

## NOTICE AND AGENDA

### GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, September 18, 2023*

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, September 18, 2023 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
  - A. Approval of Minutes Township Regular Board Meeting, August 21, 2023
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
  - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
  - A.
9. New Business
  - A. Discussion and possible action - 2024/2025 Town Fund & General Assistance Levy
  - B.
10. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
  - Supervisor
  - Trustee
  - Assessor
  - Road District
  - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson  
September 14, 2023

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

# **DRAFT MINUTES**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, August 21, 2023*

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, August 21, 2023 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call- Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson.**
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**  
A motion was made by Trustee Lueth, 2<sup>nd</sup> by Trustee Cratty to Approve the Agenda as posted. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
  - A. **Approval of Minutes Township Regular Board Meeting**  
A motion was made by Trustee Cooper, 2<sup>nd</sup> by Supervisor Ruth to approve the Minutes of the Township Regular Board Meeting dated August 21, 2023 as corrected removing unnecessary text from the end of 9. New Business, C.  
Roll call vote taken, all ayes noted, motion carried.
  - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**  
A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cratty to approve the Audit and payment of unpaid bills/Warrant check detail for the Town Fund as presented. Roll call vote taken, all ayes noted, motion carried.
  - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**  
A discussion ensued regarding equipment purchases and the line items assigned to them.  
A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Ziller, to approve the audit and payment of unpaid bills/Warrant check detail for the Road District changing PO 14202 payable to E J Equipment from line item 6112 to line item 6820; and PO 14213 payable to Burris Equipment from line item 6833 to line item 6820. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Member Response to Public Comment - None**

8. **Old Business – Payment and Repaving/Overlay of Parking Lot**  
 A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cratty to award the low bid of repaving and overlay of the parking lot to TAT Enterprises in the amount of Seventy Six Thousand and 00/100 Dollars (\$76,000.00) to be paid in full by the Town Fund with the Road District completing the removal. Roll call vote taken, all ayes noted, motion carried
9. **New Business**  
**A. Discussion and possible action – 2022/2023 Township Audit**  
 Mr. Joe Troyer, G.W. & Associates, P.C. , presented the 2022/2023 Township Audit as an “unmodified, no problems, clear and clean” audit adding “very normal operations”, “all good news” and “pension healthy”. No Board Action taken.
10. **Executive Session if necessary, pursuant to 5 IL CS 120/2(c) section to be decided**
11. **Discussion and potential action of items discussed during Executive Session- None**
12. **Committee and Officer Reports**  
 SUPERVISOR REPORT  
 Treasurers Report completed.
- TRUSTEES: None  
 ASSESSOR: None
- ROAD COMMISSIONER-
1. Received a resident thank you note for the repaving of Colleens Cote culvert.
  2. Pavement on Menching and Swanson roads completed. Will stripe and stone.
  3. Sold New Holland Tractor to Heartland Township for Forty Thousand Dollars (\$40,000).  
 New tractor/mower coming in March from John Deere.
- CLERK – None
13. **ADJOURNMENT**  
 Being no further business, a motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cooper to adjourn the Regular Board Meeting. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 7:56 p.m

Respectfully submitted,  
 Kathleen M. Watson, Grafton Township Clerk

# **TOWN FUND FINANCIALS**

**GRAFTON TOWNSHIP**  
**Unpaid Bills Detail**  
All Transactions

Date	Num	Memo	Split	Amount
<b>COM ED</b>				
09/11/2023		PO 4250	1571 · UTILITIES	326.20
Total COM ED				326.20
<b>Elan Financial Services</b>				
09/11/2023		PO 4248	1512 · MAINTENANC...	2.18
Total Elan Financial Services				2.18
<b>GW &amp; Associates PC</b>				
09/11/2023	2308301	PO 4254	1531 · ACCOUNTIN...	3,083.34
09/11/2023		PO 4253	5534 · ACCOUNTIN...	3,083.33
Total GW & Associates PC				6,166.67
<b>Kirchner Inc.</b>				
09/11/2023		PO 4259	1512 · MAINTENANC...	135.25
Total Kirchner Inc.				135.25
<b>Leading IT</b>				
09/11/2023	131652...	PO 4252	1512 · MAINTENANC...	2,273.00
Total Leading IT				2,273.00
<b>MDC Environmental Services Inc.</b>				
09/11/2023		PO 4257	1511 · MAINTENANC...	51.97
Total MDC Environmental Services Inc.				51.97
<b>N.J.S. Enterprises Inc.</b>				
09/11/2023	221624	PO 4256	5512 · MAINTENANC...	500.00
09/11/2023	221624	PO 4256	5549 · OTHER PROF...	175.00
Total N.J.S. Enterprises Inc.				675.00
<b>Nicor Gas</b>				
09/11/2023		PO 4255	1571 · UTILITIES	51.53
Total Nicor Gas				51.53
<b>Orkin</b>				
09/11/2023	249038298	PO 4251	1511 · MAINTENANC...	74.99
Total Orkin				74.99
<b>Ruperto Herrera</b>				
09/11/2023	17	PO 4249	1512 · MAINTENANC...	375.00
Total Ruperto Herrera				375.00
<b>Staples</b>				
09/11/2023	8071519...	PO 21122	1851 · OFFICE SUP...	73.76
09/11/2023	3545786...	PO 4258	1651 · OFFICE SUP...	189.84
Total Staples				263.60
<b>TOTAL</b>				<b>10,395.39</b>

11:56 AM  
08/29/23  
Cash Basis

**GRAFTON TOWNSHIP**  
**TF Warrant Detail Report**  
August 27 through September 2, 2023

---

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
<b>101 · CHECKING -American Community</b>				
08/28/2023	25322	BlueCross BlueShield...	PO 4245 21121	-4,430.43
08/28/2023	25323	ComCast	PO 4246 21119	-308.24
08/28/2023	25324	Humana Health Plan ...	PO 4247 21120	-365.17
Total 101 · CHECKING -American Community				-5,103.84
<b>TOTAL</b>				<b>-5,103.84</b>

09/12/23

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2023 through March 2024**

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	379,080.04	625,520.00	60.6%
1010 · REPLACEMENT TAXES	43,800.09	80,000.00	54.8%
1020 · INTEREST INCOME	19,294.65	9,000.00	214.4%
1055 · MISCELLANEOUS INCOME	247.50	500.00	49.5%
Total CORPORATE FUND REVENUE	442,422.28	715,020.00	61.9%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	18,298.05	30,000.00	61.0%
5020 · INTEREST INCOME	761.25	500.00	152.3%
Total GENERAL ASSISTANCE FUND REVENUE	19,059.30	30,500.00	62.5%
Total Income	461,481.58	745,520.00	61.9%
Gross Profit	461,481.58	745,520.00	61.9%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	500.00	0.0%
5534 · ACCOUNTING SERVICES	0.00	3,500.00	0.0%
5549 · OTHER PROFESSIONAL SERVICE	0.00	500.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	371.43	1,000.00	37.1%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	371.43	7,250.00	5.1%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	13,356.00	15,000.00	89.0%
5451 · HEALTH INSURANCE	1,590.97	2,500.00	63.6%
Total PERSONNEL	14,946.97	17,500.00	85.4%
Total ADMINISTRATION	15,318.40	25,750.00	59.5%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	21,746.00	0.0%
Total COMMODITIES	0.00	27,746.00	0.0%



**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2023 through March 2024**

	Apr '23 - Mar 24	Budget	% of Budget
<b>CONTRACTUAL SERVICES</b>			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	3,990.00	20,000.00	20.0%
5888 · UTILITY PAYMENTS	308.59	20,000.00	1.5%
<b>Total CONTRACTUAL SERVICES</b>	<b>6,948.59</b>	<b>47,500.00</b>	<b>14.6%</b>
<b>Total HOME RELIEF</b>	<b>6,948.59</b>	<b>75,246.00</b>	<b>9.2%</b>
<b>Total GENERAL ASSISTANCE FUND</b>	<b>22,266.99</b>	<b>100,996.00</b>	<b>22.0%</b>
<b>TOWN FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	292,887.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	292,887.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>585,774.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
1651 · OFFICE SUPPLIES	951.63	5,000.00	19.0%
1652 · OPERATING SUPPLIES	157.97	3,000.00	5.3%
<b>Total COMMODITIES</b>	<b>1,109.60</b>	<b>8,000.00</b>	<b>13.9%</b>
<b>CONTRACTUAL SERVICES</b>			
1511 · MAINTENANCE SERVICE-BUILDING	3,655.48	250,000.00	1.5%
1512 · MAINTENANCE SERVICE - EQUIPMENT	12,971.72	210,000.00	6.2%
1531 · ACCOUNTING SERVICES	1,133.25	20,000.00	5.7%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	765.53	5,000.00	15.3%
1553 · PUBLISHING	254.78	2,000.00	12.7%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,289.45	5,000.00	25.8%
1562 · TRAVEL EXPENSES	39.60	2,000.00	2.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	404.81	5,000.00	8.1%
1571 · UTILITIES	2,217.35	10,000.00	22.2%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>22,731.97</b>	<b>741,000.00</b>	<b>3.1%</b>
<b>OTHER EXPENDITURES</b>			
1905 · MISCELLANEOUS EXPENSE	151.10	50,000.00	0.3%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>151.10</b>	<b>110,000.00</b>	<b>0.1%</b>
<b>PERSONNEL</b>			
1420 · OFFICE STAFF HOURLY	40,620.02	110,000.00	36.9%
1421 · ELECTED OFFICIALS SALARIES	78,653.80	175,000.00	44.9%
1451 · HEALTH INSURANCE	14,926.65	60,000.00	24.9%
<b>Total PERSONNEL</b>	<b>134,200.47</b>	<b>345,000.00</b>	<b>38.9%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2023 through March 2024**

	Apr '23 - Mar 24	Budget	% of Budget
<b>SENIOR SERVICES</b>			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	74.00	10,000.00	0.7%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
<b>Total SENIOR SERVICES</b>	<b>74.00</b>	<b>75,000.00</b>	<b>0.1%</b>
<b>Total ADMINISTRATION</b>	<b>158,267.14</b>	<b>1,864,774.00</b>	<b>8.5%</b>
<b>ASSESSOR</b>			
<b>CAPITAL OUTLAY</b>			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
<b>Total CAPITAL OUTLAY</b>	<b>0.00</b>	<b>5,000.00</b>	<b>0.0%</b>
<b>COMMODITIES</b>			
1851 · OFFICE SUPPLIES	45.62	3,000.00	1.5%
<b>Total COMMODITIES</b>	<b>45.62</b>	<b>3,000.00</b>	<b>1.5%</b>
<b>CONTRACTUAL SERVICES</b>			
1751 · MAINTENANCE SERVICE	482.87	4,200.00	11.5%
1752 · TELEPHONE	765.53	2,400.00	31.9%
1755 · POSTAGE	6.85	250.00	2.7%
1756 · SOFTWARE	10,600.00	12,000.00	88.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	50.00	1,000.00	5.0%
1760 · TRAVEL EXPENSE	239.06	2,500.00	9.6%
1761 · TRAINING	400.00	3,000.00	13.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
<b>Total CONTRACTUAL SERVICES</b>	<b>12,544.31</b>	<b>26,750.00</b>	<b>46.9%</b>
<b>OTHER EXPENDITURES</b>			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
1240 · SALARIES	91,919.00	285,500.00	32.2%
1241 · IMRF	4,902.08	28,550.00	17.2%
1242 · FICA/MEDICARE/TAXES	6,075.52	26,552.00	22.9%
1243 · HEALTH INSURANCE	7,347.70	52,080.00	14.1%
<b>Total PERSONNEL</b>	<b>110,244.30</b>	<b>392,682.00</b>	<b>28.1%</b>
<b>Total ASSESSOR</b>	<b>122,834.23</b>	<b>429,432.00</b>	<b>28.6%</b>
<b>Total TOWN FUND EXPENDITURES</b>	<b>281,101.37</b>	<b>2,294,206.00</b>	<b>12.3%</b>
<b>TOWN IMRF FUND EXPENDITURES</b>			
3262 · RETIREMENT CONTRIBUTION	5,189.77	28,000.00	18.5%
<b>Total TOWN IMRF FUND EXPENDITURES</b>	<b>5,189.77</b>	<b>28,000.00</b>	<b>18.5%</b>

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2023 through March 2024**

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,913.00	25,000.00	59.7%
Total CONTRACTED SERVICES	14,913.00	25,000.00	59.7%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	157.62	10,000.00	1.6%
Total PERSONNEL	157.62	10,000.00	1.6%
Total TOWN INSURANCE FUND EXPENDITURE	15,070.62	35,000.00	43.1%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	6,227.59	25,000.00	24.9%
3762 · MEDICARE CONTRIBUTION	2,104.37	10,000.00	21.0%
Total TOWN SOCIAL SECURITY EXPENDITURE	8,331.96	35,000.00	23.8%
Total Expense	331,960.71	2,493,202.00	13.3%
Net Ordinary Income	129,520.87	-1,747,682.00	-7.4%
Net Income	<u>129,520.87</u>	<u>-1,747,682.00</u>	<u>-7.4%</u>

9:29 AM

09/01/23

# GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 08/31/2023

---

	Aug 31, 23
Beginning Balance	1,832,280.95
Cleared Transactions	
Checks and Payments - 20 items	-49,512.67
Deposits and Credits - 30 items	17,622.59
Total Cleared Transactions	-31,890.08
Cleared Balance	<u>1,800,390.87</u>
Uncleared Transactions	
Checks and Payments - 3 items	-5,103.84
Total Uncleared Transactions	-5,103.84
Register Balance as of 08/31/2023	<u>1,795,287.03</u>
New Transactions	
Checks and Payments - 1 item	-5,239.63
Total New Transactions	-5,239.63
Ending Balance	<u>1,790,047.40</u>

9:17 AM

09/01/23

**GRAFTON TOWNSHIP**  
**Reconciliation Summary**

151 - General Assistance - Amer Com, Period Ending 08/31/2023

---

	<u>Aug 31, 23</u>
Beginning Balance	64,844.57
Cleared Transactions	
Checks and Payments - 1 item	-650.00
Deposits and Credits - 3 items	685.74
Total Cleared Transactions	<u>35.74</u>
Cleared Balance	<u><u>64,880.31</u></u>
Register Balance as of 08/31/2023	64,880.31
Ending Balance	64,880.31

**ROAD DISTRICT  
FUND  
FINANCIALS**

**Grafton Township RB**  
**Unpaid Bills Detail**  
**All Transactions**

Date	Num	Memo	Split	Amount
<b>Bakley Construction Corp.</b>				
09/08/2023	24326	PO 14242	9614 · MAINTENANCE SUPPLIES - RO...	4,824.95
Total Bakley Construction Corp.				4,824.95
<b>Christensen Excavating &amp; Trucking, Inc</b>				
07/26/2023	8282	PO 14243	9614 · MAINTENANCE SUPPLIES - RO...	1,917.43
Total Christensen Excavating & Trucking, Inc				1,917.43
<b>COM ED</b>				
08/31/2023		PO 14249	6371 · UTILITIES	124.99
Total COM ED				124.99
<b>COM ED Street Lights</b>				
08/22/2023		PO 14252	9519 · STREET LIGHTS	255.41
Total COM ED Street Lights				255.41
<b>Elan Financial Services</b>				
08/29/2023	farm & fleet	PO 14253	6123 · SMALL TOOLS	49.09
08/29/2023		PO 14254	6111 · MAINTENANCE SUPPLY - BUILD...	477.92
Total Elan Financial Services				527.01
<b>GW &amp; Associates PC</b>				
08/16/2023	2308301	PO 14244	6531 · ACCOUNTING SERVICE	3,083.33
Total GW & Associates PC				3,083.33
<b>Hydraulic Services</b>				
08/29/2023	381928	PO 14246	6112 · MAINTENANCE SUPPLY - EQUI...	770.44
Total Hydraulic Services				770.44
<b>Illowa Culvert &amp; Supply</b>				
08/29/2023	37846	PO 14250	9614 · MAINTENANCE SUPPLIES - RO...	4,828.00
Total Illowa Culvert & Supply				4,828.00
<b>Interstate Billing Service, Inc.</b>				
08/31/2023	3033784638	PO 14245	6113 · MAINTENANCE SUPPLY - VEHIC...	209.99
Total Interstate Billing Service, Inc.				209.99
<b>MDC Environmental Services Inc.</b>				
09/01/2023	22378320t084	PO 14248	6373 · GARBAGE DISPOSAL	155.90
Total MDC Environmental Services Inc.				155.90
<b>Napa Auto Parts - Woodstock</b>				
08/16/2023	912634	PO 14251	6113 · MAINTENANCE SUPPLY - VEHIC...	59.89
Total Napa Auto Parts - Woodstock				59.89
<b>Ziegler's Ace Hardware</b>				
09/01/2023		PO 14247	6111 · MAINTENANCE SUPPLY - BUILD...	28.56
Total Ziegler's Ace Hardware				28.56
<b>TOTAL</b>				<b>16,785.90</b>

9:31 AM

09/11/23

Cash Basis

**Grafton Township RB**  
**WARRANT DETAIL REPORT**  
August 28 through September 11, 2023

---

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
<b>103 · R&amp;B General Amer. Comm.</b>				
08/28/2023	7069	BlueCross BlueShield of Illinois	PO 14239	-3,496.21
08/28/2023	7070	Comcast	PO 14240	-154.12
08/28/2023	7071	Humana Health Plan Inc.	PO 14238	-279.24
08/28/2023	7072	Nicor Gas	PO 14216	-56.53
08/28/2023	7073	Verizon Wireless	PO 14241	-158.35
Total 103 · R&B General Amer. Comm.				-4,144.45
<b>TOTAL</b>				<b>-4,144.45</b>



**ROAD & BRIDGE WARRANT LIST - AUGUST 2023**

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			
9614	BAKLEY CONSTROCTION CORP.	<u>14242</u>	Shoulder Gravel	\$	4,824.95
9614	CHRISTENSEN EXCAVATING	<u>14243</u>	Rip Rap	\$	1,917.43
6531	GW & ASSOCIATES PC	<u>14244</u>	Auditing Service	\$	3,083.33
6113	INTERSTATE BILLING SERVICE, INC	<u>14245</u>	Alternator	\$	209.99
6112	HYDRAULIC SERVICES, INC	<u>14246</u>	Coupler- Skid Steer	\$	770.44
6111	ACE HARDWARE	<u>14247</u>	Maint. Building	\$	28.56
6373	MDC ENVIRONMENTAL	<u>14248</u>	Garbage Disposal	\$	155.90
6371	COMED	<u>14249</u>	Utilities	\$	124.99
9614	ILLOWA CULVERT AND SUPPLY	<u>14250</u>	Culverts	\$	4,828.00
6113	NAPA AUTO PARTS	<u>14251</u>	Maint. Vehicles	\$	59.89
9519	COMED	<u>14252</u>	Street Lights	\$	255.41
6123	ELAN FINANCIAL	<u>14253</u>	Small Tools	\$	49.09
6111	ELAN FINANCIAL	<u>14254</u>	Building Supplies	\$	477.92

**\$ 16,785.90**

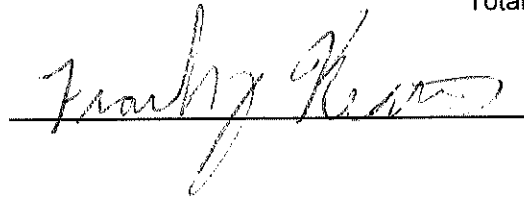
**BILLS PAID BEFORE MEETING**

6552	VERIZON WIRELESS	<u>14241</u>	Cell phone service	\$	158.35
9451	HUMANA DENTAL INSURANCE	<u>14238</u>	Health Insurance - August	\$	279.24
9451	BLUECROSS BLUESHIELD OF IL	<u>14239</u>	Health Insurance - August	\$	3,496.21
6552	COMCAST	<u>14240</u>	Phone & Internet	\$	154.12
6371	NICOR GAS	<u>14216</u>	Utilities	\$	56.53

**\$ 4,144.45**

**Total \$ 20,930.35**

**Road Commissioner:**



Grafton Township RB  
**Actual vs Budget Year to Date**

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>PERMANENT HARD ROAD FD REVENUES</b>			
9000 · PROPERTY TAXES	371,870.36	608,662.00	61.1%
9020 · INTEREST INCOME	6,980.69	450.00	1,551.3%
9040 · INTERGOVERNMENTAL AGREEMENT	100.00	100.00	100.0%
9050 · MISCELLANEOUS INCOME	40,540.00	10.00	405,400.0%
9060 · PERMITS & BONDS	2,586.00	2,000.00	129.3%
9080 · GRANT INCOME	0.00	5.00	0.0%
<b>Total PERMANENT HARD ROAD FD REVENUES</b>	<b>422,077.05</b>	<b>611,227.00</b>	<b>69.1%</b>
<b>ROAD &amp; BRIDGE FUND REVENUES</b>			
6000 · PROPERTY TAXES - ROAD & BRIDGE	71,125.10	224,568.00	31.7%
6002 · MUNICIPAL SHARE	0.00	-108,339.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	74,485.56	40,000.00	186.2%
6020 · INTEREST INCOME	3,221.86	200.00	1,610.9%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	648.00	500.00	129.6%
6060 · COURT FINES & PERMITS	150.00	200.00	75.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
<b>Total ROAD &amp; BRIDGE FUND REVENUES</b>	<b>149,630.52</b>	<b>157,144.00</b>	<b>95.2%</b>
<b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>			
8000 · PROPERTY TAXES	8,056.57	13,211.00	61.0%
8020 · INTEREST INCOME	214.78	15.00	1,431.9%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
<b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b>	<b>8,271.35</b>	<b>13,231.00</b>	<b>62.5%</b>
<b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>			
7000 · PROPERTY TAXES	6,720.29	11,019.00	61.0%
7020 · INTEREST INCOME	322.19	20.00	1,611.0%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
<b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b>	<b>7,042.48</b>	<b>14,039.00</b>	<b>50.2%</b>
<b>Total Income</b>	<b>587,021.40</b>	<b>795,641.00</b>	<b>73.8%</b>
<b>Gross Profit</b>	<b>587,021.40</b>	<b>795,641.00</b>	<b>73.8%</b>
<b>Expense</b>			
<b>PERMANENT HARD ROAD EXPENDITURE</b>			
<b>COMMODITIES</b>			
9614 · MAINTENANCE SUPPLIES - ROADS	3,130.41	35,000.00	8.9%
9652 · OPERATING SUPPLIES	1,310.45	8,000.00	16.4%
9655 · AUTO FUEL & OIL	6,582.52	35,000.00	18.8%
9656 · SALT, CALCIUM, ICE CONTROL	9,195.94	70,000.00	13.1%
<b>Total COMMODITIES</b>	<b>20,219.32</b>	<b>148,000.00</b>	<b>13.7%</b>

Grafton Township RB  
**Actual vs Budget Year to Date**

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
<b>CONTRACT SERVICES</b>			
9514 · MAINTENANCE SERVICE ROAD	41,699.86	334,293.00	12.5%
9518 · ROAD STRIPING	0.00	40,000.00	0.0%
9519 · STREET LIGHTS	1,283.83	5,000.00	25.7%
9520 · ROAD SIGNS & MATERIALS	0.00	7,500.00	0.0%
9532 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
9594 · RENTALS	0.00	5,000.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>42,983.69</b>	<b>396,793.00</b>	<b>10.8%</b>
<b>OTHER EXPENDITURES</b>			
9929 · MISCELLANEOUS	0.00	8,000.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
<b>Total OTHER EXPENDITURES</b>	<b>0.00</b>	<b>9,000.00</b>	<b>0.0%</b>
<b>PERSONNEL</b>			
9421 · SALARIES	86,158.19	238,000.00	36.2%
9451 · HEALTH/LIFE INSURANCE	19,893.29	67,000.00	29.7%
9461 · SOCIAL SECURITY CONTRIBUTION	5,734.73	17,000.00	33.7%
9462 · MEDICARE CONTRIBUTION	1,341.18	6,000.00	22.4%
9472 · UNIFORMS	489.92	3,000.00	16.3%
9475 · PAYROLL EXPENSE	801.75	1,800.00	44.5%
<b>Total PERSONNEL</b>	<b>114,419.06</b>	<b>332,800.00</b>	<b>34.4%</b>
<b>Total PERMANENT HARD ROAD EXPENDITURE</b>	<b>177,622.07</b>	<b>886,593.00</b>	<b>20.0%</b>
<b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>			
<b>PERSONNEL</b>			
8463 · RETIREMENT CONTRIBUTION	5,437.43	42,642.00	12.8%
<b>Total PERSONNEL</b>	<b>5,437.43</b>	<b>42,642.00</b>	<b>12.8%</b>
<b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>	<b>5,437.43</b>	<b>42,642.00</b>	<b>12.8%</b>
<b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>			
<b>CONTRACT SERVICE</b>			
7593 · RISK MANAGEMENT CONTRIBUTION	21,460.00	33,000.00	65.0%
<b>Total CONTRACT SERVICE</b>	<b>21,460.00</b>	<b>33,000.00</b>	<b>65.0%</b>
<b>PERSONNEL</b>			
7453 · UNEMPLOYMENT INSURANCE	56.05	5,330.00	1.1%
<b>Total PERSONNEL</b>	<b>56.05</b>	<b>5,330.00</b>	<b>1.1%</b>
<b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>	<b>21,516.05</b>	<b>38,330.00</b>	<b>56.1%</b>
<b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>			
<b>ADMINISTRATION</b>			
<b>CAPITAL OUTLAY</b>			
6831 · EQUIPMENT	1,249.79	5,000.00	25.0%
<b>Total CAPITAL OUTLAY</b>	<b>1,249.79</b>	<b>5,000.00</b>	<b>25.0%</b>
<b>COMMODITIES</b>			
6651 · OFFICE SUPPLIES	484.52	2,000.00	24.2%
<b>Total COMMODITIES</b>	<b>484.52</b>	<b>2,000.00</b>	<b>24.2%</b>

Grafton Township RB  
**Actual vs Budget Year to Date**

April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
<b>CONTRACTED SERVICES</b>			
6512 · MAINTENANCE EQUIPMENT	20.00	4,000.00	0.5%
6531 · ACCOUNTING SERVICE	0.00	8,000.00	0.0%
6533 · LEGAL SERVICE	975.00	15,000.00	6.5%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	1,510.19	5,100.00	29.6%
6553 · PUBLISHING	93.22	1,500.00	6.2%
6554 · PRINTINING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	155.70	6,000.00	2.6%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
<b>Total CONTRACTED SERVICES</b>	<b>2,754.11</b>	<b>41,900.00</b>	<b>6.6%</b>
<b>OTHER EXPENDITURES</b>			
6914 · MUNICIPAL REPLACEMENT	0.00	31,850.00	0.0%
6929 · MISCELLANEOUS	192.87	8,000.00	2.4%
<b>Total OTHER EXPENDITURES</b>	<b>192.87</b>	<b>39,850.00</b>	<b>0.5%</b>
<b>PERSONNEL</b>			
6421 · SALARIES	6,337.50	25,000.00	25.4%
<b>Total PERSONNEL</b>	<b>6,337.50</b>	<b>25,000.00</b>	<b>25.4%</b>
<b>Total ADMINISTRATION</b>	<b>11,018.79</b>	<b>113,750.00</b>	<b>9.7%</b>
<b>MAINTENANCE</b>			
<b>CAPITAL OUTLAY</b>			
6820 · CAPITAL ASSET OUTLAY	39,137.23	99,000.00	39.5%
6833 · OTHER IMPROVEMENTS	9,068.65	89,182.00	10.2%
<b>Total CAPITAL OUTLAY</b>	<b>48,205.88</b>	<b>188,182.00</b>	<b>25.6%</b>
<b>COMMODITIES</b>			
6111 · MAINTENANCE SUPPLY - BUILDING	3,354.45	15,000.00	22.4%
6112 · MAINTENANCE SUPPLY - EQUIP...	2,161.73	15,000.00	14.4%
6113 · MAINTENANCE SUPPLY - VEHICL...	3,367.91	20,000.00	16.8%
6114 · MAINTENANCE SUPPLY - ROAD	638.60	1,000.00	63.9%
6116 · MAINTENANCE - SNOW REMOVAL	288.42	1,000.00	28.8%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	1,786.69	4,000.00	44.7%
6123 · SMALL TOOLS	2,975.28	6,000.00	49.6%
<b>Total COMMODITIES</b>	<b>14,573.08</b>	<b>67,000.00</b>	<b>21.8%</b>
<b>CONTRACT SERVICES</b>			
6311 · MAINTENANCE SERVICE - BUILDI...	10,806.45	60,000.00	18.0%
6312 · MAINTENANCE SERVICE - EQUIP...	440.50	35,000.00	1.3%
6313 · MAINTENANCE SERVICE - VEHIC...	0.00	55,000.00	0.0%
6314 · MAINTENANCE SERVICE ROADS	13.98	10,000.00	0.1%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	7,000.00	0.0%
6371 · UTILITIES	1,222.93	9,000.00	13.6%
6373 · GARBAGE DISPOSAL	729.07	6,000.00	12.2%
6394 · RENTALS	0.00	500.00	0.0%
<b>Total CONTRACT SERVICES</b>	<b>13,212.93</b>	<b>207,600.00</b>	<b>6.4%</b>

Grafton Township RB  
**Actual vs Budget Year to Date**

April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>1,165.00</u>	<u>5,000.00</u>	<u>23.3%</u>
<b>Total OTHER EXPENDITURES</b>	<u>1,165.00</u>	<u>5,000.00</u>	<u>23.3%</u>
<b>Total MAINTENANCE</b>	<u>77,156.89</u>	<u>467,782.00</u>	<u>16.5%</u>
<b>Total ROAD &amp; BRIDGE FUND EXPENDITURES</b>	<u>88,175.68</u>	<u>581,532.00</u>	<u>15.2%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>28,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>35,000.00</u>	<u>0.0%</u>
<b>Total Expense</b>	<u>292,751.23</u>	<u>1,612,097.00</u>	<u>18.2%</u>
<b>Net Ordinary Income</b>	<u>294,270.17</u>	<u>-816,456.00</u>	<u>-36.0%</u>
<b>Net Income</b>	<u><u>294,270.17</u></u>	<u><u>-816,456.00</u></u>	<u><u>-36.0%</u></u>

**Grafton Township RB**  
**Reconciliation Summary**  
103 · R&B General Amer. Comm., Period Ending 08/31/2023

---

	Aug 31, 23
Beginning Balance	1,083,755.38
Cleared Transactions	
Checks and Payments - 22 Items	-58,587.60
Deposits and Credits - 14 Items	59,749.39
Total Cleared Transactions	1,161.79
Cleared Balance	1,084,917.17
Uncleared Transactions	
Checks and Payments - 6 Items	-14,156.65
Total Uncleared Transactions	-14,156.65
Register Balance as of 08/31/2023	1,070,760.52
New Transactions	
Checks and Payments - 1 Item	-2,424.69
Total New Transactions	-2,424.69
Ending Balance	1,068,335.83

**OLD  
BUSINESS**

**NEW  
BUSINESS**



## Grafton Township Levy

### ANNUAL EXPENSES

2013/2014	\$ 991,000.00
2014/2015	\$ 914,000.00
2015/2016	\$ 915,000.00
2016/2017	\$ 843,000.00
2017/2018	\$ 748,000.00
2018/2019	\$ 732,000.00
2019/2020	\$ 734,000.00
2020/2021	\$ 620,810.00
2021/2022	\$ 692,242.00
2022/2023	\$ 706,716.00
2023/2024 (est.)	\$ 796,706.00

AVERAGE EXPENSES PREVIOUS 3 YEARS      \$ 731,888.00

YEAR	LEVY	END OF YEAR RESERVE	RES./EXP.
2017/2018	TOWN FUND	\$ 997,150.00	
	GENERAL ASS.	\$ 33,000.00	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 1,048,150.00	\$ 1,506,623.00    1.69
2018/2019	TOWN FUND (-10%)	\$ 897,435.00	
	GENERAL ASS.	\$ 33,000.00	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 948,435.00	\$ 1,792,869.00    2.15
2019/2020	TOWN FUND (-10%)	\$ 807,691.50	
	GENERAL ASS.	\$ 33,000.00	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 858,691.50	\$ 1,976,759.00    2.55
2020/2021	TOWN FUND (-10%)	\$ -	
	GENERAL ASS.	\$ 33,000.00	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 51,000.00	\$ 1,455,660.00    1.97
2021/2022	TOWN FUND (flat)	\$ 726,922.00	
	GENERAL ASS.	\$ 33,000.00	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 777,922.00	\$ 1,634,241.00    2.35
2022/2023	TOWN FUND (-5%)	\$ 690,575.00	
	GENERAL ASS.	\$ -	
	INSURANCE FUND	\$ 18,000.00	
	TOTAL	\$ 708,575.00	\$ 1,751,376.00    2.57
2023/2024	TOWN FUND (-10%)	\$ 621,520.00	
	GENERAL ASS.	\$ 30,000.00	
	INSURANCE FUND	\$ -	
	TOTAL	\$ 651,520.00	\$ 1,606,190.00    2.39
2024/2025 PROPOSED	TOWN FUND	\$ 621,520.00	
	GENERAL ASS.	\$ 30,000.00	
	INSURANCE FUND	\$ -	
	TOTAL	\$ 651,520.00	\$ 1,525,822.00    2.08

# **SUPERVISOR'S REPORT**

# System Activity Report

[8/1/2023 - 8/31/2023] Report Date: 8/29/2023

## General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	2	
Sanctions :	0	
Terminations :	1	
	<hr/>	
	3	\$0.00

## General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

## General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

## Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	1	
	<hr/>	
	1	\$0.00
Grand Totals:	4	\$0.00