

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, February 19, 2024

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, February 19, 2024 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, January 15, 2024
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A.
9. New Business
 - A. Discussion and possible action: 2024-2025 Town Fund Budget
 - B. Discussion and possible action: 2024-2025 Road District Budget
 - C. Discussion and possible action: Revenue Recapture Abatement
 - D. Discussion and possible action: Township Audit
 - E. Discussion and possible action: Road District Deposits
10. Executive Session, if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
February 15, 2024

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, January 15, 2024

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, January 15, 2024 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call**– Board Present: Supervisor Ruth; Trustee Cooper, Cratty, Lueth and Ziller; Road Commissioner Kearns, Assessor DeBaltz, Attorney Gottemoller, and Clerk Watson.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Lueth, to approve the agenda as posted. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve the Minutes of the Township Regular Board Meeting dated December 18, 2023 as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Cooper, 2nd by Trustee Cratty to approve the Audit and payment of unpaid bills/Warrant check detail for the Town Fund as presented. Roll call vote taken, all ayes noted, motion carried.
 - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Ziller, 2nd by Trustee Lueth to approve the audit and payment of unpaid bills/Warrant check detail for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Member Response to Public Comment – None**

8. **Old Business –**
 - A. **Discussion and possible action – 2024 Meeting Schedule**

A motion was made by Trustee Ziller, 2nd by Trustee Cooper to approve the Regular Board Meeting Schedule as presented (3rd Monday of each month). Roll call vote taken, all ayes noted, motion carried.
9. **New Business – Discussion and possible action – None**
10. **Executive Session, if necessary, pursuant to 5 IL CS 120/2(c) section to be decided**
11. **Discussion and potential action of items discussed during Executive Session- None**
12. **Committee and Officer Reports**

SUPERVISOR REPORT:
Working on Budget process, possible heads up on a “Revenue Recapture” abatement, April Annual Meeting coming up, possible new IT provider.

TRUSTEES: Trustee Lueth will be out of town Feb/March, 2024.

ASSESSOR: County Board Hearings to be done by February.

CLERK – None

ROAD COMMISSIONER
Made it through snow storm with lots of hours, few trucks with breakdowns.

ADJOURNMENT
Being no further business, a motion was made by Trustee Ziller, 2nd by Trustee Cooper to **adjourn the Regular Board Meeting**. Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 7:42 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
COM ED				
02/02/2024		PO 4325	1571 · UTILITIES	244.30
Total COM ED				244.30
Elan Financial Services				
02/05/2024		PO 4327	1512 · MAINTENANC...	4.39
02/05/2024	Ace	PO 21155	1851 · OFFICE SUP...	1.93
02/13/2024	408079	PO 21153	1761 · TRAINING	790.00
Total Elan Financial Services				796.32
Feece Oil Company				
01/18/2024	4047288	PO 4328	1572 · FUEL	36.43
01/18/2024	4047288	PO 21152	1760 · TRAVEL EXP...	26.14
Total Feece Oil Company				62.57
Hinckley Springs Water Co.				
02/08/2024		PO 21151	1751 · MAINTENANC...	67.93
02/09/2024	1842529...	PO 4333	1651 · OFFICE SUP...	26.48
Total Hinckley Springs Water Co.				94.41
Illinois Property Assessment Inst.				
01/30/2024	426695	PO 21154	1761 · TRAINING	790.00
Total Illinois Property Assessment Inst.				790.00
Leading IT				
01/18/2024	133918 ...	PO 4329	1512 · MAINTENANC...	2,273.00
Total Leading IT				2,273.00
MDC Environmental Services Inc.				
02/01/2024	2273036...	PO 4330	1511 · MAINTENANC...	50.60
Total MDC Environmental Services Inc.				50.60
Orkin				
02/01/2024	256282398	PO 4331	1511 · MAINTENANC...	89.99
Total Orkin				89.99
Staples				
02/06/2024	189798,2...	PO 21156	1851 · OFFICE SUP...	1,335.64
02/13/2024	8073106...	PO 4332	1651 · OFFICE SUP...	79.28
Total Staples				1,414.92
TOTAL				5,816.11

11:33 AM
02/13/24
Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
January 22 - 31, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
01/22/2024	25402	BlueCross BlueShield of Illinois	PO 4322 21149	-4,777.09
01/22/2024	25403	ComCast	PO 4321 21150	-325.04
01/22/2024	25404	Humana Health Plan Inc.	PO 4320 21148	-365.17
01/22/2024	25405	Village of Huntley	PO 4323	-48.92
01/22/2024	25406	Nicor Gas	PO 4324	-213.67
01/31/2024			Service Charge	-30.00
Total 101 · CHECKING -American Community				-5,759.89

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	620,924.33	625,520.00	99.3%
1010 · REPLACEMENT TAXES	66,734.95	80,000.00	83.4%
1020 · INTEREST INCOME	42,206.85	9,000.00	469.0%
1055 · MISCELLANEOUS INCOME	328.90	500.00	65.8%
Total CORPORATE FUND REVENUE	730,195.03	715,020.00	102.1%
CORPORATE INSURANCE FUND REV			
2000 · PROPERTY TAXES	0.00	0.00	0.0%
Total CORPORATE INSURANCE FUND REV	0.00	0.00	0.0%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	29,782.84	30,000.00	99.3%
5020 · INTEREST INCOME	1,649.33	500.00	329.9%
Total GENERAL ASSISTANCE FUND REVENUE	31,432.17	30,500.00	103.1%
Total Income	761,627.20	745,520.00	102.2%
Gross Profit	761,627.20	745,520.00	102.2%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	500.00	500.00	100.0%
5534 · ACCOUNTING SERVICES	3,083.33	3,500.00	88.1%
5549 · OTHER PROFESSIONAL SERVICE	175.00	500.00	35.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	446.43	1,000.00	44.6%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	4,204.76	7,250.00	58.0%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	13,356.00	15,000.00	89.0%
5451 · HEALTH INSURANCE	1,590.97	2,500.00	63.6%
Total PERSONNEL	14,946.97	17,500.00	85.4%
Total ADMINISTRATION	19,151.73	25,750.00	74.4%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	65.37	1,000.00	6.5%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastrophic Deduction	0.00	21,746.00	0.0%
Total COMMODITIES	65.37	27,746.00	0.2%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURANCE	2,650.00	5,000.00	53.0%
5887 · SHELTER	5,640.00	20,000.00	28.2%
5888 · UTILITY PAYMENTS	1,989.18	20,000.00	9.9%
Total CONTRACTUAL SERVICES	10,279.18	47,500.00	21.6%
Total HOME RELIEF	10,344.55	75,246.00	13.7%
Total GENERAL ASSISTANCE FUND	29,496.28	100,996.00	29.2%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	79,248.12	292,887.00	27.1%
1835 · CAPITAL EQUIPMENT RESERVE	0.00	292,887.00	0.0%
Total CAPITAL OUTLAY	79,248.12	585,774.00	13.5%
COMMODITIES			
1651 · OFFICE SUPPLIES	1,422.02	5,000.00	28.4%
1652 · OPERATING SUPPLIES	157.97	3,000.00	5.3%
Total COMMODITIES	1,579.99	8,000.00	19.7%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	4,847.52	250,000.00	1.9%
1512 · MAINTENANCE SERVICE - EQUIPMENT	25,321.11	210,000.00	12.1%
1531 · ACCOUNTING SERVICES	5,400.84	20,000.00	27.0%
1533 · LEGAL SERVICE	5,075.00	165,000.00	3.1%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	1,572.96	5,000.00	31.5%
1553 · PUBLISHING	421.32	2,000.00	21.1%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,464.45	5,000.00	29.3%
1562 · TRAVEL EXPENSES	39.60	2,000.00	2.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	404.81	5,000.00	8.1%
1571 · UTILITIES	4,222.40	10,000.00	42.2%
1572 · FUEL	0.00	2,000.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	48,770.01	741,000.00	6.6%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	326.60	50,000.00	0.7%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	326.60	110,000.00	0.3%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	88,907.92	110,000.00	80.8%
1421 · ELECTED OFFICIALS SALARIES	148,211.55	175,000.00	84.7%
1451 · HEALTH INSURANCE	32,423.29	60,000.00	54.0%
Total PERSONNEL	269,542.76	345,000.00	78.1%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	398.40	10,000.00	4.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	74.00	10,000.00	0.7%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	472.40	75,000.00	0.6%
Total ADMINISTRATION	399,939.88	1,864,774.00	21.4%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	709.37	3,000.00	23.6%
Total COMMODITIES	709.37	3,000.00	23.6%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	633.71	4,200.00	15.1%
1752 · TELEPHONE	1,572.91	2,400.00	65.5%
1755 · POSTAGE	72.85	250.00	29.1%
1756 · SOFTWARE	10,600.00	12,000.00	88.3%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	90.00	1,000.00	9.0%
1760 · TRAVEL EXPENSE	493.05	2,500.00	19.7%
1761 · TRAINING	400.00	3,000.00	13.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	13,862.52	26,750.00	51.8%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	171,935.85	285,500.00	60.2%
1241 · IMRF	8,678.02	28,550.00	30.4%
1242 · FICA/MEDICARE/TAXES	11,986.92	26,552.00	45.1%
1243 · HEALTH INSURANCE	14,958.04	52,080.00	28.7%
Total PERSONNEL	207,558.83	392,682.00	52.9%
Total ASSESSOR	222,130.72	429,432.00	51.7%
Total TOWN FUND EXPENDITURES	622,070.60	2,294,206.00	27.1%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	9,297.92	28,000.00	33.2%
Total TOWN IMRF FUND EXPENDITURES	9,297.92	28,000.00	33.2%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2023 through March 2024

	Apr '23 - Mar 24	Budget	% of Budget
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,913.00	25,000.00	59.7%
Total CONTRACTED SERVICES	14,913.00	25,000.00	59.7%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	502.80	10,000.00	5.0%
Total PERSONNEL	502.80	10,000.00	5.0%
Total TOWN INSURANCE FUND EXPENDITURE	15,415.80	35,000.00	44.0%
TOWN SOCIAL SECURITY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	13,704.12	25,000.00	54.8%
3762 · MEDICARE CONTRIBUTION	3,852.94	10,000.00	38.5%
Total TOWN SOCIAL SECURITY EXPENDITURE	17,557.06	35,000.00	50.2%
Total Expense	693,837.66	2,493,202.00	27.8%
Net Ordinary Income	67,789.54	-1,747,682.00	-3.9%
Net Income	67,789.54	-1,747,682.00	-3.9%

GRAFTON TOWNSHIP
Reconciliation Summary

101 - CHECKING -American Community, Period Ending 01/31/2024

	Jan 31, 24
Beginning Balance	1,817,144.21
Cleared Transactions	
Checks and Payments - 23 items	-56,326.91
Deposits and Credits - 29 items	12,250.92
Total Cleared Transactions	-44,075.99
Cleared Balance	1,773,068.22
Uncleared Transactions	
Checks and Payments - 3 items	-4,992.09
Total Uncleared Transactions	-4,992.09
Register Balance as of 01/31/2024	1,768,076.13
New Transactions	
Checks and Payments - 1 item	-4,518.89
Total New Transactions	-4,518.89
Ending Balance	1,763,557.24

GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 01/31/2024

	<u>Jan 31, 24</u>
Beginning Balance	72,516.05
Cleared Transactions	
Checks and Payments - 5 Items	-420.50
Deposits and Credits - 4 Items	172.14
Total Cleared Transactions	<u>-248.36</u>
Cleared Balance	<u>72,267.69</u>
Register Balance as of 01/31/2024	72,267.69
Ending Balance	72,267.69

**ROAD DISTRICT
FUND
FINANCIALS**

ROAD & BRIDGE PO LIST - JANUARY 2024

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>		
6113	Botts Welding	<u>14371</u>	Maint. Supply Vehicles	\$ 995.34
6820	First Choice Farm and Lawn	<u>14368</u>	Cold Planer	\$ 25,000.00
6111	ACE	<u>14369</u>	Maint. Supply Building	\$ 37.23
6123	ACE	<u>14370</u>	Small Tools	\$ 36.99
6373	MDC Environmental	<u>14386</u>	Garbage Disposal	\$ 151.81
6313	AutoTech	<u>14385</u>	Maint. Service Vehicles	\$ 245.51
6113	NAPA Auto Parts	<u>14384</u>	Maint. Supply Vehicles	\$ 570.30
9655	Certified Labs	<u>14383</u>	Auto Fuel and Oil	\$ 811.53
9656	Compass Minerals	<u>14374</u>	Road Salt	\$ 8,193.39
9655	Feece Oil Company	<u>14382</u>	Auto Fuel and Oil	\$ 2,775.83
6122	Hinckley Springs	<u>14381</u>	Operating Supplies	\$ 38.97
6561	Township Highway Commissioners of IL	<u>14379</u>	Dues and Subscriptions	\$ 75.00
6123	RJ Bowers	<u>14378</u>	Small Tools	\$ 171.20
9614	Geske and Sons	<u>14377</u>	Maint. Supplies Road	\$ 490.00
9472	Think Ink	<u>14376</u>	Uniforms	\$ 639.19
9519	ComEd	<u>14375</u>	Street Lights	\$ 271.75
6311	ASAP Garage	<u>14373</u>	Maint. Service Building	\$ 265.00
6533	Prime Law Group	<u>14372</u>	Legal Service	\$ 1,575.00
6371	ComEd	<u>14387</u>	Utilities	\$ 84.10
6113	Interstate Billing	<u>14389</u>	Maint. Supply Vehicles	\$ 145.00
6651	Elan Financial Services	<u>14390</u>	Small Tools	\$ 39.99
6651	Elan Financial Services	<u>14391</u>	Office Supplies	\$ 117.35
6113	Elan Financial Services	<u>14392</u>	Maint. Supply Vehicles	\$ 1,845.86
6112	Elan Financial Services	<u>14393</u>	Maint. Supply Equipment	\$ 58.52
6111	Elan Financial Services	<u>14394</u>	Maint. Supply Building	\$ 287.76
6112	AHW LLC - Hampshire	<u>14395</u>	Maint. Supply Equipment	\$ 88.48
6112	HicksGas	<u>14396</u>	Maint. Supply Equipment	\$ 53.80
6820	AWH LLC- Hampshire	<u>14388</u>	Capital Asset Outlay	\$ 8,684.44

\$ 53,749.34

BILLS PAID BEFORE MEETING

6552	VERIZON WIRELESS	<u>14364</u>	Cell phone service	\$ 160.45
9451	HUMANA DENTAL INSURANCE	<u>14366</u>	Health Insurance	\$ 279.24
9451	BLUECROSS BLUESHIELD OF IL	<u>14367</u>	Health Insurance	\$ 3,826.34
6552	COMCAST	<u>14365</u>	Phone & Internet	\$ 162.51
6371	NICOR GAS	<u>14363</u>	Utilities	\$ 121.94

\$ 4,550.48

Total **\$ 58,299.82**

Road Commissioner:



Grafton Township RB
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
A.S.A.P. Garage Door Repair Inc.				
02/14/2024	136604	PO 14373	6311 · MAINTENANCE SERVICE - BUIL...	265.00
Total A.S.A.P. Garage Door Repair Inc.				265.00
AHW LLC - Hampshire				
02/14/2024		PO14388	6820 · CAPITAL ASSET OUTLAY	8,684.44
02/14/2024	11809922	PO 14395	6112 · MAINTENANCE SUPPLY - EQUI...	88.48
Total AHW LLC - Hampshire				8,772.92
Auto Tech Centers, Inc.				
02/14/2024		PO 14385	6313 · MAINTENANCE SERVICE - VEHI...	245.51
Total Auto Tech Centers, Inc.				245.51
Botts Welding & Truck Service Inc.				
02/14/2024		PO 14371	6113 · MAINTENANCE SUPPLY - VEHIC...	995.34
Total Botts Welding & Truck Service Inc.				995.34
Certified Laboratories				
02/14/2024		PO	6122 · OPERATING SUPPLIES	811.53
Total Certified Laboratories				811.53
COM ED				
02/14/2024		PO	6371 · UTILITIES	84.10
Total COM ED				84.10
COM ED Street Lights				
02/14/2024		PO 14375	9519 · STREET LIGHTS	271.75
Total COM ED Street Lights				271.75
Compass Minerals America				
02/14/2024	1291441	PO 9656	9656 · SALT, CALCIUM, ICE CONTROL	8,193.39
Total Compass Minerals America				8,193.39
Elan Financial Services				
02/14/2024		PO 14390	6123 · SMALL TOOLS	39.99
02/14/2024		PO 14391	6651 · OFFICE SUPPLIES	117.35
02/14/2024		PO 14392	6113 · MAINTENANCE SUPPLY - VEHIC...	1,845.86
02/14/2024		PO 14393	6112 · MAINTENANCE SUPPLY - EQUI...	58.52
02/14/2024		PO 14394	6111 · MAINTENANCE SUPPLY - BUILD...	287.76
Total Elan Financial Services				2,349.48
Feece Oil Company				
02/14/2024	708250	PO 14382	9655 · AUTO FUEL & OIL	2,775.83
Total Feece Oil Company				2,775.83
First Choice Farm and Lawn				
02/14/2024		PO 14368	6820 · CAPITAL ASSET OUTLAY	25,000.00
Total First Choice Farm and Lawn				25,000.00
Geske & Sons Inc.				
02/14/2024	59657	PO 14377	9614 · MAINTENANCE SUPPLIES - RO...	490.00
Total Geske & Sons Inc.				490.00
Hicksgas LLC Woodstock				
02/14/2024		PO 14396	6112 · MAINTENANCE SUPPLY - EQUI...	53.80
Total Hicksgas LLC Woodstock				53.80
Hinckley Springs Water Co.				
02/14/2024	210972610164181	PO 14381	6122 · OPERATING SUPPLIES	38.97

Grafton Township RB Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
Total Hinckley Springs Water Co.				38.97
Interstate Billing Service, Inc. 02/14/2024		PO 14389	6113 · MAINTENANCE SUPPLY - VEHIC...	145.00
Total Interstate Billing Service, Inc.				145.00
MDC Environmental Services Inc. 02/14/2024		PO 14386	6373 · GARBAGE DISPOSAL	151.81
Total MDC Environmental Services Inc.				151.81
Napa Auto Parts Rockford 02/14/2024	21846	PO 14384	6113 · MAINTENANCE SUPPLY - VEHIC...	570.30
Total Napa Auto Parts Rockford				570.30
Prime Law Group, LLC 02/14/2024	13920	PO 14372	6533 · LEGAL SERVICE	1,575.00
Total Prime Law Group, LLC				1,575.00
R.J.Bowers Distributors, Inc. 02/14/2024		PO 14378	6123 · SMALL TOOLS	171.20
Total R.J.Bowers Distributors, Inc.				171.20
Think Ink Inc. 02/14/2024	20231211	PO 14376	9472 · UNIFORMS	639.19
Total Think Ink Inc.				639.19
Township Hwy. Comm. of IL 02/14/2024	2024 Dues	PO 14379	6561 · DUES AND SUBSCRIPTIONS	75.00
Total Township Hwy. Comm. of IL				75.00
Ziegler's Ace Hardware 02/14/2024		PO 14369	6111 · MAINTENANCE SUPPLY - BUILD...	37.23
02/14/2024		PO 14370	6123 · SMALL TOOLS	36.99
Total Ziegler's Ace Hardware				74.22
TOTAL				53,749.34

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02/14/24

Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
November 22 through December 12, 2016

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
11/28/2016	5262	BlueCross BlueShield of Illinois	PO 11497	-2,424.15
11/28/2016	5263	Comcast	PO 11498	-158.56
11/28/2016	5264	Humana Health Plan Inc.	PO 11496	-270.45
11/28/2016	5265	Verizon Wireless	PO 11495	-113.78
Total 103 · R&B General Amer. Comm.				-2,966.94
TOTAL				-2,966.94

Actual vs Budget Year to Date

April 2023 through March 2024

02/14/24

Cash Basis

	Apr '23 - Mar 24	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	609,075.53	608,662.00	100.1%
9020 · INTEREST INCOME	17,445.75	450.00	3,876.8%
9040 · INTERGOVERNMENTAL AGREEMENT	900.00	100.00	900.0%
9050 · MISCELLANEOUS INCOME	42,901.00	10.00	429,010.0%
9060 · PERMITS & BONDS	7,149.00	2,000.00	357.5%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	677,471.28	611,227.00	110.8%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	116,318.15	224,568.00	51.8%
6002 · MUNICIPAL SHARE	0.00	-108,339.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	113,488.11	40,000.00	283.7%
6020 · INTEREST INCOME	6,547.12	200.00	3,273.6%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	0.00	5.00	0.0%
6050 · MISCELLANEOUS INCOME	1,849.45	500.00	369.9%
6060 · COURT FINES & PERMITS	475.00	200.00	237.5%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	238,677.83	157,144.00	151.9%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	13,192.81	13,211.00	99.9%
8020 · INTEREST INCOME	504.27	15.00	3,361.8%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	13,697.08	13,231.00	103.5%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	11,004.60	11,019.00	99.9%
7020 · INTEREST INCOME	754.72	20.00	3,773.6%
7050 · MISCELLANEOUS INCOME	0.00	3,000.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	11,759.32	14,039.00	83.8%
Total Income	941,605.51	795,641.00	118.3%
Gross Profit	941,605.51	795,641.00	118.3%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	19,912.08	35,000.00	56.9%
9652 · OPERATING SUPPLIES	1,310.45	8,000.00	16.4%
9655 · AUTO FUEL & OIL	13,858.32	35,000.00	39.6%
9656 · SALT, CALCIUM, ICE CONTROL	9,195.94	70,000.00	13.1%
Total COMMODITIES	44,276.79	148,000.00	29.9%

Actual vs Budget Year to Date

April 2023 through March 2024

02/14/24
Cash Basis

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	319,293.00	334,293.00	95.5%
9518 · ROAD STRIPING	30,826.38	40,000.00	77.1%
9519 · STREET LIGHTS	2,567.63	5,000.00	51.4%
9520 · ROAD SIGNS & MATERIALS	328.66	7,500.00	4.4%
9532 · ENGINEERING SERVICE	0.00	5,000.00	0.0%
9594 · RENTALS	0.00	5,000.00	0.0%
Total CONTRACT SERVICES	353,015.67	396,793.00	89.0%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	392.00	8,000.00	4.9%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	392.00	9,000.00	4.4%
PERSONNEL			
9421 · SALARIES	169,685.74	238,000.00	71.3%
9451 · HEALTH/LIFE INSURANCE	39,760.93	67,000.00	59.3%
9461 · SOCIAL SECURITY CONTRIBUTION	10,922.74	17,000.00	64.3%
9462 · MEDICARE CONTRIBUTION	2,554.51	6,000.00	42.6%
9472 · UNIFORMS	791.10	3,000.00	26.4%
9475 · PAYROLL EXPENSE	1,543.25	1,800.00	85.7%
Total PERSONNEL	225,258.27	332,800.00	67.7%
Total PERMANENT HARD ROAD EXPENDITURE	622,942.73	886,593.00	70.3%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	9,793.11	42,642.00	23.0%
Total PERSONNEL	9,793.11	42,642.00	23.0%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	9,793.11	42,642.00	23.0%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	21,460.00	33,000.00	65.0%
Total CONTRACT SERVICE	21,460.00	33,000.00	65.0%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	899.14	5,330.00	16.9%
Total PERSONNEL	899.14	5,330.00	16.9%
Total ROAD & BRIDGE-INS-EXPENDITURE	22,359.14	38,330.00	58.3%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	1,249.79	5,000.00	25.0%
Total CAPITAL OUTLAY	1,249.79	5,000.00	25.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	585.74	2,000.00	29.3%
Total COMMODITIES	585.74	2,000.00	29.3%

Actual vs Budget Year to Date

April 2023 through March 2024

02/14/24
Cash Basis

	Apr '23 - Mar 24	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	20.00	4,000.00	0.5%
6531 · ACCOUNTING SERVICE	3,083.33	8,000.00	38.5%
6533 · LEGAL SERVICE	11,148.00	15,000.00	74.3%
6551 · POSTAGE	0.00	600.00	0.0%
6552 · TELEPHONE	3,117.24	5,100.00	61.1%
6553 · PUBLISHING	93.22	1,500.00	6.2%
6554 · PRINTINING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	250.00	400.00	62.5%
6562 · TRAVEL & MEETING EXPENSE	155.70	6,000.00	2.6%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	17,867.49	41,900.00	42.6%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	31,848.63	31,850.00	100.0%
6929 · MISCELLANEOUS	493.19	8,000.00	6.2%
Total OTHER EXPENDITURES	32,341.82	39,850.00	81.2%
PERSONNEL			
6421 · SALARIES	6,487.50	25,000.00	26.0%
Total PERSONNEL	6,487.50	25,000.00	26.0%
Total ADMINISTRATION	58,532.34	113,750.00	51.5%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	41,612.23	99,000.00	42.0%
6833 · OTHER IMPROVEMENTS	9,068.65	89,182.00	10.2%
Total CAPITAL OUTLAY	50,680.88	188,182.00	26.9%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	6,446.30	15,000.00	43.0%
6112 · MAINTENANCE SUPPLY - EQUIPM...	8,901.20	15,000.00	59.3%
6113 · MAINTENANCE SUPPLY - VEHICL...	6,443.12	20,000.00	32.2%
6114 · MAINTENANCE SUPPLY - ROAD	652.73	1,000.00	65.3%
6116 · MAINTENANCE - SNOW REMOVAL	288.42	1,000.00	28.8%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	2,568.46	4,000.00	64.2%
6123 · SMALL TOOLS	3,936.44	6,000.00	65.6%
Total COMMODITIES	29,236.67	67,000.00	43.6%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	11,212.65	50,000.00	22.4%
6312 · MAINTENANCE SERVICE - EQUIP...	1,183.86	35,000.00	3.4%
6313 · MAINTENANCE SERVICE - VEHIC...	3,827.15	55,000.00	7.0%
6314 · MAINTENANCE SERVICE ROADS	19,913.98	20,000.00	99.6%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	7,000.00	0.0%
6371 · UTILITIES	2,515.74	9,000.00	28.0%
6373 · GARBAGE DISPOSAL	1,506.18	6,000.00	25.1%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	40,159.56	207,600.00	19.3%

02/14/24
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2023 through March 2024

	<u>Apr '23 - Mar 24</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	1,165.00	5,000.00	23.3%
Total OTHER EXPENDITURES	<u>1,165.00</u>	<u>5,000.00</u>	<u>23.3%</u>
Total MAINTENANCE	<u>121,242.11</u>	<u>467,782.00</u>	<u>25.9%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>179,774.45</u>	<u>581,532.00</u>	<u>30.9%</u>
6391 · R&B - CONTINGENCIES	0.00	28,000.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	35,000.00	0.0%
Total Expense	<u>834,869.43</u>	<u>1,612,097.00</u>	<u>51.8%</u>
Net Ordinary Income	<u>106,736.08</u>	<u>-816,456.00</u>	<u>-13.1%</u>
Net Income	<u>106,736.08</u>	<u>-816,456.00</u>	<u>-13.1%</u>

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 01/31/2024

	Jan 31, 24
Beginning Balance	989,487.74
Cleared Transactions	
Checks and Payments - 30 items	-65,516.72
Deposits and Credits - 11 items	16,729.16
Total Cleared Transactions	-48,787.56
Cleared Balance	<u>940,700.18</u>
Uncleared Transactions	
Checks and Payments - 3 items	-4,618.62
Total Uncleared Transactions	-4,618.62
Register Balance as of 01/31/2024	<u>936,081.56</u>
New Transactions	
Checks and Payments - 1 item	-2,679.64
Total New Transactions	-2,679.64
Ending Balance	<u><u>933,401.92</u></u>

**OLD
BUSINESS**

NEW BUSINESS

**AN ORDINANCE ABATING A PORTION OF THE 2023 TAX LEVY OF GRAFTON TOWNSHIP,
MCHENRY COUNTY, ILLINOIS**

WHEREAS, Grafton Township, McHenry County, Illinois, is a non-home rule unit of local government pursuant to article VII, Section 8 of the 1970 Illinois Constitution; and

WHEREAS, Grafton Township, McHenry County, Illinois, did on February 19, 2024 adopt the Tax Levy Ordinance of Grafton Township, McHenry County, Illinois; and

WHEREAS, there is provided by the terms of said Ordinance, the imposition of a tax to be levied on taxable property within the limits of Grafton Township, McHenry County, Illinois, for the tax year 2023-2024; and

WHEREAS, Grafton Township, McHenry County, Illinois, in order to provide tax relief for taxpayers for property with in Grafton Township, McHenry County, Illinois, wishes to abate a portion of the tax levy imposed by Grafton Township, McHenry County, Illinois, for the tax year 2023;

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF TRUSTEES OF GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS, as follows:

Revenue Recapture

REDUCTION TO LEVY AMOUNT

\$919 (100% abatement)

Passed by the Board of Trustees this _____ day of _____, 2024.

AYES: _____

NAYES: _____

PRESENT: _____

ABSTAIN/ABSENT: _____

SUPERVISOR, GRAFTON TOWNSHIP

ATTEST:

TOWNSHIP CLERK

CERTIFICATION

I, Kathleen Watson, do hereby certify that I am duly appointed, qualified and acting Clerk of Grafton Township, McHenry County, Illinois, and that as such Clerk, I am the keeper of the ordinances, records and proceedings of the Supervisor and Board of Trustees of the said Grafton Township.

I do hereby further certify that at a regular meeting the Board of Trustees of Grafton Township, held on the 19th day of February, 2024, the foregoing Ordinance entitled "An Ordinance Abating a Portion of the 2023 Tax Levy of Grafton Township, McHenry County, Illinois" was duly passed and approved by the Supervisor and Board of Trustees of Grafton Township, McHenry County, Illinois.

I do by further certify that the original, of which the attached is a true and correct copy, is entrusted to me as the Clerk of Grafton Township for safekeeping, and that I am the lawful custodian and keeper of the same.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2024.

Kathleen Watson, Clerk

SUPERVISOR'S REPORT

System Activity Report

[1/1/2024 - 1/31/2024] Report Date: 2/1/2024

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	1	
Denials :	0	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	1	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	0	
In-Process :	0	
Denials :	0	
	<hr/>	
	0	\$0.00
Grand Totals:	1	\$0.00