

NOTICE AND AGENDA

GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, September 16, 2024

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, September 16, 2024 at the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142 @ 7:30 p.m.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
 - A. Approval of Minutes Township Regular Board Meeting, August 19, 2024
 - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
 - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
 - A. Discussion and possible action - Elected Officials Salary 2025-2029
 - B.
9. New Business
 - A. Discussion and possible action - 2023/2024 Grafton Township Audit
10. Executive Session if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
 - Supervisor
 - Trustee
 - Assessor
 - Road District
 - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson
September 12, 2024

This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules.

DRAFT MINUTES

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES
Grafton Township, McHenry County, Illinois
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

MONDAY, August 19, 2024

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, August 19, 2024, starting @ 7:30.

1. **Call to Order -7:30**
2. **Roll Call**- Board Present: Supervisor Ruth; Trustee Cooper, Cratty, and Lueth, Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson. Trustee Ziller absent.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**
A motion was made by Trustee Cratty, 2nd by Trustee Cooper to approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
 - A. **Approval of Minutes Township Regular Board Meeting**
A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to approve the minutes of the July 15, 2024 minutes of the Regular Town Meeting. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**
A motion was made by Trustee Lueth, 2nd by Trustee Cratty to approve the audit and payment of unpaid bills/Warrant check detail for the Town Fund as presented. Roll call vote taken, all ayes noted, motion carried.
 - B. **Audit and payment of unpaid bills/Warrant check detail for Road District**
A motion was made by Trustee Cooper, 2nd by Supervisor Ruth to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District with the change of PO 14568, changing line item 6833 Other Improvements to line item 6820 Capital Asset Outlay. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Response to Public Comment - None**
8. **Old Business - Discussion and possible action - Elected Official Salary 2025-2029**
Discussions ensued regarding the elected official salaries for the Assessor and Road Commissioner. No action was taken.

9. **New Business - Discussion and possible action**
10. **Executive Session, section to be decided - None**
11. **Discussion and potential actions of items as discussed during Executive Session - None**

12. **Committee and Officer Reports**

SUPERVISOR REPORT: Annual Financial Report is being completed and Auditor will be present next month.

TRUSTEES: None

ASSESSOR: None

ROAD COMMISSIONER: Sealing driveway to stripe everything price of \$15,137.00

CLERK -None

13. **ADJOURNMENT**

Being no further business, a **motion was made by Supervisor Ruth 2nd by Trustee Cratty to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 7:58 p.m.

Respectfully submitted,
Kathleen M. Watson, Grafton Township Clerk

TOWN FUND FINANCIALS

GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

Date	Num	Memo	Split	Amount
COM ED				
09/11/2024		PO 4441	1571 · UTILITIES	342.50
Total COM ED				342.50
Elan Financial Services				
09/09/2024		PO 4440	1512 · MAINTENANC...	2.20
Total Elan Financial Services				2.20
Hinckley Springs Water Co.				
09/09/2024	9713726...	PO 21195	1751 · MAINTENANC...	26.97
Total Hinckley Springs Water Co.				26.97
Kirchner Inc.				
09/09/2024	64488	PO 4435	1511 · MAINTENANC...	262.75
Total Kirchner Inc.				262.75
MDC Environmental Services Inc.				
09/09/2024		PO 4436	1511 · MAINTENANC...	55.24
Total MDC Environmental Services Inc.				55.24
N.J.S. Enterprises Inc.				
09/09/2024	241413	PO 4437	5512 · MAINTENANC...	675.00
09/09/2024	241473	PO 4438	1512 · MAINTENANC...	1,017.00
Total N.J.S. Enterprises Inc.				1,692.00
Orkin				
09/09/2024	26333194	PO 4439	1511 · MAINTENANC...	89.99
Total Orkin				89.99
The Edge Sports Apparel LLC				
09/09/2024	8422	PO 4434	1905 · MISCELLANE...	69.94
Total The Edge Sports Apparel LLC				69.94
TOTAL				2,541.59

10:22 AM

09/03/24

Cash Basis

GRAFTON TOWNSHIP
TF Warrant Detail Report
August 21, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
101 · CHECKING -American Community				
08/21/2024	25520	BlueCross BlueShield...		-2,934.55
08/21/2024	25521	ComCast		-325.62
08/21/2024	25522	Humana Health Plan ...		-287.46
08/21/2024	25523	Nicor Gas	PO 4433	-94.88
Total 101 · CHECKING -American Community				-3,642.51
TOTAL				-3,642.51

09/11/24

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2024 through March 2025

	Apr '24 - Mar 25	Budget	% of Budget
Ordinary Income/Expense			
Income			
CORPORATE FUND REVENUE			
1000 · PROPERTY TAXES	351,015.07	621,520.00	56.5%
1010 · REPLACEMENT TAXES	24,812.77	62,564.00	39.7%
1020 · INTEREST INCOME	19,953.70	54,000.00	37.0%
1055 · MISCELLANEOUS INCOME	0.00	500.00	0.0%
Total CORPORATE FUND REVENUE	395,781.54	738,584.00	53.6%
GENERAL ASSISTANCE FUND REVENUE			
5000 · PROPERTY TAXES	16,944.50	30,000.00	56.5%
5020 · INTEREST INCOME	902.32	2,000.00	45.1%
Total GENERAL ASSISTANCE FUND REVENUE	17,846.82	32,000.00	55.8%
Total Income	413,628.36	770,584.00	53.7%
Gross Profit	413,628.36	770,584.00	53.7%
Expense			
GENERAL ASSISTANCE FUND			
ADMINISTRATION			
CONTRACTUAL SERVICES			
5512 · MAINTENANCE SERVICE - EQUIPMENT	0.00	1,000.00	0.0%
5534 · ACCOUNTING SERVICES	3,200.00	3,500.00	91.4%
5549 · OTHER PROFESSIONAL SERVICE	0.00	500.00	0.0%
5551 · POSTAGE	0.00	250.00	0.0%
5552 · TELEPHONE	0.00	500.00	0.0%
5554 · PRINTING	0.00	500.00	0.0%
5556 · TRAINING	0.00	1,000.00	0.0%
5571 · UTILITIES	0.00	500.00	0.0%
Total CONTRACTUAL SERVICES	3,200.00	7,750.00	41.3%
OPERATING EXPENSES			
5611 · MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	0.0%
5651 · OFFICE SUPPLIES	0.00	500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	0.0%
PERSONNEL			
5421 · SALARIES	10,067.40	20,000.00	50.3%
5451 · HEALTH INSURANCE	0.00	2,500.00	0.0%
Total PERSONNEL	10,067.40	22,500.00	44.7%
Total ADMINISTRATION	13,267.40	31,250.00	42.5%
HOME RELIEF			
COMMODITIES			
5781 · FOOD	0.00	1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	1,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	1,000.00	0.0%
5784 · FLAT GRANT	0.00	1,000.00	0.0%
5785 · DRUGS	0.00	1,000.00	0.0%
5786 · FUEL	0.00	1,000.00	0.0%
5790 · Catastastrophic Deduction	0.00	19,505.00	0.0%
Total COMMODITIES	0.00	25,505.00	0.0%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2024 through March 2025

	Apr '24 - Mar 25	Budget	% of Budget
CONTRACTUAL SERVICES			
5805 · TRANSPORTATION ASSISTANCE	0.00	2,500.00	0.0%
5886 · OTHER MEDICAL SERVICE INSURANCE	5,270.00	5,000.00	105.4%
5887 · SHELTER	1,700.00	20,000.00	8.5%
5888 · UTILITY PAYMENTS	800.00	20,000.00	4.0%
Total CONTRACTUAL SERVICES	7,770.00	47,500.00	16.4%
Total HOME RELIEF	7,770.00	73,005.00	10.6%
Total GENERAL ASSISTANCE FUND	21,037.40	104,255.00	20.2%
TOWN FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
1831 · CAPITAL IMPROVEMENT RESERVE	0.00	303,821.00	0.0%
1835 · CAPITAL EQUIPMENT RESERVE	2,500.00	285,000.00	0.9%
Total CAPITAL OUTLAY	2,500.00	588,821.00	0.4%
COMMODITIES			
1651 · OFFICE SUPPLIES	313.75	5,000.00	6.3%
1652 · OPERATING SUPPLIES	621.46	3,000.00	20.7%
Total COMMODITIES	935.21	8,000.00	11.7%
CONTRACTUAL SERVICES			
1511 · MAINTENANCE SERVICE-BUILDING	1,066.78	250,000.00	0.4%
1512 · MAINTENANCE SERVICE - EQUIPMENT	12,465.54	210,000.00	5.9%
1531 · ACCOUNTING SERVICES	4,532.00	20,000.00	22.7%
1533 · LEGAL SERVICE	0.00	165,000.00	0.0%
1551 · POSTAGE	0.00	2,000.00	0.0%
1552 · TELEPHONE	812.49	5,000.00	16.2%
1553 · PUBLISHING	234.68	2,000.00	11.7%
1554 · PRINTING	0.00	3,000.00	0.0%
1561 · DUES	1,279.45	5,000.00	25.6%
1562 · TRAVEL EXPENSES	0.00	2,000.00	0.0%
1563 · TRAINING	0.00	5,000.00	0.0%
1565 · CLERK	215.53	5,000.00	4.3%
1571 · UTILITIES	2,119.65	10,000.00	21.2%
1572 · FUEL	44.28	2,000.00	2.2%
1573 · OTHER PROFESSIONAL SERVICES	0.00	50,000.00	0.0%
1574 · ANNUAL MEETING	0.00	2,500.00	0.0%
1575 · ROOM RENTAL	0.00	2,500.00	0.0%
Total CONTRACTUAL SERVICES	22,770.40	741,000.00	3.1%
OTHER EXPENDITURES			
1905 · MISCELLANEOUS EXPENSE	346.30	50,000.00	0.7%
1911 · CONTINGENCIES	0.00	60,000.00	0.0%
Total OTHER EXPENDITURES	346.30	110,000.00	0.3%
PERSONNEL			
1420 · OFFICE STAFF HOURLY	35,030.23	115,000.00	30.5%
1421 · ELECTED OFFICIALS SALARIES	75,528.80	180,000.00	42.0%
1451 · HEALTH INSURANCE	6,376.67	60,000.00	10.6%
Total PERSONNEL	116,935.70	355,000.00	32.9%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2024 through March 2025

	Apr '24 - Mar 25	Budget	% of Budget
SENIOR SERVICES			
900 · SALARIES	0.00	30,000.00	0.0%
901 · PAYROLL TAXES	0.00	4,000.00	0.0%
902 · HEALTH INSURANCE	0.00	7,500.00	0.0%
903 · IMRF	0.00	2,500.00	0.0%
930 · FUEL	0.00	4,000.00	0.0%
950 · OFFICE SUPPLIES	0.00	1,000.00	0.0%
959 · COMMUNITY SERVICE/SENIOR	0.00	10,000.00	0.0%
960 · TELEPHONE	0.00	2,000.00	0.0%
967 · PRINTING	0.00	1,000.00	0.0%
968 · POSTAGE	0.00	1,000.00	0.0%
970 · MISCELLANEOUS	0.00	10,000.00	0.0%
971 · UTILITIES	0.00	2,000.00	0.0%
Total SENIOR SERVICES	0.00	75,000.00	0.0%
Total ADMINISTRATION	143,487.61	1,877,821.00	7.6%
ASSESSOR			
CAPITAL OUTLAY			
1854 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
1851 · OFFICE SUPPLIES	319.08	3,000.00	10.6%
Total COMMODITIES	319.08	3,000.00	10.6%
CONTRACTUAL SERVICES			
1751 · MAINTENANCE SERVICE	560.34	4,200.00	13.3%
1752 · TELEPHONE	812.49	2,400.00	33.9%
1755 · POSTAGE	0.00	250.00	0.0%
1756 · SOFTWARE	11,150.00	13,000.00	85.8%
1757 · PUBLISHING	0.00	600.00	0.0%
1758 · PRINTING	0.00	500.00	0.0%
1759 · DUES	0.00	1,000.00	0.0%
1760 · TRAVEL EXPENSE	143.93	2,500.00	5.8%
1761 · TRAINING	100.00	3,000.00	3.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	0.00	300.00	0.0%
Total CONTRACTUAL SERVICES	12,766.76	27,750.00	46.0%
OTHER EXPENDITURES			
1939 · MISCELLANEOUS	0.00	1,500.00	0.0%
1940 · UNIFORMS	0.00	500.00	0.0%
Total OTHER EXPENDITURES	0.00	2,000.00	0.0%
PERSONNEL			
1240 · SALARIES	87,409.00	285,500.00	30.6%
1241 · IMRF	2,685.60	28,550.00	9.4%
1242 · FICA/MEDICARE/TAXES	5,910.86	26,552.00	22.3%
1243 · HEALTH INSURANCE	7,795.34	52,080.00	15.0%
Total PERSONNEL	103,800.80	392,682.00	26.4%
Total ASSESSOR	116,886.64	430,432.00	27.2%
Total TOWN FUND EXPENDITURES	260,374.25	2,308,253.00	11.3%
TOWN IMRF FUND EXPENDITURES			
3262 · RETIREMENT CONTRIBUTION	2,595.18	28,000.00	9.3%
Total TOWN IMRF FUND EXPENDITURES	2,595.18	28,000.00	9.3%

GRAFTON TOWNSHIP
Year to date actual vs budget
April 2024 through March 2025

	Apr '24 - Mar 25	Budget	% of Budget
TOWN INSURANCE FUND EXPENDITURE			
CONTRACTED SERVICES			
2593 · RISK MANAGEMENT CONTRIBUTION	14,913.00	25,000.00	59.7%
Total CONTRACTED SERVICES	14,913.00	25,000.00	59.7%
PERSONNEL			
2453 · UNEMPLOYMENT INSURANCE	145.30	10,000.00	1.5%
Total PERSONNEL	145.30	10,000.00	1.5%
Total TOWN INSURANCE FUND EXPENDITURE	15,058.30	35,000.00	43.0%
TOWN SOCIAL SECURTY EXPENDITURE			
3761 · SOCIAL SECURITY CONTRIBUTION	8,107.70	25,000.00	32.4%
3762 · MEDICARE CONTRIBUTION	1,896.15	10,000.00	19.0%
Total TOWN SOCIAL SECURTY EXPENDITURE	10,003.85	35,000.00	28.6%
Total Expense	309,068.98	2,510,508.00	12.3%
Net Ordinary Income	104,559.38	-1,739,924.00	-6.0%
Net Income	<u>104,559.38</u>	<u>-1,739,924.00</u>	<u>-6.0%</u>

2:40 PM

09/03/24

GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 08/31/2024

	Aug 31, 24
Beginning Balance	1,793,402.29
Cleared Transactions	
Checks and Payments - 20 items	-44,418.66
Deposits and Credits - 40 items	38,374.09
Total Cleared Transactions	-6,044.57
Cleared Balance	<u>1,787,357.72</u>
Uncleared Transactions	
Checks and Payments - 3 items	-2,969.99
Total Uncleared Transactions	-2,969.99
Register Balance as of 08/31/2024	<u>1,784,387.73</u>
New Transactions	
Checks and Payments - 2 items	-19,674.48
Total New Transactions	-19,674.48
Ending Balance	<u>1,764,713.25</u>

GRAFTON TOWNSHIP Reconciliation Summary

151 - General Assistance - Amer Com, Period Ending 08/31/2024

	Aug 31, 24
Beginning Balance	79,445.50
Cleared Transactions	
Checks and Payments - 2 items	-1,100.00
Deposits and Credits - 6 items	1,386.35
Total Cleared Transactions	286.35
Cleared Balance	79,731.85
Uncleared Transactions	
Checks and Payments - 1 item	-600.00
Deposits and Credits - 2 items	18,703.61
Total Uncleared Transactions	18,103.61
Register Balance as of 08/31/2024	97,835.46
Ending Balance	97,835.46

**ROAD DISTRICT
FUND
FINANCIALS**

ROAD & BRIDGE PO LIST - SEPTEMBER 2024

<u>FUND</u>	<u>VENDOR</u>	<u>PO #</u>			
6111	ACE	<u>14586</u>	Maint. Supply Building	\$	25.93
6114	ACE	<u>14585</u>	Maint. Supply Road	\$	213.88
6112	AHW	<u>14584</u>	Maint. Supply Vehicles	\$	796.56
6112	ALTA EQUIPMENT COMPANY	<u>14583</u>	Maint. Supply Vehicles	\$	648.87
6313	AUTO TECH CENTERS, INC	<u>14582</u>	Maint. Service Vehicles	\$	196.02
9655	CERTIFIED LABORATORIES	<u>14581</u>	Auto Fuel & Oil	\$	531.27
6111	COON CREEK FARMS, LLC	<u>14580</u>	Maint. Supply Building	\$	120.00
6313	CRASH CHAMPIONS #0801 HUNTLEY	<u>14579</u>	Maint. Service Vehicles	\$	1,616.52
6313	CRASH CHAMPIONS #0801 HUNTLEY	<u>14578</u>	Maint. Service Vehicles	\$	250.00
9652	HICKSGAS	<u>14577</u>	Operating Supplies	\$	52.80
6122	HINCKLEY SPRINGS	<u>14576</u>	Operating Supplies	\$	106.44
9520	MCHENRY DOT	<u>14587</u>	Road Sign Stickers	\$	236.00
6373	MDC ENVIRONMENTAL	<u>14588</u>	Garbage	\$	165.72
6113	NAPA AUTO PARTS	<u>14589</u>	Maint. Supply Vehicles	\$	54.99
6111	ELAN FINANCIAL	<u>14591</u>	Maint. Supply Building	\$	720.07
6123	ELAN FINANCIAL	<u>14590</u>	Small Tool	\$	199.00
6112	VERMEER MIDWEST	<u>14592</u>	Maint. Supply Equipment	\$	141.96
6314	SKC CONSTRUCTION	<u>14593</u>	Maint. Service Roads	\$	19,613.44

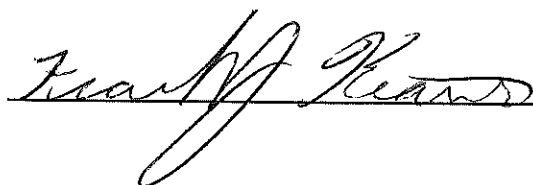
\$ 25,689.47

BILLS PAID BEFORE MEETING

6552	VERIZON WIRELESS	<u>14575</u>	Cell phone service	\$	160.51
9451	HUMANA DENTAL INSURANCE	<u>14571</u>	Health Insurance	\$	287.46
9451	BLUECROSS BLUESHIELD OF IL	<u>14572</u>	Health Insurance	\$	3,826.34
6552	COMCAST	<u>14574</u>	Phone & Internet	\$	162.81
6371	NICOR GAS	<u>14570</u>	Utilities	\$	47.49
6371	COMED	<u>14573</u>	Utilities	\$	187.23
				\$	<u>4,671.84</u>

Total \$ **30,361.31**

Road Commissioner:



Grafton Township RB
Unpaid Bills Detail
All Transactions

Date	Num	Memo	Split	Amount
AHW LLC - Hampshire 09/09/2024	11973024,1195039	PO 14584	6112 · MAINTENANCE SUPPLY - EQUI...	796.56
Total AHW LLC - Hampshire				796.56
Alta Construction Equipment IL LLC 09/09/2024	SP4/94009	PO 14583	6112 · MAINTENANCE SUPPLY - EQUI...	648.87
Total Alta Construction Equipment IL LLC				648.87
Auto Tech Centers, Inc. 09/09/2024		PO 14582	6313 · MAINTENANCE SERVICE - VEHI...	196.02
Total Auto Tech Centers, Inc.				196.02
Certified Laboratories 09/09/2024	8816622	PO 14581	9655 · AUTO FUEL & OIL	531.27
Total Certified Laboratories				531.27
Coon Creek Sod Farm, LLC 09/09/2024		PO 14580	6111 · MAINTENANCE SUPPLY - BUILD...	120.00
Total Coon Creek Sod Farm, LLC				120.00
Crash Champions #0801 09/09/2024		PO 14579	6313 · MAINTENANCE SERVICE - VEHI...	1,616.52
09/09/2024		PO 14578	6313 · MAINTENANCE SERVICE - VEHI...	250.00
Total Crash Champions #0801				1,866.52
Elan Financial Services 09/09/2024		PO 14591	6111 · MAINTENANCE SUPPLY - BUILD...	720.07
09/09/2024		PO 14590	6123 · SMALL TOOLS	199.00
Total Elan Financial Services				919.07
Hicksgas LLC Woodstock 09/09/2024	201127	PO 14577	9652 · OPERATING SUPPLIES	52.80
Total Hicksgas LLC Woodstock				52.80
Hinckley Springs Water Co. 09/09/2024	10164181090124	PO 14576	6122 · OPERATING SUPPLIES	106.44
Total Hinckley Springs Water Co.				106.44
McHenry Co. Div. of Transportation 09/09/2024	345	PO 14587	9520 · ROAD SIGNS & MATERIALS	236.00
Total McHenry Co. Div. of Transportation				236.00
MDC Environmental Services Inc. 09/09/2024	23202620T084	PO 14588	6373 · GARBAGE DISPOSAL	165.72
Total MDC Environmental Services Inc.				165.72
Napa Auto Parts - Woodstock 09/09/2024	399-952383	PO 14589	6113 · MAINTENANCE SUPPLY - VEHIC...	54.99
Total Napa Auto Parts - Woodstock				54.99
SKC Construction, Inc 09/09/2024	10140	PO 14593	6314 · MAINTENANCE SERVICE ROADS	19,613.44
Total SKC Construction, Inc				19,613.44
Vermeer-Illinois, Inc. 09/09/2024	PM3112	PO 14592	6112 · MAINTENANCE SUPPLY - EQUI...	141.96
Total Vermeer-Illinois, Inc.				141.96
Ziegler's Ace Hardware				

Grafton Township RB Unpaid Bills Detail All Transactions

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Split</u>	<u>Amount</u>
09/09/2024	94500/B	PO14586	6111 · MAINTENANCE SUPPLY - BUILD...	25.93
09/09/2024	94552/B	PO 14585	6111 · MAINTENANCE SUPPLY - BUILD...	213.88
Total Ziegler's Ace Hardware				239.81
TOTAL				25,689.47

10:07 AM
09/03/24
Cash Basis

Grafton Township RB
WARRANT DETAIL REPORT
August 1 - 21, 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Paid Amount</u>
103 · R&B General Amer. Comm.				
08/21/2024	7341	BlueCross BlueShield of Illinois	PO 14572	-3,826.34
08/21/2024	7342	COM ED	PO 14573	-187.23
08/21/2024	7343	Comcast	PO 14574	-162.81
08/21/2024	7344	Humana Health Plan Inc.	PO 14571	-287.46
08/21/2024	7345	Nicor Gas	PO 14570	-47.49
08/21/2024	7346	Verizon Wireless	PO 14575	-160.51
Total 103 · R&B General Amer. Comm.				-4,671.84
TOTAL				-4,671.84

Grafton Township RB
Actual vs Budget Year to Date
April 2024 through March 2025

	Apr '24 - Ma...	Budget	% of Budget
Ordinary Income/Expense			
Income			
PERMANENT HARD ROAD FD REVENUES			
9000 · PROPERTY TAXES	381,083.72	651,491.00	58.5%
9020 · INTEREST INCOME	6,573.88	450.00	1,460.9%
9040 · INTERGOVERNMENTAL AGREEMENT	10,700.00	100.00	10,700.0%
9050 · MISCELLANEOUS INCOME	332.50	10.00	3,325.0%
9060 · PERMITS & BONDS	2,898.00	2,000.00	144.9%
9080 · GRANT INCOME	0.00	5.00	0.0%
Total PERMANENT HARD ROAD FD REVENUES	401,588.10	654,056.00	61.4%
ROAD & BRIDGE FUND REVENUES			
6000 · PROPERTY TAXES - ROAD & BRIDGE	71,366.41	224,551.00	31.8%
6002 · MUNICIPAL SHARE	0.00	-108,339.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	24,098.16	40,000.00	60.2%
6020 · INTEREST INCOME	3,018.30	200.00	1,509.2%
6030 · RENTAL INCOME	0.00	5.00	0.0%
6040 · INTERGOVERNMENT AGREEMENT	1,048.00	5.00	20,960.0%
6050 · MISCELLANEOUS INCOME	1,983.09	70,901.00	2.8%
6060 · COURT FINES & PERMITS	228.50	200.00	114.3%
6080 · GRANT INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE FUND REVENUES	101,742.46	227,528.00	44.7%
ROAD & BRIDGE IMRF FUND REVENUE			
8000 · PROPERTY TAXES	7,459.21	13,651.00	54.6%
8020 · INTEREST INCOME	218.34	15.00	1,455.6%
8050 · MISCELLANEOUS INCOME	0.00	5.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	7,677.55	13,671.00	56.2%
ROAD & BRIDGE INSURANCE REVENUE			
7000 · PROPERTY TAXES	6,112.66	11,690.00	52.3%
7020 · INTEREST INCOME	250.45	20.00	1,252.3%
7050 · MISCELLANEOUS INCOME	155.00	3,000.00	5.2%
Total ROAD & BRIDGE INSURANCE REVENUE	6,518.11	14,710.00	44.3%
Total Income	517,526.22	909,965.00	56.9%
Gross Profit	517,526.22	909,965.00	56.9%
Expense			
PERMANENT HARD ROAD EXPENDITURE			
COMMODITIES			
9614 · MAINTENANCE SUPPLIES - ROADS	10,740.56	30,000.00	35.8%
9652 · OPERATING SUPPLIES	139.72	12,000.00	1.2%
9655 · AUTO FUEL & OIL	9,956.14	35,000.00	28.4%
9656 · SALT, CALCIUM, ICE CONTROL	0.00	60,000.00	0.0%
Total COMMODITIES	20,836.42	137,000.00	15.2%

Grafton Township RB
Actual vs Budget Year to Date
April 2024 through March 2025

	Apr '24 - Ma...	Budget	% of Budget
CONTRACT SERVICES			
9514 · MAINTENANCE SERVICE ROAD	0.00	367,347.00	0.0%
9518 · ROAD STRIPING	0.00	34,000.00	0.0%
9519 · STREET LIGHTS	1,937.17	5,000.00	38.7%
9520 · ROAD SIGNS & MATERIALS	360.93	4,500.00	8.0%
9532 · ENGINEERING SERVICE	0.00	1,000.00	0.0%
9594 · RENTALS	0.00	5,000.00	0.0%
Total CONTRACT SERVICES	2,298.10	416,847.00	0.6%
OTHER EXPENDITURES			
9929 · MISCELLANEOUS	0.00	4,000.00	0.0%
9952 · INTERGOVERNMENTAL AGREEMENT	0.00	1,000.00	0.0%
Total OTHER EXPENDITURES	0.00	5,000.00	0.0%
PERSONNEL			
9421 · SALARIES	84,303.90	238,000.00	35.4%
9451 · HEALTH/LIFE INSURANCE	20,552.56	50,000.00	41.1%
9461 · SOCIAL SECURITY CONTRIBUTION	5,528.16	17,000.00	32.5%
9462 · MEDICARE CONTRIBUTION	1,292.88	6,000.00	21.5%
9472 · UNIFORMS	826.91	3,000.00	27.6%
9475 · PAYROLL EXPENSE	907.75	1,800.00	50.4%
Total PERSONNEL	113,412.16	315,800.00	35.9%
Total PERMANENT HARD ROAD EXPENDITURE	136,546.68	874,647.00	15.6%
ROAD & BRIDGE-IMRF-EXPENDITURE			
PERSONNEL			
8463 · RETIREMENT CONTRIBUTION	2,894.67	46,270.00	6.3%
Total PERSONNEL	2,894.67	46,270.00	6.3%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	2,894.67	46,270.00	6.3%
ROAD & BRIDGE-INS-EXPENDITURE			
CONTRACT SERVICE			
7593 · RISK MANAGEMENT CONTRIBUTION	21,460.00	28,911.00	74.2%
Total CONTRACT SERVICE	21,460.00	28,911.00	74.2%
PERSONNEL			
7453 · UNEMPLOYMENT INSURANCE	149.91	2,330.00	6.4%
Total PERSONNEL	149.91	2,330.00	6.4%
Total ROAD & BRIDGE-INS-EXPENDITURE	21,609.91	31,241.00	69.2%
ROAD & BRIDGE FUND EXPENDITURES			
ADMINISTRATION			
CAPITAL OUTLAY			
6831 · EQUIPMENT	0.00	5,000.00	0.0%
Total CAPITAL OUTLAY	0.00	5,000.00	0.0%
COMMODITIES			
6651 · OFFICE SUPPLIES	493.55	2,000.00	24.7%
Total COMMODITIES	493.55	2,000.00	24.7%

Grafton Township RB
Actual vs Budget Year to Date
April 2024 through March 2025

	Apr '24 - Ma...	Budget	% of Budget
CONTRACTED SERVICES			
6512 · MAINTENANCE EQUIPMENT	0.00	4,000.00	0.0%
6531 · ACCOUNTING SERVICE	3,200.00	8,000.00	40.0%
6533 · LEGAL SERVICE	1,125.00	15,000.00	7.5%
6551 · POSTAGE	13.60	600.00	2.3%
6552 · TELEPHONE	1,612.94	5,100.00	31.6%
6553 · PUBLISHING	0.00	1,500.00	0.0%
6554 · PRINTINING	0.00	300.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	100.00	400.00	25.0%
6562 · TRAVEL & MEETING EXPENSE	180.00	1,000.00	18.0%
6563 · EDUCATION & TRAINING	0.00	1,000.00	0.0%
Total CONTRACTED SERVICES	6,231.54	36,900.00	16.9%
OTHER EXPENDITURES			
6914 · MUNICIPAL REPLACEMENT	0.00	26,500.00	0.0%
6929 · MISCELLANEOUS	3,124.06	8,000.00	39.1%
Total OTHER EXPENDITURES	3,124.06	34,500.00	9.1%
PERSONNEL			
6421 · SALARIES	4,860.00	25,000.00	19.4%
Total PERSONNEL	4,860.00	25,000.00	19.4%
Total ADMINISTRATION	14,709.15	103,400.00	14.2%
MAINTENANCE			
CAPITAL OUTLAY			
6820 · CAPITAL ASSET OUTLAY	189,829.62	220,000.00	86.3%
6833 · OTHER IMPROVEMENTS	0.00	67,126.00	0.0%
Total CAPITAL OUTLAY	189,829.62	287,126.00	66.1%
COMMODITIES			
6111 · MAINTENANCE SUPPLY - BUILDING	10,828.73	15,000.00	72.2%
6112 · MAINTENANCE SUPPLY - EQUIPM...	4,497.46	15,000.00	30.0%
6113 · MAINTENANCE SUPPLY - VEHICL...	1,009.97	20,000.00	5.0%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	1,000.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	5,000.00	0.0%
6122 · OPERATING SUPPLIES	720.13	4,000.00	18.0%
6123 · SMALL TOOLS	1,171.34	6,000.00	19.5%
Total COMMODITIES	18,227.63	67,000.00	27.2%
CONTRACT SERVICES			
6311 · MAINTENANCE SERVICE - BUILDI...	13,684.86	60,000.00	22.8%
6312 · MAINTENANCE SERVICE - EQUIP...	4,790.24	35,000.00	13.7%
6313 · MAINTENANCE SERVICE - VEHIC...	33,679.67	55,000.00	61.2%
6314 · MAINTENANCE SERVICE ROADS	22,583.00	89,100.00	25.3%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	1,000.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	25,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	2,000.00	0.0%
6371 · UTILITIES	2,115.78	9,000.00	23.5%
6373 · GARBAGE DISPOSAL	776.65	3,000.00	25.9%
6394 · RENTALS	0.00	500.00	0.0%
Total CONTRACT SERVICES	77,630.20	279,600.00	27.8%

09/11/24
Cash Basis

Grafton Township RB
Actual vs Budget Year to Date
April 2024 through March 2025

	<u>Apr '24 - Ma...</u>	<u>Budget</u>	<u>% of Budget</u>
OTHER EXPENDITURES			
6919 · MISCELLANEOUS	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total OTHER EXPENDITURES	<u>0.00</u>	<u>5,000.00</u>	<u>0.0%</u>
Total MAINTENANCE	<u>285,687.45</u>	<u>638,726.00</u>	<u>44.7%</u>
Total ROAD & BRIDGE FUND EXPENDITURES	<u>300,396.60</u>	<u>742,126.00</u>	<u>40.5%</u>
6391 · R&B - CONTINGENCIES	<u>0.00</u>	<u>28,000.00</u>	<u>0.0%</u>
9917 · PHR - CONTINGENCIES	<u>0.00</u>	<u>35,000.00</u>	<u>0.0%</u>
Total Expense	<u>461,447.86</u>	<u>1,757,284.00</u>	<u>26.3%</u>
Net Ordinary Income	<u>56,078.36</u>	<u>-847,319.00</u>	<u>-6.6%</u>
Net Income	<u><u>56,078.36</u></u>	<u><u>-847,319.00</u></u>	<u><u>-6.6%</u></u>

10:05 AM

09/03/24

Grafton Township RB
Reconciliation Summary
103 · R&B General Amer. Comm., Period Ending 08/31/2024

	Aug 31, 24
Beginning Balance	940,567.42
Cleared Transactions	
Checks and Payments - 24 items	-32,739.22
Deposits and Credits - 18 items	37,055.99
Total Cleared Transactions	4,316.77
Cleared Balance	<u>944,884.19</u>
Uncleared Transactions	
Checks and Payments - 5 items	-36,443.34
Deposits and Credits - 9 items	0.00
Total Uncleared Transactions	-36,443.34
Register Balance as of 08/31/2024	<u>908,440.85</u>
New Transactions	
Checks and Payments - 1 item	-6,826.48
Total New Transactions	-6,826.48
Ending Balance	<u>901,614.37</u>

**OLD
BUSINESS**

NEW BUSINESS

GRAFTON TOWNSHIP ELECTED OFFICIALS SALARIES

	2005-2009	2009-2013	2013-2017	2017-2021	2021-2025
SUPERVISOR	\$ 43,075.00	\$ 59,700.00	\$ 42,448.00	\$ 42,500.00	\$ 40,000.00
ROAD COMMISSIONER	\$ 60,305.00	\$ 71,021.00	\$ 61,550.00	\$ 62,500.00	\$ 65,000.00
ASSESSOR	\$ 60,305.00	\$ 77,405.00	\$ 72,162.00	\$ 30,000.00	\$ 40,000.00
CLERK	\$ 4,967.00	\$ 11,212.00	\$ 7,641.00	\$ 10,000.00	\$ 12,500.00
TRUSTEES		\$ 100.00	\$ 90.00	\$ 125.00	\$ 125.00

SUPERVISOR

ROAD COMMISSIONER

ASSESSOR

CLERK

TRUSTEES

TOWNSHIP	SUPERVISOR /year	ROAD TREAS. /year	ROAD COMM. /year	ASSESSOR /year	CLERK /year	TRUSTEES /mtg.	NOTES
ALDEN							
ALGONQUIN	\$55,000.00	\$1,000.00	\$93,204.08	\$90,841.16	\$18,492.88	\$205.50	
BURTON							
CHEMUNG	\$18,370.00	\$1,000.00	\$70,825.00	\$63,550.00	\$6,930.00	\$100.00	hwy comm. & assessor receive \$1,000/mos for health insurance.
CORAL							
DORR	\$73,500.00	\$1,000.00	\$87,500.00	\$82,500.00	\$9,500.00	\$100.00	all full time elected officials receive 85% health insurance
DUNHAM	\$16,160.00	\$100.00	\$64,741.00	\$34,340.00	\$7,070.00	\$50.00	
GRAFTON	\$40,000.00	\$1,000.00	\$65,000.00	\$40,000.00	\$12,500.00	\$125.00	no health insurance offered
GREENWOOD	\$25,000.00	\$1,000.00	\$87,500.00	\$55,000.00	\$7,000.00	\$90.00	hwy comm. & assessor receive 100% health insurance
HARTLAND							
HEBRON	\$9,000.00	\$100.00	\$45,000.00	\$27,500.00	\$6,000.00	\$50.00	
MARENGO	\$19,620.00	\$1,000.00	\$70,380.00	\$63,648.00	\$6,500.00	\$100.00	hwy comm. & assessor receive 90% health insurance
MCHENRY	\$45,000.00	\$100.00	\$45,000.00	\$45,000.00	\$10,000.00	\$0.00	no health insurance offered
MCHENRY	\$102,500.93	\$1,000.00	\$113,778.32	\$101,134.47	\$17,500.00	\$125.00	all full time elected officials receive 100% health insurance
NUNDA	\$76,769.52	\$1,000.00	\$96,614.88	\$85,304.00	\$12,500.00	\$150.00	supervisor, hwy comm. & assessor receive 90% health insurance
RICHMOND	\$22,000.00	\$100.00	\$59,000.00	\$59,000.00	\$6,000.00		
RILEY	\$20,900.00	\$100.00	\$55,000.00	\$25,000.00	\$8,400.00	\$75.00	no health insurance offered
SENECA							

2021-2025 TERM
2025-2029 TERM

RESOLUTION 10192020

**SETTING COMPENSATION FOR TOWNSHIP OFFICIALS
FOR THE FOUR YEAR TERM BEGINNING MAY 17, 2021
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS**

WHEREAS, according to 60 ILCS 1/65-20, the compensation of township officers shall be set by the township board at least 180 days before the beginning of the terms of office.

WHEREAS, according to 60 ILCS 1/65-20, the compensation of the road district treasurer shall be fixed by the township board and shall be not less than \$100 or more than \$1,000 per year.

WHEREAS, according to 605 ILCS 5/6-207, the compensation of the highway commissioner shall be fixed by the township board at an annual salary of not less than \$3,000 to be paid in equal monthly installments, or a per diem amount for each day he or she is necessarily employed in the discharge of official duties;

WHEREAS, according to 35 ILCS 200/2-70, the compensation of township assessor and collector shall be set by the township board at the same time the board sets the compensation of its township supervisor.

NOW, THEREFORE, BE IT ORDAINED BY Board of Trustees of Grafton Township that the compensation of the township officials for the four year term beginning May 17, 2021 and ending May 18, 2025 (January 1, 2022 – January 1, 2026 for assessor) shall be as follows:

SECTION 1: The salaries for township officials shall be as follows:

Supervisor's Salary: Effective for each of the following years:

May 17, 2021 – May 16, 2022 \$ 40,000 May 16, 2022 – May 15, 2023 \$ 40,000

May 15, 2023 – May 20, 2024 \$ 40,000 May 20, 2024 – May 18, 2025 \$ 40,000

Road District Treasurer: \$ 1,000 Annually

Township Clerk: Effective for each of the following years:

May 17, 2021 – May 16, 2022 \$ 12,500 May 16, 2022 – May 15, 2023 \$ 12,500

May 15, 2023 – May 20, 2024 \$ 12,500 May 20, 2024 – May 18, 2025 \$ 12,500

Trustees: Effective for each of the following years:

May 17, 2021 – May 16, 2022 \$ 125 May 16, 2022 – May 15, 2023 \$ 125

May 15, 2023 – May 20, 2024 \$ 125 May 20, 2024 – May 18, 2025 \$ 125

Assessor: Effective for each of the following years:

January 1, 2022 – January 1, 2026

2022 \$ 40,000 2023 \$ 40,000 2024 \$ 40,000 2025 \$ 40,000

Highway Commissioner: Effective for each of the following years:

May 7, 2021 – May 16, 2022 \$ ~~60,000~~^{65,000} *ELR KW* May 16, 2022 – May 15, 2023 \$ ~~60,000~~^{65,000} *ELR KW*

May 15, 2023 – May 20, 2024 \$ ~~60,000~~^{65,000} *ELR KW* May 20, 2024 – May 18, 2025 \$ ~~60,000~~^{65,000} *ELR KW*

SECTION 2: The following offices in addition to the compensation outlined in Section 1, will receive the following benefits:

Highway Commissioner:

~~Health, Life, Dental, and Vision Insurance:~~ *ELR KW*

IMRF

Assessor:

IMRF

Supervisor:

IMRF

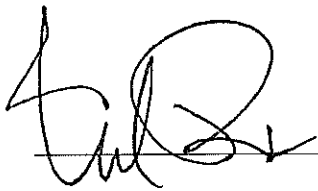
Clerk:

No Benefits

Trustees:

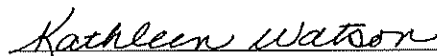
No Benefits

PASSED THIS 19TH day of OCTOBER, 2020 by the Board of Trustees of Grafton Township, McHenry County, Illinois.



Eric Ruth

Grafton Township Supervisor



Kathleen Watson

Grafton Township Clerk

SUPERVISOR'S REPORT

System Activity Report

[8/1/2024 - 8/31/2024] Report Date: 9/10/2024

General Assistance

Grants (New Clients) :	0	
Grants (Previous Clients) :	0	
In-Process :	0	
Denials :	1	
Sanctions :	0	
Terminations :	0	
	<hr/>	
	1	\$0.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	<hr/>	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	0	
	<hr/>	
	0	

Emergency Assistance

Grants :	1	\$600.00
In-Process :	0	
Denials :	1	
	<hr/>	
	2	\$600.00
Grand Totals:	3	\$600.00