	12.7%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	40.00	5,000.00	0.8%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	404.81	5,000.00	8.1%
1571 · UTILITIES	429.37	10,000.00	4.3%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	7,281.16	741,000.00	1.0%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	31.10	50,000.00	0.1%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	31.10	110,000.00	0.0%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	7,980.00	110,000.00	7.3%
1421 · ELECTED OFFICIALS SALARIES	18,788.45	175,000.00	10.7%
1451 · HEALTH INSURANCE	1,818.86	60,000.00	3.0%
Total PERSONNEL	28,587.31	345,000.00	8.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	74.00	10,000.00	0.7%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	74.00	75,000.00	0.1%
Total ADMINISTRATION	35,999.05	1,864,774.00	1.9%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	0.00	3,000.00	0.0%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	0.00	4,200.00	0.0%
1752 · TELEPHONE	153.05	2,400.00	6.4%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	10,600.00	12,000.00	88.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	1,000.00	5.0%
1760 · TRAVEL EXPENSE	0.00	2,500.00	0.0%
1761 · TRAINING	0.00	3,000.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	10,803.05	26,750.00	40.4%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	21,938.50	285,500.00	7.7%
1241 · IMRF	1,240.35	28,550.00	4.3%
1242 · FICA/MEDICARE/TAXES	1,118.39	26,552.00	4.2%
1243 · HEALTH INSURANCE	1,466.60	52,080.00	2.8%
Total PERSONNEL	25,763.84	392,682.00	6.6%
Total ASSESSOR	36,566.89	429,432.00	8.5%
Total TOWN FUND EXPENDITURES	72,565.94	2,294,206.00	3.2%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	1,312.65	28,000.00	4.7%
Total TOWN IMRF FUND EXPENDITURES	1,312.65	28,000.00	4.7%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	0.00	25,000.00	0.0%
Total CONTRACTED SERVICES	0.00	25,000.00	0.0%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	66.42	10,000.00	0.7%
Total PERSONNEL	66.42	10,000.00	0.7%
Total TOWN INSURANCE FUND EXPENDITURE	66.42	35,000.00	0.2%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	2,470.55	25,000.00	9.9%
3762 · MEDICARE CONTRIBUTION	577.78	10,000.00	5.8%
Total TOWN SOCIAL SECURITY EXPENDITURE	3,048.33	35,000.00	8.7%
Total Expense	85,198.68	2,493,202.00	3.4%
Net Ordinary Income	-54,043.71	-1,747,682.00	3.1%
Net Income	-54,043.71	-1,747,682.00	3.1%

11:25 AM

05/01/23

GRAFTON TOWNSHIP
Reconciliation Summary

101 · CHECKING -American Community, Period Ending 04/30/2023

	Apr 30, 23
Beginning Balance	1,682,732.67
Cleared Transactions	
Checks and Payments - 18 items	-58,553.24
Deposits and Credits - 38 items	13,873.99
Total Cleared Transactions	-44,679.25
Cleared Balance	1,638,053.42
Uncleared Transactions	
Checks and Payments - 5 items	-3,681.56
Deposits and Credits - 1 item	0.00
Total Uncleared Transactions	-3,681.56
Register Balance as of 04/30/2023	1,634,371.86
New Transactions	
Checks and Payments - 2 items	-23,217.27
Total New Transactions	-23,217.27
Ending Balance	1,611,154.59

GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 04/30/2023

	Apr 30, 23
Beginning Balance	70,840.57
Cleared Transactions	
Checks and Payments - 3 items	-1,290.00
Deposits and Credits - 1 item	139.02
Total Cleared Transactions	-1,150.98
Cleared Balance	69,689.59
Uncleared Transactions	
Checks and Payments - 2 items	-1,500.34
Total Uncleared Transactions	-1,500.34
Register Balance as of 04/30/2023	68,189.25
Ending Balance	68,189.25

**ROAD DISTRICT
FUND
FINANCIALS**

11:05 AM

05/01/23

Cash Basis

Grafton Township RB WARRANT DETAIL REPORT

April 24 - 30, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
04/24/2023	6986	BlueCross BlueShield of Illinois	PO 14113	-4,483.06
04/24/2023	6987	Comcast	PO 14115	-153.05
04/24/2023	6988	Humana Health Plan Inc.	PO 14114	-362.52
04/24/2023	6989	Nicor Gas	PO 14112	-73.27
04/24/2023	6990	Verizon Wireless	PO 14111	-120.12
Total 103 · R&B General Amer. Comm.				-5,192.02
TOTAL				-5,192.02

Grafton Township RB
Unpaid Bills Detail
All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Airgas USA LLC 04/06/2023	9136759305 9137...	PO 14130	9652 · OPERATING SUPPLIES	667.10
Total Airgas USA LLC				667.10
AutoZone Inc. 05/09/2023	4427122798	PO 14145	6113 · MAINTENANCE SUPPLY - VEHIC...	9.29
Total AutoZone Inc.				9.29
Botts Welding & Truck Service Inc. 04/21/2023	692699	PO 14116	6113 · MAINTENANCE SUPPLY - VEHIC...	182.00
Total Botts Welding & Truck Service Inc.				182.00
C & L Rentals Sales & Service Inc. 05/02/2023	114489	PO 14132	6114 · MAINTENANCE SUPPLY - ROAD	638.60
Total C & L Rentals Sales & Service Inc.				638.60
COM ED 05/03/2023		PO 14136	6371 · UTILITIES	187.67
Total COM ED				187.67
COM ED Street Lights 04/24/2023		PO 14137	9519 · STREET LIGHTS	247.85
Total COM ED Street Lights				247.85
CSI Technical Services Inc. 05/01/2023	41829	PO 14134	6512 · MAINTENANCE EQUIPMENT	10.00
Total CSI Technical Services Inc.				10.00
Elan Financial Services 04/06/2023	Milwaukee tool	PO 14139	6112 · MAINTENANCE SUPPLY - EQUI...	33.84
04/24/2023	Home depot	PO 14141	6111 · MAINTENANCE SUPPLY - BUILD...	165.27
04/24/2023	Menards	PO 14142	6111 · MAINTENANCE SUPPLY - BUILD...	567.86
04/27/2023	grainger	PO 14144	6112 · MAINTENANCE SUPPLY - EQUI...	150.05
05/01/2023	Costco	PO 14143	6831 · EQUIPMENT	972.17
Total Elan Financial Services				1,889.19
Feece Oil Company 04/10/2023	3966816	PO 14127	9655 · AUTO FUEL & OIL	1,639.27
04/10/2023	2126083	PO 14128	6833 · OTHER IMPROVEMENTS	1,840.15
Total Feece Oil Company				3,479.42
Interstate Batteries of North Chicago 04/25/2023	833801	PO 14117	6113 · MAINTENANCE SUPPLY - VEHIC...	284.25
Total Interstate Batteries of North Chicago				284.25
Liebovich Steel & Aluminum Co. 04/27/2023	9178321 - 9181132	PO 14121	6111 · MAINTENANCE SUPPLY - BUILD...	878.97
Total Liebovich Steel & Aluminum Co.				878.97
McMaster-Carr 05/09/2023	97454490	PO 14126	6112 · MAINTENANCE SUPPLY - EQUI...	19.36
Total McMaster-Carr				19.36
MDC Environmental Services Inc. 05/01/2023	221327831084	PO 14129	6373 · GARBAGE DISPOSAL	136.92
Total MDC Environmental Services inc.				136.92
R.J.Bowers Distributors, Inc. 05/01/2023	0303708	PO 14131	6833 · OTHER IMPROVEMENTS	96.50

Grafton Township RB
Unpaid Bills Detail
 All Transactions

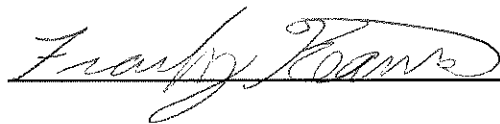
Date	Num	Memo	Split	Amount
Total R.J.Bowers Distributors, Inc.				96.50
Sitech Midway, LLC				
05/03/2023	003710	PO 14135	6833 · OTHER IMPROVEMENTS	7,132.00
Total Sitech Midway, LLC				7,132.00
Temperature Equipment Corp.				
04/26/2023	7655918-00	PO 14122	6112 · MAINTENANCE SUPPLY - EQUI...	570.86
Total Temperature Equipment Corp.				570.86
TOIRMA				
04/19/2023	23/24 ins.	PO 14138	7593 · RISK MANAGEMENT CONTRIBU...	21,460.00
Total TOIRMA				21,460.00
Ziegler's Ace Hardware				
04/04/2023	042132/l 090826/b	PO 14123	6111 · MAINTENANCE SUPPLY - BUILD...	288.20
04/14/2023	090814/b 090909/b	PO 14124	6123 · SMALL TOOLS	26.98
04/21/2023	090863/b 886/b 9...	PO 14125	6112 · MAINTENANCE SUPPLY - EQUI...	182.48
Total Ziegler's Ace Hardware				497.66
TOTAL				38,387.64

ROAD & BRIDGE WARRANT LIST - APRIL 2023

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			
6113	BOTT'S WELDING & TRUCK SERVICE INC.	14116	Maint Supply - Vehicles	\$	182.00
6113	INTERSTATE BATTERIES	14117	Maint Supply- Vehicles	\$	284.25
6111	LIEBOVICH STEEL & ALUMINUM CO.	14121	Maint Supply - Building	\$	878.97
6112	TEMPERATURE EQUIPMENT CO.	14122	Maint Supply - Equipment	\$	570.86
6111	ACE	14123	Maint Supply - Building	\$	288.20
6123	ACE	14124	Small Tools	\$	26.98
6112	ACE	14125	Maint Supply - Building	\$	182.48
6112	MCMASTER-CARR	14126	Maint Supply - Building	\$	19.36
9655	FEECE OIL COMPANY	14127	Auto Fuel and Oil	\$	1,639.27
6833	FEECE OIL COMPANY	14128	Other Improvement	\$	1,840.15
6373	MDC ENVIRONMENTAL SERVICES INC	14129	Garbage Service	\$	136.92
9652	AIRGAS USA, LLC	14130	Operating Supplies	\$	667.10
6833	RJ BOWERS DISTRIBUTORS INC.	14131	Other Improvement	\$	96.50
6114	C&L RENTALS	14132	Maint Supply - Road	\$	638.60
6512	CSI TECHNICAL SERVICES,INC	14134	Maint - Equipment	\$	10.00
6833	SITECH MIDWAY, LLC	14135	Other Improvement	\$	7,132.00
6371	COMED	14136	Utilities	\$	187.67
9519	COMED - STREET LIGHTS	14137	Street Lights	\$	247.85
7593	TOIRMA	14138	Risk Mgt Contrib	\$	21,460.00
6112	ELAN FINANCIAL SERVICES (Milwaukee)	14139	Maint Supply - Equipment	\$	33.84
6111	ELAN FINANCIAL SERVICES (Home Depot)	14141	Maint Supply - Building	\$	165.27
6111	ELAN FINANCIAL SERVICES (Menards)	14142	Maint Supply - Building	\$	567.86
6831	ELAN FINANCIAL SERVICES (Costco)	14143	Equipment	\$	972.17
6112	ELAN FINANCIAL SERVICES (Grainger)	14144	Maint Supply - Equipment	\$	150.05
6113	AUTOZONE	14145	Maint Supply - Vehicles	\$	9.29

\$ 38,387.64
BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	14113	Health Insurance - May	\$	4,483.06
6552	COMCAST	14115	Phone & Internet	\$	153.05
9451	HUMANA DENTAL INSURANCE	14114	Health Insurance - May	\$	362.52
6371	NICOR GAS	14112	Utilities	\$	73.27
6552	VERIZON WIRELESS	14111	Cell phone service	\$	120.12

\$ 5,192.02
Total \$ 43,579.66
Road Commissioner:


Grafton Township RB
Actual vs Budget Year to Date

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	0.00	608,662.00	0.0%
9020 · INTEREST INCOME	1,049.74	450.00	233.3%
9040 · INTERGOVERNMENTAL AGREEMENT	0.00	100.00	0.0%
9050 · MISCELLANEOUS INCOME	0.00	10.00	0.0%
9060 · PERMITS & BONDS	30.00	2,000.00	1.5%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	1,079.74	611,227.00	0.2%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	0.00	224,568.00	0.0%
6002 · MUNICIPAL SHARE	0.00	-108,339.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	47,118.34	40,000.00	117.8%
6020 · INTEREST INCOME	484.49	200.00	242.2%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	46.56	500.00	9.3%
6060 · COURT FINES & PERMITS	0.00	200.00	0.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	47,649.39	157,144.00	30.3%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	0.00	13,211.00	0.0%
8020 · INTEREST INCOME	32.30	15.00	215.3%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	32.30	13,231.00	0.2%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	0.00	11,019.00	0.0%
7020 · INTEREST INCOME	48.45	20.00	242.3%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	48.45	14,039.00	0.3%
Total Income	48,809.88	795,641.00	6.1%
Gross Profit	48,809.88	795,641.00	6.1%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	0.00	35,000.00	0.0%
9652 · OPERATING SUPPLIES	194.81	8,000.00	2.4%
9655 · AUTO FUEL & OIL	74.94	35,000.00	0.2%
9656 · SALT, CALCIUM, ICE CONTROL	9,195.94	70,000.00	13.1%
Total COMMODITIES	9,465.69	148,000.00	6.4%

Grafton Township RB
Actual vs Budget Year to Date

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	334,293.00	0.0%
9518 · ROAD STRIPING	0.00	40,000.00	0.0%
9519 · STREET LIGHTS	256.58	5,000.00	5.1%
9520 · ROAD SIGNS & MATERIALS	0.00	7,500.00	0.0%
9532 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
9594 · RENTALS	0.00	5,000.00	0.0%
Total CONTRACT SERVICES	256.58	396,793.00	0.1%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	8,000.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	0.00	9,000.00	0.0%
PERSONNEL			
9421 · SALARIES	25,913.95	238,000.00	10.9%
9451 · HEALTH/LIFE INSURANCE	4,845.58	67,000.00	7.2%
9461 · SOCIAL SECURITY CONTRIBUTION	1,755.46	17,000.00	10.3%
9462 · MEDICARE CONTRIBUTION	410.55	6,000.00	6.8%
9472 · UNIFORMS	234.99	3,000.00	7.8%
9475 · PAYROLL EXPENSE	258.50	1,800.00	14.4%
Total PERSONNEL	33,419.03	332,800.00	10.0%
Total PERMANENT HARD ROAD EXPENDITURE	43,141.30	886,593.00	4.9%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	1,714.29	42,642.00	4.0%
Total PERSONNEL	1,714.29	42,642.00	4.0%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	1,714.29	42,642.00	4.0%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	0.00	33,000.00	0.0%
Total CONTRACT SERVICE	0.00	33,000.00	0.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	22.58	5,330.00	0.4%
Total PERSONNEL	22.58	5,330.00	0.4%
Total ROAD & BRIDGE-INS-EXPENDITURE	22.58	38,330.00	0.1%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	0.00	2,000.00	0.0%
Total COMMODITIES	0.00	2,000.00	0.0%

Actual vs Budget Year to Date

April 2023 through March 2024

05/10/23

Cash Basis

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	10.00	4,000.00	0.3%
6531 · ACCOUNTING SERVICE	0.00	8,000.00	0.0%
6533 · LEGAL SERVICE	0.00	15,000.00	0.0%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	273.17	5,100.00	5.4%
6553 · PUBLISHING	0.00	1,500.00	0.0%
6554 · PRINTING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	6,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	283.17	41,900.00	0.7%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	31,850.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
Total OTHER EXPENDITURES	0.00	39,850.00	0.0%
PERSONNEL			
6421 · SALARIES	2,400.00	25,000.00	9.6%
Total PERSONNEL	2,400.00	25,000.00	9.6%
Total ADMINISTRATION	2,683.17	113,750.00	2.4%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	99,000.00	0.0%
6833 · OTHER IMPROVEMENTS	0.00	89,182.00	0.0%
Total CAPITAL OUTLAY	0.00	188,182.00	0.0%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	722.82	15,000.00	4.8%
6112 · MAINTENANCE SUPPLY - EQUIPM...	197.90	15,000.00	1.3%
6113 · MAINTENANCE SUPPLY - VEHICL...	1,233.34	20,000.00	6.2%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	180.61	4,000.00	4.5%
6123 · SMALL TOOLS	359.34	6,000.00	6.0%
Total COMMODITIES	2,694.01	67,000.00	4.0%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	60,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	440.50	35,000.00	1.3%
6313 · MAINTENANCE SERVICE - VEHIC...	0.00	55,000.00	0.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	7,000.00	0.0%
6371 · UTILITIES	342.64	9,000.00	3.8%
6373 · GARBAGE DISPOSAL	137.28	6,000.00	2.3%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	920.42	207,600.00	0.4%

Actual vs Budget Year to Date

April 2023 through March 2024

05/10/23

Cash Basis

	Apr '23 - Mar 24	Budget	% of Budget
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	165.00	5,000.00	3.3%
Total OTHER EXPENDITURES	165.00	5,000.00	3.3%
Total MAINTENANCE	3,779.43	467,782.00	0.8%
Total ROAD & BRIDGE FUND EXPENDITURES	6,462.60	581,532.00	1.1%
6391 · R&B - CONTINGENCIES	0.00	28,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	35,000.00	0.0%
Total Expense	51,340.77	1,612,097.00	3.2%
Net Ordinary Income	-2,530.89	-816,456.00	0.3%
Net Income	-2,530.89	-816,456.00	0.3%

11:03 AM

05/01/23

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 04/30/2023

	<u>Apr 30, 23</u>	
Beginning Balance		818,152.60
Cleared Transactions		
Checks and Payments - 21 items	-33,597.65	
Deposits and Credits - 8 items	19,658.61	
Total Cleared Transactions	<u>-13,939.04</u>	
Cleared Balance		<u>804,213.56</u>
Uncleared Transactions		
Checks and Payments - 7 items	<u>-5,579.16</u>	
Total Uncleared Transactions	<u>-5,579.16</u>	
Register Balance as of 04/30/2023		<u>798,634.40</u>
New Transactions		
Checks and Payments - 1 item	<u>-2,638.85</u>	
Total New Transactions	<u>-2,638.85</u>	
Ending Balance		<u>795,995.55</u>

**OLD
BUSINESS**

SUPERVISOR'S REPORT

System Activity Report

[4/1/2023 - 4/30/2023] Report Date: 5/10/2023

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$345.00
In-Process :	0	
Denials :	2	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	3	\$345.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	1	\$600.00
In-Process :	0	
Denials :	0	
	<hr/>	
	1	\$600.00
Grand Totals:	4	\$945.00