

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING Grafton Township, McHenry County, Illinois Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, January 15, 2024

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, January 15, 2024 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, December 18, 2023
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
 - b.
9. New Business
 - A. Discussion and possible action: 2024 Meeting Schedule
 - B.
10. Executive Session, if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
January 17, 2024

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, December 18, 2023

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, December 18, 2023 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Attorney Gottemoller, and Clerk Watson. Assessor DeBaltz absent.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Supervisor Ruth, 2nd by Trustee Cooper to Approve the Agenda as corrected, moving "8. Old Business A. Discussion and possible action - Transfer of Appropriation Road & Bridge" before New Business. Roll call vote taken, all ayes noted, motion carried.

8. Old Business
 - A. **Discussion and possible action - Transfer of Appropriation Road & Bridge**
A discussion ensued. Road Commissioner Kearns asked for \$20,000 to be transferred from Road & Bridge Fund to Maintenance Service Road. A motion was made by Trustee Ziller, 2nd by Trustee Cratty to the Transfer of Appropriation from line item 6311, Road and Bridge to line item 6314 Maintenance Service Roads in the amount of Ten Thousand and 00/100 Dollars (\$10,000.00). Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Supervisor Ruth, 2nd by Trustee Ziller to approve the Minutes of the Township Regular Board Meeting dated November 20, 2023 as approved as correcting Trustee Zillers comments on page 2, B. Discussion and possible action - Road District Levy to read as follows: "Do less feet of road until the costs come down to make a flat levy work". Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A bank service fee was noted, and Supervisor will call to have removed. A motion was made by Trustee Cratty, 2nd by Trustee Cooper to approve the Audit and payment of unpaid bills/Warrant check detail for the Town Fund as presented. Roll call vote taken, all ayes noted, motion carried.

C. Audit and payment of unpaid bills/Warrant check detail for Road District

A discussion ensued regarding the explanation of Replacement Taxes to the Village. Trustee Ziller asked that his name be removed from the Road District Vendor list. **A motion was made by Trustee Ziller, 2nd by Trustee Lueth to approve the audit and payment of unpaid bills/Warrant check detail for the Road District as presented.** Roll call vote taken, all ayes noted, motion carried.

6. Public Comment

A resident from Colleens Cote subdivision (name attached and made a part of these records) would like to use golf carts in neighborhood. A discussion ensued regarding the jurisdiction, liability, enforcement, policing, safety, safety testing for such vehicles/ordinance.

7. Board Member Response to Public Comment -

Road Commissioner Kearns will set up a meeting with resident to further discuss.

8. Old Business -

A. Discussion and possible action - 2024/2025 Road District Levy

A discussion ensued. Road Commissioner Kearns went before a McHenry County Judge for "Complaint for Mandamus and Declaratory Judgement", Court Order MR00025 ordering the following (in brief):

1. Highway Commissions has the "right and sole authority to determine " Road Levy
2. Board has the "ministerial duty to levy and certify" to County Clerk
3. Board does not have "authority to alter, amend, modify, changes reduce or otherwise give direction" to Road District

A complete copy of the Court Order is attached and made part of these minutes.

Attorney Gottomoller explained the Board's options.

A motion was made *under protest* by Trustee Cooper, 2nd by Supervisor Ruth to approve the Road & Bridge Levy for a 4.99% increase in the amount of Nine Hundred Thousand, Two Hundred Forty Six Dollars (\$900,246.00). Roll call vote taken. Trustee Cooper-aye, Supervisor Ruth-aye, Trustee Cratty-no, Trustee Lueth-aye; Trustee Ziller-no. Motion carried.

9. New Business - Discussion and possible action - None

10. Executive Session, if necessary, pursuant to 5 IL CS 120/2(c) section to be decided

11. Discussion and potential action of items discussed during Executive Session- None

12. Committee and Officer Reports

SUPERVISOR REPORT: NONE

TRUSTEES: None

ASSESSOR: None

CLERK - None

ROAD COMMISSIONER

Road Commissioner Kearns read a prepared report outlining the following (in part):

1. "What we do as the Grafton Township Road District"
2. "What does this mean for the taxpayers?"
3. Comparable Area Townships numbers
4. Levy

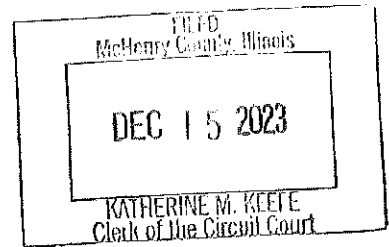
A copy of this report in its entirety is included and a part of these meeting minutes.

13. ADJOURNMENT

Being no further business, a **motion was made by Trustee Ziller, 2nd by Trustee Cooper to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:42 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

IN THE CIRCUIT COURT OF THE 22ND JUDICIAL
CIRCUIT MCHENRY COUNTY, ILLINOIS



GRAFTON TOWNSHIP ROAD DISTRICT,) and FRANK
KEARNS, in His Official Capacity as the Grafton) Township
Highway Commissioner,)

Plaintiffs,)

vs. Case No. 2023) MR 000225

GRAFTON TOWNSHIP, a unit of local)
government, and MATTHEW COOPER, SEAN)
CRATTY, TAMARA LUETH, and)
DANIEL ZILLER, JR., in Their Official)
Capacities as Grafton Township Trustees;)
ERIC RUTH, in His Official Capacity as Grafton)
Township Supervisor; all in Their)
Official Capacities as Members of the Grafton)
Township Board of Trustees and formally known)
as the Grafton Township Board; GRAFTON)
TOWNSHIP BOARD,)

Defendants.

ORDER

THIS CAUSE coming before the Court for hearing on Plaintiffs' Complaint for Mandamus and Declaratory Judgment. This Court having jurisdiction, and the parties agreeing that there are no facts at issue, and the Court having read the pleadings, and hearing argument from the parties:

THE COURT HEREBY FINDS:

1. That the Grafton Township Highway Commissioner has the right and sole authority to determine the Levy for the Road District.
2. That the Grafton Township Board has the ministerial duty to levy and certify the Road District Levy to the McHenry County Clerk as determined by the Highway Commissioner.


- 3. That the Township Board does not have the authority to alter, amend, modify, changes reduce or otherwise give discretion to the Road District levy determined by the Highway Commissioner.
- 4. The last day to levy and certify the 2023 Road District Levy to the McHenry County Clerk is December 26, 2023.

IT IS HEREBY ORDERED AS FOLLOWS:

- 1) Judgment shall enter for mandamus and declaratory judgment in favor of the Plaintiffs and against the Defendants.
- 2) The Road District Levy as determined by the Highway Commissioner is as follows: Road and Bridge Fund in the amount of \$224,551.00 Insurance Fund in the amount of \$11,007,00; IMFR Fund in the amount of \$13,197.00; and Permanent Road Fund in the amount of \$651,491.00; for a total Road District Levy amount of \$900,246.003) That the Defendants shall levy and certify the Grafton Township Road District 2023 Levy, as determined by the Highway Commissioner, without any modifications or alterations, and then submit the Levy to the McHenry County Clerk on or before the last Tuesday in December of 2023. Defendants shall include with the Road District

Levy a Truth in Taxation Certificate of Compliance indicating that

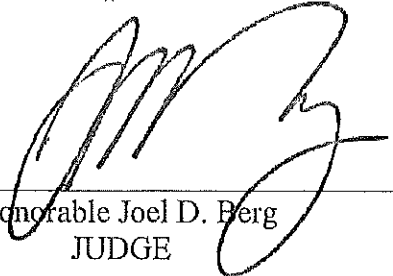
4) This Court reserves the issue of damages, costs, —yas fees pendin compliance of the writ of mandamus by the Defendants.

costs, ~~and attorneys~~ fees pending 

e Defendants.

DATE: _____

ENTERED: _____

ED: 

Honorable Joel D. Berg
JUDGE

What we do as the Grafton Township Road District

- Patch roads
- Replace roads
- Trim trees
- Trim and mow the ditches
- Replace culverts
- Repair drainage problems in our Right of Way
- Fix eroding shoulders/ shoulder gravel
- Plow the roads
 - No matter the time, Road District will be there
- Plow the parking lot and mow the township grass
- Salt walkways to the building
- Pick up garbage on the sides of the roads
- Remove fallen trees
 - No matter the time
- Assist neighboring cities
 - Assisted Huntley for 3 days utilizing our equipment and time for the 2023 natural disaster
- Assist local authorities
 - Conley road - twice in 2023 was assisted by Grafton Road District to close the roads and redirect traffic to ensure public safety where the state and county were not present
- Work with County engineers to replace/ install new road signs
- Maintain all road district equipment
- Maintain all building and cover the expenses

When I was elected in 2021, I inherited a mess. Buildings were in major disrepair, and all of that has been corrected. The machinery was old and outdated, we are slowly correcting that

What does this mean for the taxpayers?

dated 12.20.2023 KW

- All of the work done by Grafton Township Road District is done for about 38 dollars a year on a 300,000 dollar house
 - Dorr - \$100
 - Algonquin- \$100
 - Coral - \$145
 - Hartland – 300
- Grafton Road District uses less than half of any other Township in McHenry County
- Our tax rate for Grafton is .05%
 - The next closest is Algonquin at .12%
 - Door- .23%
 - Coral- .20%
 - Dunham- .42%
 - Greenwood- .34%
 - Hartland- .33%
 - McHenry-.23%
 - Nunda- .25%
 - Richmond- .24%
 - Riley- .30%
 - Seneca- .29%
 - We are 58% lower than the next closest township, which is Algonquin township

Levy

- 2023 Levy was \$857,407
- 2016-2018 Levy was \$854,428
 - Difference is \$2,979
- 2024 determined \$900,246 which is **.053%** over 2016
- All the money levied in the past 3 years went directly to roads ONLY

Dated 12-20-2023 KLU

-In the past year, our costs for doing roads have gone up by 30% beyond our control

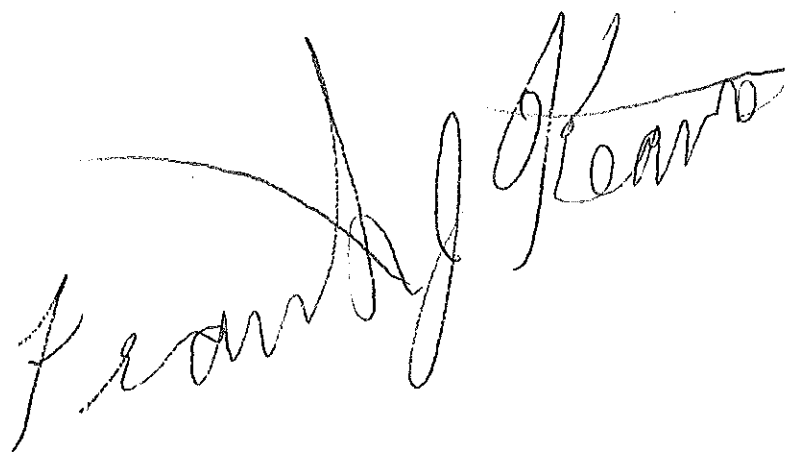
-We should also start a bridge fund for our aging bridges before we have to fix them

-The cost for salt has doubled

-In the past 3 years the cost of machinery has gone up 40%

I gave you all the numbers 3 years ago, you threw them in the garbage, you didn't believe what I said, and you stated "I just made those numbers up"

I believe that we are doing a good job improving our roads, upgrading our facilities, so that our constituents can travel safely throughout the roads in our township and can be proud of the township they live in. We will continue to do what we think is best for the people in our township.

A handwritten signature in black ink, reading "Frank J. Kearns". The signature is written in a cursive style and is slanted upwards from left to right.

dated 12.20.2023 kw

TOWN FUND FINANCIALS

8:52 AM

01/02/24

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
December 24 - 30, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
12/27/2023	25387	BlueCross BlueShield...	PO 4306 21143	-4,777.09
12/27/2023	25388	ComCast	PO 4307 14345	-323.59
12/27/2023	25389	Humana Health Plan ...	PO 4308 21144	-365.17
12/27/2023	25390	Nicor Gas	PO 4309	-154.78
Total 101 · CHECKING -American Community				-5,620.63

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
Alarm Detection Systems				
01/08/2024	204233-...	PO 4310	1511 · MAINTENANC...	222.27
Total Alarm Detection Systems				222.27
COM ED				
01/08/2024		po 4319	1571 · UTILITIES	239.93
Total COM ED				239.93
Elan Financial Services				
01/08/2024		PO 4311	5782 · PERSONAL I...	65.37
Total Elan Financial Services				65.37
Hinckley Springs Water Co.				
01/08/2024	2309212...	PO 21146	1751 · MAINTENANC...	15.98
01/08/2024		PO 4315	1651 · OFFICE SUP...	13.99
Total Hinckley Springs Water Co.				29.97
Huntley Area Chamber Of Commerce				
01/08/2024	2024 Dues	PO 4313	1561 · DUES	175.00
Total Huntley Area Chamber Of Commerce				175.00
Leading IT				
01/08/2024	133708, ...	PO 4314	1512 · MAINTENANC...	2,273.00
Total Leading IT				2,273.00
McHenry County Law				
01/08/2024	5565	PO 4316	1533 · LEGAL SERVI...	4,725.00
Total McHenry County Law				4,725.00
MDC Environmental Services Inc.				
01/08/2024	2266301...	PO 4317	1511 · MAINTENANC...	50.86
Total MDC Environmental Services Inc.				50.86
Orkin				
01/08/2024	254873702	PO 4318	1511 · MAINTENANC...	74.99
Total Orkin				74.99
Staples				
01/08/2024	8072780...	PO 21147	1851 · OFFICE SUP...	465.41
Total Staples				465.41
Starkey Laboratories Inc.				
01/08/2024	236408394	PO 4312	970 · MISCELLANEO...	74.00
Total Starkey Laboratories Inc.				74.00
Walmart				
01/02/2024	23GA00...	23GA00766	5782 · PERSONAL I...	65.37
Total Walmart				65.37
TOTAL				8,461.17

01/10/24

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	620,924.33	625,520.00	99.3%
1010 · REPLACEMENT TAXES	66,734.95	80,000.00	83.4%
1020 · INTEREST INCOME	37,920.48	9,000.00	421.3%
1055 · MISCELLANEOUS INCOME	328.90	500.00	65.8%
Total CORPORATE FUND REVENUE	725,908.66	715,020.00	101.5%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	29,782.84	30,000.00	99.3%
5020 · INTEREST INCOME	1,477.19	500.00	295.4%
Total GENERAL ASSISTANCE FUND REVENUE	31,260.03	30,500.00	102.5%
Total Income	757,168.69	745,520.00	101.6%
Gross Profit	757,168.69	745,520.00	101.6%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	500.00	500.00	100.0%
5534 · ACCOUNTING SERVICES	3,083.33	3,500.00	88.1%
5549 · OTHER PROFESSIONAL SERVICE	175.00	500.00	35.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	446.43	1,000.00	44.6%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	4,204.76	7,250.00	58.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	13,356.00	15,000.00	89.0%
5451 · HEALTH INSURANCE	1,590.97	2,500.00	63.6%
Total PERSONNEL	14,946.97	17,500.00	85.4%
Total ADMINISTRATION	19,151.73	25,750.00	74.4%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	21,746.00	0.0%
Total COMMODITIES	0.00	27,746.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	6,040.00	20,000.00	30.2%
5888 · UTILITY PAYMENTS	1,833.22	20,000.00	9.2%
Total CONTRACTUAL SERVICES	10,523.22	47,500.00	22.2%
Total HOME RELIEF	10,523.22	75,246.00	14.0%
Total GENERAL ASSISTANCE FUND	29,674.95	100,996.00	29.4%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	79,248.12	292,887.00	27.1%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	292,887.00	0.0%
Total CAPITAL OUTLAY	79,248.12	585,774.00	13.5%
COMMODITIES			
1651 · OFFICE SUPPLIES	1,408.03	5,000.00	28.2%
1652 · OPERATING SUPPLIES	157.97	3,000.00	5.3%
Total COMMODITIES	1,566.00	8,000.00	19.6%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	4,385.90	250,000.00	1.8%
1512 · MAINTENANCE SERVICE - EQUIPMENT	23,048.11	210,000.00	11.0%
1531 · ACCOUNTING SERVICES	5,170.34	20,000.00	25.9%
1533 · LEGAL SERVICE	350.00	165,000.00	0.2%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	1,410.43	5,000.00	28.2%
1553 · PUBLISHING	421.32	2,000.00	21.1%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,289.45	5,000.00	25.8%
1562 · TRAVEL EXPENSES	39.60	2,000.00	2.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	404.81	5,000.00	8.1%
1571 · UTILITIES	3,719.88	10,000.00	37.2%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	40,239.84	741,000.00	5.4%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	271.10	50,000.00	0.5%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	271.10	110,000.00	0.2%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	79,747.91	110,000.00	72.5%
1421 · ELECTED OFFICIALS SALARIES	135,519.25	175,000.00	77.4%
1451 · HEALTH INSURANCE	28,836.81	60,000.00	48.1%
Total PERSONNEL	244,103.97	345,000.00	70.8%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	398.40	10,000.00	4.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	398.40	75,000.00	0.5%
Total ADMINISTRATION	365,827.43	1,864,774.00	19.6%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	243.96	3,000.00	8.1%
Total COMMODITIES	243.96	3,000.00	8.1%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	617.73	4,200.00	14.7%
1752 · TELEPHONE	1,410.40	2,400.00	58.8%
1755 · POSTAGE	72.85	250.00	29.1%
1756 · SOFTWARE	10,600.00	12,000.00	88.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	90.00	1,000.00	9.0%
1760 · TRAVEL EXPENSE	493.05	2,500.00	19.7%
1761 · TRAINING	400.00	3,000.00	13.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	13,684.03	26,750.00	51.2%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	157,147.66	285,500.00	55.0%
1241 · IMRF	8,279.00	28,550.00	29.0%
1242 · FICA/MEDICARE/TAXES	10,901.38	26,552.00	41.1%
1243 · HEALTH INSURANCE	13,402.26	52,080.00	25.7%
Total PERSONNEL	189,730.30	392,682.00	48.3%
Total ASSESSOR	203,658.29	429,432.00	47.4%
Total TOWN FUND EXPENDITURES	569,485.72	2,294,206.00	24.8%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	8,805.09	28,000.00	31.4%
Total TOWN IMRF FUND EXPENDITURES	8,805.09	28,000.00	31.4%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,913.00	25,000.00	59.7%
Total CONTRACTED SERVICES	14,913.00	25,000.00	59.7%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	299.24	10,000.00	3.0%
Total PERSONNEL	299.24	10,000.00	3.0%
Total TOWN INSURANCE FUND EXPENDITURE	15,212.24	35,000.00	43.5%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	12,312.20	25,000.00	49.2%
3762 · MEDICARE CONTRIBUTION	3,527.40	10,000.00	35.3%
Total TOWN SOCIAL SECURITY EXPENDITURE	15,839.60	35,000.00	45.3%
Total Expense	639,017.60	2,493,202.00	25.6%
Net Ordinary Income	118,151.09	-1,747,682.00	-6.8%
Net Income	118,151.09	-1,747,682.00	-6.8%

9:34 AM

01/02/24

GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 12/31/2023

	Dec 31, 23
Beginning Balance	1,860,802.02
Cleared Transactions	
Checks and Payments - 20 items	-51,766.03
Deposits and Credits - 28 items	8,108.22
Total Cleared Transactions	-43,657.81
Cleared Balance	<u>1,817,144.21</u>
Uncleared Transactions	
Checks and Payments - 6 items	-6,010.63
Total Uncleared Transactions	-6,010.63
Register Balance as of 12/31/2023	<u>1,811,133.58</u>
New Transactions	
Checks and Payments - 1 item	-5,118.58
Total New Transactions	-5,118.58
Ending Balance	<u>1,806,015.00</u>

9:37 AM

01/02/24

GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 12/31/2023

	Dec 31, 23
Beginning Balance	73,984.83
Cleared Transactions	
Checks and Payments - 3 items	-1,650.00
Deposits and Credits - 2 items	181.22
	<hr/>
Total Cleared Transactions	-1,468.78
	<hr/>
Cleared Balance	72,516.05
	<hr/> <hr/>
Uncleared Transactions	
Checks and Payments - 5 items	-795.00
	<hr/>
Total Uncleared Transactions	-795.00
	<hr/>
Register Balance as of 12/31/2023	71,721.05
	<hr/> <hr/>
Ending Balance	71,721.05

**ROAD DISTRICT
FUND
FINANCIALS**

11:42 AM

01/08/24

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
December 20 - 31, 2023

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 - R&B General Amer. Comm.				
12/27/2023	7151	BlueCross BlueShield of Illinois	PO 14341	-3,826.34
12/27/2023	7152	Comcast	PO 14342	-161.79
12/27/2023	7153	Humana Health Plan Inc.	PO 14340	-279.24
12/27/2023	7154	Nicor Gas	PO 14343	-77.39
12/27/2023	7155	Verizon Wireless	PO 14339	-160.27
Total 103 - R&B General Amer. Comm.				-4,505.03
TOTAL				-4,505.03

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
Bakley Construction Corp.				
12/13/2023	24410	PO 14351	9614 · MAINTENANCE SUPPLIES - RO...	153.73
Total Bakley Construction Corp.				153.73
Botts Welding & Truck Service Inc.				
12/22/2023	8298 8273 8300	PO 14353	6112 · MAINTENANCE SUPPLY - EQUI...	207.98
Total Botts Welding & Truck Service Inc.				207.98
COM ED				
01/04/2024		PO 14362	6371 · UTILITIES	298.98
Total COM ED				298.98
COM ED Street Lights				
12/21/2023		PO 14350	9519 · STREET LIGHTS	257.84
Total COM ED Street Lights				257.84
Elan Financial Services				
12/08/2023		PO 14359	9472 · UNIFORMS	174.16
12/12/2023		PO 14361	6112 · MAINTENANCE SUPPLY - EQUI...	622.52
12/19/2023		PO 14360	6123 · SMALL TOOLS	284.09
12/29/2023		PO 14358	6111 · MAINTENANCE SUPPLY - BUILD...	1,232.43
Total Elan Financial Services				2,313.20
Harland Clarke Check Order				
01/02/2024		PO 14348	6929 · MISCELLANEOUS	332.00
Total Harland Clarke Check Order				332.00
Hinckley Springs Water Co.				
12/24/2023	10164181122423	PO 14352	6122 · OPERATING SUPPLIES	45.95
Total Hinckley Springs Water Co.				45.95
IPWMAN				
01/02/2024	2024/dues	PO 14347	6561 · DUES AND SUBSCRIPTIONS	250.00
Total IPWMAN				250.00
McCann Industries Inc.				
11/30/2023	late charge	PO 14356	6112 · MAINTENANCE SUPPLY - EQUI...	1.70
Total McCann Industries Inc.				1.70
MDC Environmental Services Inc.				
01/01/2024	226530171084	PO 14349	6373 · GARBAGE DISPOSAL	152.59
Total MDC Environmental Services Inc.				152.59
Michael Todd Industrial Supplies				
11/30/2023	212690	PO 14357	6112 · MAINTENANCE SUPPLY - EQUI...	542.28
Total Michael Todd Industrial Supplies				542.28
Napa Auto Parts Rockford				
12/30/2023	399-924057	PO 14354	6113 · MAINTENANCE SUPPLY - VEHIC...	49.99
Total Napa Auto Parts Rockford				49.99
Prime Law Group, LLC				
12/05/2023	13781	PO 14355	6533 · LEGAL SERVICE	9,235.50
Total Prime Law Group, LLC				9,235.50
Weldstar				
12/09/2023	2240158	PO 14346	6820 · CAPITAL ASSET OUTLAY	2,475.00
Total Weldstar				2,475.00

2:09 PM
01/08/24

Grafton Township RB
Unpaid Bills Detail
All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
Ziegler's Ace Hardware				
12/19/2023	92781 92700	PO 14345	6111 · MAINTENANCE SUPPLY - BUILD...	43.90
12/20/2023	92734 92793/96	PO 14344	6112 · MAINTENANCE SUPPLY - EQUI...	55.43
Total Ziegler's Ace Hardware				99.33
TOTAL				16,416.07

ROAD & BRIDGE WARRANT LIST - December 2023

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			
6112	ACE Hardware	<u>14344</u>	Maint. Supply Equipment	\$	55.43
6111	ACE Hardware	<u>14345</u>	Maint. Supply Building	\$	43.90
6373	MDC Environmental	<u>14349</u>	Grabage Disposal	\$	152.59
9519	ComEd	<u>14350</u>	Street Lights	\$	257.84
9614	Bakley Construction	<u>14351</u>	Maint. Supply Roads	\$	153.73
6122	Hinckley Springs	<u>14352</u>	Operating Supplies	\$	45.95
6929	Harland Clarke	<u>14348</u>	Bank Checks	\$	332.00
6561	IPWMAN	<u>14347</u>	IPWMAN Membership	\$	250.00
6112	Botts Welding	<u>14353</u>	Maint. Supply Equipment	\$	207.98
6113	NAPA Auto Parts	<u>14354</u>	Maint. Supply Vehicles	\$	49.99
6533	Prime Law Group, LLC	<u>14355</u>	Legal Service	\$	9,235.50
6820	Weldstar	<u>14346</u>	Powermax30	\$	2,475.00
6112	McCann Industries, Inc.	<u>14356</u>	Maint. Supply Equipment	\$	1.70
6112	Michael Todd	<u>14357</u>	Maint. Supply Equipment	\$	542.28
6112	Elan Financial Services	<u>14361</u>	Maint. Supply Equipment	\$	622.52
6123	Elan Financial Services	<u>14360</u>	Small Tool	\$	284.09
9472	Elan Financial Services	<u>14359</u>	Uniforms	\$	174.16
6111	Elan Financial Services	<u>14358</u>	Maint. Supply Building	\$	1,232.43
6371	ComEd	<u>14362</u>	Utilities	\$	298.98

\$ 16,416.07

BILLS PAID BEFORE MEETING

6552	VERIZON WIRELESS	<u>14339</u>	Cell phone service	\$	160.27
9451	HUMANA DENTAL INSURANCE	<u>14340</u>	Health Insurance	\$	279.24
9451	BLUECROSS BLUESHIELD OF IL	<u>14341</u>	Health Insurance	\$	3,826.34
6552	COMCAST	<u>14342</u>	Phone & Internet	\$	161.79
6371	NICOR GAS	<u>14343</u>	Utilities	\$	77.39
				\$	4,505.03

Total \$ 20,921.10

Road Commissioner:



Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	609,075.53	608,662.00	100.1%
9020 · INTEREST INCOME	15,952.93	450.00	3,545.1%
9040 · INTERGOVERNMENTAL AGREEMENT	100.00	100.00	100.0%
9050 · MISCELLANEOUS INCOME	42,901.00	10.00	429,010.0%
9060 · PERMITS & BONDS	7,149.00	2,000.00	357.5%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	675,178.46	611,227.00	110.5%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	116,318.15	224,568.00	51.8%
6002 · MUNICIPAL SHARE	0.00	-108,339.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	113,488.11	40,000.00	283.7%
6020 · INTEREST INCOME	5,858.13	200.00	2,929.1%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	1,682.85	500.00	336.6%
6060 · COURT FINES & PERMITS	190.00	200.00	95.0%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	237,537.24	157,144.00	151.2%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	13,192.81	13,211.00	99.9%
8020 · INTEREST INCOME	458.34	15.00	3,055.6%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	13,651.15	13,231.00	103.2%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	11,004.60	11,019.00	99.9%
7020 · INTEREST INCOME	685.82	20.00	3,429.1%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	11,690.42	14,039.00	83.3%
Total Income	938,057.27	795,641.00	117.9%
Gross Profit	938,057.27	795,641.00	117.9%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	19,758.35	35,000.00	56.5%
9652 · OPERATING SUPPLIES	1,310.45	8,000.00	16.4%
9655 · AUTO FUEL & OIL	13,858.32	35,000.00	39.6%
9656 · SALT, CALCIUM, ICE CONTROL	9,195.94	70,000.00	13.1%
Total COMMODITIES	44,123.06	148,000.00	29.8%

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	319,293.00	334,293.00	95.5%
9518 · ROAD STRIPING	30,826.38	40,000.00	77.1%
9519 · STREET LIGHTS	2,309.79	5,000.00	46.2%
9520 · ROAD SIGNS & MATERIALS	328.66	7,500.00	4.4%
9532 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
9594 · RENTALS	0.00	5,000.00	0.0%
Total CONTRACT SERVICES	352,757.83	396,793.00	88.9%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	392.00	8,000.00	4.9%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	392.00	9,000.00	4.4%
PERSONNEL			
9421 · SALARIES	148,517.29	238,000.00	62.4%
9451 · HEALTH/LIFE INSURANCE	35,655.35	67,000.00	53.2%
9461 · SOCIAL SECURITY CONTRIBUTION	9,610.30	17,000.00	56.5%
9462 · MEDICARE CONTRIBUTION	2,247.57	6,000.00	37.5%
9472 · UNIFORMS	616.94	3,000.00	20.6%
9475 · PAYROLL EXPENSE	1,397.75	1,800.00	77.7%
Total PERSONNEL	198,045.20	332,800.00	59.5%
Total PERMANENT HARD ROAD EXPENDITURE	595,318.09	886,593.00	67.1%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	9,062.79	42,642.00	21.3%
Total PERSONNEL	9,062.79	42,642.00	21.3%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	9,062.79	42,642.00	21.3%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	21,460.00	33,000.00	65.0%
Total CONTRACT SERVICE	21,460.00	33,000.00	65.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	295.84	5,330.00	5.6%
Total PERSONNEL	295.84	5,330.00	5.6%
Total ROAD & BRIDGE-INS-EXPENDITURE	21,755.84	38,330.00	56.8%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	1,249.79	5,000.00	25.0%
Total CAPITAL OUTLAY	1,249.79	5,000.00	25.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	585.74	2,000.00	29.3%
Total COMMODITIES	585.74	2,000.00	29.3%

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	20.00	4,000.00	0.5%
6531 · ACCOUNTING SERVICE	3,083.33	8,000.00	38.5%
6533 · LEGAL SERVICE	1,912.50	15,000.00	12.8%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	2,794.28	5,100.00	54.8%
6553 · PUBLISHING	93.22	1,500.00	6.2%
6554 · PRINTINING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	0.00	400.00	0.0%
6562 · TRAVEL & MEETING EXPENSE	155.70	6,000.00	2.6%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	8,059.03	41,900.00	19.2%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	31,848.63	31,850.00	100.0%
6929 · MISCELLANEOUS	192.87	8,000.00	2.4%
Total OTHER EXPENDITURES	32,041.50	39,850.00	80.4%
PERSONNEL			
6421 · SALARIES	6,487.50	25,000.00	26.0%
Total PERSONNEL	6,487.50	25,000.00	26.0%
Total ADMINISTRATION	48,423.56	113,750.00	42.6%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	39,137.23	99,000.00	39.5%
6833 · OTHER IMPROVEMENTS	9,068.65	89,182.00	10.2%
Total CAPITAL OUTLAY	48,205.88	188,182.00	25.6%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	5,169.97	15,000.00	34.5%
6112 · MAINTENANCE SUPPLY - EQUIPM...	7,471.29	15,000.00	49.8%
6113 · MAINTENANCE SUPPLY - VEHICL...	6,393.13	20,000.00	32.0%
6114 · MAINTENANCE SUPPLY - ROAD	652.73	1,000.00	65.3%
6116 · MAINTENANCE - SNOW REMOVAL	288.42	1,000.00	28.8%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	2,522.51	4,000.00	63.1%
6123 · SMALL TOOLS	3,652.35	6,000.00	60.9%
Total COMMODITIES	26,150.40	67,000.00	39.0%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	11,212.65	50,000.00	22.4%
6312 · MAINTENANCE SERVICE - EQUIP...	1,183.86	35,000.00	3.4%
6313 · MAINTENANCE SERVICE - VEHIC...	3,827.15	55,000.00	7.0%
6314 · MAINTENANCE SERVICE ROADS	19,913.98	20,000.00	99.6%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	7,000.00	0.0%
6371 · UTILITIES	2,094.82	9,000.00	23.3%
6373 · GARBAGE DISPOSAL	1,353.59	6,000.00	22.6%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	39,586.05	207,600.00	19.1%

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	1,165.00	5,000.00	23.3%
Total OTHER EXPENDITURES	<u>1,165.00</u>	<u>5,000.00</u>	<u>23.3%</u>
Total MAINTENANCE	<u>115,107.33</u>	<u>467,782.00</u>	<u>24.6%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>163,530.89</u>	<u>581,532.00</u>	<u>28.1%</u>
6391 · R&B · CONTINGENCIES	0.00	28,000.00	0.0%
9917 · PHR · CONTINGENCIES	0.00	35,000.00	0.0%
Total Expense	<u>789,667.61</u>	<u>1,612,097.00</u>	<u>49.0%</u>
Net Ordinary Income	<u>148,389.66</u>	<u>-816,456.00</u>	<u>-18.2%</u>
Net Income	<u><u>148,389.66</u></u>	<u><u>-816,456.00</u></u>	<u><u>-18.2%</u></u>

Grafton Township RB
Reconciliation Summary
103 - R&B General Amer. Comm., Period Ending 12/31/2023

	Dec 31, 23
Beginning Balance	1,068,162.03
Cleared Transactions	
Checks and Payments - 22 items	-90,504.39
Deposits and Credits - 13 items	11,830.10
Total Cleared Transactions	-78,674.29
Cleared Balance	<u>989,487.74</u>
Uncleared Transactions	
Checks and Payments - 10 items	-27,621.38
Total Uncleared Transactions	-27,621.38
Register Balance as of 12/31/2023	<u>961,866.36</u>
New Transactions	
Checks and Payments - 1 item	-2,366.00
Total New Transactions	-2,366.00
Ending Balance	<u>959,500.36</u>

**OLD
BUSINESS**

NEW BUSINESS



2024 Regular Township Meeting Schedule

January 15th, 2024

February 19th, 2024

March 18th, 2024

April 15th, 2024

May 20th, 2024

June 17th, 2024

July 15th, 2024

August 19th, 2024

September 16th, 2024

October 21st, 2024

November 18th, 2024

December 16th, 2024

All township meetings start at 7:30, and are held at;

Grafton Township
10109 Vine St.
Huntley, IL 60142

SUPERVISOR'S REPORT

System Activity Report

[12/1/2023 - 12/31/2023] Report Date: 1/2/2024

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	1	\$345.00
In-Process :	0	
Denials :	3	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	4	\$345.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	3	\$1,650.00
In-Process :	0	
Denials :	0	
	<hr/>	
	3	\$1,650.00
Grand Totals:	7	\$1,995.00