

## NOTICE AND AGENDA

### GRAFTON TOWNSHIP REGULAR BOARD MEETING

Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, March 18, 2024*

NOTICE IS HEREBY GIVEN that the Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois will be held on Monday, March 18, 2024 @ 7:30 p.m., in the Grafton Township Board Room, 10109 Vine Street, Huntley, IL 60142

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Regular Business
  - A. Approval of Minutes Township Regular Board Meeting, February 19, 2024
  - B. Audit and payment of unpaid bills/Warrant check detail for Town Fund
  - C. Audit and payment of unpaid bills/Warrant check detail for Road District
6. Public Comment
7. Board Members Response to Public comment
8. Old Business
  - A. Discussion and possible action: 2024-2025 Town Fund Budget
  - B. Discussion and possible action: 2024-2025 Road District Budget
  - C.
9. New Business
  - A. Discussion and possible action: Annual Meeting Agenda
  - B.
10. Executive Session, if necessary, pursuant to 5 IL CS 120/2(c), section to be decided.
11. Discussion and potential action of items as discussed during Executive Session
12. Committee and Officer Reports
  - Supervisor
  - Trustee
  - Assessor
  - Road District
  - Clerk
13. Adjournment

Dated and Posted by Township Clerk Kathleen Watson  
March 14, 2024

# **DRAFT MINUTES**

**GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES**  
Grafton Township, McHenry County, Illinois  
Grafton Township Office, 10109 Vine Street, Huntley, IL 60142

*MONDAY, February 19, 2024*

The Regular Township Board Meeting of the Grafton Township Board, McHenry County, Illinois was held on Monday, February 19, 2024 at the Grafton Township Offices.

1. **Call to Order -7:30**
2. **Roll Call-** Board Present: Supervisor Ruth; Trustee Cooper, and Ziller; Road Commissioner Kearns, Assessor DeBaltz, and Clerk Watson. Trustee Cratty and Trustee Lueth were absent. This meeting was not recorded.
3. **Pledge of Allegiance** was said.
4. **Approval of the Agenda**  
A motion was made by Trustee Cooper, 2<sup>nd</sup> by Supervisor Ruth to Approve the Agenda as presented. Roll call vote taken, all ayes noted, motion carried.
5. **Regular Business**
  - A. **Approval of Minutes Township Regular Board Meeting**  
A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cooper, to approve the January 19, 2024 meeting minutes as presented. Roll call vote taken, all ayes noted, motion Carried.
  - B. **Audit and payment of unpaid bills/Warrant check detail for Town Fund**  
A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cooper, to approve the audit and payment of the unpaid bills/Warrant check detail for the Town Fund including the addition of PO 21157, line item 1940 (uniforms) in the amount of Three Hundred Eighty-Five and 58/100 Dollars (\$385.58) payable to Edge Sports Apparal. Roll call vote taken, all ayes noted, motion carried.
  - C. **Audit and payment of unpaid bills/Warrant check detail for Road District**  
Discussion ensued regarding the old planer warranty (yes, included on new equipment), and the Attorney bill. Road Commissioner noted that he inquired from Attorney information on 2 ½ to 5 acres adjacent to the current Road District property.  
A motion was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cooper, to approve the Audit and payment of unpaid bills/Warrant check detail for the Road District as presented. Roll call vote taken, all ayes noted, motion carried.
6. **Public Comment - None**
7. **Board Response to Public Comment - None**
8. **Old Business - None**

**9. New Business**

**A. Discussion and possible action: 2023-2024 Town Fund Budget**

A discussion ensued following the initial presentation by Supervisor Ruth. No action was taken.

**B. Discussion and possible action: 2024-2025 Road District Budget**

Road Commissioner Kearns presented his preliminary budget. A discussion ensued regarding the Capital Improvement line item, including but not limited to the following Road Districts equipment:

- i. What equipment has been ordered;
- ii. What equipment do they currently have; and
- iii. What are the future equipment needs.

No action was taken.

**C. Discussion and possible action: Revenue Recapture Abatement**

A motion was made to Abate the Revenue Recapture Tax (100% abatement) of Nine Hundred Nineteen and 00/100 Dollars (\$919.00) was made by Trustee Ziller, 2<sup>nd</sup> by Trustee Cooper. A roll call vote was taken, all ayes noted, motion carried.

**D. Discussion and possible action: Township Audit**

A motion was made by Trustee Cooper, 2<sup>nd</sup> by Supervisor Ruth, to hire G.W. & Associates for the township year ending 03.31.2025. Roll call vote taken, all ayes noted, motion carried.

**E. Discussion and possible action: Road District Deposits**

A motion was made by Supervisor Ruth, 2<sup>nd</sup> by Trustee Cooper, to correct a clerical error in the Road District deposits, transferring Forty Two Thousand, Nine Hundred One and 00/100 Dollars (\$42,901.00) from account 9050 (Permanent Hard Road Miscellaneous Income) to account 6050 (Road and Bridge Hard Road Miscellaneous Income). Roll call vote taken, all ayes noted, motion carried.

10. Executive Session, section to be decided -None

11. Discussion and potential actions of items as discussed during Executive Session - None

**12. Committee and Officer Reports**

**SUPERVISOR REPORT -**

Annual Meeting set for April 9, 2024 @ 7:00 p.m. Agenda will be approved in March.  
Statements of Economic Interest due to County by May 1, 2024.  
IT Provider company information provided

TRUSTEES - None

ASSESSOR

New counter installed. All of staff pleased with this improvement for many reasons, including safety for staff.

#### ROAD COMMISSIONER

Presented Board with a mock up of new logo that he will be using for R&B trucks, equipment, etc.

Would like to Board to consider updating the 4<sup>th</sup> bay to transform to be able to wash trucks. Work would include installing a wash bay, insulation, new tin. Approximate cost - \$40,000.

CLERK -None

#### 13. ADJOURNMENT

Being no further business, a **motion was made by Trustee Cooper, 2<sup>nd</sup> by Supervisor Ruth to adjourn the Regular Board Meeting.** Voice vote taken, all ayes noted, motion carried. The Regular Board meeting adjourned @ 8:25 p.m

Respectfully submitted,  
Kathleen M. Watson, Grafton Township Clerk

# **TOWN FUND FINANCIALS**

## GRAFTON TOWNSHIP Unpaid Bills Detail All Transactions

| Date                                      | Num    | Memo     | Split                 | Amount           |
|---|--------|----------|-----------------------|------------------|
| <b>Carmichael Construction Inc.</b>       |        |          |                       |                  |
| 02/29/2024                                | 7222   | PO 4338  | 1831 · CAPITAL IMP... | 9,215.00         |
| Total Carmichael Construction Inc.        |        |          |                       | 9,215.00         |
| <b>Cash</b>                               |        |          |                       |                  |
| 03/08/2024                                |        | PO 4347  | 1551 · POSTAGE        | 145.42           |
| Total Cash                                |        |          |                       | 145.42           |
| <b>COM ED</b>                             |        |          |                       |                  |
| 03/11/2024                                |        | PO 4349  | 1571 · UTILITIES      | 261.65           |
| Total COM ED                              |        |          |                       | 261.65           |
| <b>Elan Financial Services</b>            |        |          |                       |                  |
| 03/08/2024                                |        | PO 4341  | 5782 · PERSONAL I...  | 75.54            |
| 03/08/2024                                |        | PO 4342  | 1512 · MAINTENANC...  | 2.22             |
| 03/08/2024                                |        | PO 4340  | 1512 · MAINTENANC...  | 503.64           |
| 03/11/2024                                |        | PO 21161 | 1758 · PRINTING       | 122.98           |
| Total Elan Financial Services             |        |          |                       | 704.38           |
| <b>Hinckley Springs Water Co.</b>         |        |          |                       |                  |
| 03/11/2024                                |        | PO 21162 | 1751 · MAINTENANC...  | 32.97            |
| Total Hinckley Springs Water Co.          |        |          |                       | 32.97            |
| <b>Illinois Property Assessment Inst.</b> |        |          |                       |                  |
| 03/12/2024                                | 436326 | PO 21164 | 1761 · TRAINING       | 680.00           |
| Total Illinois Property Assessment Inst.  |        |          |                       | 680.00           |
| <b>Jensen's Plumbing &amp; Heating</b>    |        |          |                       |                  |
| 03/08/2024                                |        | PO 4343  | 1511 · MAINTENANC...  | 913.33           |
| Total Jensen's Plumbing & Heating         |        |          |                       | 913.33           |
| <b>Leading IT</b>                         |        |          |                       |                  |
| 03/08/2024                                |        | PO 4344  | 1512 · MAINTENANC...  | 2,623.00         |
| Total Leading IT                          |        |          |                       | 2,623.00         |
| <b>MDC Environmental Services Inc.</b>    |        |          |                       |                  |
| 03/08/2024                                |        | PO 4345  | 1511 · MAINTENANC...  | 51.36            |
| Total MDC Environmental Services Inc.     |        |          |                       | 51.36            |
| <b>N.J.S. Enterprises Inc.</b>            |        |          |                       |                  |
| 03/11/2024                                | 240014 | PO 4348  | 1512 · MAINTENANC...  | 2,100.00         |
| Total N.J.S. Enterprises Inc.             |        |          |                       | 2,100.00         |
| <b>O'Connor Electric, Inc.</b>            |        |          |                       |                  |
| 03/12/2024                                | 24173  | PO 4350  | 1511 · MAINTENANC...  | 470.00           |
| Total O'Connor Electric, Inc.             |        |          |                       | 470.00           |
| <b>Orkin</b>                              |        |          |                       |                  |
| 03/08/2024                                |        | PO 4346  | 1511 · MAINTENANC...  | 89.99            |
| Total Orkin                               |        |          |                       | 89.99            |
| <b>Staples</b>                            |        |          |                       |                  |
| 03/11/2024                                |        | PO 21163 | 1851 · OFFICE SUP...  | 172.77           |
| Total Staples                             |        |          |                       | 172.77           |
| <b>The Edge Sports Apparel LLC</b>        |        |          |                       |                  |
| 03/08/2024                                | 7826   | PO 4339  | 1905 · MISCELLANE...  | 94.98            |
| Total The Edge Sports Apparel LLC         |        |          |                       | 94.98            |
| <b>TOTAL</b>                              |        |          |                       | <b>17,554.85</b> |

2:25 PM

02/29/24

Cash Basis

# GRAFTON TOWNSHIP TF Warrant Detail Report

February 26, 2024

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| <u>Date</u>                              | <u>Num</u> | <u>Name</u>                      | <u>Memo</u>   | <u>Paid Amount</u> |
|--|------------|----------------------------------|---------------|--------------------|
| 101 · CHECKING -American Community       |            |                                  |               |                    |
| 02/26/2024                               | 25420      | BlueCross BlueShield of Illinois | PO 4337 21158 | -4,777.09          |
| 02/26/2024                               | 25421      | ComCast                          | PO 4335 21160 | -325.03            |
| 02/26/2024                               | 25422      | Humana Health Plan Inc.          | PO 4336 21159 | -361.07            |
| 02/26/2024                               | 25423      | Nicor Gas                        | PO 4334       | -194.05            |
| Total 101 · CHECKING -American Community |            |                                  |               | -5,657.24          |
| <b>TOTAL</b>                             |            |                                  |               | <b>-5,657.24</b>   |

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**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
 April 2023 through March 2024

|  | Apr '23 - Mar 24 | Budget     | % of Budget |
|--|------------------|------------|-------------|
| Ordinary Income/Expense                |                  |            |             |
| Income                                 |                  |            |             |
| CORPORATE FUND REVENUE                 |                  |            |             |
| 1000 · PROPERTY TAXES                  | 620,924.33       | 625,520.00 | 99.3%       |
| 1010 · REPLACEMENT TAXES               | 71,383.65        | 80,000.00  | 89.2%       |
| 1020 · INTEREST INCOME                 | 46,099.49        | 9,000.00   | 512.2%      |
| 1055 · MISCELLANEOUS INCOME            | 328.90           | 500.00     | 65.8%       |
| Total CORPORATE FUND REVENUE           | 738,736.37       | 715,020.00 | 103.3%      |
| CORPORATE INSURANCE FUND REV           |                  |            |             |
| 2000 · PROPERTY TAXES                  | 0.00             | 0.00       | 0.0%        |
| 2050 · MISCELLANEOUS INCOME            | 2,109.00         |            |             |
| Total CORPORATE INSURANCE FUND REV     | 2,109.00         | 0.00       | 100.0%      |
| GENERAL ASSISTANCE FUND REVENUE        |                  |            |             |
| 5000 · PROPERTY TAXES                  | 29,782.84        | 30,000.00  | 99.3%       |
| 5020 · INTEREST INCOME                 | 1,970.53         | 500.00     | 394.1%      |
| Total GENERAL ASSISTANCE FUND REVENUE  | 31,753.37        | 30,500.00  | 104.1%      |
| Total Income                           | 772,598.74       | 745,520.00 | 103.6%      |
| Gross Profit                           | 772,598.74       | 745,520.00 | 103.6%      |
| Expense                                |                  |            |             |
| GENERAL ASSISTANCE FUND                |                  |            |             |
| ADMINISTRATION                         |                  |            |             |
| CONTRACTUAL SERVICES                   |                  |            |             |
| 5512 · MAINTENANCE SERVICE - EQUIPMENT | 500.00           | 500.00     | 100.0%      |
| 5534 · ACCOUNTING SERVICES             | 3,083.33         | 3,500.00   | 88.1%       |
| 5549 · OTHER PROFESSIONAL SERVICE      | 175.00           | 500.00     | 35.0%       |
| 5551 · POSTAGE                         | 0.00             | 250.00     | 0.0%        |
| 5552 · TELEPHONE                       | 0.00             | 500.00     | 0.0%        |
| 5554 · PRINTING                        | 0.00             | 500.00     | 0.0%        |
| 5556 · TRAINING                        | 446.43           | 1,000.00   | 44.6%       |
| 5571 · UTILITIES                       | 0.00             | 500.00     | 0.0%        |
| Total CONTRACTUAL SERVICES             | 4,204.76         | 7,250.00   | 58.0%       |
| OPERATING EXPENSES                     |                  |            |             |
| 5611 · MAINTENANCE SUPPLIES - BUILDING | 0.00             | 500.00     | 0.0%        |
| 5651 · OFFICE SUPPLIES                 | 0.00             | 500.00     | 0.0%        |
| Total OPERATING EXPENSES               | 0.00             | 1,000.00   | 0.0%        |
| PERSONNEL                              |                  |            |             |
| 5421 · SALARIES                        | 13,356.00        | 15,000.00  | 89.0%       |
| 5451 · HEALTH INSURANCE                | 1,590.97         | 2,500.00   | 63.6%       |
| Total PERSONNEL                        | 14,946.97        | 17,500.00  | 85.4%       |
| Total ADMINISTRATION                   | 19,151.73        | 25,750.00  | 74.4%       |
| HOME RELIEF                            |                  |            |             |
| COMMODITIES                            |                  |            |             |
| 5781 · FOOD                            | 0.00             | 1,000.00   | 0.0%        |
| 5782 · PERSONAL INCIDENTALS            | 65.37            | 1,000.00   | 6.5%        |
| 5783 · HOUSEHOLD INCIDENTALS           | 0.00             | 1,000.00   | 0.0%        |
| 5784 · FLAT GRANT                      | 0.00             | 1,000.00   | 0.0%        |
| 5785 · DRUGS                           | 0.00             | 1,000.00   | 0.0%        |
| 5786 · FUEL                            | 0.00             | 1,000.00   | 0.0%        |
| 5790 · Catastrophic Deduction          | 0.00             | 21,746.00  | 0.0%        |
| Total COMMODITIES                      | 65.37            | 27,746.00  | 0.2%        |

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
**April 2023 through March 2024**

|  | Apr '23 - Mar 24  | Budget            | % of Budget  |
|--|-------------------|-------------------|--------------|
| <b>CONTRACTUAL SERVICES</b>            |                   |                   |              |
| 5805 · TRANSPORTATION ASSISTANCE       | 0.00              | 2,500.00          | 0.0%         |
| 5885 · OTHER MEDICAL SERVICE INSURANCE | 2,650.00          | 5,000.00          | 53.0%        |
| 5887 · SHELTER                         | 5,640.00          | 20,000.00         | 28.2%        |
| 5888 · UTILITY PAYMENTS                | 1,989.18          | 20,000.00         | 9.9%         |
| <b>Total CONTRACTUAL SERVICES</b>      | <b>10,279.18</b>  | <b>47,500.00</b>  | <b>21.6%</b> |
| <b>Total HOME RELIEF</b>               | <b>10,344.55</b>  | <b>75,246.00</b>  | <b>13.7%</b> |
| <b>Total GENERAL ASSISTANCE FUND</b>   | <b>29,496.28</b>  | <b>100,996.00</b> | <b>29.2%</b> |
| <b>TOWN FUND EXPENDITURES</b>          |                   |                   |              |
| <b>ADMINISTRATION</b>                  |                   |                   |              |
| <b>CAPITAL OUTLAY</b>                  |                   |                   |              |
| 1831 · CAPITAL IMPROVEMENT RESERVE     | 79,248.12         | 292,887.00        | 27.1%        |
| 1835 · CAPITAL EQUIPMENT RESERVE       | 0.00              | 292,887.00        | 0.0%         |
| <b>Total CAPITAL OUTLAY</b>            | <b>79,248.12</b>  | <b>585,774.00</b> | <b>13.5%</b> |
| <b>COMMODITIES</b>                     |                   |                   |              |
| 1651 · OFFICE SUPPLIES                 | 1,527.78          | 5,000.00          | 30.6%        |
| 1652 · OPERATING SUPPLIES              | 157.97            | 3,000.00          | 5.3%         |
| <b>Total COMMODITIES</b>               | <b>1,685.75</b>   | <b>8,000.00</b>   | <b>21.1%</b> |
| <b>CONTRACTUAL SERVICES</b>            |                   |                   |              |
| 1511 · MAINTENANCE SERVICE-BUILDING    | 4,988.11          | 250,000.00        | 2.0%         |
| 1512 · MAINTENANCE SERVICE - EQUIPMENT | 27,598.50         | 210,000.00        | 13.1%        |
| 1531 · ACCOUNTING SERVICES             | 5,622.84          | 20,000.00         | 28.1%        |
| 1533 · LEGAL SERVICE                   | 5,075.00          | 165,000.00        | 3.1%         |
| 1551 · POSTAGE                         | 0.00              | 2,000.00          | 0.0%         |
| 1552 · TELEPHONE                       | 1,735.47          | 5,000.00          | 34.7%        |
| 1553 · PUBLISHING                      | 421.32            | 2,000.00          | 21.1%        |
| 1554 · PRINTING                        | 0.00              | 3,000.00          | 0.0%         |
| 1561 · DUES                            | 1,464.45          | 5,000.00          | 29.3%        |
| 1562 · TRAVEL EXPENSES                 | 39.60             | 2,000.00          | 2.0%         |
| 1563 · TRAINING                        | 0.00              | 5,000.00          | 0.0%         |
| 1565 · CLERK                           | 404.81            | 5,000.00          | 8.1%         |
| 1571 · UTILITIES                       | 4,660.75          | 10,000.00         | 46.6%        |
| 1572 · FUEL                            | 36.43             | 2,000.00          | 1.8%         |
| 1573 · OTHER PROFESSIONAL SERVICES     | 0.00              | 50,000.00         | 0.0%         |
| 1574 · ANNUAL MEETING                  | 0.00              | 2,500.00          | 0.0%         |
| 1575 · ROOM RENTAL                     | 0.00              | 2,500.00          | 0.0%         |
| <b>Total CONTRACTUAL SERVICES</b>      | <b>52,047.28</b>  | <b>741,000.00</b> | <b>7.0%</b>  |
| <b>OTHER EXPENDITURES</b>              |                   |                   |              |
| 1905 · MISCELLANEOUS EXPENSE           | 356.60            | 50,000.00         | 0.7%         |
| 1911 · CONTINGENCIES                   | 0.00              | 60,000.00         | 0.0%         |
| <b>Total OTHER EXPENDITURES</b>        | <b>356.60</b>     | <b>110,000.00</b> | <b>0.3%</b>  |
| <b>PERSONNEL</b>                       |                   |                   |              |
| 1420 · OFFICE STAFF HOURLY             | 98,067.92         | 110,000.00        | 89.2%        |
| 1421 · ELECTED OFFICIALS SALARIES      | 160,653.85        | 175,000.00        | 91.8%        |
| 1451 · HEALTH INSURANCE                | 36,005.67         | 60,000.00         | 60.0%        |
| <b>Total PERSONNEL</b>                 | <b>294,727.44</b> | <b>345,000.00</b> | <b>85.4%</b> |

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
 April 2023 through March 2024

|  | Apr '23 - Mar 24  | Budget              | % of Budget  |
|--|-------------------|---------------------|--------------|
| <b>SENIOR SERVICES</b>                   |                   |                     |              |
| 900 · SALARIES                           | 0.00              | 30,000.00           | 0.0%         |
| 901 · PAYROLL TAXES                      | 0.00              | 4,000.00            | 0.0%         |
| 902 · HEALTH INSURANCE                   | 0.00              | 7,500.00            | 0.0%         |
| 903 · IMRF                               | 0.00              | 2,500.00            | 0.0%         |
| 930 · FUEL                               | 0.00              | 4,000.00            | 0.0%         |
| 950 · OFFICE SUPPLIES                    | 0.00              | 1,000.00            | 0.0%         |
| 959 · COMMUNITY SERVICE/SENIOR           | 398.40            | 10,000.00           | 4.0%         |
| 960 · TELEPHONE                          | 0.00              | 2,000.00            | 0.0%         |
| 967 · PRINTING                           | 0.00              | 1,000.00            | 0.0%         |
| 968 · POSTAGE                            | 0.00              | 1,000.00            | 0.0%         |
| 970 · MISCELLANEOUS                      | 74.00             | 10,000.00           | 0.7%         |
| 971 · UTILITIES                          | 0.00              | 2,000.00            | 0.0%         |
| <b>Total SENIOR SERVICES</b>             | <b>472.40</b>     | <b>75,000.00</b>    | <b>0.6%</b>  |
| <b>Total ADMINISTRATION</b>              | <b>428,537.59</b> | <b>1,864,774.00</b> | <b>23.0%</b> |
| <b>ASSESSOR</b>                          |                   |                     |              |
| <b>CAPITAL OUTLAY</b>                    |                   |                     |              |
| 1854 · EQUIPMENT                         | 0.00              | 5,000.00            | 0.0%         |
| <b>Total CAPITAL OUTLAY</b>              | <b>0.00</b>       | <b>5,000.00</b>     | <b>0.0%</b>  |
| <b>COMMODITIES</b>                       |                   |                     |              |
| 1851 · OFFICE SUPPLIES                   | 2,046.94          | 3,000.00            | 68.2%        |
| <b>Total COMMODITIES</b>                 | <b>2,046.94</b>   | <b>3,000.00</b>     | <b>68.2%</b> |
| <b>CONTRACTUAL SERVICES</b>              |                   |                     |              |
| 1751 · MAINTENANCE SERVICE               | 701.64            | 4,200.00            | 16.7%        |
| 1752 · TELEPHONE                         | 1,735.43          | 2,400.00            | 72.3%        |
| 1755 · POSTAGE                           | 72.85             | 250.00              | 29.1%        |
| 1756 · SOFTWARE                          | 10,600.00         | 12,000.00           | 88.3%        |
| 1757 · PUBLISHING                        | 0.00              | 600.00              | 0.0%         |
| 1758 · PRINTING                          | 0.00              | 500.00              | 0.0%         |
| 1759 · DUES                              | 90.00             | 1,000.00            | 9.0%         |
| 1760 · TRAVEL EXPENSE                    | 519.19            | 2,500.00            | 20.8%        |
| 1761 · TRAINING                          | 1,980.00          | 3,000.00            | 66.0%        |
| 1762 · PUBLICATIONS/SUBSCRIPTIONS        | 0.00              | 300.00              | 0.0%         |
| <b>Total CONTRACTUAL SERVICES</b>        | <b>15,699.11</b>  | <b>26,750.00</b>    | <b>58.7%</b> |
| <b>OTHER EXPENDITURES</b>                |                   |                     |              |
| 1939 · MISCELLANEOUS                     | 0.00              | 1,500.00            | 0.0%         |
| 1940 · UNIFORMS                          | 385.58            | 500.00              | 77.1%        |
| <b>Total OTHER EXPENDITURES</b>          | <b>385.58</b>     | <b>2,000.00</b>     | <b>19.3%</b> |
| <b>PERSONNEL</b>                         |                   |                     |              |
| 1240 · SALARIES                          | 186,587.85        | 285,500.00          | 65.4%        |
| 1241 · IMRF                              | 9,125.62          | 28,550.00           | 32.0%        |
| 1242 · FICA/MEDICARE/TAXES               | 13,066.65         | 26,552.00           | 49.2%        |
| 1243 · HEALTH INSURANCE                  | 16,513.82         | 52,080.00           | 31.7%        |
| <b>Total PERSONNEL</b>                   | <b>225,293.94</b> | <b>392,682.00</b>   | <b>57.4%</b> |
| <b>Total ASSESSOR</b>                    | <b>243,425.57</b> | <b>429,432.00</b>   | <b>56.7%</b> |
| <b>Total TOWN FUND EXPENDITURES</b>      | <b>671,963.16</b> | <b>2,294,206.00</b> | <b>29.3%</b> |
| <b>TOWN IMRF FUND EXPENDITURES</b>       |                   |                     |              |
| 3262 · RETIREMENT CONTRIBUTION           | 9,786.44          | 28,000.00           | 35.0%        |
| <b>Total TOWN IMRF FUND EXPENDITURES</b> | <b>9,786.44</b>   | <b>28,000.00</b>    | <b>35.0%</b> |

**GRAFTON TOWNSHIP**  
**Year to date actual vs budget**  
 April 2023 through March 2024

|  | <u>Apr '23 - Mar 24</u> | <u>Budget</u>        | <u>% of Budget</u> |
|--|-------------------------|----------------------|--------------------|
| TOWN INSURANCE FUND EXPENDITURE        |                         |                      |                    |
| CONTRACTED SERVICES                    |                         |                      |                    |
| 2593 · RISK MANAGEMENT CONTRIBUTION    | 14,913.00               | 25,000.00            | 59.7%              |
| Total CONTRACTED SERVICES              | 14,913.00               | 25,000.00            | 59.7%              |
| PERSONNEL                              |                         |                      |                    |
| 2453 · UNEMPLOYMENT INSURANCE          | 698.87                  | 10,000.00            | 7.0%               |
| Total PERSONNEL                        | 698.87                  | 10,000.00            | 7.0%               |
| Total TOWN INSURANCE FUND EXPENDITURE  | 15,611.87               | 35,000.00            | 44.6%              |
| TOWN SOCIAL SECURITY EXPENDITURE       |                         |                      |                    |
| 3761 · SOCIAL SECURITY CONTRIBUTION    | 15,076.82               | 25,000.00            | 60.3%              |
| 3762 · MEDICARE CONTRIBUTION           | 4,173.96                | 10,000.00            | 41.7%              |
| Total TOWN SOCIAL SECURITY EXPENDITURE | 19,250.78               | 35,000.00            | 55.0%              |
| Total Expense                          | 746,108.53              | 2,493,202.00         | 29.9%              |
| Net Ordinary Income                    | 26,490.21               | -1,747,682.00        | -1.5%              |
| Net Income                             | <u>26,490.21</u>        | <u>-1,747,682.00</u> | <u>-1.5%</u>       |

9:33 AM

03/01/24

# GRAFTON TOWNSHIP Reconciliation Summary

101 - CHECKING -American Community, Period Ending 02/29/2024

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|                                   | Feb 29, 24          |
|-----------------------------------|---------------------|
| Beginning Balance                 | 1,773,068.22        |
| Cleared Transactions              |                     |
| Checks and Payments - 17 items    | -50,733.21          |
| Deposits and Credits - 25 items   | 3,892.64            |
| Total Cleared Transactions        | -46,840.57          |
| Cleared Balance                   | <u>1,726,227.65</u> |
| Uncleared Transactions            |                     |
| Checks and Payments - 8 items     | -6,581.65           |
| Total Uncleared Transactions      | -6,581.65           |
| Register Balance as of 02/29/2024 | <u>1,719,646.00</u> |
| Ending Balance                    | 1,719,646.00        |

9:40 AM

03/01/24

# GRAFTON TOWNSHIP Reconciliation Summary

151 · General Assistance - Amer Com, Period Ending 02/29/2024

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|                                   | <u>Feb 29, 24</u> |
|-----------------------------------|-------------------|
| Beginning Balance                 | 72,267.69         |
| Cleared Transactions              |                   |
| Checks and Payments - 2 items     | -269.46           |
| Deposits and Credits - 1 item     | 160.60            |
| Total Cleared Transactions        | <u>-108.86</u>    |
| Cleared Balance                   | <u>72,158.83</u>  |
| Register Balance as of 02/29/2024 | 72,158.83         |
| New Transactions                  |                   |
| Deposits and Credits - 1 item     | 160.60            |
| Total New Transactions            | <u>160.60</u>     |
| Ending Balance                    | <u>72,319.43</u>  |

**ROAD DISTRICT  
FUND  
FINANCIALS**

2:26 PM

02/29/24

Cash Basis

**Grafton Township RB**  
**WARRANT DETAIL REPORT**  
February 26 through March 26, 2024

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| <u>Date</u>                              | <u>Num</u> | <u>Name</u>                      | <u>Memo</u> | <u>Paid Amount</u> |
|--|------------|----------------------------------|-------------|--------------------|
| <b>103 · R&amp;B General Amer. Comm.</b> |            |                                  |             |                    |
| 02/26/2024                               | 7196       | BlueCross BlueShield of Illinois | PO 14399    | -3,826.34          |
| 02/26/2024                               | 7197       | Comcast                          | PO 14400    | -162.52            |
| 02/26/2024                               | 7198       | Humana Health Plan Inc.          | PO 14398    | -279.24            |
| 02/26/2024                               | 7199       | Nicor Gas                        | PO 14401    | -213.68            |
| 02/26/2024                               | 7200       | Verizon Wireless                 | PO 14397    | -160.45            |
| Total 103 · R&B General Amer. Comm.      |            |                                  |             | -4,642.23          |
| <b>TOTAL</b>                             |            |                                  |             | <b>-4,642.23</b>   |



**Grafton Township RB**  
**Unpaid Bills Detail**  
**All Transactions**

| Date  | Num             | Memo     | Split                                | Amount    |
|---|-----------------|----------|--------------------------------------|-----------|
| <b>A.S.A.P. Garage Door Repair Inc.</b>           |                 |          |                                      |           |
| 03/08/2024  | 135879          | PO 14423 | 6311 · MAINTENANCE SERVICE - BUIL... | 235.00    |
| Total A.S.A.P. Garage Door Repair Inc.            |                 |          |                                      | 235.00    |
| <b>Auto Tech Centers, Inc.</b>                    |                 |          |                                      |           |
| 02/16/2024  | 104887          | PO 14413 | 6312 · MAINTENANCE SERVICE - EQUI... | 258.65    |
| Total Auto Tech Centers, Inc.                     |                 |          |                                      | 258.65    |
| <b>Botts Welding &amp; Truck Service Inc.</b>     |                 |          |                                      |           |
| 02/09/2024  | 224, 225, 229   | PO 14411 | 6112 · MAINTENANCE SUPPLY - EQUI...  | 268.49    |
| Total Botts Welding & Truck Service Inc.          |                 |          |                                      | 268.49    |
| <b>Bull Valley Ford</b>                           |                 |          |                                      |           |
| 02/20/2024  | 5002746 5003060 | PO 14410 | 6113 · MAINTENANCE SUPPLY - VEHIC... | 195.26    |
| Total Bull Valley Ford                            |                 |          |                                      | 195.26    |
| <b>C &amp; L Rentals Sales &amp; Service Inc.</b> |                 |          |                                      |           |
| 02/09/2024  | 117248          | PO 14415 | 6123 · SMALL TOOLS                   | 118.09    |
| Total C & L Rentals Sales & Service Inc.          |                 |          |                                      | 118.09    |
| <b>COM ED Street Lights</b>                       |                 |          |                                      |           |
| 03/04/2024  |                 | PO 14425 | 9519 · STREET LIGHTS                 | 262.85    |
| Total COM ED Street Lights                        |                 |          |                                      | 262.85    |
| <b>Compass Minerals America</b>                   |                 |          |                                      |           |
| 02/23/2024  | 1306170         | PO 14406 | 9656 · SALT, CALCIUM, ICE CONTROL    | 25,121.62 |
| Total Compass Minerals America                    |                 |          |                                      | 25,121.62 |
| <b>Elan Financial Services</b>                    |                 |          |                                      |           |
| 02/15/2024  | f&f             | PO 14419 | 6111 · MAINTENANCE SUPPLY - BUILD... | 213.23    |
| 02/23/2024  | farm fleet      | PO 14418 | 6112 · MAINTENANCE SUPPLY - EQUI...  | 282.21    |
| 02/26/2024  | amazon          | PO 14420 | 9472 · UNIFORMS                      | 372.89    |
| 02/29/2024  | snap on         | PO 14417 | 6123 · SMALL TOOLS                   | 577.15    |
| Total Elan Financial Services                     |                 |          |                                      | 1,445.48  |
| <b>Elburn Napa Inc.</b>                           |                 |          |                                      |           |
| 03/29/2024  | 80050           | PO 14407 | 6113 · MAINTENANCE SUPPLY - VEHIC... | 1,113.99  |
| Total Elburn Napa Inc.                            |                 |          |                                      | 1,113.99  |
| <b>Feece Oil Company</b>                          |                 |          |                                      |           |
| 03/04/2024  | 2199547         | PO 14414 | 6833 · OTHER IMPROVEMENTS            | 152.72    |
| Total Feece Oil Company                           |                 |          |                                      | 152.72    |
| <b>Hinckley Springs Water Co.</b>                 |                 |          |                                      |           |
| 02/18/2024  | 10164181021824  | PO 14409 | 6122 · OPERATING SUPPLIES            | 102.92    |
| Total Hinckley Springs Water Co.                  |                 |          |                                      | 102.92    |
| <b>Interstate Billing Service, Inc.</b>           |                 |          |                                      |           |
| 02/29/2024  | 3035934133      | PO 14408 | 6113 · MAINTENANCE SUPPLY - VEHIC... | 29.48     |
| Total Interstate Billing Service, Inc.            |                 |          |                                      | 29.48     |
| <b>Liebovich Steel &amp; Aluminum Co.</b>         |                 |          |                                      |           |
| 03/06/2024  | 9444856         | PO 14404 | 6111 · MAINTENANCE SUPPLY - BUILD... | 788.82    |
| Total Liebovich Steel & Aluminum Co.              |                 |          |                                      | 788.82    |
| <b>McHenry Co. Div. of Transportation</b>         |                 |          |                                      |           |
| 03/08/2024  | 340             | PO 14422 | 9520 · ROAD SIGNS & MATERIALS        | 130.07    |
| Total McHenry Co. Div. of Transportation          |                 |          |                                      | 130.07    |

**Grafton Township RB**  
**Unpaid Bills Detail**  
**All Transactions**

| <u>Date</u>                                   | <u>Num</u>   | <u>Memo</u> | <u>Split</u>                         | <u>Amount</u>    |
|---|--------------|-------------|--------------------------------------|------------------|
| MDC Environmental Services Inc.<br>03/01/2024 | 22775945t084 | PO 14405    | 6373 · GARBAGE DISPOSAL              | 154.08           |
| Total MDC Environmental Services Inc.         |              |             |                                      | 154.08           |
| Napa Auto Parts - Woodstock<br>03/10/2024     |              | PO 14421    | 6113 · MAINTENANCE SUPPLY - VEHIC... | 1,305.62         |
| Total Napa Auto Parts - Woodstock             |              |             |                                      | 1,305.62         |
| O'Reilly Automotive Inc.<br>03/07/2024        | 5851221455   | PO 14416    | 6113 · MAINTENANCE SUPPLY - VEHIC... | 32.99            |
| Total O'Reilly Automotive Inc.                |              |             |                                      | 32.99            |
| Ziegler's Ace Hardware<br>02/09/2024          |              | PO 14412    | 6111 · MAINTENANCE SUPPLY - BUILD... | 73.71            |
| Total Ziegler's Ace Hardware                  |              |             |                                      | 73.71            |
| <b>TOTAL</b>                                  |              |             |                                      | <b>31,789.84</b> |

## ROAD & BRIDGE PO LIST - MARCH 2024

| <u>FUND</u> | <u>VENDOR</u>                             | <u>PO #</u>  |                          |    |           |
|-------------|---|--------------|--------------------------|----|-----------|
| 6111        | Liebovich Steel and Aluminum              | <u>14404</u> | Maint. Supply Building   | \$ | 788.82    |
| 6373        | MDC Environmental Services                | <u>14405</u> | Garbage Disposal         | \$ | 154.08    |
| 9656        | Compass Minerals America Inc.             | <u>14406</u> | Road Salt                | \$ | 25,121.62 |
| 6113        | Napa Auto Parts - Hampshire               | <u>14407</u> | Filter Sale              | \$ | 1,113.99  |
| 6113        | Interstate Billing Services, Inc          | <u>14408</u> | Maint. Supply Vehicles   | \$ | 29.48     |
| 6122        | Hinckley Springs                          | <u>14409</u> | Operating supplies       | \$ | 102.92    |
| 6113        | Bull Valley Ford                          | <u>14410</u> | Maint. Supply Vehicles   | \$ | 195.26    |
| 6112        | Botts Welding                             | <u>14411</u> | Maint. Supply Equipment  | \$ | 268.49    |
| 6111        | Ace Hardware                              | <u>14412</u> | Maint. Supply Building   | \$ | 73.71     |
| 6312        | Auto Tech Centers, Inc.                   | <u>14413</u> | Maint. Service Equipment | \$ | 258.65    |
| 6833        | Feece Oil Company                         | <u>14414</u> | Other Improvement        | \$ | 152.72    |
| 6123        | C&L Rental                                | <u>14415</u> | Small Tools              | \$ | 118.09    |
| 6113        | O'Reilly Auto Parts                       | <u>14416</u> | Maint. Supply Vehicles   | \$ | 32.99     |
| 6123        | Elan Financial Services                   | <u>14117</u> | Small Tools              | \$ | 577.15    |
| 6112        | Elan Financial Services                   | <u>14418</u> | Maint. Supply Equipment  | \$ | 282.21    |
| 6111        | Elan Financial Services                   | <u>14419</u> | Maint. Supply Building   | \$ | 213.23    |
| 9472        | Elan Financial Services                   | <u>14420</u> | Uniforms                 | \$ | 372.89    |
| 6113        | Napa Auto Parts - Woodstock               | <u>14421</u> | Maint. Supply Vehicles   | \$ | 1,305.62  |
| 9520        | McHenry County Division of Transportation | <u>14422</u> | Road Signs               | \$ | 130.07    |
| 6311        | ASAP Garage Door                          | <u>14423</u> | Garage Door Bay 3        | \$ | 235.00    |
| 9519        | ComEd                                     | <u>14425</u> | Street Lights            | \$ | 262.85    |

**\$ 31,789.84**

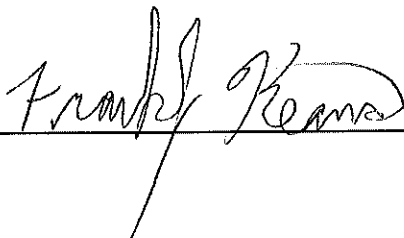
### BILLS PAID BEFORE MEETING

|      |                            |              |                    |    |          |
|------|----------------------------|--------------|--------------------|----|----------|
| 6552 | VERIZON WIRELESS           | <u>14397</u> | Cell phone service | \$ | 160.45   |
| 9451 | HUMANA DENTAL INSURANCE    | <u>14398</u> | Health Insurance   | \$ | 279.24   |
| 9451 | BLUECROSS BLUESHIELD OF IL | <u>14399</u> | Health Insurance   | \$ | 3,826.34 |
| 6552 | COMCAST                    | <u>14400</u> | Phone & Internet   | \$ | 162.52   |
| 6371 | NICOR GAS                  | <u>14401</u> | Utilities          | \$ | 213.68   |

**\$ 4,642.23**

**Total \$ 36,432.07**

Road Commissioner:

  
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**Actual vs Budget Year to Date**

April 2023 through March 2024

03/14/24

Cash Basis

|  | Apr '23 - Mar 24  | Budget            | % of Budget   |
|--|-------------------|-------------------|---------------|
| <b>Ordinary Income/Expense</b>                   |                   |                   |               |
| <b>Income</b>                                    |                   |                   |               |
| <b>PERMANENT HARD ROAD FD REVENUES</b>           |                   |                   |               |
| 9000 · PROPERTY TAXES                            | 609,075.53        | 608,662.00        | 100.1%        |
| 9020 · INTEREST INCOME                           | 18,773.17         | 450.00            | 4,171.8%      |
| 9040 · INTERGOVERNMENTAL AGREEMENT               | 900.00            | 100.00            | 900.0%        |
| 9050 · MISCELLANEOUS INCOME                      | 2,901.00          | 10.00             | 29,010.0%     |
| 9060 · PERMITS & BONDS                           | 7,149.00          | 2,000.00          | 357.5%        |
| 9080 · GRANT INCOME                              | 0.00              | 5.00              | 0.0%          |
| <b>Total PERMANENT HARD ROAD FD REVENUES</b>     | <b>638,798.70</b> | <b>611,227.00</b> | <b>104.5%</b> |
| <b>ROAD &amp; BRIDGE FUND REVENUES</b>           |                   |                   |               |
| 6000 · PROPERTY TAXES - ROAD & BRIDGE            | 116,318.15        | 224,568.00        | 51.8%         |
| 6002 · MUNICIPAL SHARE                           | 0.00              | -108,339.00       | 0.0%          |
| 6010 · REPLACEMENT TAXES-ROAD & BRIDGE           | 121,393.60        | 40,000.00         | 303.5%        |
| 6020 · INTEREST INCOME                           | 7,159.78          | 200.00            | 3,579.9%      |
| 6030 · RENTAL INCOME                             | 0.00              | 5.00              | 0.0%          |
| 6040 · INTERGOVERNMENT AGREEMENT                 | 0.00              | 5.00              | 0.0%          |
| 6050 · MISCELLANEOUS INCOME                      | 69,349.45         | 500.00            | 13,869.9%     |
| 6060 · COURT FINES & PERMITS                     | 475.00            | 200.00            | 237.5%        |
| 6080 · GRANT INCOME                              | 0.00              | 5.00              | 0.0%          |
| <b>Total ROAD &amp; BRIDGE FUND REVENUES</b>     | <b>314,695.98</b> | <b>157,144.00</b> | <b>200.3%</b> |
| <b>ROAD &amp; BRIDGE IMRF FUND REVENUE</b>       |                   |                   |               |
| 8000 · PROPERTY TAXES                            | 13,192.81         | 13,211.00         | 99.9%         |
| 8020 · INTEREST INCOME                           | 545.11            | 15.00             | 3,634.1%      |
| 8050 · MISCELLANEOUS INCOME                      | 0.00              | 5.00              | 0.0%          |
| <b>Total ROAD &amp; BRIDGE IMRF FUND REVENUE</b> | <b>13,737.92</b>  | <b>13,231.00</b>  | <b>103.8%</b> |
| <b>ROAD &amp; BRIDGE INSURANCE REVENUE</b>       |                   |                   |               |
| 7000 · PROPERTY TAXES                            | 11,004.60         | 11,019.00         | 99.9%         |
| 7020 · INTEREST INCOME                           | 815.99            | 20.00             | 4,080.0%      |
| 7050 · MISCELLANEOUS INCOME                      | 3,034.00          | 3,000.00          | 101.1%        |
| <b>Total ROAD &amp; BRIDGE INSURANCE REVENUE</b> | <b>14,854.59</b>  | <b>14,039.00</b>  | <b>105.8%</b> |
| <b>Total Income</b>                              | <b>982,087.19</b> | <b>795,641.00</b> | <b>123.4%</b> |
| <b>Gross Profit</b>                              | <b>982,087.19</b> | <b>795,641.00</b> | <b>123.4%</b> |
| <b>Expense</b>                                   |                   |                   |               |
| <b>PERMANENT HARD ROAD EXPENDITURE</b>           |                   |                   |               |
| <b>COMMODITIES</b>                               |                   |                   |               |
| 9614 · MAINTENANCE SUPPLIES - ROADS              | 20,402.08         | 35,000.00         | 58.3%         |
| 9652 · OPERATING SUPPLIES                        | 1,310.45          | 8,000.00          | 16.4%         |
| 9655 · AUTO FUEL & OIL                           | 16,634.15         | 35,000.00         | 47.5%         |
| 9656 · SALT, CALCIUM, ICE CONTROL                | 17,389.33         | 70,000.00         | 24.8%         |
| <b>Total COMMODITIES</b>                         | <b>55,736.01</b>  | <b>148,000.00</b> | <b>37.7%</b>  |

**Actual vs Budget Year to Date**

April 2023 through March 2024

03/14/24

Cash Basis

|   | Apr '23 - Mar 24  | Budget            | % of Budget  |
|---|-------------------|-------------------|--------------|
| <b>CONTRACT SERVICES</b>                        |                   |                   |              |
| 9514 · MAINTENANCE SERVICE ROAD                 | 319,293.00        | 334,293.00        | 95.5%        |
| 9518 · ROAD STRIPING                            | 30,826.38         | 40,000.00         | 77.1%        |
| 9519 · STREET LIGHTS                            | 2,839.38          | 5,000.00          | 56.8%        |
| 9520 · ROAD SIGNS & MATERIALS                   | 328.66            | 7,500.00          | 4.4%         |
| 9532 · ENGINEERING SERVICE                      | 0.00              | 5,000.00          | 0.0%         |
| 9594 · RENTALS                                  | 0.00              | 5,000.00          | 0.0%         |
| <b>Total CONTRACT SERVICES</b>                  | <b>353,287.42</b> | <b>396,793.00</b> | <b>89.0%</b> |
| <b>OTHER EXPENDITURES</b>                       |                   |                   |              |
| 9929 · MISCELLANEOUS                            | 392.00            | 8,000.00          | 4.9%         |
| 9952 · INTERGOVERNMENTAL AGREEMENT              | 0.00              | 1,000.00          | 0.0%         |
| <b>Total OTHER EXPENDITURES</b>                 | <b>392.00</b>     | <b>9,000.00</b>   | <b>4.4%</b>  |
| <b>PERSONNEL</b>                                |                   |                   |              |
| 9421 · SALARIES                                 | 185,246.26        | 238,000.00        | 77.8%        |
| 9451 · HEALTH/LIFE INSURANCE                    | 43,866.51         | 67,000.00         | 65.5%        |
| 9461 · SOCIAL SECURITY CONTRIBUTION             | 11,887.50         | 17,000.00         | 69.9%        |
| 9462 · MEDICARE CONTRIBUTION                    | 2,780.14          | 6,000.00          | 46.3%        |
| 9472 · UNIFORMS                                 | 1,430.29          | 3,000.00          | 47.7%        |
| 9475 · PAYROLL EXPENSE                          | 1,688.75          | 1,800.00          | 93.8%        |
| <b>Total PERSONNEL</b>                          | <b>246,899.45</b> | <b>332,800.00</b> | <b>74.2%</b> |
| <b>Total PERMANENT HARD ROAD EXPENDITURE</b>    | <b>656,314.88</b> | <b>886,593.00</b> | <b>74.0%</b> |
| <b>ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b>       |                   |                   |              |
| <b>PERSONNEL</b>                                |                   |                   |              |
| 8463 · RETIREMENT CONTRIBUTION                  | 10,329.95         | 42,642.00         | 24.2%        |
| <b>Total PERSONNEL</b>                          | <b>10,329.95</b>  | <b>42,642.00</b>  | <b>24.2%</b> |
| <b>Total ROAD &amp; BRIDGE-IMRF-EXPENDITURE</b> | <b>10,329.95</b>  | <b>42,642.00</b>  | <b>24.2%</b> |
| <b>ROAD &amp; BRIDGE-INS-EXPENDITURE</b>        |                   |                   |              |
| <b>CONTRACT SERVICE</b>                         |                   |                   |              |
| 7593 · RISK MANAGEMENT CONTRIBUTION             | 21,460.00         | 33,000.00         | 65.0%        |
| <b>Total CONTRACT SERVICE</b>                   | <b>21,460.00</b>  | <b>33,000.00</b>  | <b>65.0%</b> |
| <b>PERSONNEL</b>                                |                   |                   |              |
| 7453 · UNEMPLOYMENT INSURANCE                   | 1,181.04          | 5,330.00          | 22.2%        |
| <b>Total PERSONNEL</b>                          | <b>1,181.04</b>   | <b>5,330.00</b>   | <b>22.2%</b> |
| <b>Total ROAD &amp; BRIDGE-INS-EXPENDITURE</b>  | <b>22,641.04</b>  | <b>38,330.00</b>  | <b>59.1%</b> |
| <b>ROAD &amp; BRIDGE FUND EXPENDITURES</b>      |                   |                   |              |
| <b>ADMINISTRATION</b>                           |                   |                   |              |
| <b>CAPITAL OUTLAY</b>                           |                   |                   |              |
| 6831 · EQUIPMENT                                | 1,249.79          | 5,000.00          | 25.0%        |
| <b>Total CAPITAL OUTLAY</b>                     | <b>1,249.79</b>   | <b>5,000.00</b>   | <b>25.0%</b> |
| <b>COMMODITIES</b>                              |                   |                   |              |
| 6651 · OFFICE SUPPLIES                          | 703.09            | 2,000.00          | 35.2%        |
| <b>Total COMMODITIES</b>                        | <b>703.09</b>     | <b>2,000.00</b>   | <b>35.2%</b> |

03/14/24  
Cash Basis

Grafton Township RB  
**Actual vs Budget Year to Date**  
April 2023 through March 2024

|  | Apr '23 - Mar 24 | Budget            | % of Budget  |
|--|------------------|-------------------|--------------|
| <b>CONTRACTED SERVICES</b>             |                  |                   |              |
| 6512 · MAINTENANCE EQUIPMENT           | 20.00            | 4,000.00          | 0.5%         |
| 6531 · ACCOUNTING SERVICE              | 3,083.33         | 8,000.00          | 38.5%        |
| 6533 · LEGAL SERVICE                   | 12,723.00        | 15,000.00         | 84.8%        |
| 6551 · POSTAGE                         | 0.00             | 600.00            | 0.0%         |
| 6552 · TELEPHONE                       | 3,440.21         | 5,100.00          | 67.5%        |
| 6553 · PUBLISHING                      | 93.22            | 1,500.00          | 6.2%         |
| 6554 · PRINTINING                      | 0.00             | 300.00            | 0.0%         |
| 6561 · DUES AND SUBSCRIPTIONS          | 325.00           | 400.00            | 81.3%        |
| 6562 · TRAVEL & MEETING EXPENSE        | 155.70           | 6,000.00          | 2.6%         |
| 6563 · EDUCATION & TRAINING            | 0.00             | 1,000.00          | 0.0%         |
| <b>Total CONTRACTED SERVICES</b>       | <b>19,840.46</b> | <b>41,900.00</b>  | <b>47.4%</b> |
| <b>OTHER EXPENDITURES</b>              |                  |                   |              |
| 6914 · MUNICIPAL REPLACEMENT           | 31,848.63        | 31,850.00         | 100.0%       |
| 6929 · MISCELLANEOUS                   | 543.19           | 8,000.00          | 6.8%         |
| <b>Total OTHER EXPENDITURES</b>        | <b>32,391.82</b> | <b>39,850.00</b>  | <b>81.3%</b> |
| <b>PERSONNEL</b>                       |                  |                   |              |
| 6421 · SALARIES                        | 6,487.50         | 25,000.00         | 26.0%        |
| <b>Total PERSONNEL</b>                 | <b>6,487.50</b>  | <b>25,000.00</b>  | <b>26.0%</b> |
| <b>Total ADMINISTRATION</b>            | <b>60,672.66</b> | <b>113,750.00</b> | <b>53.3%</b> |
| <b>MAINTENANCE</b>                     |                  |                   |              |
| <b>CAPITAL OUTLAY</b>                  |                  |                   |              |
| 6820 · CAPITAL ASSET OUTLAY            | 75,296.67        | 99,000.00         | 76.1%        |
| 6833 · OTHER IMPROVEMENTS              | 9,068.65         | 89,182.00         | 10.2%        |
| <b>Total CAPITAL OUTLAY</b>            | <b>84,365.32</b> | <b>188,182.00</b> | <b>44.8%</b> |
| <b>COMMODITIES</b>                     |                  |                   |              |
| 6111 · MAINTENANCE SUPPLY - BUILDING   | 6,771.29         | 15,000.00         | 45.1%        |
| 6112 · MAINTENANCE SUPPLY - EQUIPM...  | 9,102.00         | 15,000.00         | 60.7%        |
| 6113 · MAINTENANCE SUPPLY - VEHICL...  | 9,999.62         | 20,000.00         | 50.0%        |
| 6114 · MAINTENANCE SUPPLY - ROAD       | 652.73           | 1,000.00          | 65.3%        |
| 6116 · MAINTENANCE - SNOW REMOVAL      | 288.42           | 1,000.00          | 28.8%        |
| 6118 · MAINTENANCE SUPPLY - BRIDGE     | 0.00             | 5,000.00          | 0.0%         |
| 6122 · OPERATING SUPPLIES              | 3,418.96         | 4,000.00          | 85.5%        |
| 6123 · SMALL TOOLS                     | 4,184.62         | 6,000.00          | 69.7%        |
| <b>Total COMMODITIES</b>               | <b>34,417.64</b> | <b>67,000.00</b>  | <b>51.4%</b> |
| <b>CONTRACT SERVICES</b>               |                  |                   |              |
| 6311 · MAINTENANCE SERVICE - BUILDI... | 11,477.65        | 50,000.00         | 23.0%        |
| 6312 · MAINTENANCE SERVICE - EQUIP...  | 1,183.86         | 35,000.00         | 3.4%         |
| 6313 · MAINTENANCE SERVICE - VEHIC...  | 4,072.66         | 55,000.00         | 7.4%         |
| 6314 · MAINTENANCE SERVICE ROADS       | 19,913.98        | 20,000.00         | 99.6%        |
| 6316 · MAINTENANCE - SNOW REMOVAL      | 0.00             | 100.00            | 0.0%         |
| 6318 · MAINTENANCE SERVICE BRIDGE      | 0.00             | 25,000.00         | 0.0%         |
| 6332 · ENGINEERING SERVICE             | 0.00             | 7,000.00          | 0.0%         |
| 6371 · UTILITIES                       | 2,813.52         | 9,000.00          | 31.3%        |
| 6373 · GARBAGE DISPOSAL                | 1,857.99         | 6,000.00          | 27.6%        |
| 6394 · RENTALS                         | 0.00             | 500.00            | 0.0%         |
| <b>Total CONTRACT SERVICES</b>         | <b>41,119.66</b> | <b>207,600.00</b> | <b>19.8%</b> |

**Actual vs Budget Year to Date**

April 2023 through March 2024

03/14/24

Cash Basis

|  | <u>Apr '23 - Mar 24</u> | <u>Budget</u>             | <u>% of Budget</u>  |
|--|-------------------------|---------------------------|---------------------|
| OTHER EXPENDITURES                               |                         |                           |                     |
| 6919 · MISCELLANEOUS                             | 1,165.00                | 5,000.00                  | 23.3%               |
| <b>Total OTHER EXPENDITURES</b>                  | <u>1,165.00</u>         | <u>5,000.00</u>           | <u>23.3%</u>        |
| <b>Total MAINTENANCE</b>                         | <u>161,067.62</u>       | <u>467,782.00</u>         | <u>34.4%</u>        |
| <b>Total ROAD &amp; BRIDGE FUND EXPENDITURES</b> | <u>221,740.28</u>       | <u>581,532.00</u>         | <u>38.1%</u>        |
| 6391 · R&B - CONTINGENCIES                       | 0.00                    | 28,000.00                 | 0.0%                |
| 9917 · PHR - CONTINGENCIES                       | 0.00                    | 35,000.00                 | 0.0%                |
| <b>Total Expense</b>                             | <u>911,026.15</u>       | <u>1,612,097.00</u>       | <u>56.5%</u>        |
| <b>Net Ordinary Income</b>                       | <u>71,061.04</u>        | <u>-816,456.00</u>        | <u>-8.7%</u>        |
| <b>Net Income</b>                                | <u><u>71,061.04</u></u> | <u><u>-816,456.00</u></u> | <u><u>-8.7%</u></u> |

9:57 AM

03/01/24

**Grafton Township RB**  
**Reconciliation Summary**  
103 · R&B General Amer. Comm., Period Ending 02/29/2024

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|                                   | <u>Feb 29, 24</u> |
|-----------------------------------|-------------------|
| Beginning Balance                 | 940,700.18        |
| Cleared Transactions              |                   |
| Checks and Payments - 24 items    | -67,561.53        |
| Deposits and Credits - 9 items    | 29,767.19         |
| Total Cleared Transactions        | <u>-37,794.34</u> |
| Cleared Balance                   | <u>902,905.84</u> |
| Uncleared Transactions            |                   |
| Checks and Payments - 10 items    | -16,124.11        |
| Total Uncleared Transactions      | <u>-16,124.11</u> |
| Register Balance as of 02/29/2024 | <u>886,781.73</u> |
| Ending Balance                    | 886,781.73        |



**OLD  
BUSINESS**

# **NEW BUSINESS**

**NOTICE AND AGENDA**  
**ANNUAL TOWN MEETING**  
**GRAFTON TOWNSHIP**  
10109 Vine Street, Huntley, Illinois 60142

*Tuesday, April 9, 2024*

NOTICE IS HEREBY GIVEN to the legal voters, residents of Grafton Township the County of McHenry and State of Illinois, that the Annual Township Board Meeting of Grafton Township, McHenry County, Illinois will take place on **Tuesday, April 09, 2024**, at the hour of **7:00 PM at: Grafton Township Board Room, 10109 Vine Street, Huntley IL**, for the transaction of the miscellaneous business of the said Township. After a Moderator having been elected, will proceed to hear and consider reports of officers, and decide on such measures as may, in pursuance of law, come before the meeting; and to consider and decide the following:

1. Call to Order
2. Pledge of Allegiance
3. Explanation of Procedures
4.
  - A. Nominations for Moderator
  - B. Close of Nominations for Moderator
  - C. Election of Moderator
  - D. Moderator's Oath of Office
5. Adoption of Rule of Order
6. Approval of the Minutes of the April 12, 2023 Annual Town Meeting.
7. Presentation of Annual Township Financial Reports
  - A. Presentation of Supervisor's Annual Financial Report: Discussion and potential action to waive the reading.
  - B. Presentation of Highway Commissioner's Annual Financial Report: Discussion and potential action to waive the reading.
8. Old Business
9. New Business
  - A. Motion to sell surplus Township equipment valued at \$100 or more.
  - B. Motion to sell surplus Road District equipment valued at \$100 or more and purchase equipment in compliance with Illinois State Statute
  - C. Motion to set Annual Town Meeting for Tuesday, April 9, 2025 at 7:00 p.m.
10. Public Comment
11. Adjournment

Dated and Posted by Township Clerk Kathleen Watson  
Posted March 21, 2024

This agenda was prepared by Township Clerk in accordance with the direction of the Township Board Rules.

# **SUPERVISOR'S REPORT**

# System Activity Report

[2/1/2024 - 2/29/2024] Report Date: 3/1/2024

## General Assistance

|                             |       |          |
|-----------------------------|-------|----------|
| Grants (New Clients) :      | 0     |          |
| Grants (Previous Clients) : | 1     | \$345.00 |
| In-Process :                | 0     |          |
| Denials :                   | 1     |          |
| Sanctions :                 | 0     |          |
| Terminations :              | 0     |          |
|                             | <hr/> |          |
|                             | 2     | \$345.00 |

## General Assistance - Medical

|                 |       |        |
|-----------------|-------|--------|
| Referrals :     | 0     |        |
| Disbursements : | 0     |        |
|                 | <hr/> |        |
|                 | 0     | \$0.00 |

## General Assistance - Work Program Assignments

|                |       |  |
|----------------|-------|--|
| Job Training : | 0     |  |
| Workfare :     | 0     |  |
|                | <hr/> |  |
|                | 0     |  |

## Emergency Assistance

|               |       |          |
|---------------|-------|----------|
| Grants :      | 0     |          |
| In-Process :  | 1     |          |
| Denials :     | 0     |          |
|               | <hr/> |          |
|               | 1     | \$0.00   |
| Grand Totals: | 3     | \$345.00 |