

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 19, 2023

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, June 19, 2023 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, May 15, 2023
 - B. Approval of Minutes Township Town & Road Budget Hearing Minutes
 - C. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - D. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public Comment
8. Old Business
 - A. Discussion and possible action regarding 2023 Decennial Committee on Local Government Efficiency Act (3rd Meeting)
 - B.
9. New Business
 - A.
10. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
June 15, 2023

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, May 15, 2023

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, May 15, 2023 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to Approve the Agenda as corrected, correcting 2023 Decennial Committee on Local Government *Efficiency Act*. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the Minutes of the Township Regular Board Meeting dated April 17, 2023 as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Approval of Minutes Town & Road Budget Hearing Minutes**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to approve the minutes of Township Road & Road Budget Hearing as presented. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
After a short discussion whereas Supervisor Ruth explained risk management and catastrophic insurance PO's , a motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/Warrant check detail as presented. Roll call vote taken, all ayes noted, motion carried.
 - D. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Cratty, 2nd by Supervisor Ruth to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District as presented with the addition of PO 14146, line item 6919, in the amount of One Thousand and 00/100 Dollars (\$1,000.00) payment to resident on Coyne Station Road for bond. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**

7. **Board Member Response to Public Comment - None**
8. **Old Business**
 - A. **Discussion and possible action regarding 2023 Decennial Committee on Local Government Efficiency (2nd meeting)**
Supervisor Ruth held the 2nd Meeting of the 2023 Decennial Committee on Local Government Efficiency. No action was taken. This is the 2nd Official Meeting of the 2023 Decennial Committee on Local Government Efficiency. A copy of the report discussed is attached and included as part of these original meeting minutes
9. **New Business - None**
10. **Executive Session if necessary, pursuant to 5 IL CS 120/2(c)**
Supervisor Ruth requested an Executive Session, 5 IL CS 120/2(c) to review Executive Meeting Minutes. **A motion was made by Supervisor Ruth, 2nd by Trustee Ziller, to hold Executive Session.** A roll call vote was taken, all ayes noted, motion carried. Regular Board Meeting was closed @ 7:52 pm.

A motion was made by Trustee Cooper, 2nd by Trustee Ziller, to reopen the Regular Board Meeting. Roll call vote taken, all ayes noted, motion carried. Regular Board Meeting was reopened @ 7:58 p.m.
11. **Discussion and potential action of items discussed during Executive Session**
A motion was made by Trustee Cooper, 2nd by Supervisor Ruth, to approve and release the Executive Session Meeting Minutes dated October 17, 2022 and November 21, 2022. Roll call vote taken: Supervisor Ruth-Aye, Trustee Cooper-Aye, Trustee Cratty-Aye, Trustee Lueth-Abstain, Trustee Ziller-Aye. Motion carried.
12. **Committee and Officer Reports**
SUPERVISOR REPORT
Restated that Replacement taxes are growing each year.
TRUSTEES: None
ASSESSOR: None
ROAD COMMISSIONER- None
CLERK -None
13. **ADJOURNMENT**
Being no further business, a **motion was made by Trustee Ziller, 2nd by Trustee Cratty to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:02 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
COM ED				
06/02/2023		PO 4212	1571 · UTILITIES	228.40
Total COM ED				228.40
Elan Financial Services				
06/05/2023		PO 4205	1512 · MAINTENANC...	2.20
Total Elan Financial Services				2.20
Feece Oil Company				
05/26/2023	3980151	PO 21106	1760 · TRAVEL EXP...	93.50
Total Feece Oil Company				93.50
Heaven's Best Carpet Cleaning of No. IL				
06/12/2023	6689	PO 4213	1511 · MAINTENANC...	990.57
Total Heaven's Best Carpet Cleaning of No. IL				990.57
Hinckley Springs Water Co.				
06/02/2023	1842529...	PO 4206	1651 · OFFICE SUP...	25.48
06/12/2023		PO 21105	1751 · MAINTENANC...	58.94
Total Hinckley Springs Water Co.				84.42
Leading IT				
06/01/2023	130136wb	PO 4207	1512 · MAINTENANC...	1,915.00
06/01/2023	130197	PO 4208	1512 · MAINTENANC...	50.00
Total Leading IT				1,965.00
Nicor Gas				
05/18/2023		PO 4209	1571 · UTILITIES	91.78
Total Nicor Gas				91.78
Orkin				
05/29/2023		PO 4210	1511 · MAINTENANC...	74.99
Total Orkin				74.99
Township Officials of Illinois				
06/02/2023	23/24 dues	PO 4211	1561 · DUES	1,219.45
Total Township Officials of Illinois				1,219.45
TOTAL				4,750.31

11:04 AM

05/31/23

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
May 22 - 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
05/22/2023	25272	BlueCross BlueShield...	PO 4203 4204 21103	-4,430.43
05/22/2023	25273	ComCast	PO 4201 21104	-306.10
05/22/2023	25274	Humana Health Plan ...	PO 4199 21102	-264.74
05/22/2023	25275	Village of Huntley	PO 4202	-27.72
Total 101 · CHECKING -American Community				-5,028.99

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	246,011.56	625,520.00	39.3%
1010 · REPLACEMENT TAXES	27,707.22	80,000.00	34.6%
1020 · INTEREST INCOME	6,843.04	9,000.00	76.0%
1055 · MISCELLANEOUS INCOME	247.50	500.00	49.5%
Total CORPORATE FUND REVENUE	280,809.32	715,020.00	39.3%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	11,874.89	30,000.00	39.6%
5020 · INTEREST INCOME	288.63	500.00	57.7%
Total GENERAL ASSISTANCE FUND REVENUE	12,163.52	30,500.00	39.9%
Total Income	292,972.84	745,520.00	39.3%
Gross Profit	292,972.84	745,520.00	39.3%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	500.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	500.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	371.43	1,000.00	37.1%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	371.43	7,250.00	5.1%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	11,436.00	15,000.00	76.2%
5451 · HEALTH INSURANCE	1,590.97	2,500.00	63.6%
Total PERSONNEL	13,026.97	17,500.00	74.4%
Total ADMINISTRATION	13,398.40	25,750.00	52.0%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	21,746.00	0.0%
Total COMMODITIES	0.00	27,746.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	2,640.00	20,000.00	13.2%
5888 · UTILITY PAYMENTS	0.00	20,000.00	0.0%
Total CONTRACTUAL SERVICES	5,290.00	47,500.00	11.1%
Total HOME RELIEF	5,290.00	75,246.00	7.0%
Total GENERAL ASSISTANCE FUND	18,688.40	100,996.00	18.5%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	292,887.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	292,887.00	0.0%
Total CAPITAL OUTLAY	0.00	585,774.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	336.68	5,000.00	6.7%
1652 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	336.68	8,000.00	4.2%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	2,095.38	250,000.00	0.8%
1512 · MAINTENANCE SERVICE - EQUIPMENT	6,622.82	210,000.00	3.2%
1531 · ACCOUNTING SERVICES	552.75	20,000.00	2.8%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	306.10	5,000.00	6.1%
1553 · PUBLISHING	254.78	2,000.00	12.7%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	40.00	5,000.00	0.8%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	404.81	5,000.00	8.1%
1571 · UTILITIES	800.18	10,000.00	8.0%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	11,076.82	741,000.00	1.5%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	61.10	50,000.00	0.1%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	61.10	110,000.00	0.1%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	15,960.00	110,000.00	14.5%
1421 · ELECTED OFFICIALS SALARIES	40,576.90	175,000.00	23.2%
1451 · HEALTH INSURANCE	5,047.43	60,000.00	8.4%
Total PERSONNEL	61,584.33	345,000.00	17.9%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	74.00	10,000.00	0.7%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	74.00	75,000.00	0.1%
Total ADMINISTRATION	73,132.93	1,864,774.00	3.9%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	45.62	3,000.00	1.5%
Total COMMODITIES	45.62	3,000.00	1.5%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	34.97	4,200.00	0.8%
1752 · TELEPHONE	306.10	2,400.00	12.8%
1755 · POSTAGE	6.85	250.00	2.7%
1756 · SOFTWARE	10,600.00	12,000.00	88.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	1,000.00	5.0%
1760 · TRAVEL EXPENSE	41.06	2,500.00	1.6%
1761 · TRAINING	0.00	3,000.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	11,038.98	26,750.00	41.3%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	43,140.50	285,500.00	15.1%
1241 · IMRF	2,374.40	28,550.00	8.3%
1242 · FICA/MEDICARE/TAXES	2,232.53	26,552.00	8.4%
1243 · HEALTH INSURANCE	2,933.20	52,080.00	5.6%
Total PERSONNEL	50,680.63	392,682.00	12.9%
Total ASSESSOR	61,765.23	429,432.00	14.4%
Total TOWN FUND EXPENDITURES	134,898.16	2,294,206.00	5.9%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	2,620.10	28,000.00	9.4%
Total TOWN IMRF FUND EXPENDITURES	2,620.10	28,000.00	9.4%

GRAFTON TOWNSHIP
Year to date actual vs budget
 April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,913.00	25,000.00	59.7%
Total CONTRACTED SERVICES	14,913.00	25,000.00	59.7%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	90.66	10,000.00	0.9%
Total PERSONNEL	90.66	10,000.00	0.9%
Total TOWN INSURANCE FUND EXPENDITURE	15,003.66	35,000.00	42.9%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	2,309.16	25,000.00	9.2%
3762 · MEDICARE CONTRIBUTION	1,187.98	10,000.00	11.9%
Total TOWN SOCIAL SECURITY EXPENDITURE	3,497.14	35,000.00	10.0%
Total Expense	174,707.46	2,493,202.00	7.0%
Net Ordinary Income	118,265.38	-1,747,682.00	-6.8%
Net Income	<u>118,265.38</u>	<u>-1,747,682.00</u>	<u>-6.8%</u>

10:07 AM

06/01/23

GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 05/31/2023

	May 31, 23
Beginning Balance	69,689.59
Cleared Transactions	
Checks and Payments - 4 items	-1,871.77
Deposits and Credits - 2 items	1,860.78
Total Cleared Transactions	-10.99
Cleared Balance	<u>69,678.60</u>
Uncleared Transactions	
Checks and Payments - 3 items	-3,085.63
Total Uncleared Transactions	-3,085.63
Register Balance as of 05/31/2023	<u>66,592.97</u>
Ending Balance	66,592.97

9:54 AM

06/01/23

GRAFTON TOWNSHIP Reconciliation Summary

101 · CHECKING -American Community, Period Ending 05/31/2023

	May 31, 23
Beginning Balance	1,638,053.42
Cleared Transactions	
Checks and Payments - 25 items	-68,399.78
Deposits and Credits - 30 items	56,374.14
Total Cleared Transactions	-12,025.64
Cleared Balance	<u>1,626,027.78</u>
Uncleared Transactions	
Checks and Payments - 2 items	-570.84
Total Uncleared Transactions	-570.84
Register Balance as of 05/31/2023	<u>1,625,456.94</u>
New Transactions	
Checks and Payments - 2 items	-23,079.45
Total New Transactions	-23,079.45
Ending Balance	<u><u>1,602,377.49</u></u>

**ROAD DISTRICT
FUND
FINANCIALS**

ROAD & BRIDGE WARRANT LIST - MAY 2023

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>		
6373	MDC ENVIRONMENTAL SERVICES INC	14152	Garbage Service	\$ 180.90
6371	ComEd	14154	Utilites	\$ 164.22
9655	Feece Oil Company	14155	Auto Fuel & Oil	\$ 2,626.38
9655	NAPA Auto Parts-Woodstock	14156	Auto Fuel & Oil	\$ 17.29
9519	ComEd Street Lights	14157	Street Lights	\$ 261.21
9614	Bakley Construction Corp	14158	Maint Supply - Road	\$ 826.89
6112	Hicksgas	14159	Maint Supply- Equipment	\$ 54.80
6122	Hinckley Springs	14160	Operating Supplies	\$ 113.41
9652	Airgas	14161	Operating Supplies	\$ 352.12
6112	Temperature Equipment Corp	14162	Maint Supply- Equipment	\$ 88.08
6114	Elan Financial Services (Home Depot)	14163	Maint Supply- Road	\$ 17.95
6651	Elan Financial Services (Walmart)	14164	Office Supplies	\$ 91.25
9652	ACE	14165	Operating Supplies	\$ 59.44
6123	ACE	14166	Small Tools	\$ 39.99
6562	Madeline Feltman	14167	Travel & Meeting Expense	\$ 15.72
6651	Elan Financial Services (Amazon)	14168	Office Supplies	\$ 26.99
6123	Elan Financial Services (Home Depot)	14169	Small Tools	\$ 458.00
9614	Elan Financial Services (Menards)	14172	Maint Supply - Road	\$ 199.99
6651	ACE	14170	Office Supplies	\$ 13.98
6111	ACE	14171	Maint. Supply Building	\$ 45.34

\$ 5,653.95

BILLS PAID BEFORE MEETING

9451	BLUECROSS BLUESHIELD OF IL	14149	Health Insurance - June	\$ 3,496.21
6552	COMCAST	14150	Phone & Internet	\$ 153.05
9451	HUMANA DENTAL INSURANCE	14148	Health Insurance - June	\$ 225.15
6371	NICOR GAS	14151	Utilities	\$ 59.09
6552	VERIZON WIRELESS	14147	Cell phone service	\$ 120.12
				<u>\$ 4,053.62</u>
			Total	\$ 9,707.57

Road Commissioner:

Grafton Township RB
Unpaid Bills Detail
 All Transactions

Date	Num	Memo	Split	Amount
Airgas USA LLC				
06/12/2023	9137848684	PO 14161	9652 · OPERATING SUPPLIES	352.12
Total Airgas USA LLC				352.12
Bakley Construction Corp.				
06/12/2023	24130	PO 14158	9614 · MAINTENANCE SUPPLIES - RO...	826.89
Total Bakley Construction Corp.				826.89
COM ED				
06/12/2023		PO 14154	6371 · UTILITIES	164.22
Total COM ED				164.22
COM ED Street Lights				
06/12/2023		PO 14157	9519 · STREET LIGHTS	261.21
Total COM ED Street Lights				261.21
Elan Financial Services				
06/15/2023		PO 14168	6651 · OFFICE SUPPLIES	26.99
06/15/2023		PO 14163	6114 · MAINTENANCE SUPPLY - ROAD	17.95
06/15/2023		PO 14164	6651 · OFFICE SUPPLIES	91.25
06/15/2023		PO 14169	6123 · SMALL TOOLS	458.00
06/15/2023		PO 14172	9614 · MAINTENANCE SUPPLIES - RO...	199.99
Total Elan Financial Services				794.18
Feece Oil Company				
06/12/2023		PO 14155	9655 · AUTO FUEL & OIL	2,626.38
Total Feece Oil Company				2,626.38
Hicksgas LLC Woodstock				
06/12/2023		PO 14159	6112 · MAINTENANCE SUPPLY - EQUI...	54.80
Total Hicksgas LLC Woodstock				54.80
Hinckley Springs Water Co.				
06/12/2023	10164181051423	PO 14160	6122 · OPERATING SUPPLIES	113.41
Total Hinckley Springs Water Co.				113.41
Madeline C Feltman				
06/12/2023		PO 14167	6562 · TRAVEL & MEETING EXPENSE	15.72
Total Madeline C Feltman				15.72
MDC Environmental Services Inc.				
06/12/2023		PO 14152	6373 · GARBAGE DISPOSAL	180.90
Total MDC Environmental Services Inc.				180.90
Napa Auto Parts - Woodstock				
06/12/2023	904472	PO 14156	9655 · AUTO FUEL & OIL	17.29
Total Napa Auto Parts - Woodstock				17.29
Temperature Equipment Corp.				
06/12/2023	7655975-00	PO 14162	6112 · MAINTENANCE SUPPLY - EQUI...	88.08
Total Temperature Equipment Corp.				88.08
Ziegler's Ace Hardware				
06/12/2023		PO 14165	9652 · OPERATING SUPPLIES	59.44
06/12/2023		PO 14166	6123 · SMALL TOOLS	39.99
06/15/2023		PO 14170	6651 · OFFICE SUPPLIES	13.98
06/15/2023		PO 14171	6111 · MAINTENANCE SUPPLY - BUILD...	45.34
Total Ziegler's Ace Hardware				158.75

2:06 PM

06/12/23

Grafton Township RB
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
TOTAL				<u>5,653.95</u>

10:15 AM
05/24/23
Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
May 21 - 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
05/22/2023	7010	BlueCross BlueShield of Illinois	PO 14149	-3,496.21
05/22/2023	7011	Comcast	PO 14150	-153.05
05/22/2023	7012	Humana Health Plan Inc.	PO 14148	-225.15
05/22/2023	7013	Nicor Gas	PO 14151	-59.09
05/22/2023	7014	Verizon Wireless	PO 14147	-120.12
Total 103 · R&B General Amer. Comm.				<u>-4,053.62</u>
TOTAL				<u><u>-4,053.62</u></u>

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	241,298.23	608,662.00	39.6%
9020 · INTEREST INCOME	2,193.04	450.00	487.3%
9040 · INTERGOVERNMENTAL AGREEMENT	100.00	100.00	100.0%
9050 · MISCELLANEOUS INCOME	540.00	10.00	5,400.0%
9060 · PERMITS & BONDS	1,560.00	2,000.00	78.0%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	245,691.27	611,227.00	40.2%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	46,159.74	224,568.00	20.6%
6002 · MUNICIPAL SHARE	0.00	-108,339.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	47,118.34	40,000.00	117.8%
6020 · INTEREST INCOME	1,012.17	200.00	506.1%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	648.00	500.00	129.6%
6060 · COURT FINES & PERMITS	0.00	200.00	0.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	94,938.25	157,144.00	60.4%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	5,228.26	13,211.00	39.6%
8020 · INTEREST INCOME	67.47	15.00	449.8%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	5,295.73	13,231.00	40.0%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	4,361.10	11,019.00	39.6%
7020 · INTEREST INCOME	101.22	20.00	506.1%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	4,462.32	14,039.00	31.8%
Total Income	350,387.57	795,641.00	44.0%
Gross Profit	350,387.57	795,641.00	44.0%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	0.00	35,000.00	0.0%
9652 · OPERATING SUPPLIES	861.91	8,000.00	10.8%
9655 · AUTO FUEL & OIL	1,714.21	35,000.00	4.9%
9656 · SALT, CALCIUM, ICE CONTROL	9,195.94	70,000.00	13.1%
Total COMMODITIES	11,772.06	148,000.00	8.0%

Actual vs Budget Year to Date

April 2023 through March 2024

06/12/23

Cash Basis

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	334,293.00	0.0%
9518 · ROAD STRIPING	0.00	40,000.00	0.0%
9519 · STREET LIGHTS	504.43	5,000.00	10.1%
9520 · ROAD SIGNS & MATERIALS	0.00	7,500.00	0.0%
9532 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
9594 · RENTALS	0.00	5,000.00	0.0%
Total CONTRACT SERVICES	504.43	396,793.00	0.1%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	8,000.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	0.00	9,000.00	0.0%
PERSONNEL			
9421 · SALARIES	45,623.67	238,000.00	19.2%
9451 · HEALTH/LIFE INSURANCE	8,566.94	67,000.00	12.8%
9461 · SOCIAL SECURITY CONTRIBUTION	3,025.83	17,000.00	17.8%
9462 · MEDICARE CONTRIBUTION	707.65	6,000.00	11.8%
9472 · UNIFORMS	234.99	3,000.00	7.8%
9475 · PAYROLL EXPENSE	400.00	1,800.00	22.2%
Total PERSONNEL	58,559.08	332,800.00	17.6%
Total PERMANENT HARD ROAD EXPENDITURE	70,835.57	886,593.00	8.0%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	2,932.37	42,642.00	6.9%
Total PERSONNEL	2,932.37	42,642.00	6.9%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	2,932.37	42,642.00	6.9%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	21,460.00	33,000.00	65.0%
Total CONTRACT SERVICE	21,460.00	33,000.00	65.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	29.21	5,330.00	0.5%
Total PERSONNEL	29.21	5,330.00	0.5%
Total ROAD & BRIDGE-INS-EXPENDITURE	21,489.21	38,330.00	56.1%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	972.17	5,000.00	19.4%
Total CAPITAL OUTLAY	972.17	5,000.00	19.4%
COMMODITIES			
6651 · OFFICE SUPPLIES	0.00	2,000.00	0.0%
Total COMMODITIES	0.00	2,000.00	0.0%

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	20.00	4,000.00	0.5%
6531 · ACCOUNTING SERVICE	0.00	8,000.00	0.0%
6533 · LEGAL SERVICE	0.00	15,000.00	0.0%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	546.34	5,100.00	10.7%
6553 · PUBLISHING	0.00	1,500.00	0.0%
6554 · PRINTING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	0.00	6,000.00	0.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	566.34	41,900.00	1.4%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	31,850.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
Total OTHER EXPENDITURES	0.00	39,850.00	0.0%
PERSONNEL			
6421 · SALARIES	3,180.00	25,000.00	12.7%
Total PERSONNEL	3,180.00	25,000.00	12.7%
Total ADMINISTRATION	4,718.51	113,750.00	4.1%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	99,000.00	0.0%
6833 · OTHER IMPROVEMENTS	9,068.65	89,182.00	10.2%
Total CAPITAL OUTLAY	9,068.65	188,182.00	4.8%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	2,623.12	15,000.00	17.5%
6112 · MAINTENANCE SUPPLY - EQUIPM...	1,154.49	15,000.00	7.7%
6113 · MAINTENANCE SUPPLY - VEHICL...	1,708.88	20,000.00	8.5%
6114 · MAINTENANCE SUPPLY - ROAD	638.60	1,000.00	63.9%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	180.61	4,000.00	4.5%
6123 · SMALL TOOLS	386.32	6,000.00	6.4%
Total COMMODITIES	6,692.02	67,000.00	10.0%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	0.00	60,000.00	0.0%
6312 · MAINTENANCE SERVICE - EQUIP...	440.50	35,000.00	1.3%
6313 · MAINTENANCE SERVICE - VEHIC...	0.00	55,000.00	0.0%
6314 · MAINTENANCE SERVICE ROADS	0.00	10,000.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	7,000.00	0.0%
6371 · UTILITIES	589.40	9,000.00	6.5%
6373 · GARBAGE DISPOSAL	274.20	6,000.00	4.6%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	1,304.10	207,600.00	0.6%

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>1,165.00</u>	<u>5,000.00</u>	<u>23.3%</u>
Total OTHER EXPENDITURES	<u>1,165.00</u>	<u>5,000.00</u>	<u>23.3%</u>
Total MAINTENANCE	<u>18,229.77</u>	<u>467,782.00</u>	<u>3.9%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>22,948.28</u>	<u>581,532.00</u>	<u>3.9%</u>
6391 · R&B - CONTINGENCIES	0.00	28,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	35,000.00	0.0%
Total Expense	<u>118,205.43</u>	<u>1,612,097.00</u>	<u>7.3%</u>
Net Ordinary Income	<u>232,182.14</u>	<u>-816,456.00</u>	<u>-28.4%</u>
Net Income	<u><u>232,182.14</u></u>	<u><u>-816,456.00</u></u>	<u><u>-28.4%</u></u>

10:31 AM

06/01/23

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 05/31/2023

	May 31, 23
Beginning Balance	804,213.56
Cleared Transactions	
Checks and Payments - 28 items	-68,368.64
Deposits and Credits - 18 items	76,482.51
Total Cleared Transactions	8,113.87
Cleared Balance	812,327.43
Uncleared Transactions	
Checks and Payments - 6 items	-777.82
Total Uncleared Transactions	-777.82
Register Balance as of 05/31/2023	811,549.61
New Transactions	
Checks and Payments - 2 items	-9,240.63
Total New Transactions	-9,240.63
Ending Balance	802,308.98

**OLD
BUSINESS**

**NEW
BUSINESS**

SUPERVISOR'S REPORT

System Activity Report

[5/1/2023 - 5/31/2023] Report Date: 6/12/2023

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$345.00
In-Process :	0	
Denials :	2	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	3	\$345.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
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	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
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	0	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	1	
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	1	\$0.00

Grand Totals:	4	\$345.00
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