

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, August 21, 2023

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, August 21, 2023 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, July 17, 2023
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible Action - Payment and Repaving/Overlay of Parking Lot
 - B.
9. New Business
 - A. Discussion and possible action - 2022/2023 Township Audit
 - B. Discussion and possible action -
10. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
August 17, 2023

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, July 17, 2023

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, July 17, 2023 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Trustee Cooper, 2nd by Trustee Cratty to Approve the Agenda as posted. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Supervisor Ruth , 2nd by Trustee Cratty to approve the Minutes of the Township Regular Board Meeting dated June 19, 2023 as corrected. Note the following corrected minutes:
"5. C. Audit and Payment of unpaid bills/Warrant check detail for the Road District
A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District as presented with the correction of PO 14143, changing the line item from line 6114 to line item 6111 (corrected); and the addition of PO 14163 (corrected) to Curran Materials (asphalt for pot holes) line item 9614 in the amount of Three Hundred Five and 35/100 Dollars (\$305.35). Roll call vote taken, Supervisor Ruth-Aye; Trustee Cratty-Aye; Trustee Cooper-Aye; Trustee Lueth-Aye; Trustee Ziller - No (Corrected). Motion carried."
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to approve the audit and payment of unpaid bills/Warrant check detail for Town Fund as presented. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**

7. **Board Member Response to Public Comment - None**

8. **Old Business - None**

9. **New Business**

A. Discussion and possible action - Repaving parking lot

A discussion ensued regarding the repaving of the parking lot:

- i. What is being done;
- ii. Will require public bid;
- iii. Who pays for what; and
- iv. Road District staff will tear out old.

Supervisor Ruth made a motion, 2nd by Trustee Cooper to approve the repaving of the parking lot with the Road District to handle the bidding process, the Road District staff will excavate the base, and the Town Fund will pay the entire contract. A roll call vote taken, all ayes noted, motion carried.

B. Discussion and possible action - Vacating Della Street

A discussion ensued whereas Road Commissioner Kearns explained the Della Street Property, located in Crystal Lake that has been taken care of by Crystal Lake Park District for approximately 20 years. Crystal Lake Park District wants this piece of property in order to apply for a specific grant. Commission Kearns informed the Board of the process needed to vacate the property noting the Crystal Lake Park District will be paying all Grafton Townships legal fees associated to vacate the above said property. No Board action taken.

C. Discussion and possible action - Assessor Office Reception Buildout

Assessor DeBaltz presented drawing and quotes for her office buildout, adding a customer counter. **A motion was made by Trustee Ziller, 2nd by Supervisor Ruth to approve the build out to Carmichael Construction in the amount of Nine Thousand, Two Hundred Fifteen Dollars (\$9,215.00).** Roll call vote taken, all ayes noted, motion carried. The f

10. **Executive Session if necessary, pursuant to 5 IL CS 120/2(c) section to be decided**

11. **Discussion and potential action of items discussed during Executive Session- None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

Audit finishing up. GA is picking up.

TRUSTEES: None

ASSESSOR: None

ROAD COMMISSIONER-

1. Last month culvert on Adamson Road completed.
2. Helped city with recent storm tree clean up.

CLERK - Salvation Army collection going on through the end of the month in front lobby.

13. ADJOURNMENT

Being no further business, a **motion was made by Trustee Ziller, 2nd by Trustee Cratty to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:12 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

APPROVED AS CORRECTED - See Corrected 5. Regular Business C. below
GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, June 19, 2023

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, June 19, 2023 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to Approve the Agenda as corrected (Item B. Approval of Minutes Township Town & Road Budget Hearing Minutes) was removed as it was last month's agenda item. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve the Minutes of the Township Regular Board Meeting dated April 17, 2023 as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
Supervisor Ruth presented a pre-payment request to Heaven's Best Company for carpet cleaning. A motion was made by Trustee Ziller, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/Warrant check detail as presented with the addition Heaven's Best Company in the amount of Nine Hundred Ninety Dollars and 57/100 (\$990.57). Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Supervisor Ruth, 2nd by Trustee Cratty to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District as presented with the correction of PO 14143, changing the line item from 6114 to line item 6111; and the addition of PO 14163 to Curran Materials (asphalt for pot holes), line item 9614 in the amount of Three Hundred Five and 35/100 Dollars (\$305.35). Roll call vote taken. Supervisor Ruth-Aye; Trustee Cratty-Aye, Trustee Cooper-Aye, Trustee Lueth-Aye, Trustee Ziller-No. Motion carried.
CORRECTED MOTION ABOVE.
6. **Public Comment - None**

7. **Board Member Response to Public Comment - None**

8. **Old Business**

A. Discussion and possible action regarding 2023 Decennial Committee on Local Government Efficiency (3rd meeting)

Supervisor Ruth held the 3rd and FINAL Meeting of the 2023 Decennial Committee on Local Government Efficiency. No action was taken. This is the 3rd and final Official Meeting of the 2023 Decennial Committee on Local Government Efficiency. A copy of the report discussed is attached and included as part of these original meeting minutes

9. **New Business - None**

10. **Executive Session if necessary, pursuant to 5 IL CS 120/2(c)**

11. **Discussion and potential action of items discussed during Executive Session- None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT

Requested that all Board Members submit a copy of their Statements of Economic Interest to him to be forwarded on to the Auditor.

TRUSTEES: None

ASSESSOR:

1. Construction of Office Counter-Still waiting for pricing
2. Assessor Association Internal PAMS software training - will use personal vehicles and will be submitting training expenses.
3. Hired summer help to lighten load.

ROAD COMMISSIONER-

1. Graded Bridge Report - Stabilized since 2020, not deteriorated since 2012
2. Fuel tanks moved into fenced area
3. Has fixed the taxpayer's property on Hensel Road that backs up to Colleen's Cove that has had on-going draining problems. Culverts in driveway complete.

CLERK -None

13. **ADJOURNMENT**

Being no further business, a **motion was made by Trustee Cratty, 2nd by Trustee Cooper to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:00 p.m

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
COM ED				
08/02/2023		PO 4235	1571 · UTILITIES	307.85
Total COM ED				307.85
Elan Financial Services				
07/14/2023	t2p11140...	PO 21118	1761 · TRAINING	50.00
07/14/2023	t2p11140...	PO 21118	1761 · TRAINING	50.00
07/14/2023	t2p11140...	PO 21118	1761 · TRAINING	50.00
07/26/2023	t2p11148...	PO 21118	1761 · TRAINING	50.00
07/27/2023	t2p11148...	PO 21118	1761 · TRAINING	50.00
07/27/2023	t2p11148...	PO 21118	1761 · TRAINING	50.00
07/31/2023	qb forms	PO 4244	1512 · MAINTENANC...	157.97
08/02/2023	t2p11153...	PO 21118	1761 · TRAINING	50.00
08/03/2023	t2p11154...	PO 21118	1761 · TRAINING	50.00
08/03/2023	web serv...	PO 4244	1512 · MAINTENANC...	2.18
Total Elan Financial Services				560.15
Feece Oil Company				
07/17/2023	3996593	PO 21116	1760 · TRAVEL EXP...	49.50
07/17/2023	3996593	PO 4236	1562 · TRAVEL EXP...	39.60
Total Feece Oil Company				89.10
Gordon Flesh Co., Inc.				
07/25/2023	in142972...	PO 21115	1751 · MAINTENANC...	345.00
Total Gordon Flesh Co., Inc.				345.00
Hinckley Springs Water Co.				
07/28/2023	1842529...	PO 4237	1651 · OFFICE SUP...	38.97
08/05/2023	2309212...	PO 21117	1751 · MAINTENANC...	43.96
Total Hinckley Springs Water Co.				82.93
Leading IT				
08/01/2023	131238wb	PO 4238	1512 · MAINTENANC...	1,915.00
08/01/2023	131323	PO 4238	1512 · MAINTENANC...	58.00
Total Leading IT				1,973.00
MDC Environmental Services Inc.				
08/01/2023	2233254...	PO 4239	1511 · MAINTENANC...	46.30
Total MDC Environmental Services Inc.				46.30
Nicor Gas				
07/19/2023		PO 4240	1571 · UTILITIES	51.49
Total Nicor Gas				51.49
Orkin				
07/31/2023	246375216	PO 4241	1511 · MAINTENANC...	74.99
Total Orkin				74.99
Staples				
08/07/2023	8071198...	PO 4242	1651 · OFFICE SUP...	92.30
Total Staples				92.30
Ziegler's Ace Hardware				
07/26/2023	91676	PO 4243	1511 · MAINTENANC...	30.96
Total Ziegler's Ace Hardware				30.96
TOTAL				3,654.07

1:25 PM

08/02/23

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
July 24 through August 3, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
07/24/2023	25305	BlueCross BlueShield...	PO 4233 21113	-4,430.43
07/24/2023	25306	ComCast	PO 4231 21114	-287.36
07/24/2023	25307	Humana Health Plan ...	PO 4232 21112	-365.17
07/24/2023	25308	Village of Huntley	PO 4230	-27.72
07/31/2023			Service Charge	-30.00
Total 101 · CHECKING -American Community				-5,140.68

08/15/23

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	330,681.64	625,520.00	52.9%
1010 · REPLACEMENT TAXES	43,800.09	80,000.00	54.8%
1020 · INTEREST INCOME	14,811.21	9,000.00	164.6%
1055 · MISCELLANEOUS INCOME	247.50	500.00	49.5%
Total CORPORATE FUND REVENUE	389,540.44	715,020.00	54.5%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	15,961.88	30,000.00	53.2%
5020 · INTEREST INCOME	601.88	500.00	120.4%
Total GENERAL ASSISTANCE FUND REVENUE	16,563.76	30,500.00	54.3%
Total Income	406,104.20	745,520.00	54.5%
Gross Profit	406,104.20	745,520.00	54.5%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	500.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	500.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	371.43	1,000.00	37.1%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	371.43	7,250.00	5.1%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5661 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	13,356.00	15,000.00	89.0%
5451 · HEALTH INSURANCE	1,590.97	2,500.00	63.6%
Total PERSONNEL	14,946.97	17,500.00	85.4%
Total ADMINISTRATION	15,318.40	25,750.00	59.5%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	21,746.00	0.0%
Total COMMODITIES	0.00	27,746.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	3,990.00	20,000.00	20.0%
5888 · UTILITY PAYMENTS	308.59	20,000.00	1.5%
Total CONTRACTUAL SERVICES	6,948.59	47,500.00	14.6%
Total HOME RELIEF	6,948.59	75,246.00	9.2%
Total GENERAL ASSISTANCE FUND	22,266.99	100,996.00	22.0%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	292,887.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	292,887.00	0.0%
Total CAPITAL OUTLAY	0.00	585,774.00	0.0%
COMMODITIES			
1651 · OFFICE SUPPLIES	820.36	5,000.00	16.4%
1652 · OPERATING SUPPLIES	0.00	3,000.00	0.0%
Total COMMODITIES	820.36	8,000.00	10.3%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	3,503.23	250,000.00	1.4%
1512 · MAINTENANCE SERVICE - EQUIPMENT	10,996.54	210,000.00	5.2%
1531 · ACCOUNTING SERVICES	943.00	20,000.00	4.7%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	611.41	5,000.00	12.2%
1553 · PUBLISHING	254.78	2,000.00	12.7%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,289.45	5,000.00	25.8%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	404.81	5,000.00	8.1%
1571 · UTILITIES	1,858.01	10,000.00	18.6%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	19,861.23	741,000.00	2.7%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	121.10	50,000.00	0.2%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	121.10	110,000.00	0.1%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	31,796.00	110,000.00	28.9%
1421 · ELECTED OFFICIALS SALARIES	65,961.50	175,000.00	37.7%
1451 · HEALTH INSURANCE	11,602.55	60,000.00	19.3%
Total PERSONNEL	109,360.05	345,000.00	31.7%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	74.00	10,000.00	0.7%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	74.00	75,000.00	0.1%
Total ADMINISTRATION	130,236.74	1,864,774.00	7.0%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	45.62	3,000.00	1.5%
Total COMMODITIES	45.62	3,000.00	1.5%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	93.91	4,200.00	2.2%
1752 · TELEPHONE	611.41	2,400.00	25.5%
1755 · POSTAGE	6.85	250.00	2.7%
1756 · SOFTWARE	10,600.00	12,000.00	88.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	1,000.00	5.0%
1760 · TRAVEL EXPENSE	189.56	2,500.00	7.6%
1761 · TRAINING	0.00	3,000.00	0.0%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	11,551.73	26,750.00	43.2%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	78,014.00	285,500.00	27.3%
1241 · IMRF	4,134.50	28,550.00	14.5%
1242 · FICA/MEDICARE/TAXES	5,000.93	26,552.00	18.8%
1243 · HEALTH INSURANCE	5,876.20	52,080.00	11.3%
Total PERSONNEL	93,025.63	392,682.00	23.7%
Total ASSESSOR	104,622.98	429,432.00	24.4%
Total TOWN FUND EXPENDITURES	234,859.72	2,294,206.00	10.2%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	4,335.44	28,000.00	15.5%
Total TOWN IMRF FUND EXPENDITURES	4,335.44	28,000.00	15.5%

08/15/23

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,913.00	25,000.00	59.7%
Total CONTRACTED SERVICES	14,913.00	25,000.00	59.7%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	145.00	10,000.00	1.5%
Total PERSONNEL	145.00	10,000.00	1.5%
Total TOWN INSURANCE FUND EXPENDITURE	15,058.00	35,000.00	43.0%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	4,902.38	25,000.00	19.6%
3762 · MEDICARE CONTRIBUTION	1,794.44	10,000.00	17.9%
Total TOWN SOCIAL SECURITY EXPENDITURE	6,696.82	35,000.00	19.1%
Total Expense	283,216.97	2,493,202.00	11.4%
Net Ordinary Income	122,887.23	-1,747,682.00	-7.0%
Net Income	<u>122,887.23</u>	<u>-1,747,682.00</u>	<u>-7.0%</u>

GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 07/31/2023

	Jul 31, 23
Beginning Balance	1,852,183.33
Cleared Transactions	
Checks and Payments - 23 items	-56,409.01
Deposits and Credits - 31 items	36,506.63
Total Cleared Transactions	-19,902.38
Cleared Balance	1,832,280.95
Uncleared Transactions	
Checks and Payments - 4 items	-5,110.46
Total Uncleared Transactions	-5,110.46
Register Balance as of 07/31/2023	1,827,170.49
New Transactions	
Checks and Payments - 1 item	-5,406.66
Total New Transactions	-5,406.66
Ending Balance	1,821,763.83

9:38 AM

08/01/23

GRAFTON TOWNSHIP Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 07/31/2023

	<u>Jul 31, 23</u>
Beginning Balance	79,284.59
Cleared Transactions	
Checks and Payments - 6 items	-14,839.08
Deposits and Credits - 4 items	399.06
Total Cleared Transactions	<u>-14,440.02</u>
Cleared Balance	<u><u>64,844.57</u></u>
Uncleared Transactions	
Checks and Payments - 1 item	<u>-650.00</u>
Total Uncleared Transactions	<u>-650.00</u>
Register Balance as of 07/31/2023	<u><u>64,194.57</u></u>
Ending Balance	64,194.57

**ROAD DISTRICT
FUND
FINANCIALS**

8:09 AM
08/08/23
Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
November 22 through December 12, 2016

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
11/28/2016	5262	BlueCross BlueShield of Illinois	PO 11497	-2,424.15
11/28/2016	5263	Comcast	PO 11498	-158.56
11/28/2016	5264	Humana Health Plan Inc.	PO 11496	-270.45
11/28/2016	5265	Verizon Wireless	PO 11495	-113.78
Total 103 · R&B General Amer. Comm.				-2,966.94
TOTAL				-2,966.94

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
Allied Asphalt Paving Company				
08/14/2023	247866	PO 14233	9614 · MAINTENANCE SUPPLIES - RO...	93.94
Total Allied Asphalt Paving Company				93.94
Botts Welding & Truck Service Inc.				
08/14/2023	694720	PO 14228	6116 · MAINTENANCE - SNOW REMOV...	288.42
08/14/2023	694821	PO 14229	6123 · SMALL TOOLS	107.46
08/14/2023	695053	PO 14230	6112 · MAINTENANCE SUPPLY - EQUI...	56.60
Total Botts Welding & Truck Service Inc.				452.48
Burris Equipment				
08/14/2023	2694406	PO 14212	6833 · OTHER IMPROVEMENTS	29,125.03
Total Burris Equipment				29,125.03
C & L Rentals Sales & Service Inc.				
08/14/2023	115458	PO 14209	6122 · OPERATING SUPPLIES	1,265.82
08/14/2023	115718	PO 14226	9655 · AUTO FUEL & OIL	35.76
08/14/2023	115457	PO 14227	6123 · SMALL TOOLS	721.68
Total C & L Rentals Sales & Service Inc.				2,023.26
COM ED				
08/14/2023		PO 14234	6371 · UTILITIES	154.74
Total COM ED				154.74
COM ED Street Lights				
08/14/2023		PO 14211	9519 · STREET LIGHTS	258.20
Total COM ED Street Lights				258.20
Curran Contracting Co.				
08/14/2023	27754	PO 14214	9614 · MAINTENANCE SUPPLIES - RO...	229.40
Total Curran Contracting Co.				229.40
E J Equipment, Inc				
08/14/2023		PO 14213	6112 · MAINTENANCE SUPPLY - EQUI...	10,012.20
Total E J Equipment, Inc				10,012.20
Elan Financial Services				
08/14/2023	WM41684227	PO 14217	6112 · MAINTENANCE SUPPLY - EQUI...	699.00
08/14/2023		PO 14218	6929 · MISCELLANEOUS	192.87
08/14/2023		PO 14219	6651 · OFFICE SUPPLIES	72.31
08/14/2023		PO 14220	6562 · TRAVEL & MEETING EXPENSE	139.98
08/14/2023		PO 14221	6113 · MAINTENANCE SUPPLY - VEHIC...	105.49
08/14/2023		PO 14223	9655 · AUTO FUEL & OIL	13.97
08/14/2023		PO 14224	6122 · OPERATING SUPPLIES	68.41
08/14/2023		PO 14225	6111 · MAINTENANCE SUPPLY - BUILD...	312.68
08/14/2023		PO 14222	6123 · SMALL TOOLS	14.99
Total Elan Financial Services				1,619.70
Feece Oil Company				
08/14/2023		PO 14210	9655 · AUTO FUEL & OIL	2,174.91
Total Feece Oil Company				2,174.91
Hicksgas LLC Woodstock				
08/14/2023		PO 14203	6112 · MAINTENANCE SUPPLY - EQUI...	53.80
Total Hicksgas LLC Woodstock				53.80
Hinckley Springs Water Co.				
08/14/2023	10164181080623	PO 14237	6122 · OPERATING SUPPLIES	152.39
Total Hinckley Springs Water Co.				152.39
MDC Environmental Services Inc.				

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08/14/23

Grafton Township RB Unpaid Bills Detail All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
08/14/2023		PO	6373 · GARBAGE DISPOSAL	138.89
Total MDC Environmental Services Inc.				138.89
Prime Law Group, LLC 08/14/2023		PO 14231	6533 · LEGAL SERVICE	975.00
Total Prime Law Group, LLC				975.00
Shaw Suburban Media 08/14/2023	104576	PO 14232	6553 · PUBLISHING	93.22
Total Shaw Suburban Media				93.22
Ziegler's Ace Hardware 08/14/2023		PO14235	6111 · MAINTENANCE SUPPLY - BUILD...	17.96
08/14/2023		PO 14236	6113 · MAINTENANCE SUPPLY - VEHIC...	9.59
Total Ziegler's Ace Hardware				27.55
TOTAL				47,584.71

ROAD & BRIDGE WARRANT LIST - JULY 2023

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>		
6112	HicksGas	14203	Maint Supply- Equipment	\$ 53.80
6122	C&L	14209	Saw Blade	\$ 1,265.82
9655	Feece Oil Company	14210	Auto Fuel & Oil	\$ 2,174.91
9519	ComEd	14211	Street Lights	\$ 258.20
6833	Burris Equipment	14212	Kubota	\$ 29,125.03
6112	Tiger Mowers	14213	Tiger Claw-Road Shoulder Repair	\$ 10,012.20
9614	Curran Materials	14214	UPM	\$ 229.40
6373	MDC Environmental Services Inc	14215	Garbage Disposal	\$ 138.89
6112	Elan Financial (Home Depot)	14217	Chain Saw	\$ 699.00
6929	Elan Financial (Sams Club)	14218	Water Dispenser	\$ 192.87
6651	Elan Financial (Walmart/Amazon)	14219	Office Supplies	\$ 72.31
6562	Elan Financial (Amazon)	14220	Car Mount	\$ 139.98
6113	Elan Financial (Amazon)	14221	Oil Can	\$ 105.49
6123	Elan Financial (Amazon)	14222	Angle Grinder	\$ 14.99
9655	Elan Financial (Walmart)	14223	Oil	\$ 13.97
6122	Elan Financial (Walmart)	14224	Operating Supplies	\$ 68.41
6111	Elan Financial (Ebay/Lowes)	14225	Bolts & Paint	\$ 312.68
9655	C&L	14226	Oil	\$ 35.76
6123	C&L	14227	Small Tools	\$ 721.68
6116	Botts Welding	14228	Plow Blade	\$ 288.42
6123	Botts Welding	14229	Ratchet Chain	\$ 107.46
6112	Botts Welding	14230	Pipe & Hose	\$ 56.60
6533	Prime Law Group	14231	Legal Council	\$ 975.00
6553	Shaw Media	14232	Publishing Bids	\$ 93.22
9614	Allied Asphalt Paving Company	14233	Road Patch	\$ 93.94
6371	ComEd	14234	Utilities	\$ 154.74
6111	ACE	14235	Fasteners	\$ 17.96
6113	ACE	14236	Tire Shine	\$ 9.59
6122	Hinckley Springs	14237	Water	\$ 152.39
				\$ 47,584.71

BILLS PAID BEFORE MEETING

6552	VERIZON WIRELESS	14204	Cell phone service	\$ 158.35
9451	HUMANA DENTAL INSURANCE	14205	Health Insurance - August	\$ 279.24
9451	BLUECROSS BLUESHIELD OF IL	14206	Health Insurance - August	\$ 3,496.21
6552	COMCAST	14207	Phone & Internet	\$ 143.68
6371	NICOR GAS	14208	Utilities	\$ 56.43
				\$ 4,133.91
			Total	\$ 51,718.62

Road Commissioner:



Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	324,358.36	608,662.00	53.3%
9020 · INTEREST INCOME	5,221.80	450.00	1,160.4%
9040 · INTERGOVERNMENTAL AGREEMENT	100.00	100.00	100.0%
9050 · MISCELLANEOUS INCOME	540.00	10.00	5,400.0%
9060 · PERMITS & BONDS	2,515.00	2,000.00	125.8%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	332,735.16	611,227.00	54.4%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	62,076.31	224,568.00	27.6%
6002 · MUNICIPAL SHARE	0.00	-108,339.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	74,485.56	40,000.00	186.2%
6020 · INTEREST INCOME	2,410.06	200.00	1,205.0%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	648.00	500.00	129.6%
6060 · COURT FINES & PERMITS	100.00	200.00	50.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	139,719.93	157,144.00	88.9%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	7,027.83	13,211.00	53.2%
8020 · INTEREST INCOME	160.66	15.00	1,071.1%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	7,188.49	13,231.00	54.3%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	5,862.19	11,019.00	53.2%
7020 · INTEREST INCOME	241.01	20.00	1,205.1%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	6,103.20	14,039.00	43.5%
Total Income	485,746.78	795,641.00	61.1%
Gross Profit	485,746.78	795,641.00	61.1%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	2,807.07	35,000.00	8.0%
9652 · OPERATING SUPPLIES	1,310.45	8,000.00	16.4%
9655 · AUTO FUEL & OIL	4,357.88	35,000.00	12.5%
9656 · SALT, CALCIUM, ICE CONTROL	9,195.94	70,000.00	13.1%
Total COMMODITIES	17,671.34	148,000.00	11.9%

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	41,699.86	334,293.00	12.5%
9518 · ROAD STRIPING	0.00	40,000.00	0.0%
9519 · STREET LIGHTS	1,025.63	5,000.00	20.5%
9520 · ROAD SIGNS & MATERIALS	0.00	7,500.00	0.0%
9532 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
9594 · RENTALS	0.00	5,000.00	0.0%
Total CONTRACT SERVICES	42,725.49	396,793.00	10.8%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	8,000.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	0.00	9,000.00	0.0%
PERSONNEL			
9421 · SALARIES	72,966.19	238,000.00	30.7%
9451 · HEALTH/LIFE INSURANCE	16,117.84	67,000.00	24.1%
9461 · SOCIAL SECURITY CONTRIBUTION	4,886.14	17,000.00	28.7%
9462 · MEDICARE CONTRIBUTION	1,142.72	6,000.00	19.0%
9472 · UNIFORMS	489.92	3,000.00	16.3%
9475 · PAYROLL EXPENSE	670.00	1,800.00	37.2%
Total PERSONNEL	96,272.81	332,800.00	28.9%
Total PERMANENT HARD ROAD EXPENDITURE	156,669.64	886,593.00	17.7%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	4,622.15	42,642.00	10.8%
Total PERSONNEL	4,622.15	42,642.00	10.8%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	4,622.15	42,642.00	10.8%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	21,460.00	33,000.00	65.0%
Total CONTRACT SERVICE	21,460.00	33,000.00	65.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	51.84	5,330.00	1.0%
Total PERSONNEL	51.84	5,330.00	1.0%
Total ROAD & BRIDGE-INS-EXPENDITURE	21,511.84	38,330.00	56.1%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	1,249.79	5,000.00	25.0%
Total CAPITAL OUTLAY	1,249.79	5,000.00	25.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	412.21	2,000.00	20.6%
Total COMMODITIES	412.21	2,000.00	20.6%

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	20.00	4,000.00	0.5%
6531 · ACCOUNTING SERVICE	0.00	8,000.00	0.0%
6533 · LEGAL SERVICE	0.00	15,000.00	0.0%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	1,197.72	5,100.00	23.5%
6553 · PUBLISHING	0.00	1,500.00	0.0%
6554 · PRINTING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	15.72	6,000.00	0.3%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	1,233.44	41,900.00	2.9%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	31,850.00	0.0%
6929 · MISCELLANEOUS	0.00	8,000.00	0.0%
Total OTHER EXPENDITURES	0.00	39,850.00	0.0%
PERSONNEL			
6421 · SALARIES	5,842.50	25,000.00	23.4%
Total PERSONNEL	5,842.50	25,000.00	23.4%
Total ADMINISTRATION	8,737.94	113,750.00	7.7%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	0.00	99,000.00	0.0%
6833 · OTHER IMPROVEMENTS	9,068.65	89,182.00	10.2%
Total CAPITAL OUTLAY	9,068.65	188,182.00	4.8%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	3,023.81	15,000.00	20.2%
6112 · MAINTENANCE SUPPLY - EQUIPM...	1,352.33	15,000.00	9.0%
6113 · MAINTENANCE SUPPLY - VEHICL...	3,252.83	20,000.00	16.3%
6114 · MAINTENANCE SUPPLY - ROAD	638.60	1,000.00	63.9%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	300.07	4,000.00	7.5%
6123 · SMALL TOOLS	2,131.15	6,000.00	35.5%
Total COMMODITIES	10,698.79	67,000.00	16.0%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	10,806.45	60,000.00	18.0%
6312 · MAINTENANCE SERVICE - EQUIP...	440.50	35,000.00	1.3%
6313 · MAINTENANCE SERVICE - VEHIC...	0.00	55,000.00	0.0%
6314 · MAINTENANCE SERVICE ROADS	13.98	10,000.00	0.1%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	7,000.00	0.0%
6371 · UTILITIES	1,011.66	9,000.00	11.2%
6373 · GARBAGE DISPOSAL	590.18	6,000.00	9.8%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	12,862.77	207,600.00	6.2%

08/14/23
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>1,165.00</u>	<u>5,000.00</u>	<u>23.3%</u>
Total OTHER EXPENDITURES	<u>1,165.00</u>	<u>5,000.00</u>	<u>23.3%</u>
Total MAINTENANCE	<u>33,795.21</u>	<u>467,782.00</u>	<u>7.2%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>42,533.15</u>	<u>581,532.00</u>	<u>7.3%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>28,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>35,000.00</u>	<u>0.0%</u>
Total Expense	<u>225,336.78</u>	<u>1,612,097.00</u>	<u>14.0%</u>
Net Ordinary Income	<u>260,410.00</u>	<u>-816,456.00</u>	<u>-31.9%</u>
Net Income	<u><u>260,410.00</u></u>	<u><u>-816,456.00</u></u>	<u><u>-31.9%</u></u>

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08/01/23

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 07/31/2023

	Jul 31, 23
Beginning Balance	1,132,220.20
Cleared Transactions	
Checks and Payments - 24 items	-81,811.55
Deposits and Credits - 16 items	33,346.73
Total Cleared Transactions	-48,464.82
Cleared Balance	<u>1,083,755.38</u>
Uncleared Transactions	
Checks and Payments - 4 items	-4,077.48
Total Uncleared Transactions	-4,077.48
Register Balance as of 07/31/2023	<u>1,079,677.90</u>
New Transactions	
Checks and Payments - 1 item	-2,375.82
Total New Transactions	-2,375.82
Ending Balance	<u><u>1,077,302.08</u></u>

**OLD
BUSINESS**

**NEW
BUSINESS**

SUPERVISOR'S REPORT

System Activity Report

[7/1/2023 - 7/31/2023] Report Date: 8/2/2023

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$345.00
In-Process :	0	
Denials :	2	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	3	\$345.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
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	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
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	0	

Emergency Assistance

Grants :	2	\$1,350.00
In-Process :	1	
Denials :	1	
	<hr/>	
	4	\$1,350.00
Grand Totals:	7	\$1,695.00